

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
EXECUTIVE COMMITTEE (EC) MEETING**

MINUTES – FEBRUARY 13, 2024

ATTENDANCE:

LESB EC MEMBERS

Timothy Carnahan
Todd Delain
Jessie Metoyer
Katie Rosenberg
Steve Wagner

ABSENT MEMBERS

Kalvin Barrett

STAFF

Ron Betley
Katie Maule
Jerry Mullen
Thessa Phillips
Shelly Sandry
Dawn Strassman
Dana Vike

Guests: None

1. **Call the Meeting to Order** – Todd Delain called the meeting to order at 10:04 am.
2. **Introductions**
3. **Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
4. **Requests for Waivers of Training & Education Requirements for Officers, Civilians, and Instructors.**

Preparatory Training Waiver Requests

- a. Brown, Richard, – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- b. Campobasso, Stephen – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- c. Casteneda-Davila, Juan – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by November 12, 2024.
- d. Moses, Chase – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.

- e. Richardson, Christopher – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- f. Quade, Nicholas – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- g. Trevino, Brandon – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- h. Zimmer, Joseph – Pre-employed
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by February 13, 2025.
- i. Blue, Colton – Prescott Police Department
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 8/31/2024.
- j. Brennan, Jirhod – DePere Police Department
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination within their probationary period and no later than 5/22/2024. **Note:** Officer Brennan passed the reciprocity examination on January 18, 2024.
- k. Jakobsen, Kyle – Appleton Police Department
Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by 11/1/2024. **Note:** Officer Jakobsen passed the Law Enforcement Reciprocity exam on 12/20/2023.

Motion to approve staff recommendations for preparatory training waiver requests. Move by Timothy Carnahan, second by Katie Rosenberg. Motion carried unanimously.

College Credit Waiver Requests

- a. Andrews, Joshua – Military/Jail Academy
Staff recommends Mr. Andrews receive a waiver for 25 college credits.
- b. Castagna, Nicholas – Military
Staff recommends Mr. Castagna receive a waiver for 58 college credits.
- c. De Anda, Angel – Military/LE Academy
Staff recommends Mr. De Anda receive a waiver for 39 college credits.
- d. Dravis, Alex – Military
Staff recommends Mr. Dravis receive a waiver for 15 college credits.
- e. Dudley, Andrew – LE Academy
Staff recommends Mr. Dudley receive a waiver for 20 college credits.
- f. Kazik, Joshua – DOC Academy
Staff recommends Mr. Kazik receive a waiver for 8 college credits.
- g. Keller, Jonathan – LE Academy
Staff recommends Mr. Keller receive a waiver for 20 college credits.
- h. Kies, Tyler – Military
Staff recommends Mr. Kies receive a waiver for 52 college credits.
- i. Morhardt, Eli – LE Academy
Staff recommends Mr. Morhardt receive a waiver for 20 college credits.
- j. Rauhut, Caleb – LE/Jail Academy
Staff recommends Mr. Rauhut receive a waiver for 25 college credits.
- k. Stumvoll, Kasey – LE Academy
Staff recommends Mr. Stumvoll receive a waiver for 20 college credits.

Motion to accept staff recommendations for college credit waiver requests. Move by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.

Instructor Waiver Requests

- a. Heger, Karl – FBI/Wisconsin State Fair Park
Based on his completion of the FBI's Instructor Development Course, staff recommends Karl Heger complete the 32-hour CJIDC approved by the LESB or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by June 1, 2024. Once Mr. Heger has completed the 32-hour CJIDC or viewed the PowerPoint and successfully answered questions regarding LESB instructor certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE 317) as a General Law Enforcement Instructor. To be certified in additional LESB Instructor Topics, Mr. Heger will need to complete the LESB approved instructor courses.

Motion to accept staff recommendations. Move by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.

b. Mann, James – Beloit Police Department

Based on the assumption that Sgt. Mann attempted to submit an application for instructor certification in June 2020, staff recommends Sgt. Mann complete the 32-hour CJIDC approved by the LESB or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by June 1, 2024. Once Sgt. Mann has completed the 32-hour CJIDC or viewed the PowerPoint and successfully answered questions regarding LESB instructor certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE 317) as a General Law Enforcement Instructor and DAAT Instructor.

