

**LAW ENFORCEMENT STANDARDS BOARD (LESB)  
QUARTERLY BOARD MEETING**

**MINUTES – JUNE 4, 2024**

**ATTENDANCE:**

**LESB MEMBERS**

Kelly Bakken  
Denita Ball  
Kalvin Barrett  
Timothy Carnahan  
Winn Collins  
Todd Delain  
Jean Galasinski  
Casey Krueger  
Jessie Metoyer  
Tammy Sternard  
Charles Tubbs  
Steven Wagner

**ABSENT MEMBERS**

Robert Botsch  
Timothy Gruenke  
Nicole Miller

**STAFF**

Ronald Betley  
Don Bomkamp  
Eric Hartwig  
Edward Liebrecht  
Katie Maule  
Jerry Mullen  
Thessa Phillips  
Lauren Racey  
Dan Ruzinski  
Shelly Sandry  
Dawn Strassman  
Dana Vike  
Richard Williams

**Guests:** Madeline Ehlke, Brian Fiene, Tim Hufschmid, Clayton Kawski, Amy Koeppel, Cory McCone, Hartford Chief Shawn McGee, Adam Meyers, Trae Neumann, Ken Pileggi, Kristen Radke, Michael Reeves, Latisha Spence-Brookens, Jay Smith, Jeff Steeber, Sarah Wronski, Courtney LNU

1. **Call the Meeting to Order** – Todd Delain called the meeting to order at 10:00 am.
2. **Introductions**
3. **Proof of Posting of Meeting Notices**  
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
4. **Training and Standards Bureau Update**
  - a. Training and Standards hired two new educational consultants: Eric Hartwig, overseeing tactical skills, and Lauren Racey, overseeing virtual curriculum.
  - b. Once the Region 4 Field Rep is hired, Training and Standards will be fully staffed.

**5. Training and Standards Bureau Quarterly Report**

**Certified Officers:**

At the end of the third quarter of FY24 there were a total of **16,445** Active, Primary, Certified Officers. Below is a breakdown of officers by assignment.

3 <sup>rd</sup> Quarter FY24 Active, Primary, Certified Officers by Assignment	Total
Tribal Law Enforcement	81
Law Enforcement	12,147

Jail Officer	2,227
Secure Juvenile Detention	166
Law and Jail	1,398
Law and SJD	0
Law, Jail and SJD	8
Jail and SJD	418
<b>Total Active, Primary and Certified</b>	<b>16,445</b>

**Certified Instructors:**

As of May 16, 2024, there are 4,412 LESB Certified Instructors

**LESB Certified Instructors**

Instructor Category	Certified Instructors
Law Enforcement Instructors	4,294
Jail Instructors	742
Juvenile Detention Instructors	510

**Instructors Certified in the Tactical Topic Areas**

Tactical Topics	Certified Instructors
DAAT (720)	732
Defensive Tactics (DT)	389
Emergency Vehicle Operation & Control (EVOC)	972
Handgun (194) / Handgun MRDS (4)	198
Handgun & Rifle (1475) / Handgun & Rifle MRDS (176)	1,651
Officer Wellness	198
OWI/SFST	550
Principles of Subject Control (POSC)	98
Professional Communication Skills (PCS)	739
Scenarios	1007
Tactical Emergency Casualty Care (TECC)	44
Tactical Response (720)	682
Vehicle Contacts (133) & Vehicle Contacts (HRVC) (979)	1,112

**Master Instructor Trainers (MITS)**

MIT Topics	Certified MITs
CJIDC	47
DAAT (720)	1
Defensive Tactics	52
Emergency Vehicle Operation & Control (EVOC)	41
Handgun & Rifle	32
OWI/SFST	28
Physical Fitness Assessor	15
Principles of Subject Control (POSC)	0
Professional Communication Skills (PCS)	29
Scenarios	38
Tactical Emergency Casualty Care (TECC)	5
Tactical Response	34
Vehicle Contacts	46

