



# **WISCONSIN TIME SYSTEM**

**Training Materials**

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## **BASIC & MOBILE CERTIFICATION TRAINING HANDOUT**

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# CRIME INFORMATION BUREAU

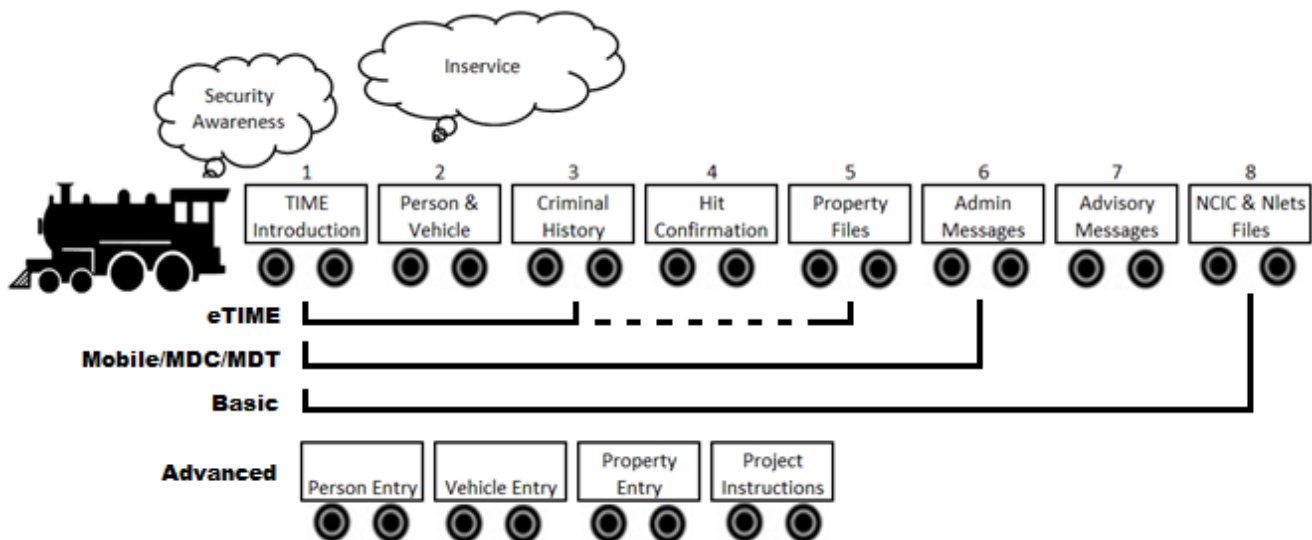
**ALL TRANSACTIONS SENT ON THE TIME SYSTEM MUST  
DEAL WITH AUTHORIZED LAW ENFORCEMENT OR  
CRIMINAL JUSTICE RELATED MATTERS**

## TIME System Operator Training Policy

Any individual who uses a TIME System terminal must be trained in the operation of the device, system policies and procedures. In addition, all personnel with unescorted access to terminal areas and/or areas where TIME System information is stored must receive security awareness training. Initial training must occur within six months of employment or assignment to a position requiring terminal operation. This training will include a test to affirm the operators' proficiency and knowledge of CIB, NCIC, and Nlets policies and procedures. All terminal operators will be re-tested biennially to reaffirm operating proficiency. The level of training should be based on system use.

## TIME System Certification Levels

The Crime Information Bureau has designated five levels of training, which require biennial recertification, and additional training classes that do not require recertification:



## Security Awareness

This training reviews the basic security requirements that must be followed to gain access to the TIME/CJIS systems and information. It covers issues such as required background checks, physical security measures (logons, passwords, etc.), technical security requirements (encryption), and what to do in the event of a security incident. The CJIS Security policy requires that security awareness training be completed biennially by all personnel who have access to criminal justice information, manages and accesses NCIC or other CJIS systems. All employees who have access to criminal justice information and all appropriate information technology (IT) personnel shall receive security awareness within six months of their appointment or assignment. This course is designed for those who will not be attaining a TIME System certification but require security training.

Available online via TRAIN or a paper version is available on the CIB website, <https://wilenet.widj.gov>.

### **eTIME Certification**

Instruction will include TIME System query functions to the data files. Currently eTIME provides access to Wisconsin Department of Transportation driver's registration files and vehicle registration files, out-of-state driver's registration files and vehicle registration files, Wisconsin and out-of-state criminal history files, DOC person files, DNR files, CIB/NCIC wanted person, missing person, protection order/injunction files and other CIB/NCIC person and vehicle hot files. A query transaction is also available for CCAP, NICS and Mental Health records, CIB/NCIC stolen part file along with the NCIC stolen article, stolen security, stolen/lost/missing/felony and recovered gun files. This certification does not authorize the individual to operate mobile data computers with MDC, full query, or full access capabilities.

#### **Available online via TRAIN.**

Online: To achieve a full eTIME Certification online requires completion of Modules 1, 2, 3 and 5; however, users may certify in only the modules applicable to their job duties. Student must pass test questions included in each module.

### **Mobile Data Operator Certification**

The material will include file queries only; it will not include entries or updates. This certification authorizes the individual to operate terminals/computers with eTIME access, MDC access and perform transactions available for MDC's on full access terminals.

#### **Available online via TRAIN or in a classroom environment.**

Classroom: Taught by Agency Assigned Instructors (AAI) who are TIME System Basic or Advanced certified and have received specialized training from a CIB training officer. Students must pass a written examination.

Online: To achieve an MDC certification online requires completion of Modules 1 through 6. Student must pass test questions included in each module.

### **Basic**

Instruction designed for beginning personnel who access the TIME System. The training consists of basic instruction for sending administrative messages; querying the state and national computerized data files; interpretation of computer responses and security awareness. These files/responses include National Crime Information Center and Crime Information Bureau hot files on persons, vehicles, and property; Department of Corrections person files, Department of Transportation registration and licensing files; and Department of Natural Resources license and snowmobile/ATV/boat registration records. Instruction includes information on obtaining and interpreting criminal history record information from national, state, and local repositories, hit confirmation procedures and liability. Students may wish to review the New Operator Handout prior to enrollment. A master copy of the New Operator Handout is available at [www.wilenet.widj.gov](http://www.wilenet.widj.gov).

#### **Available online via TRAIN or in a classroom environment.**

Classroom: Instruction consists of a two-day (8:30 a.m. - 4 p.m.) session. Students must pass a written examination.

Online: To achieve a Basic certification online requires completion of Modules 1 through 8. The student must pass test questions included in each module.

## **Advanced**

Instruction designed for personnel who will perform entry, modify, supplemental and cancel transactions. Training includes record entry and cancel procedures for the Warrant/Wanted and Missing Person File, Stolen Vehicle File, Stolen Part File, Gang, Threat Screening Center File, Protection Order File, Identity Theft File, Violent Person File, NICB Impound File, Detainer File, and NCIC Stolen Property Files. Modifying and adding of additional data to these files is also covered. Students must have successfully completed the Basic Certification before attending Advanced training.

### **Available online via TRAIN or in a classroom environment.**

Classroom: Classroom instruction consists of a two-day (8:30 a.m. - 4 p.m.) session. Students must successfully complete an “at your agency project” to achieve Advanced certification.

Online: Advanced online training consists of three (3) instructional modules and a module with materials needed to complete an “at your agency project”. Students must successfully complete this project to achieve Advanced certification.

## **Additional TIME System Training**

### **Inservice/Recertification**

Inservice training includes a review of select TIME System topics, new or changed TIME System features and policies. The recertification examination is a biennial examination for certified operators who have received a Wisconsin Department of Justice certification. NCIC requires that all operators be re-certified biennially, based upon the date of their last certification.

### **Available online via TRAIN only.**

Online: An annual in-service module is available online via TRAIN. Specific recertification examinations for MDC, Basic, and Advanced operators are also available online. Recertification for eTIME operators requires the recompletion of the appropriate modules.

### **Validation/Quality Control Training**

This specialized training program is designed for persons assigned the duty of Validation Officer and may also include supervisors. The training includes all functions of verifying computerized records, including contacting the Clerk of Courts and complainants to determine the records are still active or valid. Instruction includes an explanation of the audit program and what documentation will be needed for the audit; file validation procedures; quality control and serious error notices. Every agency validating records in the TIME/NCIC System must have an individual assigned as a Validation Officer. CIB recommends that Validation Officers attend training every five years.

### **Available in a classroom environment only.**

Classroom: Classroom instruction consists of a one-day (8:30 a.m. - 4 p.m.) session.

### **Basic Instructor Certification**

This special certification is designed for persons in good standing with Criminal Justice agencies and at least three years of experience with the TIME System (Basic and Advanced Certified). The documentation required for this is 3 letters of recommendation from your agency administrators, a certificate of completion of an Instructor Development Course and of course a willingness to complete training for Basic/MDC TIME Certification for the department. Biennial re-certification will be required to sustain certification. Agencies interested in additional information should contact CIB via email at [CIBTRAIN@doj.state.wi.us](mailto:CIBTRAIN@doj.state.wi.us).

### **Advanced Instructor Certification**

This special certification is designed for persons in good standing with Criminal Justice agencies and at least three years of experience with the TIME System (Advanced Certified). The documentation required for this is three letters of recommendation from your agency administrators, a certificate of completion of an Instructor Development Course and a willingness to complete training for Advanced TIME Certification for the department. Biennial re-certification will be required to sustain certification. Agencies interested in additional information should contact CIB via email at CIBTRAIN@doj.state.wi.us.

