

WISCONSIN DEPARTMENT OF JUSTICE  
CRIME INFORMATION BUREAU

# Management Control Agreement

Non-Criminal Justice Agency: \_\_\_\_\_

Criminal Justice Agency: \_\_\_\_\_

**PURPOSE:** This agreement is intended to establish the minimum required oversight of a Criminal Justice Agency (CJA) over the Non-Criminal Justice Agency (NCJA) that supports criminal justice functions (i.e., hardware, software, network, etc.).

**SCOPE:** Pursuant to the CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the state network (Network Name) for the interstate exchange of criminal history/criminal justice information, the (Criminal Justice Agency) shall have the authority, via managed control, to set, maintain, and enforce:

- (1) Priorities of services provided by the NCJA.
- (2) Standards for the selection, supervision, and termination of personnel access (logical and/or physical) to Criminal Justice Information (CJI).
- (3) Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community.
- (4) Restriction of unauthorized personnel from access (logical and/or physical) or use of equipment accessing the State network.
- (5) Compliance with all rules and regulations of the (Criminal Justice Agency) Policies and CJIS Security Policy in the operation of all information received.

This agreement is in accordance with Section SA-9 of the CJIS Security Policy which requires that "...management control of the criminal justice function remains solely with the Criminal Justice Agency" and covers the overall supervision of all (Criminal Justice Agency) systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any (Criminal Justice Agency) system to include TIME System/NCIC Programs that may be subsequently designed and/or implemented within the (Criminal Justice Agency).

We, the undersigned parties, agree to the above purpose, principles, and standards of management control and responsibility.

Non-Criminal Justice Agency Head

*(Signature)*

*(Title)*

*(Typed/Printed Name)*

*(Date)*

Criminal Justice Agency Head

*(Signature)*

*(Title)*

*(Typed/Printed Name)*

*(Date)*