

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
EXECUTIVE COMMITTEE (EC) MEETING**

MINUTES – AUGUST 20, 2025

ATTENDANCE:

LESB EC MEMBERS

Timothy Carnahan
Todd Delain
Jean Galasinski
Jessie Metoyer
Steven Wagner

ABSENT MEMBERS

Kalvin Barrett

STAFF

Ron Betley
Katie Maule
Jerry Mullen
Thessa Phillips
Lauren Racey
Chris Schroeder
Dana Vike

Guests: William Gray, Aaron Rosenblum

1. **Call the Meeting to Order** – Todd Delain called the meeting to order at 10:00 a.m.
2. **Introductions**
3. **Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
4. **Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors**
 - a. **Preparatory Training Waiver Requests**
 1. Alice, Balandis – Pre-Employed
Staff recommends **against** approval of the waiver request. The justification for the recommendation to deny the Reciprocity application is based on the revocation of the officer's certification in Arizona. The relevant documents are included in the packet.
 2. Boivie, Douglas – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
 3. Christianson, Justin – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
 4. Eiler, Steven – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one

year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.

5. Gicopoulos, Bradley – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
6. Haan, William – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
7. LaDore, Dominick – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
8. Slater, Kyle – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
9. Swanson, Samuel – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
10. Swenson, Patrick – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
11. Taylor, Aaron – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
12. TeStroete, Tyler – Pre-Employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one

year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.

13. Vyvlecka, Kayla – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by August 20, 2026.
14. Bach, Matthew – Marathon County Sheriff's Office
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 10/14/2025.
15. Barney, Tyrel – Green Bay Police Department
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 12/11/2025.
16. Boswell, Jordan – Madison Police Department
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 5/27/2026.
17. Givens, Sean – Oconomowoc Police Department
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 5/20/2026.
18. Olson, Christopher – Neenah Police Department
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 6/2/2026.
19. Samuelson, Micah – Washington County Sheriff's Office
Staff recommends successful completion of the reciprocity examination. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 11/11/2025.

Motion to approve staff recommendations for the requests for waivers of training and education requirements for officers, civilians, and instructors. Move by Timothy Carnahan, second by Jean Galasinski. Motion carried unanimously.

Note: Going forward, Jerry Mullen will include basic training curriculum for military reciprocity applicants. This is due to basic military police training doesn't cover ConLaw and in some cases EVOC.

b. College Credit Waiver Requests

1. Adams, Zachary – Military
Staff recommends Mr. Adams receive a waiver for 30 college credits.

2. Adkins, Connor – Military
Staff recommends Mr. Adkins receive a waiver for 44 college credits.
3. Castillo, Jose – Jail Academy
Staff recommends Mr. Castillo receive a waiver for 5 college credits.
4. Christianson, Cody – Military
Staff recommends Mr. Christianson receive a waiver for 31 college credits.
5. Cummings, Zachary – Military
Staff recommends Mr. Cummings receive a waiver for 47 college credits.
6. Janik, Corey – Law Enforcement Academy
Staff recommends Mr. Janik receive a waiver for 20 college credits.
7. Jordan, Cassandra – Law Enforcement and Jail Academy
Staff recommends Ms. Jordan receive a waiver for 24 college credits.
8. Kearney, Obadiah – Law Enforcement Academy
Staff recommends Mr. Kearney receive a waiver for 20 college credits.
9. Lee, Benjamin – Law Enforcement Academy
Staff recommends Mr. Lee receive a waiver for 20 college credits.
10. Mecum, Brodie – Military and DOC Academy
Staff recommends Mr. Mecum receive a waiver for 26 college credits.
11. Stephens, Emma – Law Enforcement Academy
Staff recommends Ms. Stephens receive a waiver for 20 college credits.

Note: All names after Emma Stephens have previously been approved. Including these names in the packet was an administrative error.

Motion to accept staff recommendations for college credit waiver requests. Move by Jessie Metoyer, second by Jean Galasinski. Motion carried unanimously.

c. Instructor Waiver Requests

1. Holmstrom, Joseph – Douglas County Sheriff's Office
Staff recommends in favor of a waiver for Joseph Holmstrom. He will be recertified effective September 1, 2025, with a new certification expiration date of September 1, 2028.
2. Rosenblum, Aaron – Eau Claire County Sheriff's Office
Staff recommends against waiving the certified occupational experience requirements for instructor certification. The individual will qualify for certification upon acquiring three years of full-time experience or a total of 6,000 hours of certified occupational experience.

3. Smallwood, Mark – Portage County Sheriff's Office

Staff recommends in favor of the waiver, allowing Mark Smallwood to request instructor certification in SFST more than two years from course completion once a signed application has been submitted to the Training and Standards Bureau.

