



APPLICATION FOR AN EXTENSION OF THE TIME LIMIT TO COMPLETE PREPARATORY TRAINING

Time frames for completion of preparatory training are set forth in Wisconsin Statute § 165.85(4)(a)3., (4)(b)3., and (4)(c)3. All law enforcement, tribal law enforcement, jail, and secure juvenile detention officers have within their probationary period of employment not to exceed 12 months from their first date of employment to complete preparatory training. **Upon a showing of good cause by a recruit or the recruit's employer, the LESB may extend the recruit's original probationary period of employment for a period of time the LESB deems appropriate.**

Applications for an extension must be approved by the Law Enforcement Standards Board (LESB). The LESB meets on the first Tuesday in March, June, and December, and the first Wednesday in September. Applicants will be notified of the LESB's decision within 15 days following the LESB meeting in which their request is considered.

1. Applicant Name (<i>Last Name, First Name, Middle Initial</i>):	2. Title (<i>Law Enforcement, Jail, or Juvenile Detention Officer</i>):
3. Employing Agency:	4. First Date of Employment:
5. Justification for Extension Request:	
6. Is the applicant enrolled in an academy? ☐ Yes ☐ No	
7. If you answered "Yes" to question #6, please provide the name of the academy and the start date: Academy: Start Date:	
8. If you answered "No" to question #6, how much additional time is needed beyond the initial 12 months of employment for the applicant to successfully complete training?	
9. Name of Requestor:	10. Title of Requestor:
11. Requestor Email Address:	12. Date of Request:

Electronic applications may be submitted to: Gerald.Mullen@wisdoj.gov

-or-

Applications may be mailed to:
Training and Standards Bureau, PO Box 7070, Madison, WI 53707-7070