

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
QUARTERLY BOARD MEETING**

MINUTES – SEPTEMBER 3, 2025

ATTENDANCE:

LESB MEMBERS

Kelly Bakken
Denita Ball
Kalvin Barrett
Timothy Carnahan
Todd Delain
Jean Galasinski
Casey Krueger
Jessie Metoyer
Mark Rather
Tammy Sternard
Ken Tutaj

ABSENT MEMBERS

Winn Collins
Timothy Gruenke
Nicole Miller
Charles Tubbs

STAFF

Ronald Betley
Katie Maule
Jerry Mullen
Stephanie Pederson
Thessa Phillips
Lauren Racey
Shelly Sandry
Dawn Strassman
Dana Vike
Rich Williams

Guests: Chad Eibs, Dana Hartjes, Glenn Janzer, Matthew Kekker, Amy Koeppel, Amy Quester, Latisha Spence-Brookens, Jeff Stueber, Steven Wagner, Kevin Warych, Sarah Wronski

1. Convenes – Todd Delain called the meeting to order at 10:00 am.

2. Introductions

3. Proof of Posting of Meeting Notice

The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.

4. Training and Standards Bureau (TSB) Update

An education consultant was hired under a project position 18 months ago to develop virtual curriculum for the Jail, Law Enforcement, and Secure Juvenile Detention Academies and instructor curriculum. This position was very beneficial but was eliminated when the state budget passed.

The Bureau of Justice Information and Analysis is currently implementing the additional data points in the RedCap System for the Physical Readiness Test (PRT). Due to the state budget process, it has not been determined if the necessary professionals can be hired to update the PRT, as recommended by the Board. As a result, Training and Standards staff will be working with procurement staff to develop a Request for Information (RFI), which will acquire information from potential vendors for estimated costs for this project. A PRT Subcommittee meeting will be scheduled soon to review qualifications and requirements to enter in the RFI.

Ron Betley introduced Division of Law Enforcement Services Administrator Mark Rather.

5. Training and Standards Bureau Quarterly Reports

As of August 15, 2025, there are **4,464** LESB Certified Instructors. There are instructors and MITs certified in several topic areas who may be counted more than once in the tables below.

LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	4,373
Jail Instructors	830
Juvenile Detention Instructors	594

Instructors Certified in Tactical Topic Areas

Tactical Topics	Certified Instructors
DAAT (720)	663
Defensive Tactics (DT)	509
Emergency Vehicle Operation & Control (EVOC)	1,004
Handgun (148) / Handgun MRDS (13)	161
Handgun & Rifle (1088) / Handgun & Rifle MRDS (651)	1,739
Officer Wellness	214
OWI/SFST	578
Principles of Subject Control (POSC)	65
Professional Communication Skills (PCS)	729
Scenarios	1,147
Tactical Emergency Casualty Care (TECC)	48
Tactical Response (720)	751
Vehicle Contacts (HRVC)	1,078

Master Instructor Trainers (MITs)

MIT Topics	Certified MITs
CJIDC	48
DAAT (720)	2
Defensive Tactics	51
Emergency Vehicle Operation & Control (EVOC)	45
Handgun & Rifle	51
OWI/SFST	29
Physical Fitness Assessor	13
Principles of Subject Control (POSC)	0
Professional Communication Skills (PCS)	26
Scenarios	40
Tactical Emergency Casualty Care (TECC)	8
Tactical Response	32
Vehicle Contacts	50

Training and Standards Bureau (TSB) Quarterly Report - Certified Officers:

At the end of the 4th quarter of FY25 there were a total of **17,608** certificates held by officers. Below is a breakdown by certificate type.

Certification Type	Certifications
Jail Officer	3,744
Law Enforcement Officer	13,326
Secure Detention Officer	458
Tribal Law Enforcement Officer	80
Total Certificates Issued	17,608

Training and Standards Bureau Quarterly Report – Officer Employment:

At the end of the 4th quarter of FY25 there were a total of **15,972** active, primary, certified officers. Below is a breakdown of officers by assignment.