Discussion: Aaron Rosenblum was employed at Northwest Juvenile Detention Center from 2018 to 2021, but never went through the academy. He then moved on to the Eau Claire County Sheriff's Office as a jail officer from 2021 to present. He completed the academy in February 2025 and was certified June 3, 2025. During that timeframe he became a dual certified law enforcement officer, attending the law enforcement academy and became certified in December 2024. He is requesting to waive the three years of occupational experience to become a general jail instructor at the academy he completed in February. Timothy Carnahan noted that although he was not certified during most of his occupational experience, he has a lot of occupational experience time. Thessa acknowledged this but added that his occupational experience is in secure juvenile detention. He can currently instruct any other topic without a waiver. Todd Delain sends his staff to the jail academy and the juvenile detention academy; it is similar. Aaron's letter noted that not attending the academy was due to staffing issues. He is requesting to instruct in the jail academy and a technical college would like to have him as there is a shortage of instructors. Experience is the obstacle in this unique case. Ron Betley added that this is precedence setting, and he backs staff recommendations. Steve Wagner also said that staff recommendations follow policy, however, this could reach to the level of a waiver due to the circumstances. Thessa offered a suggestion that the applicant reapply in one year as the board has waived a request with one year of experience for DOC. She also stated that there is another waiver coming with similar circumstances. He wants to instruct in the general jail topics (taught only in the jail academy) and eventually defensive tactics and scenarios (taught in any academy).

Motion to amend the recommendation for Aaron Rosenblum that his occupational experience request be waived after June 1, 2026, and to approve instructor waiver request recommendations as presented by staff for Joseph Holmstrom and Mark Smallwood. Move by Todd Delain, second by Jean Galasinski. Motion carried unanimously.

5. Requests for Extensions of the Time Limits to Gain Employment and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians

a. Howell, Chelsey – Barron County Sheriff's Office

Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:

The applicant shall pass the Wisconsin Law Enforcement Reciprocity exam by 12/1/2025.

b. Eller, Seri – Columbia County Sheriff's Office

Staff recommends the applicant receive an extension until 9/14/2026.

c. Richards, Logan – Columbia County Sheriff's Office

Staff recommends the applicant receive an extension until 8/27/2026.

d. Skupniewitz, Jessica – Columbia County Sheriff's Office

Staff recommends the applicant receive an extension until 10/21/2026.

e. Bennett, Greg – Eau Claire County Sheriff's Office

Staff recommends retroactive approval of the waiver request. The applicant completed the exam prior to the deadline. Although the applicant was not officially hired as a law

enforcement officer until after the deadline, he was employed by the Eau Claire County Sheriff's Office as a jail officer.

- f. Evers, Chloe – Eau Claire County Sheriff's Office
Staff recommends the applicant receive an extension until 10/21/2026.
- g. Harris, Matthew – Eau Claire County Sheriff's Office
Staff recommends the applicant receive an extension until 8/5/2026.
- h. Ducheny, Austin – Fall River Police Department
Staff recommends retroactive approval of the extension request.
- i. Patrick, Austin – Fond du Lac County Sheriff's Office
Staff recommends the applicant receive an extension until 5/28/2026 to allow them to complete preparatory jail officer training.
- j. Longcore, Trevor – Forest County Sheriff's Office
Staff recommends the applicant receive an extension until 8/27/2026 to allow him to complete preparatory jail officer training.
- k. Stigen, Hunter – Green Lake County Sheriff's Office
Staff recommends the applicant receive an extension until 12/11/2026 to allow him to complete preparatory jail officer training.
- l. Hoppman, Brandon – Lafayette County Sheriff's Office
Staff recommends the applicant receive an extension until 8/9/2026 to allow him to complete preparatory jail officer training.
- m. Bacon, Sarah – Marathon County Sheriff's Office
Staff recommends the applicant receive an extension until 8/5/2026 to allow them to complete preparatory co-located training.
- n. Martin, Alya – Marathon County Sheriff's Office
Staff recommends the applicant receive an extension until 9/16/2026 to allow them to complete preparatory co-located training.
- o. Beasley, Karen – Milwaukee County Sheriff's Office
Staff recommends the applicant receive an extension until 4/1/2026 to allow her to complete preparatory jail officer training.
- p. Willis, Malik – Milwaukee County Sheriff's Office
Staff recommends the applicant receive an extension until 9/9/2026 to allow him to complete preparatory jail officer training.
- q. Eriean, Brady – Oconto County Sheriff's Office
Staff recommends the applicant receive an extension until 7/15/2026 to allow him to complete preparatory jail officer training.
- r. Harris, Samantha – Oconto County Sheriff's Office

Staff recommends the applicant receive an extension until 7/15/2026 to allow her to complete preparatory jail officer training.