Motion to accept staff recommendations. Move by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.

c. Merten, Patrick – Germantown Police Department

Staff recommends approving an extension for Patrick Merten and changing his next three-year certification to be from March 1, 2024, to March 1, 2027.

Motion to accept staff recommendations. Move by Timothy Carnahan, second by Katie Rosenberg. Motion carried unanimously.

d. Tinker, David A. – Lincoln County Sheriff's Office

Staff recommends against a waiver.

Discussion: There is no juvenile detention reciprocity exam. Mr. Tinker did complete the jail reciprocity exam and was certified as a jail officer on June 7, 2022. He has been working full time. Todd Delain asked if anyone in Training and Standards is looking into the issue of there being no reciprocity exam. Thessa Phillips stated that Shelly Sandry is working with DOC and is looking at the curriculum. Dana Vike added that there is no reciprocity exam because the course is very short. We were not aware he worked at Lincoln Hills though we knew he did DOC training and worked for DOC, but we did not know it was all at Lincoln Hills and in a Juvenile Detention capacity. He did pass the jail reciprocity exam and is working in that capacity. After he has three years full time with Lincoln County Sheriff's Office, which will be June 2025, he could apply then. Before that date, he doesn't qualify. Jerry Mullen stated that the Secure Juvenile Detention Academy is 160 hours, and the Jail Academy is 200 hours. His request is to teach jail training topics.

Motion to accept staff recommendations. Move by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.

5. Requests for Extensions of the Time Limits to Gain Employment and Requests for Extensions Of the Time Limits to Complete Preparatory Training for Officers and Civilians.

a. Taylor, Kaitlin – Barron County Sheriff's Office

Staff recommends the applicant receive an extension until 2/6/2025 to allow her to complete preparatory jail officer training.

- b. Voight, Jena – Brown County Sheriff’s Office
Request is withdrawn by Brown County Sheriff Todd Delain as Ms. Voight is no longer a Brown County employee.
- c. Kjellberg, Grant – Cornell Police Department
Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
- The applicant worked 1555 hours in 2021 while employed at Augusta Police Department.
 - The applicant worked 385 hours in 2022 and 787 hours in 2023 while employed at Fall Creek Police Department.
 - Retired Cornell Police Chief Glenn Rehberg has provided a letter of endorsement articulating a strong justification for the approval of the waiver (attached).
 - The applicant shall complete the Law Enforcement Reciprocity Exam by 8/1/2024.
- d. Letto, Eric – Kenosha County Sheriff’s Office
Staff recommends the applicant receive an extension until 3/14/2025 to allow him to complete preparatory jail officer training.
- e. Immormino, Katerina – Monroe County Sheriff’s Office
Staff recommends the applicant receive an extension until 2/7/2025.
- f. Krause, Michael – Monroe County Sheriff’s Office
Staff recommends the applicant receive an extension until 1/17/2025.
- g. Melland, Christopher – Oconto County Sheriff’s Office
Staff recommends the applicant receive an extension until 3/7/2025 to allow him to complete preparatory jail officer training.
- h. Orth, Justin – Oneida County Sheriff’s Office
Staff recommends the applicant receive an extension until 5/30/2025.
- i. Street, Mandy – Oneida County Sheriff’s Office
Staff recommends the applicant receive an extension until 4/19/2025.
- j. Weinfurter, Kyle – Oneida County Sheriff’s Office
Staff recommends the applicant receive an extension until 8/19/2025.
- k. Hurley, Derrick – Palmyra Public Safety
Staff recommends the applicant receive an extension until 12/31/2024 to allow him to complete preparatory law enforcement officer training.
- l. Nelson, Isabella – Racine County Sheriff’s Office
Staff recommends the applicant receive an extension until 1/23/2025 to allow her to complete preparatory jail officer training.
- m. Barnes, Denzel – Rock County Secure Juvenile Detention
Staff recommends the applicant receive an extension until 6/13/2024.