**WILENET Quarterly Report:**

The following WILENET quarterly report covers the month of April 2024. This quarter the **WILENET.widj.gov** website had approximately 10,985 unique users each month. The most popular pages on WILENET, in order of number of visitors in April 2024:

<b>Page</b>	<b>Unique Views</b>
wilenet.widj.gov/employment/employment-opportunities	73,368
wilenet.widj.gov/	60,291
wilenet.widj.gov/user/login	31,744
wilenet.widj.gov/training-courses	25,739
wilenet.widj.gov/academy-curriculum	7,161
wilenet.widj.gov/resources/doc-locator	6,268
wilenet.widj.gov/doc-locator	5,722
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy	4,827
wilenet.widj.gov/search	3,138
wilenet.widj.gov/training-standards/officer-training-employment-and-reciprocity	2,425
wilenet.widj.gov/cib/time-system-etime-browser	2,303
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy/tactical-skills	2,173
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy/patrol-procedures	2,069
wilenet.widj.gov/cib/time-system-training-materials-manuals-forms	2,016
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy/tactical-skills/daat	1,548

**6. LESB Academy Liaison Updates**

- a. Brian Fiene (Northcentral Technical College) shared that a couple of the colleges are interested in getting the Secure Detention Curriculum once it is approved.
- b. Captain Sarah Wronski (Milwaukee County Sheriff’s Office Training Academy) was present and had no updates.

**7. Proposed Decision and Objections in the Matter of an Appeal from a Decision of the Law Enforcement Standards Board to deny a Request for Extension of the Time Frame to Gain or Re-Gain Law Enforcement Employment without the Requirement of Further Training for Robert VanHulst.**

Assistant Attorney General Mike Murphy reviewed the facts. There were no additions or changes.

**Motion** to affirm the February 13, 2024, Executive Board decision as the final decision, to deny the waiver for Robert VanHulst. This is consistent with the decision made by the Law Enforcement Standards Board on December 5, 2023. Move by Jessie Metoyer, second by Timothy Carnahan. Motion carried unanimously.

**8. Proposed Decision and Objections in the Matter of an Appeal from a Decision of the Law Enforcement Standards Board to deny a Request for Extension of the Time Frame to Gain or Re-Gain Law Enforcement Employment without the Requirement of Further Training for Michael Reeves.**

Assistant Attorney General Clay Kawski reviewed the facts. Dana Vike posed a question for clarification. The Executive Committee approved completion of the reciprocity exam within six months

from today. What wasn't considered is how long does that make him eligible for certification, is that also six months if he gains a law enforcement position? Todd Delain added that generally, when approved, there is a timeframe of six months to gain law enforcement employment. The six months will begin the day the board approves the decision.

Mr. Reeves added that the Phillips Police Department is waiting on this process, once approved, they will hire him.

**Motion** to accept the proposed order as a final decision, amending to include that Michael Reeves has six months from the final decision of the Board to regain law enforcement employment. Move by Timothy Carnahan, second by Calvin Barrett. Motion carried unanimously.

#### **9. Review and Approve Minutes for the March 5, 2024, Meeting of the LESB**

**Motion** to approve minutes and motions of the March 5, 2024, quarterly meeting of the LESB. Move by Jean Galasinski, second by Kelly Bakken. Motion carried unanimously.

#### **10. Review of Executive Committee Meeting, Updates, Addenda, and Final Actions**

##### **a. Review and Approve May 14, 2024, Executive Committee Hearing Minutes and Motions**

###### **i. Motion subjects include Evidentiary Appeal Hearing for Michael Reeves**

**Motion** to approve minutes from the May 14, 2024, meeting of the LESB Executive Committee. Move by Jessie Metoyer, second by Casey Krueger. Motion carried unanimously.

##### **b. Review and Approve May 14, 2024, Executive Committee Meeting Minutes and Motions**

###### **i. Motions subjects include Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the Time Limits to Gain Employment, and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians**

**Motion** to approve minutes from the May 14, 2024, meeting of the LESB Executive Committee. Move by Jean Galasinski, second by Calvin Barrett. Motion carried unanimously.