### **TAC Training (TIME Agency Coordinator)**

A specialized training program designed for persons who serve as the point of contact at their local agency for matters related to the CJIS information access. The TAC administers the TIME system programs within the local agency and oversees the agency's compliance with CJIS system policies assigned the duty of TIME Agency Coordinator (TAC). Each agency having TIME System access must designate an individual employed by the criminal justice agency as the TAC. Any exceptions must be coordinated with and approved by CIB. The TAC serves as the liaison between the agency and the Crime Information Bureau. The training will familiarize TIME Agency Coordinators with all physical, personnel, computer and communications safeguards and security requirements in compliance with the Department of Justice, Crime Information Bureau, Criminal Justice Information Services Division (CJIS) and International Justice and Public Safety Information Sharing Network (Nlets) rules and regulations. The TAC has an important role in ensuring terminal operators are properly trained, certified, and re-certified. Instruction includes liability concerns relating to the state and national files, departmental responsibilities regarding hit confirmation and record keeping. Every agency must designate a person as TAC and this person must complete TAC training within 12 months of assignment. CIB recommends that TACs attend training every five years.

#### **Available in a classroom environment only.**

**Classroom:** Classroom instruction consists of a one-day (8:30 a.m. - 4 p.m.) session.

### **LASO Training (Local Agency Security Officer)**

LASO training shall be required prior to assuming duties but no later than six months after initial assignment, and annually thereafter. At a minimum, the following topics shall be addressed as enhanced security awareness training for a LASO:

1. The roles and responsibilities listed in CJIS Security Policy Section 3.2.9.
2. Additional state/local/tribal/federal agency LASO roles and responsibilities.
3. Summary of audit findings from previous state audits of local agencies.
4. Findings from the last FBI CJIS Division audit of the CSA.
5. Most recent changes to the CJIS Security Policy.

Available online via TRAIN.

Online: An annual training module is available online via TRAIN.



# **SYSTEM SECURITY**

The TIME/NCIC Systems are criminal justice computer networks that provide access to sensitive and confidential information, such as driver's license records, criminal history records, wanted person records, etc. This information must be protected from those who would try to gain unauthorized access to the system and those who would use information obtained from the system for unauthorized purposes.

Various agencies have agreed to make their information available to law enforcement and criminal justice agencies via the TIME and NCIC Systems for the specific purpose of facilitating the administration of criminal justice. Any misuse of this information or violation of the understandings and policies of the system jeopardizes the availability of information for all participating agencies.

The FBI's CJIS Security Policy establishes *minimum* information security requirements to protect information sources, transmission, storage, and creation of criminal justice information. The TIME System has adopted the CJIS Security Policy as the TIME System Security Policy. Each agency and user accessing the system is responsible for ensuring the security of the system and criminal justice information.

## **Authorized Personnel**

TIME/NCIC System information is only to be used by *authorized* law enforcement/criminal justice personnel for law enforcement/criminal justice purposes as outlined in the CJIS Security Policy. Authorized personnel are those that have unescorted access to the physically secure location. Authorized personnel are required to undergo a fingerprint-based background check, complete security awareness training and appear on the agency's list of authorized personnel.

## **System Usage**

TIME/NCIC System information is **only** to be used by authorized law enforcement/criminal justice personnel for law enforcement/criminal justice purposes. Both conditions must be met. For example, a law enforcement officer may not obtain license plate/vehicle registration information for personal reasons.

Each criminal justice agency authorized to access the TIME/NCIC Systems is required to have a written policy for discipline of policy violators. Misuse of the TIME System or information obtained from it may be a violation of state or federal laws, and violations may subject individuals and agencies to criminal prosecution and/or other penalties. The unauthorized request, receipt, or release of TIME/NCIC System information can and *has* resulted in criminal/civil proceedings.

## **Physical Access & Visitors**

Agencies must control all entrances to the secure area and verify that an individual qualifies for access before granting admission. Remember, authorized personnel are those that have undergone the required fingerprint-based background check, completed security awareness training and appear on the agency's list of authorized personnel. If a person has not met these requirements, they may only access the secure area if they are escorted by authorized personnel.

Before granting a visitor escorted access to the secure location you should verify the visitor's identity. Visitors must be escorted at all times and visitor activity must be monitored.

Personnel should be aware of their surroundings and take steps to ensure unauthorized persons do not access criminal justice information or the TIME/NCIC Systems. This may include challenging or questioning unescorted subjects, verifying credentials of strangers, and/or ensuring visitors and other unauthorized users are not looking over someone's shoulder to get information. Numerous techniques and tools exist to help ensure the security of data. These may include the use of screensavers, screen shields, terminal location, and positioning, etc.

Agency personnel should ensure that all people abide by entrance and exit procedures, visitor control, handling procedures, and access control points. Personnel should report violations or suspected violations, including areas that may not be secure.

Using publicly accessible computers to access, process, store or transmit criminal justice information is prohibited. Publicly accessible computers include but are not limited to hotel business center computers, convention center computers, public library computers, public kiosk computers, etc.

### **Logins**

A unique login ID is required for each individual who is authorized to store, process, and/or transmit criminal justice information. This includes all persons who administer and maintain the system/network that accesses and/or transmits TIME/NCIC information. Users are required to uniquely identify themselves before they are allowed to perform any actions on the system.

By logging into and accessing the system and the information contained therein, users are signifying their agreement to abide by all system policies and procedures and acknowledging the possible consequences of misuse of system resources or criminal justice information. *Users should protect their logins and not share them with anyone.* Users are responsible for any and all system activity that happens under their login.

If a user is unable to login after five (5) consecutive invalid access attempts, their account will be automatically locked for at least ten (10) minutes unless released by an administrator. In addition, the system will initiate a session lock after a maximum of thirty (30) minutes of inactivity. The session lock will remain in effect until the user once again establishes access using appropriate login and authentication. In the interest of officer safety, devices that are part of a criminal justice vehicle, used to perform dispatch functions or designated solely for the purpose of receiving alert notifications, are staffed when in operation and located within a physically secure location are exempt from this requirement.

### **Passwords / Memorized Secret Authenticators**

Passwords (memorized secrets) used to access the TIME/NCIC Systems must meet specific requirements to be secure passwords as presented in IA5-1A (Identification Authentication) of the CJIS Security Policy.

Agencies must enforce the following composition and complexity rules when they elect to follow memorized secret (password) standards:

- (a) Not be a proper name.
- (b) Not be the same as the User ID.
- (c) Expire within a maximum of 90 calendar days.
- (d) Not be identical to the previous ten (10) passwords.
- (e) Not be displayed when entered.

Note: If chosen by the subscriber, memorized secrets SHALL be at least 8 characters in length.

For a complete list of requirements for passwords (memorized secrets), please refer to the CJIS Security Policy Section IA5-1.

*Users should protect their passwords and not share them with anyone.* System users should be aware of subjects attempting to obtain computer system access or password/login information by using 'social engineering'. Social engineering means manipulating people into doing something or divulging confidential information. This may include emails from unknown sources, email attachments containing spyware programs, telephone callers purporting to be from another authorized agency, etc. When in doubt, system users should verify the source or identity behind the email, telephone call, etc. before potentially misusing system resources or providing criminal justice information to unauthorized subjects.

### **Proper Handling of Criminal Justice Information**

Information obtained via the TIME/NCIC systems, whether in physical or digital format, must be stored in a secure area accessible only to authorized personnel. Agencies must mark system media indicating distribution limitations, handling caveats, and applicable security markings of the information. Physical and digital media which remain within the physically secure location are exempt from media marking requirements.

Criminal justice information obtained from the TIME/NCIC Systems should remain in the secure area unless there is specific authorization and procedures for removing information from the secure area. Agencies must physically control and securely store digital and non-digital media within physically secure locations or controlled areas and encrypt CJI on digital media when physical and personnel restrictions are not feasible. Agencies must protect system media until the media is destroyed or sanitized.

When TIME/NCIC information (paper or digital) is transported outside of the secure areas it must continue to be protected. Thus, transport of TIME/NCIC information is restricted to authorized personnel. Agencies must protect and control digital and non-digital media to prevent compromise of the data during transport outside of the physically secure locations or controlled areas. Digital media shall be protected by using encryption. Physical media must be protected at the same level as the information would be protected in electronic form. Agencies must maintain accountability for system media during transport outside of the physically secure location or controlled areas as well as document activities associated with the transport of system media and restrict the activities associated with the transport of system media to authorized personnel.

Physical media will be securely disposed of when no longer needed for investigative or security purposes, whichever is later. Physical media will be destroyed by crosscut shredding or incineration and agencies must employ sanitization mechanisms with the strength and integrity commensurate with the security category or classification of the information. Digital media storing TIME/NCIC information (hard drives, flash drives, CD's, etc.) must be sanitized or degaussed using approved sanitizing software that ensures a minimum 3-pass wipe. Inoperable digital media should be destroyed (cut up, smashed, shredded, etc.). The sanitization, disposal, and destruction of TIME/NCIC information must be witnessed or carried out by authorized personnel to avoid the possibility of inadvertent release of system information to unauthorized persons.

Agencies must restrict the use of digital and non-digital media on agency owned systems that have been approved for use in the storage, processing, or transmission of criminal justice

information by using technical, physical, or administrative controls. Agencies must prohibit the use of personally owned digital media devices (i.e. USB/flash drives, external hard drives, etc.) on all agency owned or controlled systems that store, process, or transmit CJI. Agencies must prohibit the use of digital media devices on all agency owned or controlled systems that store, process, or transmit CJI when such devices have no identifiable owner.