- n. Bylczynski, Gabriel – Rock County Secure Juvenile Detention
Staff recommends the applicant receive an extension until 10/31/2024.
- o. Kostka, Zackary – Ruck County Sheriff's Office
Staff recommends the applicant receive an extension until 5/20/2025 to allow him to complete preparatory jail officer training.
- p. Schultz, Brittany – Sauk County Sheriff's Office
Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
- The applicant has experience as a corrections officer in the National Guard.
 - The applicant completed a comprehensive jail field training program with the Sauk County Sheriff's Office.
 - The applicant shall be required to pass the Jail Reciprocity exam by 10/1/2024.
- q. Haag, Ryan – Sheboygan County Sheriff's Office
Staff recommends the applicant receive an extension until 12/19/2024.
- r. Liermann, Jada – Sheboygan County Sheriff's Office
Staff recommends the applicant receive an extension until 1/3/2025.
- s. Steinberg, Jacob – Waupaca County Sheriff's Office
Staff recommends the applicant receive an extension until 2/4/2025.
- t. Stremkowski, Steven – Waupaca County Sheriff's Office
Staff recommends the applicant receive an extension until 3/10/2025.
- u. Gunderson, Benjamin – Waushara County Sheriff's Office
Staff recommends the applicant receive an extension until 3/1/2025 to allow him to complete preparatory jail officer training.
- v. Holmes, David – Wisconsin Capitol Police
Staff recommends approval of the waiver request. The recommendation for approval is based on the following mitigating circumstances/conditions:
- The applicant has extensive experience in law enforcement (34 years).
 - The applicant has a minimal break in employment (less than one week).
 - The applicant shall not be required to complete the Wisconsin Law Enforcement Reciprocity exam.
- w. Reeves, Michael D. – Pre-employed
Staff recommends **against** approval of the waiver request. The applicant has been out of law enforcement for over five years. The applicant does not have patrol experience.

Motion to approve staff recommendations, with the exception of former Brown County employee Jena Voight who was removed from consideration as she is no longer employed by Brown County, for extension requests of time to re-gain employment and time to complete basic training requirements. Move by Timothy Carnahan, second by Katie Rosenberg. Motion carried unanimously.

6. Request for Recertification of Decertified Officer Upon Meeting Requirements Determined by the Executive Committee

Dana Vike provided a briefing regarding Ryan Easterday. Ryan was a full-time jail officer for approximately 17 years with the Vernon County Sheriff's Office until August 4, 2022, when he transferred to a dispatcher position. He was decertified by the LESB on September 7, 2022, for completing 17 of the 24 mandatory hours of recertification training for FY22. Vernon County is requesting Ryan be recertified so he can assist with filling overtime shifts in the jail. Ryan has been out of jail officer employment for more than six months, but less than three years.

It is staff recommendation that Ryan Easterday be recertified upon completion of seven hours of jail officer recertification training. The training shall be completed by June 30, 2024. Following receipt of training completion, Ryan shall be recertified as a jail officer.

Motion to accept staff recommendations to recertify Ryan Easterday as a jail officer. Move by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.

7. Executive Committee Meeting Scheduling, Dates and Times

After considerable discussion, it was decided that the meeting dates would stay the same, however, the start time would change from 10:00 a.m. to 1:00 p.m. Todd Delain will follow up with all members of the board.

The August 13, 2024, meeting will be held as a hybrid meeting, both virtually and in person, in Green Bay during the Chiefs of Police Conference.

8. Training and Standards Bureau (TSB) Update

- The Education Consultant - Virtual Curriculum Development recruitment is going through resume screening today. There were 16 applicants.
- A new project position was created to develop virtual curriculum for the jail, secure juvenile detention, and law enforcement academies. There were 25 applicants; resumes were screened yesterday.
- An LTE office associate was hired to help Thessa, Katie and Rich.
- The PRT Subcommittee chair is Altoona Chief Kelly Bakken. The first meeting is February 20, 2024, at 10:00 a.m.
- A subcommittee was formed to review the LESB policy as it relates to timeframes to gain employment and to look at part-time versus full-time officer status. The first meeting was January 25, 2025. The committee is made up of personnel from numerous law enforcement organizations and agencies. The next meeting is March 1, 2024.

9. Roundtable

- This could be Todd Delain and Jean Galasinski's last meeting as board members due to their appointments expiring. The governor could approve another appointment to the board for either or both.

Todd was thanked for his outstanding service in case this is his last meeting.

10. Adjournment

Motion to adjourn by Katie Rosenberg, second by Timothy Carnahan. Motion carried unanimously.



Steven Wagner
Secretary

Minutes taken by Dawn Strassman.