4 th Quarter FY25 Active, Primary, Certified Officers by Assignment	Total
Tribal Law Enforcement	79
Law Enforcement	11,992
Jail Officer	1,974
Secure Juvenile Detention	156
Law and Jail	1,360
Law, Jail, and SJD	9
Jail and SJD	402
Total Active, Primary, and Certified	15,972

Training & Standards Bureau Quarterly Reports – WILENET

The following WILENET Quarterly Report covers the month of July 2025. This quarter the **WILENET.widj.gov** website had approximately 11,468 unique users each month.

The most popular pages on WILENET, in order of number of visitors in July 2025:

Page	Unique Views
wilenet.widj.gov/	27,573
wilenet.widj.gov/employment/employment-opportunities	11,479
wilenet.widj.gov/user/login	10,433
wilenet.widj.gov/resources/doc-locator	5,079
wilenet.widj.gov/academy-curriculum	2,213
wilenet.widj.gov/training-courses	1,495
wilenet.widj.gov/cib/time-system-etime-browser	1,011
wilenet.widj.gov/training-standards/officer-training-employment-and-reciprocity	832
wilenet.widj.gov/cib/time-system-training-materials-manuals-forms	769
wilenet.widj.gov/search	755
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy	549
wilenet.widj.gov/training-standards/law-enforcement-standards-board-lesb	426
wilenet.widj.gov/cib/crime-information-bureau-0	423
wilenet.widj.gov/employment-opportunities/6074	414
wilenet.widj.gov/employment/employment-opportunities/20328	412

6. LESB Academy Liaison Updates

- a. Matthew Kecker (Northcentral Technical College) – Technical College Academy Representative was present and had no updates.

- b. Captain Sarah Wronski (Milwaukee County Sheriff's Office Training Academy) – Employer-Based Academy Representative was present and had no updates.

7. Review and Approve Minutes for the June 3, 2025, Meeting of the LESB.

Motion to approve minutes and motions of the June 3, 2025, meeting of the LESB. Move by Calvin Barrett, second by Ken Tutaj. Motion carried unanimously.

8. Review of Executive Committee Meeting, Updates, Addenda, and Final Actions

- a. **Review and Approve the August 20, 2025, Executive Committee Meeting Minutes and Motions**
 - i. **Motion subjects include Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extensions of the Time Limits to Gain Employment, and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians**

Motion to approve minutes and motions of the August 20, 2025, meeting of the Executive Committee of the LESB to include Request for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extensions of the Time Limits to Gain Employment, and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians. Move by Jean Galasinski, second by Jessie Metoyer. Motion carried unanimously.

8. Review of Executive Committee Meeting, Updates, Addenda, and Final Actions

- a. **Review and Approve August 20, 2025, Executive Committee Meeting Minutes and Motions**
 - ii. **Review and Approve Addenda Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extensions of the Time Limits to Gain Employment, and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians**

1. Preparatory Training Waiver Request Addendum

Frechette, Dillon – Pre-employed

Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by September 3, 2026.

Correction: Mr. Frechette attended the U.S. Army Military Police Academy. The U.S. Marine Corps does not run a Military Police Academy. This was a typo and does not change the recommendation.

Nesbitt, Landen – Pre-employed

Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by September 3, 2026.

Wrenn, Joshua –Pre-employed

Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin

for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by September 3, 2026.

2. College Credit Waiver Request Addendum

Conner, Ryan – LE Academy

Staff recommends Mr. Conner receive a waiver for 20 college credits.

Welch, Kalin – LE Academy/Military

Staff recommends Mr. Welch receive a waiver for 42 college credits.

3. Instructor Waiver Requests

Wagner, Steven – Gateway Technical College

Staff recommends approval of the waiver request. His recertification paperwork will be processed effective September 1, 2025.

Weisbecker, Justin – La Crosse County Juvenile Detention

This waiver request is similar to a request viewed by the Executive Committee on August 20, 2025. At that meeting, the Executive Committee chose to allow a waiver after the applicant holds one full year of certified occupational experience. Based on the similarities between the request reviewed in August and this request, staff recommends in favor of permitting a waiver after one year of certified occupational experience as a Juvenile Detention Officer and certifying Justin in Juvenile Detention training topics in December 2025 (original certification date of December 3, 2024).