Agencies must have policies and procedures related to media protection including an agency-level media policy that addresses purpose, scope, roles, responsibilities, management commitment, coordination among agency entities, and compliance and is consistent with applicable laws and regulations. All agency personnel must be aware of the media protection policies and procedures. Agencies must review and update these policies and procedures at least once a year and following any security incidents involving digital or non-digital media. Agencies must designate an individual with security responsibilities to manage the development, documentation, and dissemination of the media protection policy.

### **Dissemination of Criminal Justice Information**

Any individual authorized to use the TIME/NCIC System who receives a request for system information from another individual must ensure the person requesting the information is authorized to receive the data. The correct Originating Agency Identifier (ORI) must be used in each transaction to identify the agency receiving the information to ensure the proper level of access for each transaction.

Each data service has its own rules for secondary dissemination of records, which may include requirements for logging, identification of the purpose of the request, and identification of the specific individual receiving the record. Most records may be legitimately disseminated to another criminal justice employee/agency when the purpose of the request is criminal justice related.

Any secondary dissemination of this information must meet state and federal statutes and/or regulations.

Criminal justice information obtained from the TIME/NCIC Systems may not be included in an internet email transmission unless the email is encrypted to the FIPS 140-2 standard. When email contains sensitive information, it should be standard practice to label those items as well.

Voice transmission of criminal justice information (via police radio, cellular phone, etc.) is exempt from the encryption and authentication requirements when an officer determines there is an immediate need for the information in a situation affecting the safety of the officer or the general public, or the information is needed immediately to further an investigation.

Fax transmission of criminal justice information is acceptable with certain encryption specifications. Fax transmission of criminal justice information over a standard phone line is exempt from encryption. If a facsimile server, application of service which implements email-like technology to send CJI to an external physically secure location, encryption requirements for CJI in transit must be met.

Criminal Justice Information that is introduced to the court system pursuant to a judicial proceeding and that can be released to the public via a public records request is not subject to the CJIS Security Policy.

### **Security Incidents & Response**

A security incident is a violation or possible violation of policy that threatens the confidentiality, integrity, or availability of criminal justice information. There has been an increase in the number of accidental or malicious computer attacks against both government and private agencies, regardless of whether the systems are high or low profile.

Indicators of a security incident may include system crashes without a clear reason, new files with novel or strange names appearing, changes in file lengths or modification dates, unexplained poor system performance, etc.

Personnel should know how to report a security incident, who to report an incident to, when to contact that person, and what basic actions to take in case of a suspected compromise of the system. This may include contacting a supervisor, contacting on-call information technology staff, disconnecting the affected computer from the network, etc.

Agency staff should document any security incidents/possible security incidents, and promptly report incident information to the Crime Information Bureau. Evidence of the security incident may need to be collected and retained to conform to the rules of evidence in case of legal action (either civil or criminal).

Agencies must monitor physical access to the information system to detect and respond to physical security incidents, and wherever feasible the agency shall employ automated mechanisms to make security alert and advisory information available throughout the agency as appropriate.

### **Virus/Spam/Spyware & Malicious Code Protection**

To ensure information security, agencies connecting to the TIME/NCIC Systems are required to have in place malicious code protection, virus protection, spam protection and spyware protection. Users should be cautious when downloading internet content or clicking on web-based pop-ups/windows, unknown emails, email attachments or embedded objects. Removable devices such as flash drives, CDs, etc. may expose your system to viruses or malware. Caution should be used before they are introduced to the system. The use of personally owned digital media devices as well as devices that have no identifiable owner is prohibited on all agency owned or controlled systems that store, process or transmit criminal justice information.

# **Technical Considerations**

## **Mobile Devices – Handheld Devices, Laptops, etc.**

As digital handheld devices continue to become more integrated into the mobile workforce, security measures must be employed since such devices may be used outside of physically secure locations. Wireless devices, even in physically secure areas, are susceptible to penetration, eavesdropping and malware. Furthermore, compromised or lost wireless devices may introduce risk to the overall security of an agency's network, criminal justice information and/or the TIME/NCIC Systems. The use of digital handheld devices and/or laptops to access TIME/NCIC information is allowed, provided the agency implements the security requirements for such access as outlined in the CJIS Security Policy. This may include mobile device management, advanced authentication, encryption, security-related updates, official use guidance, data at rest encryption, and prevention of data compromise in case of possible loss of the device. The requirement to use or not use advanced authentication is dependent upon the physical, personnel and technical security controls associated with the user location as specified in the CJIS Security Policy.

Personally owned devices are prohibited from accessing, processing, storing, or transmitting criminal justice information.

A personal firewall must be employed on all devices that are mobile by design (i.e., laptops, handhelds, personal digital assistants, etc.).

Mobile devices used to access the TIME/NCIC Systems may be agency-owned or personally owned. Personally owned devices (tablets, laptops, etc.) used to access the TIME/NCIC Systems or used to access data obtained from those systems must meet all the requirements set forth in the CJIS Security Policy. Agencies wishing to use personally owned mobile devices for system access must first document the specific terms and conditions for such use. Such documentation should consider licensing issues, agency control, security requirements, and sanitization of the device if the owner no longer carries out law enforcement duties, etc.

## **Account Management**

User logins/accounts should be kept current. When a user is terminated, leaves employment, or job duties no longer require TIME/NCIC System access the user's system account must be disabled. An agency must validate system accounts at least annually.

User TIME/NCIC accounts will be assigned according to the principle of 'least privilege'. Least privilege means giving a user account only those privileges which are essential to perform assigned duties. Assigned authorizations will control access to the system and system information.

Users may only have one active computer session accessing the TIME/NCIC Systems at a time. Multiple concurrent active sessions for one user are prohibited unless the agency can document a business need for such multiple session access.

## **System Updates**

Malicious code protection, virus protection, spam protection and spyware protection must be in place at critical points throughout the networks and on all workstations, servers, and mobile computing devices on the network. Malicious code protection must be enabled and must include automatic updates for all systems with internet access. Agencies with systems not connected to the internet

must implement local procedures to ensure malicious code protection is kept current (i.e., most recent definitions update available). Resident scanning must be employed.

Agencies must monitor applications, services, and information systems containing software or components affected by recently announced software flaws and potential vulnerabilities resulting from those flaws. System patches shall be installed in a timely manner.

### **Backup & Storage Procedures**

Agencies must consider the requirements for secure storage of electronic media and hardware containing criminal justice information, and ensure that such backup procedures, archiving, and storage, whether centralized or de-centralized (off site) meet the security requirements outlined in the CJIS Security Policy.

# **TIME SYSTEM SANCTIONS POLICY**

The TIME Advisory Committee has approved the following sanctions. The Crime Information Bureau (CIB) is the CJIS Systems Agency and will:

Cancel the records of a TIME System user who has not completed the 30-day validation certification.

Deactivate the ORI of an agency that fails to comply with triennial audits.

1. Verbal request from CJIS Systems Agency (CSA) to comply
2. Written request from CJIS Systems Officer (CSO) to comply
3. Written notice of intent to deactivate ORI
4. Written notice of deactivation

Deactivate an individual's access who fails to meet training and certification requirements.

Deactivate the ORI of an agency that fails to pay TIME System fees.

1. Verbal request from CJIS System Agency to comply
2. Written request from CJIS Systems Officer to comply
3. Written notice of intent to deactivate ORI
4. Written notice of deactivation

Take other administrative action appropriate to the particular circumstances, when necessary, to protect system integrity or public safety.

If an agency observes or notes a possible security problem, contact should be made as soon as possible with the TIME System Control Center who will notify the Wisconsin Information Security Officer (ISO).

# **TIME SYSTEM CONTROL CENTER**

Every state has a Control Center that is responsible for operating and maintaining its law enforcement telecommunications system 24 hours a day, seven days a week. The Control Center is also responsible for monitoring transactions being sent on the system, as well as assisting agencies with problems they may be experiencing with their terminals.

Wisconsin's Control Center is located in the Justice Center in Madison and is called the TIME System Control Center (TSCC). If an agency needs to contact the Control Center, they can send an administrative message using the destination mnemonic "TSCC", or by calling (608) 266-7633.

There are certain transactions that can only be sent by "TSCC". Some of these are: Locate placements, All Points Broadcasts and INFO broadcasts.

If an agency needs to contact another state's Control Center, they can do so by sending an administrative message using that state's two-character state code as the destination, e.g., "MN", "IL", etc. If a message needs to be sent to the Canadian Control Center, use "CN" as the destination.



# **ACKNOWLEDGEMENTS**

## **DATA FILES**

```
/9998 1692 3CB6B8F7 WI0130000
TIME 00015959 000482 01/01/00 10:54 01 OF 01
NLET NCIC2000 DOT CIB DOC
FIELD EDIT SUCCESSFUL
LAST NAME
FIRST NAME
SEX
```

## **ADMINISTRATIVE MESSAGES**

```
/9998 1009 3CB69ACE WI0130000
TIME 00012649 000074 01/01/00 11:44 01 OF 01
ADMIN MESSAGE
FIELD EDIT SUCCESSFUL
```

# **REJECTIONS**

## **DATA FILES/ADMINISTRATIVE MESSAGES**

A reject message may indicate by number in which field the error is located. If an error message needs further clarification, please send an administrative message to terminal "TSCC." If possible, please include a copy of the error message and indicate what transaction triggered the error.

```
/9999 1742 3CB6B94E WI0130000
TIME 00192643 000128 01/01/50 14:55 01 OF 01
DATA ERROR MFC '006' DATA 'H'
SMITH
JOHN
M
```

# **ADMINISTRATIVE MESSAGES**

The following types of administrative messages are **PROHIBITED**:

1. Announcements of social affairs, retirement parties and/or labor-management affairs, as well as seasonal goodwill messages.
2. Messages supportive or in opposition to political issues, labor-management issues, legislative bills, or announcements of meetings relative to such issues.
3. Messages relating to the advertisement of equipment for sale.
4. Messages relating to requests for information concerning recruitment of personnel, job announcements, interviews, salaries, uniforms, personnel, or other related items which can routinely be obtained by correspondence or other means.
5. No routine broadcasts of wanted/missing persons or stolen property if can be entered into NCIC.
6. Solicitation of funds.
7. No NLETS training messages that include the name of a company that is providing the training unless the company is not-for-profit and is providing a direct service. Training announcements may be sent using regional broadcast codes to states in geographical proximity of the sender only.
8. Requests for/replies to requests for criminal history record information.
9. Excessively long messages or messages that are incomplete (contain insufficient information for action requested).
10. Attempt to locate vehicle for breach of trust (without a warrant).
11. Messages regarding stolen property when the complainant is only seeking recovery of the property.