###### **ii. Review and Approve Addenda Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the time Limits to Gain Employment, and Requests for Extensions of the time Limits to Complete Preparatory Training for Officers and Civilians**

- 1. *The LESB may entertain a motion to go into closed session, pursuant to Wis. Stat. § 19.85(1) (b) and (g), for the purpose of considering licensing of public employees and conferring with legal counsel about potential litigation.***
- 2. *Reconvene in open session if closed deliberations have occurred.***

###### **Preparatory Training Waiver Requests:**

- a. Delk, Zachary – Pre-employed**  
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement

officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 4, 2025.

- b. Korthals, Anthony – Pre-employed  
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 4, 2025.
- c. Morrissey, Kevin – Pre-employed  
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 4, 2025.
- d. Neumann, Trae – Pre-employed  
Staff recommends **against** completion of the law enforcement reciprocity examination. The applicant has not held full-time law enforcement employment for a minimum of one year, fully empowered and paid for all hours worked within the past three years.
- e. Spenle, Hunter – Pre-employed  
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 4, 2025.

**Motion** to table Mr. Neumann’s request and bring him back for the next meeting with the required documentation needed to consider the request. Move by Casey Krueger, second by Calvin Barrett. Motion carried unanimously.

**College Credit Waiver Requests**

- a. Ahles, Kyle – Military  
Staff recommends that Mr. Ahles receive a waiver for 45 college credits.
- b. Morris, Jacob – Jail Academy  
Staff recommends that Mr. Morris receive a waiver for 5 college credits.

**Preparatory Training Extension Requests**

- a. Allen, Lucas – Buffalo County Sheriff’s Office  
Staff recommends the applicant receive an extension until 1/23/2025 to complete preparatory jail officer training.
- b. Klopp, Patricia – Buffalo County Sheriff’s Office  
Staff recommends the applicant receive an extension until 5/1/2025 to complete preparatory jail officer training.
- c. Buhl, Lynn – Eau Claire County Sheriff’s Office

Staff recommends the applicant receive an extension until 2/9/2026 to complete preparatory jail officer training.

- d. Douglas, Jacob – Eau Claire County Sheriff’s Office  
Staff recommends the applicant receive an extension until 8/2/2025 to complete preparatory jail officer training.
- e. O’Halloran, Thomas – Eau Claire County Sheriff’s Office  
Staff recommends the applicant receive an extension until 9/11/2025 to complete preparatory jail officer training.
- f. Patrow, Elizabeth – Eau Claire County Sheriff’s Office  
Staff recommends the applicant receive an extension until 8/2/2025 to complete preparatory jail officer training.
- g. Reagan, Jade – Eau Claire County Sheriff’s Office  
Staff recommends the applicant receive an extension until 8/2/2025 to complete preparatory jail officer training.
- h. Underwood, Sarah – Eau Claire County Sheriff’s Office  
Staff recommends the applicant receive an extension until 8/7/2025 to complete preparatory jail officer training.
- i. Chang, Jonathan – Ozaukee County Sheriff’s Office  
Staff recommends the applicant receive an extension until 10/1/2025 to complete preparatory jail officer training.
- j. Kannegiesser, Denise – Sawyer County Sheriff’s Office  
Staff recommends the applicant receive an extension until 5/22/2025 to complete preparatory jail officer training.
- k. Kurth, Daniel – Pre-employed  
This is an anticipatory request. If Kurth is hired prior to 7/2/2024, the waiver will be unnecessary. In the event of a post 7/2/2024 hiring date, staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
  - Kurth shall pass the Wisconsin Law Enforcement Reciprocity exam by 12/1/2024.
  - Kurth shall gain Wisconsin law enforcement employment by 9/1/2024.

**Petition for Waiver/Modification of the Pushup Requirement for the Physical Fitness Test**

Madeline Ehlke addressed the board explaining an injury she sustained that may limit her capability to complete the minimum number of push-ups to pass the academy. She is requesting a modification or a waiver for the pushups.