- s. King, Ashlyn – Outagamie County Sheriff's Office
Staff recommends the applicant receive an extension until 1/27/2027 to allow her to complete preparatory jail officer training.
- t. Braxton, Jami – Polk County Sheriff's Office
Staff recommends the applicant receive an extension until 11/4/2026 to allow them to complete preparatory jail officer training.
- u. Linder, Joseph – Polk County Sheriff's Office
Staff recommends the applicant receive an extension until 7/28/2026 to allow him to complete preparatory jail officer training.
- v. Scheele, Dixie – Rock County Sheriff's Office
Staff recommends the applicant receive an extension until 9/16/2026 to allow her to complete preparatory jail officer training.
- w. Vincze, Joseph – Rock County Sheriff's Office
Staff recommends retroactive approval of a new deadline of 8/8/2025.
- x. Ewert, Ericka – Rusk County Sheriff's Office
Staff recommends the applicant receive an extension until 10/15/2026 to allow her to complete preparatory jail officer training.
- y. Najbrt, Katie – Rusk County Sheriff's Office
Staff recommends the applicant receive an extension until 10/24/2026 to allow her to complete preparatory jail officer training.
- z. Olson, Olivia – University of Wisconsin – Milwaukee Police Department
Staff recommends the applicant receive an extension until 12/31/2026 to allow her to complete preparatory law enforcement officer training.
Amended to read: Staff recommends the applicant receive an extension until 12/31/2025 to allow her to complete preparatory law enforcement officer training.
- aa. Eslinger, Louis – Pre-employed
Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
 - The applicant shall gain employment by 10/1/2025.
 - The applicant shall be required to pass the Wisconsin Law Enforcement Reciprocity exam by 1/31/2026.A letter from the applicant is included in the packet.
- bb. Felician, Paul – Pre-employed
Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
 - The applicant has over 29 years of law enforcement experience.

- The applicant has been working in a law enforcement role (although non-sworn) as the director of the Wisconsin Counterdrug program
- The applicant shall gain employment by 12/1/2025
- The applicant shall be required to pass the Wisconsin Law Enforcement Reciprocity exam by 2/1/2026.

The applicant's resume is included in the packet.

cc. Gray, William – Pre-employed

Staff recommends **denial** of the waiver request. The recommendation for denial is based on the following:

- The applicant's deadline to regain employment was 2/18/2025.
- The applicant's most recent employment with the Department of Revenue was primarily a regulatory role, not an enforcement role.

dd. Megna, Anthony – Pre-employed

Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:

- The applicant has over 40 years of law enforcement experience.
- The applicant worked over 1200 hours in the preceding twelve months prior to his retirement from Outagamie County SO.
- The applicant shall not be required to pass the Wisconsin Law Enforcement Reciprocity exam.

ee. Welhouse, Estelle – Pre-employed

Staff recommends approval of the waiver request for an extension of sixty days. The deadline to gain employment shall be 12/15/2025. A letter from Wauwatosa PD is included in the packet.

Motion to approve staff recommendations for requests for the extension of time limits to gain employment and requests for extensions of the time limits to complete preparatory training for officers and civilians with the exception of William Gray, who will be considered separately. Move by Jessie Metoyer, second by Timothy Carnahan. Motion carried unanimously.

Motion to grant an extension to William Gray to include successful completion of the reciprocity exam and to obtain certifiable employment no later than eight months from today's date. Move by Timothy Carnahan, second by Jessie Metoyer. Motion carried unanimously.

6. Training and Standards Bureau Update

Dana Vike and Ron Betley are working with the Division of Legal Services to review administrative codes LES 1-9. Attorneys have drafted a scope statement that will be brought to the LESB Quarterly Meeting for review and approval to go forward with the rulemaking process to bring the administrative codes in line with the current LESB Policy and Procedure Manual.

PRT Update-The state budget passed, now Ron Betley will be working with the Budget and Finance and Procurement offices to complete a Request for Information. This process will produce a better understanding of what the actual cost of conducting a job task analysis and developing a new PRT will be. That information will be presented to the administration of the Department of Justice for guidance.

Education Consultant Lauren Racey's project position was cut from the state budget and her position will expire at the end of September. Lauren was hired as a project employee to develop virtual curriculum and transfer current curriculum to a virtual format.

7. Roundtable

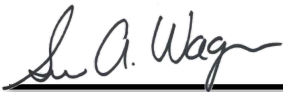
Technical College System Administrative Code 10 Update-Todd Delain was contacted by the AG's office and was advised that the Technical College System has requested outside representation to represent their interest and felt that the AG's Office might have a conflict of interest representing both the LESB and the Wisconsin Technical College System. The Technical College System has requested the Governor's Office to provide outside representation, which was granted. Todd Delain had sent a letter to the Governor's Office requesting outside representation if the AG's Office could not represent the LESB. Todd was contacted on August 14 and was notified that the Governor's Office has retained Attorney Emery Harlan from the MWH Law Group to represent the LESB on this issue. Todd Delain spoke to Attorney Harlan and gave him a general overview of the issues. Todd Delain will provide Attorney Harlan with all applicable documents and information.

Todd Delain thanked Administrator Wagner for his exemplary service to the State of Wisconsin and law enforcement. Steve has been an outstanding DLES leader and will be missed! Mark Rather has some big shoes to fill.

Jessie Metoyer thanked Steve for his assistance throughout the years and is grateful for his guidance.

8. Adjournment

Motion to adjourn by Jessie Metoyer, second by Timothy Carnahan. Motion carried unanimously.



Steven A. Wagner
Secretary

Minutes taken by Dawn Strassman.