## **ALL POINTS BROADCASTS (APBD's)**

TIME System users do not have the capability to send statewide messages, otherwise known as all points broadcasts (APBDs). **All requests for nationwide or statewide APBDs MUST be directed to the TIME Control Center (TSCC) and must be of significant importance to law enforcement.** The request for the APBD will be evaluated and approved if the message falls within one of the following categories.

If your agency needs to request a broadcast in a specific state, send a message to that state's control terminal. For Canada-wide broadcasts, the request must be sent to INTERPOL in Washington, D.C. (DCINTER00). If an out-of-state agency contacts your agency requesting a broadcast, refer them to TSCC.

### **CATEGORIES OF APBD**

1. Death or aggravated battery to law enforcement officials involving a person at large. An adequate physical description of any suspect and/or vehicle is required. "Adequate" means enough information to recognize the person or vehicle if seen.
2. Felonies involving armed or believed to be armed fugitive(s). An adequate physical description of the fugitive and/or vehicle is required.
3. Escapees from custody. This includes all escapees from: officer custody, city and county jails, prisons, detention homes or centers, work camps, and juvenile facilities.
4. Death and funeral notices of actively or formerly employed law enforcement officials. Wisconsin APBD's may also include public safety officials.
5. Attempts to Locate (ATL)  
Where foul play is suspected or known and is so specified. An adequate physical description of the person and/or vehicle is required.  
For death or serious illness message delivery only if the direction of travel is unknown. If the direction of travel is known, the requesting agency must send messages to the specific agencies along the route of travel (an area/highway broadcast may be used under appropriate circumstances).
6. A missing person or runaway will not generally be sent state or nationwide as an attempt to locate.
7. Found unidentified bodies or body parts must be entered into NCIC prior to the broadcast request.

8. Severe weather warnings and disaster alerts.

9. Information that has statewide or nationwide law enforcement significance.

Description of the method of operation (M.O.) requesting information on similar cases or alerting other agencies to be aware of the same.

Request for information on a person in custody refusing to cooperate by not giving name, etc. The requesting agency can ask for assistance based on a description of the person and circumstances surrounding the case.

If the request concerns stolen property that cannot be entered into CIB/NCIC. The list of property items must have state or nationwide significance and be condensed into no more than 15 lines of text. Give general descriptions without listing all of the quantities.

Any information that cannot be entered into CIB/NCIC and is pertinent to a criminal investigation that would be of interest to state or nationwide law enforcement agencies.

If the APBD request falls within one of the regulations and there is information in the APBD that qualifies for entry into any of the data files, the APBD will not be approved until the applicable data has been entered into CIB and/or NCIC.

The restrictions listed above have been adopted for APBDs. Recognizing that there may be circumstances where the seriousness of the situation overrides the normal policy prohibitions, the restrictions may be waived under the following conditions:

- A user has information that is pertinent to a criminal investigation that is of interest to all states and cannot be entered into NCIC.
- A user has information regarding kidnapping, skyjacking or other serious criminal acts.
- A user has information on a wanted person that cannot be entered into NCIC but is of interest to all states.

## **IMMINENT THREAT TO LAW ENFORCEMENT (ITLE)**

An Imminent Threat to Law Enforcement (ITLE) administrative message can be broadcasted statewide to law enforcement only. The following criteria must be met to qualify as an ITLE message:

1. Threat to cause death or serious injury to a law enforcement officer
2. Death or serious injury of a law enforcement officer in the line-of-duty: and/or
3. Law enforcement officer missing in connection with official duties

Use the mnemonic ITLE to send the message.

## **AMBER ALERT**

The purpose of the AMBER Alert is for the safe recovery of missing children that a law enforcement agency believes have been abducted and are in danger of serious bodily harm or death. Criteria:

1. Child must be 17 years of age or younger
2. Child must be in danger of serious bodily harm or death.
3. Initiating agency must have enough descriptive information about the child, the suspect(s) and/or the suspect vehicle(s) to believe an immediate broadcast alert will help locate the child.
4. The missing person shall be entered into NCIC.

Responses will be preceded by the following caveat:

\*\*\*AMBER ALERT\*\*\*ISSUED FOR NIC/MXXXXXXXXX\*\*\*AMBER ALERT \*\*\*

Amber Alert request should be sent to the Wisconsin Department of Justice Division of Criminal Investigation (DCI). Please contact Wisconsin State Patrol to initiate 844-WSP-HELP (977-4357).

## **SILVER ALERT**

The Silver Alert legislation requires law enforcement to issue a Silver Alert when the following criteria are met:

1. The missing person is 60 years of age or older.
2. The missing person is believed to have Alzheimer's, Dementia, or another permanent cognitive impairment which poses a threat to their health and safety.
3. There is reasonable belief that the missing person's disappearance is due to their impaired cognitive condition.
4. The Silver Alert request is made within 72 hours of the individual's disappearance.
5. There is sufficient information available to disseminate to the public that could assist in locating the missing person.
6. The missing person has been entered into NCIC.

Silver Alert requests should be sent to the Wisconsin Department of Justice Division of Criminal Investigation (DCI). Please contact Wisconsin State Patrol to initiate 844-WSP-HELP (977-4357).

## **GREEN ALERT**

The Green Alert is for missing veterans who have a service-related health condition. The Green Alert does not require an approval process through DCI. The following criteria should be met when issuing a Green Alert:

1. There is reason to believe that the veteran at risk is missing due to his/her physical or mental health condition.
2. There is sufficient information available to disseminate that could assist in locating the missing veteran.
3. The missing person shall be entered into NCIC

Statute requires that the Wisconsin Crime Alert Network (WCAN) be utilized when issuing a Green Alert; and it is strongly recommended that an area broadcast or statewide message be sent.

## **GENERAL BROADCAST AREAS**

The state has been divided into geographical areas for TIME System messages (listing is by county but includes all jurisdictions with TIME access within the county). All areas include the TIME System Control Center (TSCC) automatically. Agencies may send messages up to 8 general broadcast areas in one transaction. Agencies should not attempt to send statewide messages to all 9 regions without first contacting TSCC for a statewide broadcast. For example: Agencies should not first send a message to 5 regions and then send the same message to the remaining 4 regions. Mobile terminals may not initiate area broadcasts. Use the four-character mnemonic following the area name to send administrative messages to all agencies listed in the area.

The same categories and rules used for all points broadcasts are to be used when considering an AREA broadcast; the difference being that the information in the message pertains to a specific area of the state rather than having state or nationwide significance.

In addition to the general prohibitions listed earlier, the following restrictions apply for the use of in-state area broadcasts:

- No broadcasts for routine stolen or lost license plates.
- All announcements of training being hosted or sponsored by the originating agency must be sent to the broadcast area TRNG. An agency may transmit up to three training announcements for each training session to be held. The receipt of TRNG training broadcasts is entirely voluntary. Your TIME Agency Coordinator (TAC) can request to have terminals added or removed from the TRNG broadcast group.
- Messages seeking jail bed space or notifying agencies of the availability of the same must use area sheriff's broadcast mnemonics.

The area broadcast can be sent by an individual agency, it is not to be requested through TSCC.

## **ADMINISTRATIVE MESSAGE FORMAT**

Administrative messages must follow a specific format. The following are the various parts of the administrative message:

- Header: Destination – directs the message to its proper destination. The header consists of the destination agency Mnemonic, Physical Station Number (PSN) or NCIC Agency Identifier (ORI).
- Attention: Designate whom in the department the message is intended for. Messages may be directed to a specific section or person within that department.
- Reference: General purpose of the message. May also be used when there have been previous messages on the same topic or situation. List the original message number(s) and date(s). When sending an administrative message, Portal XL software users may designate their message as 'urgent' by simply typing the word "URGENT" as the first item in the reference line of the message. Hit confirmation requests and responses will always carry an 'urgent' notifier. Designating a message as 'urgent' will cause an audible noise to be played when the message is received at another terminal. In addition, there will be a visual notification displayed on the receiving terminal indicating an urgent message has arrived.
- Message Text: Body of the message. Be brief but give complete details and describe the action requested. Avoid the use of ten codes and sayings like "BOLO" or "Stop and Advise." Persons or property that qualify for entry must be entered into the data files prior to sending an administrative message pertaining to them.
- When sending an emergency message that requires immediate action on the part of the receiving agency, an acknowledgement of the receipt of the message should always be requested. The request for receipt of acknowledgement should be included in the text of the message. If an acknowledgement is not received within a reasonable amount of time, follow-up contact should be made with the receiving agency to ensure the message was received. Keep messages as brief as possible.
- Authority: The complete name of your department (Include city, state, and your agency's NCIC Agency Identifier for out-of-state messages).
- Operator: The individual sending the message.