4. Preparatory Training Waiver Request Addendum

Bayer, Carter – Lincoln County Sheriff's Office

Staff recommends the applicant receive an extension until 11/19/2026 to complete preparatory jail officer training.

Gorell, Amber – Lincoln County Sheriff's Office

Staff recommends the applicant receive an extension until 1/4/2027 to complete preparatory jail officer training

Kolpack, Taylor – Lincoln County Sheriff's Office

Staff recommends the applicant receive an extension until 11/21/2026 to complete preparatory jail officer training

Krueger, Gabrielle – Lincoln County Sheriff's Office

Staff recommends the applicant receive an extension until 9/4/2026 to complete preparatory jail officer training

Treder, Lillian – Oneida County Sheriff's Office

Staff recommends that Treder receive an extension until 8/25/2026 to complete preparatory jail officer training.

Zbanys, David – Pre-employed

Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:

- The LESB approved a similar extension for William Gray at the 8/20/2025 Executive Committee meeting.
- The applicant has extensive law enforcement experience (over 29 years).
- The applicant has worked as a private investigator since his retirement.
- The deadline to gain employment is 10/1/2025, and the applicant shall be required to pass the Reciprocity exam by 12/1/2025.

The applicant's resume, request letter, and endorsement letter from Outagamie County Sheriff's Office are included in the packet.

Motion to approve staff recommendations. Move by Denita Ball, second by Ken Tutaj. Motion carried unanimously.

9. Requests to Certify/Recertify/Register/Retroactively Certify/Rescind Certification for Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers & Instructors

Officer Certification Summary Report:

Total Officers Meeting Certification Requirements = 353

Jail Officers – 98
 Law Enforcement Officers – 224
 Secure Juvenile Detention Officers – 25
 Tribal Law Enforcement Officers – 3
 Retroactive Certifications – 3

Instructor Certification and Recertification Summary Report

Total Instructor Applicants = 781

New Instructors & Instructors Adding Additional Certifications – 354
 New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 27
 Instructor Recertification & Credentialed Instructor Registration Renewals - 368
 New Master Instructors – 11
 Recertified Master Instructors - 21

Motion to approve staff recommendations to Certify/Recertify/Register/Retroactively Certify/Rescind Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers and Instructors. Move by Jessie Metoyer, second by Jean Galasinski. Motion carried unanimously.

10. New Business

a. Certify/Recertify Preparatory Training Academies

According to Wisconsin Administrative Code § LES 4.01(1)m, academies are certified for a period of two years subject to renewal.

The following academies are due for recertification at the September 3, 2025, meeting of the LESB:

- Blackhawk Technical College
- DNR Recruit Warden Academy
- Wisconsin State Patrol Academy
- Milwaukee Police Academy

Motion to recertify Blackhawk Technical College, the DNR Recruit Warden Academy, the Wisconsin State Patrol Academy, and the Milwaukee Police Academy for two years until September 2027. Move by Kelly Bakken, second by Todd Delain. Motion carried unanimously.

b. Recommend Officer Decertification for Failure to Complete Minimum Annual Recertification Training Hours including the Handgun Qualification Requirement for FY25 and the Biennial Vehicle Pursuit Training Requirement for 7/1/2023-6/30/2025

Dana Vike announced that for the first time in 20 years, there were no officers recommended for decertification due to the hard work by Thessa Phillips and Katie Maule.

c. Recommend Officer Recertification for Late Completion of FY25 Annual Recertification Training Hours Including the Handgun Qualification Requirement and Biennial Vehicle Pursuit Training Requirement (Training Completed Between 7/1/2025 and 9/3/2025)

Recommending recertification for 34 officers that completed training after June 30, 2025, but before September 3, 2025.

The Peshtigo Police Department is a repeat for late completion of training. During the previous biennium, they completed the Vehicle Pursuit Training after the deadline then requested and received reimbursement. The Board has since changed the policy; training must be accomplished before the deadline for reimbursement. Law enforcement agencies will not get payment starting this year for the officers that did not get the required training done by the deadline.