Jerry Mullen stated that Jay Smith from FitForce sent some information that was received too late to get into the LESB Meeting packet. Jay explained how the PRT was researched and created and how the test identifies that people performing the PRT at a certain level of ability have the physical capability to do the job. The letter in the meeting packet from a doctor that

examined Madeline stated that she cannot sustain prolonged push-ups. Due to this finding, Jay Smith feels this limits her ability to effectively do the job and may affect the safety of herself and others in a dynamic emergency situation. There is an alternative to the push up testing, but it would require setting up a job task simulation test, but it is not recommended or advised. There is not a history of this alternative testing.

**Motion** to provide Maddie a list of essential physical tasks and quantifying data from the validation study report along with the mandatory core competencies that must be passed at the end of the academy, for her physician and ask them to consider what reasonable accommodations could be used to protect Maddie and others. Move by Kelly Bakken, second by Denita Ball. Motion carried unanimously.

#### **Instructor Waiver Requests**

- a. Dobschuetz, Michael – West Allis Police Department  
Staff recommends **against** approving a waiver. If Sergeant Dobschuetz does gain a DHS issued EMT license or higher, staff recommends waiving completion of the 16-hour Tactical Emergency Casualty Care for Law Enforcement Officer (TECCLEO) Instructor Course for Dobschuetz since he previously attended a comparable course.
  
- b. Meyers, Adam – Hartford Town Police Department  
Captain Meyers was a certified instructor with several certifications between June 1, 2019, and June 1, 2022. He applied for certification nearly a year too early-which was seven months before it could be accepted. Staff emailed Captain Meyers to inform him that he needed to reapply no earlier than seven months from that date, per policy. In June 2023, Captain Meyers applied for instructor recertification and the request was denied. It is now two years past his certification expiration date. Dana Vike added that one reason recertification is not accepted early is due to changes in curriculum. An example of this is the change with Vehicle Contacts curriculum.

Steve Wagner added that Captain Meyers did not specifically ask for an appeal. Steve consulted DLS and they felt that if Captain Meyers was okay with this, it would be run as a waiver request again since an appeal was not requested. Captain Meyers was not in attendance the first time to speak to the board.

Town of Hartford Chief Shawn McGee addressed the board explaining that it is taking so long because of emails going back and forth between the Chief and Training and Standards. The chief did suggest to Director Betley in one of the emails that Captain Meyers attend an instructor recertification course where firearms is the main topic of instruction and once completed would regain his handgun instructor status.

**Motion** to deny the waiver request. Captain Meyers has the right to file an appeal of the ruling of the LESB. Move by Jessie Metoyer, second by Timothy Carnahan. Motion carried unanimously.

**Motion** to approve recommendations, with the exceptions and motions that were already made, as presented by staff. Move by Jean Galasinski, second by Timothy Carnahan. Motion carried unanimously.

**11. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Certification for Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers, and Instructors**

**Officer Certification Summary Report:**

**Total Officers Meeting Certification Requirements = 385**

- Jail Officers (FT/PT) – 183
- Law Enforcement Officers (FT/PT) – 181
- Secure Juvenile Detention Officer (FT/PT) – 19
- Tribal Law Enforcement Officers (FT/PT) – 1
- Retroactive Certifications (FT/PT) – 1

**Instructor Certification and Recertification Summary Report**

**Total Instructor Applicants = 747**

- New Instructors & Instructors Adding Additional Certifications – 361
- New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 36
- Instructor Recertification & Credentialed Instructor Registration Renewals - 311
- New Master Instructors – 25
- Recertified Master Instructors – 14

**Motion** to approve the certifications and recertifications as presented per staff recommendations. Move by Denita Ball, second by Casey Krueger. Motion carried unanimously.

**12. New Business**

**a. Certify/Recertify Preparatory Training Academies**

According to Wisconsin Administrative Code § LES 4.01(1)m, academies are certified for a period of two years subject to renewal.

The following academy is due for recertification:

- Milwaukee Area Technical College

Staff recommends in favor of recertifying Milwaukee Area Technical College to conduct law enforcement and jail preparatory training for two additional years, until June 2026.