## **SAMPLE MESSAGE (RECEIVED)**

/0466 2188 3CB6B8F7 WIWSP0100  
ADMN 27036 26 01/01/00 10:31 01 OF 01

RECEIVING DEVICE:WIWSP0100 WIS STATE PATROL DIST 1 PSN 2188 (SPMA)

SENDING DEVICE: WI0130000 DANE COUNTY SHERIFF'S DEPT PSN 1692 (DASO)

ATTENTION: DISPATCH

REFERENCE: ATL HIT AND RUN SUSPECT

RECEIVED REPORT OF A HIT AND RUN DRIVER HEADING EAST ON I94 FROM  
HIGHWAY N IN SUN PRAIRIE. VEHICLE IS A GREY 2008 HONDA ACCORD,  
BEARING WIS REG ABC123, REGISTERED TO JOHN DOE, MILWAUKEE ADDRESS  
VEHICLE HAS RED PAINT TRANSFER ON FRONT PASSENGER SIDE. IF VEHICLE  
IS LOCATED, STOP, HOLD, AND ADVISE.

AUTHORITY: EMILY FRESHCORN

TEST RECORD

OPERATOR: FRESHEK181





# **HIGHWAY or PRISONER TRANSPORT BROADCASTS**

## Mnemonic W090 or T090

Rock Co SO (RCDR)  
Dane Co SO (DASO)  
State Patrol (SPMA)  
Columbia Co SO (COSO)  
Sauk Co SO (SASO)  
Juneau Co SO (JUSO)  
Monroe Co SO (MOSO)  
State Patrol (SPTO)  
La Crosse Co SO (LCSO)

## Mnemonic W094 or T094

Kenosha Co SO (KESO)  
Racine Co SO (RASO)  
Milwaukee Co SO (MCSO)  
Waukesha Co SO (WKSO)  
State Patrol (SPWK)  
Jefferson Co SO (JESO)  
Dane Co SO (DASO)  
State Patrol (SPMA)  
Columbia Co SO (COSO)  
Sauk Co SO (SASO)  
Juneau Co SO (JUSO)  
Monroe Co SO (MOSO)  
State Patrol (SPTO)  
Jackson Co SO (JASO)  
Trempealeau Co SO (TRSO)  
Eau Claire Co SO (ECPD)  
State Patrol (SPEC)  
Dunn Co SO (DUSO)  
St. Croix Co SO (SCSO)

## Mnemonic W904 or T904

Rock Co SO (RCDR)  
Dane Co SO (DASO)  
State Patrol (SPMA)  
Columbia Co SO (COSO)  
Sauk Co SO (SASO)  
Juneau Co SO (JUSO)  
Monroe Co SO (MOSO)  
State Patrol (SPTO)  
Jackson Co SO (JASO)  
Trempealeau Co SO (TRSO)  
Eau Claire Co SO (ECPD)  
State Patrol (SPEC)  
Dunn Co SO (DUSO)  
St. Croix Co SO (SCSO)

## Mnemonic W053 or T053

La Crosse Co SO (LCSO)  
Trempealeau Co SO (TRSO)  
Eau Claire Co SO (ECPD)  
State Patrol (SPEC)  
Chippewa Co SO (CHSO)  
Barron Co SO (BNSO)  
State Patrol (SPSP)  
Washburn Co SO (WBSO)  
Douglas Co SO (DGSO)

## Mnemonic W051 or T051

Rock Co SO (RCDR)  
Dane Co SO (DASO)  
State Patrol (SPMA)  
Columbia Co SO (COSO)  
Marquette Co SO (MASO)  
Waushara Co SO (WSSO)  
Portage Co SO (PTSO)  
Marathon Co SO (MNSO)  
State Patrol (SPWA)  
Lincoln Co SO (LISO)  
Oneida Co SO (ONSO)  
Vilas Co SO (VISO)  
Iron Co SO (IRSO)

## Mnemonic W008 or T008

Polk Co SO (POSO)  
Barron Co SO (BNSO)  
Rusk Co SO (RUSO)  
Price Co SO (PRSO)  
Lincoln Co SO (LISO)  
Oneida Co SO (ONSO)  
Forest Co SO (FOSO)  
Marinette Co SO (MRSO)  
State Patrol (SPWA)  
State Patrol (SPSP)  
State Patrol (SPFD)

## Mnemonic W002 or T002

Douglas Co SO (DGSO)  
Bayfield Co SO (BASO)  
Ashland Co SO (ALSO)  
Iron Co SO (IRSO)  
Florence Co SO (FLSO)  
State Patrol (SPWA)  
State Patrol (SPSP)

## Mnemonic W029 or T029

Pierce Co SO (PCSO)  
Dunn Co SO (DUSO)  
Chippewa Co SO (CHSO)  
Clark Co SO (CLSO)  
Marathon Co SO (MNSO)  
Shawano Co SO (SHSO)  
Outagamie Co SO (OUSO)  
Brown Co SO (BRSO)  
Kewaunee Co SO (KWSO)  
State Patrol (SPFD)  
State Patrol (SPWA)  
State Patrol (SPEC)

## Mnemonic W041 or T041

Marinette Co SO (MRSO)  
Oconto Co SO (OCSO)  
Brown Co SO (BRSO)  
Outagamie Co SO (OUSO)  
Winnebago Co SO (WISO)  
Fond du Lac Co SO (FDSO)  
Dodge Co SO (DOSO)  
Washington Co SO (WASO)  
Milwaukee Co SO (MCSO)  
State Patrol (SPWK)  
State Patrol (SPFD)

## Mnemonic W043 or T043

Rock Co SO (RCDR)  
State Patrol (SPMA)  
Walworth Co SO (WWSO)  
Waukesha Co SO (WKSO)  
State Patrol (SPWK)  
Milwaukee Co SO (MCSO)  
Ozaukee Co SO (OZSO)  
State Patrol (SPFD)  
Sheboygan Co SO (SBSO)  
Manitowoc Co SO (MTSO)  
Brown Co SO (BRSO)

Mnemonic W014 or T014

TIME System Control Center (TSCC)  
Dane Co SO (DASO)  
Iowa Co SO (IOSO)  
Sauk Co SO  
Richland Co SO (RISO)  
Vernon Co SO (VESO)  
La Crosse Co SO (LCSO)  
State Patrol (SPMA)  
Division of Criminal Investigation (DCIA)

Mnemonic W010 or T014

Manitowoc Co SO (MTSO)  
Calumet Co SO (CASO)  
Winnebago Co SO (WISO)  
Waupaca Co SO (WPSO)  
Portage Co SO (PTSO)  
Wood Co SO (WOSO)  
Clark Co SO (CLSO)  
Jackson Co SO (JASO)  
Trempealeau Co SO (TRSO)  
Buffalo Co SO (BUSO)  
Pepin Co SO (PESO)  
Pierce Co SO (PCSO)  
State Patrol (SPFD)  
State Patrol (SPWA)  
State Patrol (SPEC)

Mnemonic W151 or T151

TIME System Control Center (TSCC)  
Grant Co SO (GTSO)  
Lafayette Co SO (LFSO)  
Iowa Co SO (IOSO)  
Dane Co SO (DASO)  
Columbia Co SO (COSO)  
Dodge Co SO (DOSO)  
Fond du Lac Co SO (FDSO)  
Calumet Co SO (CASO)  
Manitowoc Co SO (MTSO)  
State Patrol (SPMA)  
State Patrol (SPFD)  
Division of Criminal Investigation (DCIA)

## **IN-STATE**

### **SINGLE DESTINATION**

- One destination Mnemonic or Physical Station Number (PSN). Messages sent to a mobile terminal must be addressed by physical station number (PSN).
- Uses: Message to specific agency or terminal, e.g., "TSCC," "DASO," "1856".  
Message to an AREA/HIGHWAY/TRANSPORT, e.g., "SCAR", "NWAR".
- Mobile terminals may send messages to one terminal only.

### **MULTIPLE DESTINATIONS**

- Maximum of ten destination Mnemonics and/or PSN' s.
- Uses: Message to multiple specific agencies.  
Message to multiple AREAS/HIGHWAYS/TRANSPORT, up to 8.

### **SINGLE DESTINATION TO NON-TERMINAL AGENCY**

- One destination NCIC Agency Identifier.
- Use: Message is routed to the agency that handles TIME system functions for the on-terminal agency.

## **OUT-OF-STATE:**

### **MULTIPLE DESTINATIONS**

- Maximum of ten destination NCIC Agency Identifiers.
- Use: Message to specific out-of-state (including Canadian) agencies.

### **COMBINATION IN-STATE AND OUT-OF-STATE/CANADA:**

- Maximum of ten destination Mnemonics, PSN's and NCIC Agency Identifiers.
- One in state and one out-of-state or Canadian destination required.
- Use: Message to in-state & out-of-state and/or Canadian agencies, e.g.,  
Attempt to Locate in Superior, WI (SUPD), Duluth, MN (MN0690600)  
and Toronto, Ontario (ON3057000).