Motion to approve staff recommendation to recertify the officers on the email that was provided, as presented by staff. Move by Timothy Carnahan, second by Kelly Bakken. Motion carried unanimously.

d. Milwaukee County Sheriff's Academy Proposal for Waiver of Training Hours for the Jail Academy

The Milwaukee County Sheriff's Academy (MCSA) is certified by the Board to conduct the 720-hour Law Enforcement Academy (LEA), which is scheduled to graduate on November 6, and immediately following graduation, the recruits will begin the MCSA 200-hour Jail Academy.

Overlapping content between the academies has been identified and a proposal to eliminate these redundancies has been submitted. The proposed adjustments would reduce the jail academy to 167 hours—resulting in a savings of approximately 33 hours of training time. This waiver request pertains specifically to the MCSA employer-based jail academy beginning on November 10, 2025.

If approved, the transcript would reflect that the Jail Academy was 167 hours, in addition, the waiver approval from the Board would accompany the transcript explaining the details.

Motion to approve staff recommendation on a one-time pilot basis, of the MCSA as presented in the packet. Denita Ball recused herself from the vote. Move by Jessie Metoyer, second by Jean Galasinki. Motion carried unanimously.

e. Act 82 Workgroup Recommendations

Retired DLES Administrator Steven Wagner provided a recap of Act 82. In November 2021, Act 82 was signed into law. There are two components: the decertification process for the LESB, and employment file requirements. The workgroup met over a two-year period to comply with Act 82. Nine separation options in ACADIS were created to describe the reason for officer separation from law enforcement employment. Of those nine, there are three red flags; terminated for cause, resigned in lieu of investigation, and resigned prior to the completion of an internal investigation.

Within these three options, a choice is given for Column A and Column B. If Column A is chosen, there is no decertification. If Column B is chosen, it would automatically trigger a request for documentation to support the decision, and the case would be brought before the LESB. The only thing missing in Column A is a medical separation. Please bring this process change before your staff to review and send comments to Director Betley or Administrator Rather. This process will go before the Rulemaking Process in the Division of Legal Services.

Motion to table item 10e, Act 82 Workgroup Recommendations, till the December meeting. Move by Casey Krueger, second by Denita Ball. Motion carried unanimously.

f. LESB Policy and Procedures Manual Updates

There is a small update on Waivers of Training. For individuals looking for employment in Wisconsin that have been prior military law enforcement, a copy of the curriculum detailing the topics covered and the number of hours of training must be turned in.

Motion to approve the staff recommendations as presented today. Move by Kelly Bakken, second by Timothy Carnahan. Motion carried unanimously.

g. Scope Statement for Revisions to Wisconsin Administrative Code Chapters LES 1 through 9

Ron Betley and Dana Vike worked with AAGs Clay Kowski and Amy Quester to get the rulemaking process started to update LESB Administrative Code chapters LES 1 through 6, and 9. The last substantive changes were 2001. The first part of the process is a Scope Statement, which is in your packet for review. If the LESB approves the Scope Statement, it will be sent to the Department of Administration for the Governor's signature. If signed, it will be sent to the Legislative Reference Bureau for publication in the Administrative Register. Once complete, the LESB chairperson will sign the Scope Statement. When the Scope Statement is published, the Training and Standards Bureau along with the LESB have 30 months to submit proposed rules for legislative review. During this time, an economic impact statement must be written. There will be a public hearing, along with public comment. The proposed rules will then be submitted to the Governor for signature.

Motion to approve submission of the Scope Statement as presented today to the Wisconsin Department of Administration and the Governor for signature and publication in the Administrative Register. Move by Jean Galasinski, second by Denita Ball. Motion carried unanimously.

11. Roundtable

Ron Betley suggested that this issue continue as a standing agenda item as a new topic under old business titled Update on Wisconsin Administrative Code Chapters LES 1 through 9.

12. Adjournment

Motion to adjourn. Move by Denita Ball, second by Ken Tutaj. Motion carried unanimously.



Mark A. Rather
Secretary

Minutes taken by Dawn Strassman