**Motion** to fully recertify Milwaukee Area Technical College to conduct law enforcement and jail preparatory training until June 2026. Move by Kelly Bakken, second by Jean Galasinski. Motion carried unanimously.

**b. Reverse Decertification of Former Law Enforcement Officer Who Left Employment in Good Standing**

Jenaye Pearson was decertified by the LESB on September 3, 2019, for failure to complete mandatory recertification training. The Washburn Police Chief submitted a letter stating that Jenaye Pearson resigned in good standing from the Washburn Police Department on April 13, 2018, which was prior to FY19, so she should not have been decertified.

Staff recommends reversing the decertification of Jenaye Pearson.



**Motion** to reverse the September 3, 2019, decertification of Jenaye Pearson. Move by Timothy Carnahan, second by Denita Ball. Motion carried unanimously.

**c. Recommend Officer Decertification for Felony Conviction**

Paul Hartmann was a law enforcement officer when he admitted to and was convicted of stealing cash from a suspect's car during a drug arrest. Per state statues the LESB may decertify law enforcement officers convicted of a felony.

Staff recommends decertifying Paul Hartmann due to felony conviction. If decertified by the LESB, Paul Hartmann will be added to the National Decertification Index.

**Motion** to accept staff recommendation and decertify Paul Hartmann due to the felony conviction. If he is decertified by the LESB, he will be added to the National Decertification Index. Move by Jessie Metoyer, second by Denita Ball. Motion carried unanimously.

**d. Law Recertification Training Extension Requests for Officers on a Leave of Absence Status for More Than Two Years**

Extension requests have been received for two officers who have been on a leave of absence for medical reasons for at least two state fiscal years.

Law Enforcement Officer Christian Almonte from the Milwaukee County Sheriff's Office is asking for one additional state fiscal year till June 30, 2025, to make up missed training hours and to meet the recertification training requirements for the next fiscal year and then return to active law enforcement employment.

Jail Officer Jennifer Stinson from the Milwaukee County Sheriff's Office is asking to continue her certified status until December 31, 2024, while Milwaukee County processes its administrative review of Officer Stinson's worker's compensation injury case.

**Motion** to approve staff recommendations as provided in the packet. Move by Timothy Carnahan, second by Casey Krueger. Motion carried unanimously.

**e. Instructor Update Proposal**

Currently, instructor recertification requirements include all LESB-certified instructors attend one instructor update in an instructor's 3-year certification period. During COVID, virtual instructor updates were provided. Problems included too few staff to put the updates together, challenges with scheduling instructor updates in-person at academies, and feedback from some instructors/agencies that in-person updates were a challenge to get to and online updates not being as impactful. Recommendations going forward:

1. All instructors will watch a recorded legal update and plenary session at least once in their 3-year certification period.
2. Topic specific instructors will attend any mandated LESB curriculum updates in their topic as needed. The instructors will need to complete this update in a specific timeframe designated by the LESB-usually one calendar year to get through an in-person update. Additionally, instructors must watch the recorded update as well.
3. SFST Instructors-will meet every three years (year designated by the Training and Standards Bureau) for a short in-person update to demonstrate the Field Sobriety Tests, receive OWI specific information, and must also watch the recorded session.

4. Constitutional Law Instructor's will continue to attend the Constitutional Law instructor update annually and cannot miss more than one year in a row. This is the same as the current retirement. The recorded Constitutional Law update will serve as the recorded legal update for all instructors. Because of this, the Constitutional Law update will now count as the general instructor update, so Constitutional Law instructors do not have to attend two updates (Instructor Update and Constitutional Law Update) like they do now.

The Curriculum Advisory Committee approved this proposal on May 17, 2024.

**Motion** to approve the instructor update proposal as presented today in the packet. Move by Denita Ball, second by Jean Galasinski. Motion carried unanimously.