## **NLETS STATES/REGIONS AND CANADIAN PROVINCES**

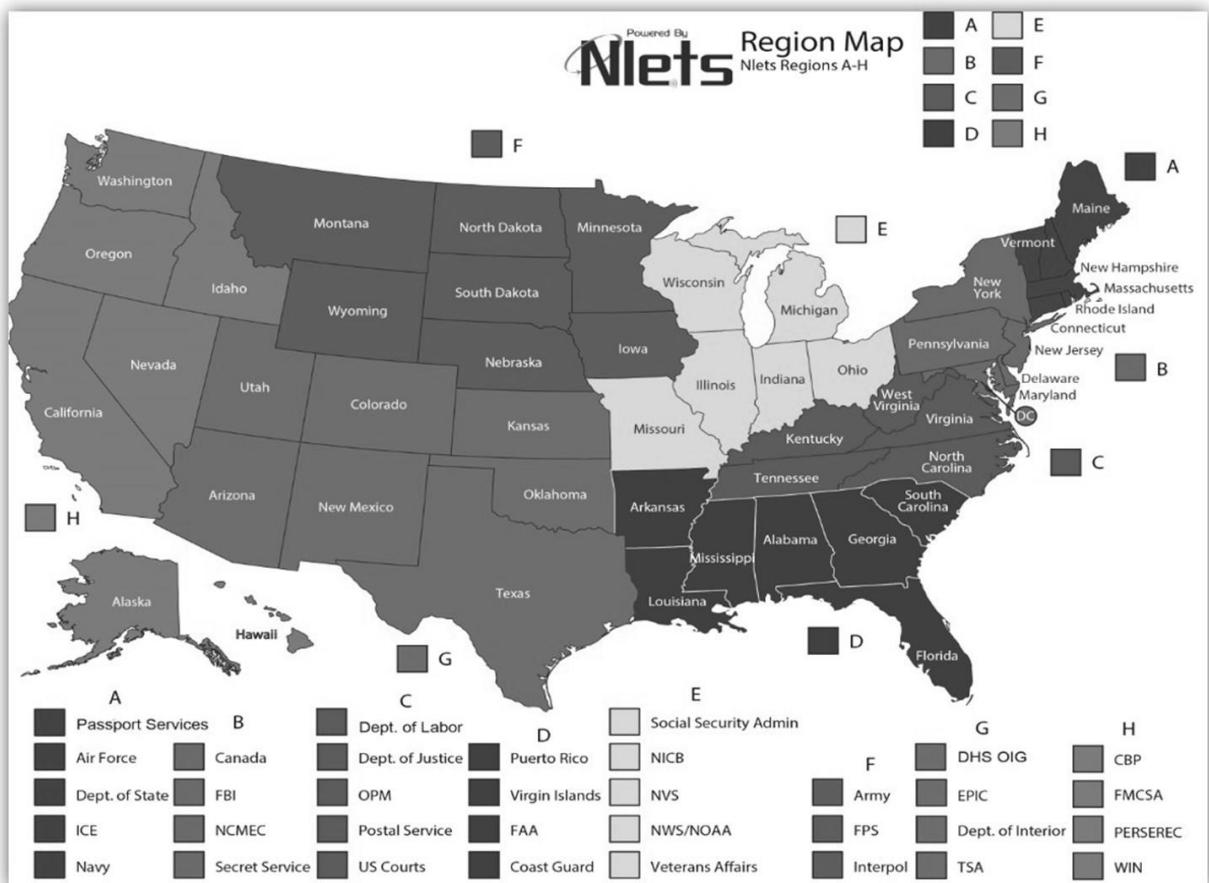
### **MULTIPLE DESTINATIONS**

- Maximum of five two-character state, region, or Canadian destinations.
- Message is routed to the Control Center of specified state(s) or Canada.
- Uses: APBD request to specific state(s) (not including Canada).  
Request for additional information. Assistance in interpretation of records.

## NLETS REGIONS

Nlets has divided the states and territories of the U.S. into eight regions. When a region code is used, the message will be directed to the State Control Center of each of the states within that region. The Control Center will then direct the message to the proper terminals. Requests for APBD's can be sent to regions. Region codes may also be used (instead of two-character state codes) for driver's license queries by name, sex, race and date of birth and vehicle registration queries by vehicle identification number or license plate number.

**NOTE:** A license plate query containing a region code in the License Plate State Field will be rejected by NCIC for stolen status. Each state registration file within the region will respond with a positive or negative response. Once the state of registration is determined, it should be re-queried to NCIC to check stolen status.



# **IN-STATE MANUAL TERMINALS**

Normal business hours are Monday-Friday 7:45 a.m. to 4:30 p.m.

	<b><u>MNEMONIC</u></b>	<b><u>PSN</u></b>
<b>DEPARTMENT OF TRANSPORTATION VEHICLE SECTION</b> <ul style="list-style-type: none"><li>- *Provides "alpha checks" (RHAS-registration history abstract of vehicles listed to a subject). Minimum data: last name, first name and last known address or general address area. Provide as much data as possible for proper identification. Alpha checks, etc. are available using eTIME's open search feature, which is available 24x7. Please use the open search feature if possible, prior to contacting DOT.</li></ul>	<b>WREG</b>	<b>1264</b>
<b>DEPARTMENT OF TRANSPORTATION DRIVER'S LICENSE SECTION</b> <ul style="list-style-type: none"><li>- Provides certified copies of driver's records through WILENET (usually associated with court case). Requires: full name, sex, race, date of birth, driver's license number, date of violation and court date.</li><li>- *To retrieve additional data or an explanation of the data (DHAS—driver history abstract). Minimum data needed: last name, first name, sex, approximate age, last known address, general address area and driver's license number if known. Partial license plate searches, etc. are available using eTIME's open search feature, which is available 24x7. Please use the open search feature, if possible, prior to contacting DOT.</li></ul>	<b>WCNR</b>	<b>1280</b>
<b>DEPARTMENT OF NATURAL RESOURCES RECORDS SECTION</b> <ul style="list-style-type: none"><li>- Provides additional information on snowmobiles, ATVs, and boats, including interpretation of DNR responses. May also be reached by telephone from 7am-10pm at 1-888-936-7463.</li></ul>	<b>RDNR</b>	<b>6162</b>
<b>DEPARTMENT OF NATURAL RESOURCES LAW ENFORCEMENT DIVISION</b> <ul style="list-style-type: none"><li>- Provides information pertaining to rules and regulations (hunting, fishing, licenses, etc.). May also be reached by telephone from 7am-10pm at 1-888-936-7463.</li></ul>	<b>WDNR</b>	<b>6162</b>

\*After hours emergency requests, send to the State Patrol District in your area.

# NLETS HELP FILES

The HELP Files are computerized informational messages prepared and updated by each state and housed at the Nlets computer. They advise the fields and codes required to access records in the different files, as well as provide an explanation and sample of how the files work and the output received. There are multiple HELP Files that can be accessed by using the appropriate file destination.

- |                       |   |
|-----------------------|---|
| 1. <b>XXOLNHELP-</b>  | DRIVERS LICENSE INFORMATION                 |
| 2. <b>XXLICHELP -</b> | VEHICLE REGISTRATION INFORMATION            |
| 3. <b>XXBASHELP-</b>  | BOAT AND SNOWMOBILE INFORMATION             |
| 4. <b>XXSIRHELP -</b> | CRIMINAL HISTORY RECORD INFORMATION         |
| 5. <b>NLSIRHELP -</b> | STATES PROVIDING AUTOMATED CRIMINAL HISTORY |
| 6. <b>NLFLYHELP-</b>  | OFFICERS FLYING ARMED INFORMATION           |
| 7. <b>NLLPRHELP-</b>  | NLETS LICENSE PLATE RECOGNITION INFORMATION |
| 8. <b>NXWTHHELP-</b>  | STATE PROVIDING AUTOMATED ROAD/WEATHER INFO |
| 9. <b>XXGUNHELP-</b>  | CONCEALED CARRY INFORMATION                 |
| 10. <b>XXSWQHELP-</b> | STATE WANTED QUERY INFORMATION              |
| 11. <b>NLTSTHELP-</b> | NLETS TEST RECORD INFORMATION               |

(The **XX** at the beginning of the ORI should be replaced with the two character state code.)

## NLETS STANDARD ORIs

The following are manned terminals in each state that can be accessed when requesting additional information, explanations, or copies of records. These terminals may be accessed by administrative message, using the appropriate Nlets Standard ORI as the destination:

- |                        |   |
|------------------------|---|
| 1. <b>XXOLN0000 -</b>  | DRIVER'S LICENSE RECORD INFORMATION       |
| 2. <b>XXLIC0000 -</b>  | VEHICLE REGISTRATION INFORMATION          |
| 3. <b>XXVIN0000 -</b>  | VEHICLE IDENTIFICATION NUMBER INFORMATION |
| 4. <b>XXBOAT000 -</b>  | BOAT REGISTRATION INFORMATION             |
| 5. <b>XXSNOW000-</b>   | SNOWMOBILE REGISTRATION INFORMATION       |
| 6. <b>XXSIR0000 -</b>  | CRIMINAL HISTORY RECORD INFORMATION       |
| 7. <b>VAFAM0199 -</b>  | LEO FLYING ARMED                          |
| 8. <b>VANVS005V -</b>  | NATIONAL VEHICLE SERVICES                 |
| 9. <b>DCFBIWA00 -</b>  | NCIC CONTROL                              |
| 10. <b>DCINTER00 -</b> | INTERPOL (Washington, D.C.)               |
| 11. <b>ON1005900 -</b> | CPIC CONTROL/INTERPOL (Ottawa, Canada)    |
| 12. <b>NL0000000 -</b> | NLETS COMMAND (Phoenix, Arizona)          |

(The **XX** at the beginning of the ORI should be replaced with the two-character state code.)