**f. Law Enforcement, Jail, and Juvenile Detention Curriculum Updates**

To become an Officer Wellness Instructor which allows one to instruct the Wellness I and Wellness II topics in all academies, the LESB requires a minimum of 5 years occupational experience as a certified officer and completion of a suicide prevention training course. It has been 5 years since this went into effect. We have been asked if the suicide prevention course that is completed in the academy is sufficient for eligibility? The Wellness Advisory Committee recommends that a suicide prevention course be completed post-academy and suggests courses to meet this requirement be put on the instructor form.

The Curriculum Advisory Committee approved this proposal on May 17, 2024.

**Staff Recommendation:** To require the suicide prevention course that is needed to meet the requirements for LESB Wellness Instructor certification, be completed post-academy.

**CPR/AED Training in the Jail and Juvenile Detention Academies**

Sometimes people enter into the Jail or Secure Juvenile Detention Academy CPR/AED certified. Do these recruits need to complete the 4-hour block of training if they are already certified?

**Staff Recommendation:** To approve allowing the agency and academy to decide together if the recruit should be in the 4-hour CPR/AED course if they are already certified.

**Secure Juvenile Detention Curriculum Updates**

Secure Residential Care Centers for Children and Youth (SRCCCY) are being created to help remove youth from Lincoln Hills/Copper Lake. Currently one building is being built in Racine County and the Milwaukee County Juvenile Detention will be remodeling their facility to accommodate youth sentenced to a SRCCCY. These facilities are run by the counties like the current Juvenile Detention Centers are. Racine County is hoping to train staff this summer for a full opening in January 2025. The SRCCCY and County Juvenile Detention Centers will be separate, however, the staff may work in both locations. Racine County identified some additions to the curriculum that would be helpful to officers, which is based on information from Department of Corrections (DOC) 347.18, and they are pertinent to all juvenile detention officers. Subsequently, the secure juvenile detention academy needs to increase from 160 to 184 hours to accommodate the content.

**The following are recommended changes to the secure juvenile detention curriculum:**

The Course Outcome Summaries and Syllabi for all topics have been updated. To save time and space, only the ones for Adolescent Development have been included. The remainder follows the same template.

Additionally, instructor guides were completed for each topic. The instructor guide for Suicide Prevention for Youth is included. All others follow the same format.

The DOC Operations and Detention Facilities is reviewing DOC Administrative Code 346 which covers juvenile detention centers. One of the changes is changing the term “juvenile” to “youth”. Although it has not been approved yet, it likely will be. The term has been changed in several of the topics presented. Mandatory Performance Assessment Tasks remain the same.

**Staff Recommendation:** To approve changing the hours of the Secure Juvenile Detention Academy from 160 to 184 hours and to approve the changes to the curriculum as presented.

**Discussion:** These recommendations have been discussed with and approved by the Juvenile Detention Advisory Committee, The Curriculum Advisory Committee, and it was brought up at the Juvenile Superintendents Conference in May.

**Motion** to accept staff recommendations as presented in the packet. Move by Timothy Carnahan, second by Kelly Bakken. Motion carried unanimously

**g. Policy Recommendation – LESB Policy on time Frame for Law Enforcement Officers to Regain Law Enforcement Employment**

The LESB Policy Review Advisory sub-committee, after consultation with the Badger State Sheriff’s Association, the Wisconsin Chiefs of Police Association, and members from the Wisconsin Professional Police Association, the Department of Natural Resources, and the Wisconsin State Patrol, make the following recommendations:

A law enforcement or tribal law enforcement officer who holds law enforcement or tribal law enforcement employment for at least one consecutive year full-time prior to termination of employment, has three years from their last date of employment to regain employment as a law enforcement or tribal law enforcement officer. After three years of unemployment, law enforcement and tribal law enforcement officers must repeat the entire preparatory law enforcement officer training program to regain eligibility for certification as a law enforcement or tribal law enforcement officer.

A law enforcement or tribal law enforcement officer who holds law enforcement or tribal law enforcement employment for less than one consecutive year full-time prior to termination of employment, has three years from the date they successfully completed preparatory law enforcement officer training, or three years from the date they last held law enforcement employment for at least one consecutive year full-time, to regain employment as a law enforcement or tribal law enforcement officer.

A law enforcement or tribal law enforcement officer who held only part time officer status at the time of termination of employment and more than three years have passed since the completion of preparatory training, the officer will remain certifiable for 60 days from the date of termination of employment.

Any part time status officer that separates from employment that provides documentation from the previous employing agency that they worked 400 or more hours in the 12-months directly prior to termination of employment, will then have three years from the last date of employment to regain employment as a law enforcement or tribal law enforcement officer. If more than 60 days have passed, and the officer worked less than 400 hours in the 12-months directly prior to termination of employment, they must repeat the entire preparatory law enforcement officer training program to regain eligibility for certification as a law enforcement or tribal law enforcement officer.

The LESB may establish other requirements it deems appropriate on an individual case-by-case basis. An application for an extension or waiver of LESB policy must be approved by the LESB. Applicants may request an extension or waiver by submitting form DJ-LE-342, "Application for Extension of the Time Frame to Regain Officer Employment" available for download at <https://wilenet.widj.gov>.

EMPLOYMENT STATUS	TIME FRAME TO REGAIN EMPLOYMENT	FORM DJ-LE-342 NEEDED?
<u>Full time</u> (more than 1 year or has worked over 400 hours in the 12 months directly prior to termination)	3 years from last date of employment	No – unless the 3-year time frame is exceeded
<u>Full time</u> (less than 1 year, and less than 400 hours in the 12 months directly prior to termination)	3 years from the date of completion of the academy	No – unless the 3-year time frame from the academy date is exceeded
<u>Part time</u>	3 years from the date of completion of the academy or last date of full-time employment	No
<u>Part time</u> (over 60 days have passed since separation of employment and worked at least 400 hours in the 12-months prior to separation)	3 years from the last date of employment	Yes – applicant must provide documentation to verify 400 or more hours worked *
<u>Part time</u> (over 60 days have passed and worked fewer than 400 hours in 12-months prior to termination)	3 years from the date of completion of the academy or last date of full-time employment	Yes **

The word "work" is the number of hours of actual work, not the number of hours employed. Training hours count as worked hours.

These changes only apply to Wisconsin law enforcement officers but may have the unintended consequences which could give the board an opportunity to establish a guideline for reciprocity waivers.

**Motion** to accept staff recommendations with Director Betley's proposed changes as presented. Move by Kelly Bakken, second by Jessie Metoyer. Motion carried unanimously.

**h. LESB Physical Readiness Test (PRT) Advisory Sub-Committee Update**

Kelly Bakken advised that the sub-committee met recently and discussed other states' PRT testing and how our standards compare. Responses from a 2021 survey that was sent out to department

heads that referenced the PRT standards were reviewed. It has been 10 years since the PRT test has been validated, and about eight years since the implementation of the PRT. IADLEST is looking at a nation-wide law enforcement job task analysis, so the sub-committee is hoping to gather data from that study. They are also requesting to speak to other state experts who validate PRT tests for a review of our PRT to ensure it is still current and applicable.

**i. Updates to the Academy Director's Manual and LESB Policy and Procedures Manual**

Changes were made to the manuals and most of the updates are based on curriculum changes with the Juvenile Detention Academy.

On page 1044, Human Trafficking listed as an instructor topic under Jail Instructors is an error. This will be removed. There is a new topic in the Juvenile Detention Academy titled Child Sex Trafficking.

**Motion** to approve recommendations as presented with the adjustment made today, removing Human Trafficking from the Jail Instructor qualifications on page 1044. Move by Denita Ball, second by Timothy Carnahan. Motion carried unanimously.

**13. Roundtable**

Todd Delain stated that 12g, Policy Recommendation – LESB Policy on time Frame for Law Enforcement Officers to Regain Law Enforcement Employment was a little different than the notes in the packet, and it will be brought back for another meeting at some point to discuss the reciprocity aspect of this.

**14. Adjournment**

**Motion** to adjourn. Move by Kelly Bakken, second by Denita Ball. Motion carried unanimously.



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Steven Wagner  
Secretary

Minutes taken by Dawn Strassman.