# **PERSON QUERIES**

## **QUERY ON:**

## **FILES SEARCHED:**

Last Name, First Name, Middle Name or Initial,  
Sex, Race, Date of Birth  
- If sent out-of-state

DOT, CIB, NCIC, DOC  
NLETS

Driver's License Number  
-\*\*If sent out-of-state

DOT, CIB, NCIC, DOC  
NLETS

Social Security Number

CIB, NCIC, DOC

Miscellaneous Number

CIB, NCIC, DOC

State Identification Number

CIB, DOC

FBI Number

CIB, NCIC, DOC

System Identification Number

CIB

NCIC (NIC) Number

NCIC

Concealed Carry: Last Name, First Name, Middle Name  
or Initial, Sex, Race, Date of Birth  
- If sent out-of-state

CCW  
NLETS

Concealed Carry License Number  
-If sent out-of-state

CCW  
NLETS

Concealed Carry: Social Security Number

NLETS

CCAP – Consolidated Court Automation Programs

CCAP data base

\*\*Wisconsin DOT will not be searched and an Nlets Region Code is not allowed for this transaction.



# PERSON SEARCH TECHNIQUES

Query on: SMITH/JOHN/JOSEPH, MALE/WHITE, 01/01/50

## **NCIC**

Soundex on Last Name – Upon request users may expand the name search; only if both the name and DOB are specified as search criteria. An expanded search will use each name part as the surname, while interchanging the remaining names as given names.

If the last name contains a hyphen (-), primary hits are determined by using each hyphenated name part as a last name as well as all combinations of the hyphenated name part. For example, a surname of Saenz-Parada-Lopez will be searched as Saenz-Parada-Lopez, Saenz-Lopez-Parada, Lopez-Parada-Saenz, Lopez-Saenz-Parada, Parada-Lopez-Saenz, Parada-Saenz-Lopez, Saenz, Parada, and Lopez.

Sex is sent to NCIC as unknown.

Exact match on month, day and year of birth with the capability to expand the DOB search. If requested the expanded search will return records with the exact date of birth of the inquiry as well as records with the exact month and day and a range of plus or minus 1 year of the date of birth.

**NOTE:** If the person is suspected of being a threat screening center member and if a no record is produced on the initial query, the same query should be conducted using the default DOB of **01/01/ (exact year of birth) and one additional numerical identifier**. Discretion should be used in making a determination as to whether the individual in question is in fact the subject of an NCIC record.

If the race code “W” is used all records with the race code “B” will be excluded. If the race code “B” is used all records with the race code “W” will be excluded. If any other race code is used, all race codes will be included in the search. CIB recommends using race code “U” (unknown) during queries.

## **CIB**

Soundex on Last Name and First Name.

Exact match on Sex.

Date of birth plus or minus one year.

## **DOT**

Soundex on all names.

Exact match on Date of Birth.

## **DNR**

Exact match on Last Name, First Name and Date of Birth unless wild card character is used.

## **DOC**

Soundex on all names.

Exact match on Sex.

One year either side of year of birth.

# **WANTED PERSON QUERIES**

## **Warrant/Wanted Person File**

Four different options for querying the NCIC wanted person file are available. The default setting is all felonies & misdemeanors. Operators may choose what NCIC wanted person records are returned based on the type of warrant (felony/misdemeanor) and the extradition limitations field. It is recommended that searches be conducted for “All Felony & Misdemeanors”.

- All Felony & Misdemeanors - selecting this option will return all felony and misdemeanor records regardless of extradition. Not all records included may be actionable by the inquiring agency; however, the information returned may provide investigative leads.
- All Felony & Extraditable Misdemeanors - selecting this option will return possible extraditable misdemeanor records and all felony records.
- Extraditable Felony & Misdemeanors - selecting this option will limit responses to felony and misdemeanor records that are possibly extraditable.
- Felony Only - selecting this option will limit responses to only felony records regardless of extradition.

## **State Wanted Query**

System users may also query another state’s in-state only wanted person database.

Why would a Wisconsin agency care about these wanted person entries, as they can’t take any enforcement action, since the warrants are non-extraditable?

While this information may not be valuable to an officer on a routine traffic stop, there are situations in which simply knowing the subject is wanted by an agency in another state may prove helpful to law enforcement personnel. For example, during criminal investigations or employment background checks it may be beneficial to law enforcement to know that outstanding warrants exist in other states. For example, an individual could be wanted in Illinois for the same offense they are being investigated for in Wisconsin, leading to contact between the two agencies proving beneficial to both.

The Portal XL and eTIME browser software include the ability for Wisconsin users to query other states in state warrants if that state supports these transactions. A query of the Nlets Help File, NLSWQHELP, will indicate which states participate.

# NCIC SPECIAL RECORD HEADER

The following header may be found on any NCIC person record to advise when the subject of the record has been known to use or possess stolen or false identification documents. The difference between stolen/fraudulent identifiers and alias information is the subject possessed physical proof of the identifiers: i.e., stole a driver's license or created a fraudulent social security card. This is for informational purposes only.

WARNING - THE SUBJECT IDENTIFIED IN THIS RECORD NIC/W30XXX0846 IS  
KNOWN TO USE THE FOLLOWING STOLEN OR FALSE (S/F) IDENTIFICATION  
DOCUMENTS. USE CAUTION IN VERIFYING THE IDENTITY OF THIS PERSON.  
S/F NAM/IDENT, FALSE  
S/F NAM/PUBLIC, PETER  
S/F DOB/19010201  
S/F DOB/19020101  
S/F SOC/777XX0000

The following Blue Alert caveat may be found on NCIC Missing Person, Wanted Person, Violent Person and Vehicle records. The Blue Alert is an advisory message to person and/or vehicle records to alert agencies to one of the below circumstances:

- 1) The serious injury or death of a law enforcement officer in the line-of-duty,
- 2) An officer who is missing in connection with the officer's official duties, or
- 3) An imminent and credible threat that an individual intends to cause the serious injury or death of a law enforcement officer.

Below are examples of the caveat for the different file types:

This message appears immediately below the Message Key (MKE) translation on all NCIC **Wanted Person** and **Violent Person** record responses.

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

This message appears immediately below the Message Key (MKE) translation on all NCIC **Missing Person** record responses.

BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING IN THE LINE OF DUTY.

This message appears immediately below the Message Key (MKE) translation on all NCIC **Vehicle File (felony vehicle)** record responses.

BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS VEHICLE.

A Blue Alert will also be noted in the first ten characters of the miscellaneous field:

MIS/BLUE ALERT

# **WISCONSIN DOT QUERIES**

## **TIME System Access:**

Questions about records from out-of-state users should be directed to WisDOT at terminal "WI013075V" for driver licensing or "WI013035V" for vehicle licensing and titling (not 24-hour terminals). Between 4pm-8am weekdays and on weekends questions should be directed to DOT at terminal "WIWSP0000".

Access to these files is for criminal justice purposes only due to the confidentiality of many record entries. The requirement for completion of the Federal Driver Privacy Protection Act (MV2896) form makes it necessary for other persons or agencies to deal directly with DMV.

## **DOT Law Enforcement Hotline Telephone Numbers:**

Hotline telephone numbers are specifically designed to provide front of the line service to law enforcement personnel.

**Under no circumstances should these hotline numbers be provided to anyone other than those it is meant to serve.**

Driver licensing questions: (608) 267-1854

**Vehicle questions: The Bureau of Vehicle Services does not have a hotline designated for law enforcement.** Urgent requests that cannot be fulfilled using TIME or the open search feature of eTIME should be sent to terminal WI013035V, WIWSP0000, or mnemonic WREG. WisDOT requests that agencies use eTIME's Open Search capabilities for searching for owned/leased vehicles by owner's name.

Non-urgent record requests: Refer to <http://wisconsindot.gov/Pages/dmv/license-drvs/rcd-crsh-rpt/records.aspx>.

Self-service options for customers to obtain their own vehicle records or vehicle restriction information is available at <http://wisconsindot.gov/Pages/online-srvcs/online.aspx>.

**Vehicle Information Search for Emergency (VISE):** DOJ provides this capability to law enforcement; however, according to policy DMV will fulfill requests it receives. To obtain information when only partial vehicle or plate information is available, send an administrative message to **WI013035V** or **WREG** with the following:

1. Reason for request
2. Phone number and email of requesting agency/law enforcement personnel
3. Area(s) to check (county, region, etc.)
4. Criteria to search by/for (vehicle make, body style, partial plate number, etc.)

## **Non-Criminal Justice Agency Access to DOT Information:**

Access to vehicle registration and driver's license files via the TIME System is for criminal justice purposes only due to the confidentiality of many record entries. The TIME System can be accessed by law enforcement agencies and personnel for law enforcement purposes only. By the FBI's definition, non-criminal justice agencies, i.e., fire departments are not law enforcement.

While fire departments and other governmental agencies may be allowed to access vehicle registration and driver's license information under the Federal Driver Privacy Protection Act, the TIME System may not be used for these purposes. Some government agencies that are responsible for enforcing laws or ordinances may be eligible for an "S" ORI to inquire on vehicle records only. Other governmental agencies, including fire departments, who require access to WisDOT files, should be advised to contact WisDOT directly.

## **Public Access:**

Any requests for a driver record from the public should be referred to WisDOT. Customers may access their own driver or vehicle abstract online at <http://www.dot.wisconsin.gov/drivers/online.htm>.

If the customer does not have internet access or is requesting the record of another person, the customer should complete a Vehicle/Driver Record Information Request (MV2896) form and mail their request to the address on the form. Form MV2896 is available at the Internet address of: <http://www.dot.wisconsin.gov/drivers/forms/mv2896.pdf>. A fee is required for each paper record whether a record is found or not.

Agencies and businesses interested in starting an account to order abstracts online can call (608) 266-0928 for information about the Public Abstract Request System (PARS).

## **Wisconsin Driver's License Photos**

Wisconsin driver's license photos are available via the TIME System to Wisconsin law enforcement agencies, federal law enforcement agencies, and law enforcement agencies of other states for the purposes of the administration of criminal justice and for traffic enforcement. According to the definitions included in the law, district attorney's offices, Department of Corrections offices and facilities, social service agencies, etc. ***are not considered law enforcement agencies***, and thus the TIME System will block access to Wisconsin driver's license photos by these types of non-law enforcement agencies.

Portal XL software contains a field on numerous transactions, the 'DOT Image Indicator' field. A 'Y' for yes placed in this field will return an available driver's license photo to the requestor via the TIME System. In addition, if a Wisconsin driver's license photo is requested, purpose code and reason/attention line fields are required; specifying why the photo was requested and who specifically will be receiving it.

Each Wisconsin driver's license photo returned via the TIME System will come with a warning caveat attached:

THIS PHOTOGRAPH IS SUBJECT TO THE REQUIREMENTS AND RESTRICTIONS OF SECTION 165.8287 OF THE WISCONSIN STATUTES. THE PHOTOGRAPH SHALL NOT BE USED FOR ANY PURPOSE OTHER THAN THE ADMINISTRATION OF CRIMINAL JUSTICE OR TRAFFIC ENFORCEMENT. SECONDARY DISSEMINATION IS PROHIBITED AND THE PHOTOGRAPH SHALL BE DESTROYED WHEN NO LONGER NECESSARY FOR THE PURPOSE REQUESTED. THE PHOTOGRAPH SHALL NOT BE USED AS PART OF A PHOTO LINEUP OR PHOTO ARRAY.

Any photograph obtained electronically by a law enforcement agency under this subsection may not be used for a photo lineup or photo array.

# **FULL vs. SUMMARY DRIVER'S RECORDS**

The TIME System allows for inquiries of summary and full driver's records. A summary record contains all identifying information including status, but without the driver's violation record. When querying a Wisconsin driver record you automatically receive a full driver record from WisDOT. Full driver's records may be available from other states if requested using the appropriate transaction.

Some states support the full record query by name, sex, race and date of birth or driver's license number only. The Help file will advise the particular requirements for each state. If a state does not support the full driver's record inquiry you may receive a "NO RECORD" response from that state. A query specifically requesting the summary record may be required. CIB recommends querying the state's HELP file to determine if the state will accept a request for the individual's full driving record.

# WARRANT/WANTED RECORDS

## CIB

\* \* \* \* \* WANTED PERSON - WARRANT \* \* \* \* \*

\* \* USE CAUTION \* \*

\* \* VIOLENT TENDENCIES

\* \* FELONY - LIMITED EXTRADITION SEE MIS FIELD

\* \* NOTIFY ORI/Y

### SUBJECT

NAME/DOE, JOHN Q

SEX/MALE RACE/WHITE DATE OF BIRTH/01011900

HEIGHT/600 WEIGHT/215 EYE COLOR/BLUE HAIR COLOR/BROWN

SCARMARK/TATTOO CHEST

SOCIAL SECURITY #/001010001

STATE IDENT #/WI123654

DRIVER'S LICENSE #/D6000000000000 STATE/WISCONSIN EXPIRES/1901

ADDRESS/123 WEST WASHINGTON STREET CITY/MADISON STATE/WISCONSIN

### DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT

SYSTEM IDENT #/12345678 NCIC #/W123456789

AGENCY CASE #/15-77 WARRANT #/15CF7111

ENTERED BY/MILEJJ DATE/01011900 TIME/0640

TYPE OF WARRANT/FELONY

OFFENSE CODE/5015 BURGLARY FAILURE TO APPEAR

ORIGINAL OFFENSE CODE/2206 BURGLARY TOOLS-POSSESSION

DATE OF WARRANT/01011900

### REMARKS

ARREST WARRANT BODY ONLY WILL EXTRADITE ADJACENT STATES

AND THE STATE OF INDIANA ONLY

\* \* \* \* \* VERIFY WARRANT/WANTED STATUS IMMEDIATELY WITH ORI \* \* \* \* \*



\* \* \* \* \* WANTED PERSON - WARRANT \* \* \* \* \*

GEO RESTRICTION/WITHIN ADJACENT COUNTIES OF ORI

SUBJECT

NAME/FAKE, IAM A

SEX/MALE RACE/WHITE DATE OF BIRTH/01011900

HEIGHT/600 WEIGHT/185 EYE COLOR/BRO HAIR COLOR/GRAY OR PARTIALLY GRAY

SCARMARK/TATTOO CALF RIGHT

SOCIAL SECURITY #/000110001

MISCELLANEOUS #/ORIGINATING AGENCY POLICE OR STATE IDENTIFICATION-9999

ADDRESS/19333 RIDGE LANE CITY/BOAZ STATE/WISCONSIN

DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT

SYSTEM IDENT #/12345678

AGENCY CASE #/08-6632

ENTERED BY/MILSLE DATE/01011900 TIME/0724

TYPE OF WARRANT/CIVIL PROCESS - LOCAL ORDINANCE

OFFENSE CODE/5015 DRUNK DRIVING FAILURE TO APPEAR

ORIGINAL OFFENSE/5404 DRIVING UNDER INFLUENCE - LIQUOR

BOND AMOUNT/\$225.25 DATE OF WARRANT OF DATE/01011900

REMARKS

FAILURE TO APPEAR ON ORIGINAL OFFENSE

\* \* \* \* \* VERIFY WARRANT/WANTED STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

# **NCIC**

\*\*\*MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

MKE/WANTED PERSON - CAUTION

VIOLENT TENDENCIES

2 - LIMITED EXTRADITION SEE MIS FIELD

ORI/WI0130000 NAM/DOE, JOHN Q. SEX/M RAC/W DOB/18850101

HGT/600 WGT/215 EYE/BLU HAI/BRO

SMT/TAT CHEST

SOC/001010001

OLN/D6227646535501 OLS/WI OLY/1914

OFF/FAILURE TO APPEAR - SEE MIS - BURGLARY

OOC/BURGL TOOLS - POSSESS

DOW/19000101 OCA/10-77

NOA/Y WNO/10CF7111

MIS/ARREST WARRANT BODY ONLY WILL EXTRADITE

MIS/ADJACENT STATES AND THE STATE OF INDIANA ONLY

DNA/N

ORI IS DANE CO SO MADISON WI 608 284-6157

IMN/I123456789 IMT/M

NIC/W987654321 DTE/19000101 0740 EST DLU/19000101 0740 EST

MKE/WANTED PERSON

1 - FULL EXTRADITION

ORI/IL1040000 NAM/DOES, JON D SEX/M RAC/W DOB/18700101

HGT/500 WGT/105 EYE/BLU HAI/BLN SKN/LGT

OLN/D16534323456 OLS/NY OLY/1900

OFF/THEFT

DOW/19000101 OCA/08-98765

MIS/WILL EXTRADITE NATIONWIDE

ADD/01 - RESIDENCE (LAST KNOWN) DDA/18990804

SNU/123 SNA/LEONARD FARM ROAD

CTY/NAPERVILLE STA/IL ZIP/94572

ORI IS STODDARD CO SO BLOOMFIELD 573-625-3020

NIC/W876543210 DTE/19000101 0000 EDT DLU/19000101 0000 EDT

MKE/WANTED PERSON

4 - NO EXTRADITION

ORI/OHCLP0064 NAM/DOE, JONNY C SEX/M RAC/W DOB/18780101

HGT/508 WGT/195 EYE/BLU HAI/BLK

OLN/D16536983456 OLS/OH OLY/1900

OFF/RESISTING OFFICER

DOW/19000101 OCA/99-8765

MIS/OHIO PICKUP ONLY

ORI IS CLEVELAND POLICE WARRANT UNIT 216-623-5336

NIC/W765432109 DTE/19000101 0000 EDT DLU/19000101 0000 EDT

# MISSING PERSON RECORDS

## CIB

\* \* \* \* \* MISSING PERSON - ENDANGERED \* \* \* \* \*  
\* \* USE CAUTION \* \*  
\* \* DIABETIC \* \*

### SUBJECT

NAME/DOE, JANE  
SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011900  
HEIGHT/502 WEIGHT/150 EYE COLOR/GREEN HAIR COLOR/BLACK  
SCARMARK/ALZHEIMER'S DISEASE  
MNP/MISSING PERSON DATE OF LAST CONTACT/01011970  
JEWELRY TYPE/BROACH OR PIN  
JEWELRY DESCRIPTION/BLUE GREEN AND GOLD PIN IN SHAPE OF PEACOCK  
ON BLOUSE

### DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/1234567 NCIC #/M123456789  
AGENCY CASE #/10-987  
ENTERED BY/FRESHEK181 DATE/02011970 TIME/1353  
UPDATED BY/OPR2123 DATE/02051970 TIME/1355

### PERSON WITH INFO

NAME/DOE, JOHN D  
SEX/MALE RACE/WHITE DATE OF BIRTH/01011900  
HEIGHT/600 WEIGHT/200 EYE COLOR/GREEN HAIR COLOR/GRAY  
SCARMARK/HEALED FRACTURED CLAVICLE LEFT  
ALIAS/ANYGUY,MATT  
ALIAS DATE OF BIRTH/01201900  
PWI REMARKS/MAY HAVE INFO REGARDING SUBJECT DISAPPEARANCE BELIEVED  
TO BE INFLUENCING SUBJECT TO WITHDRAW LARGE SUMS OF MONEY IF HAVE  
CONTACT WITH MR DOE CONTACT DET JONES THIS AGENCY ASAP

### REMARKS

FAMILY HAS NOT HAD CONTACT WITH SUBJECT FOR 1 MONTH

\* \* \* \* \* VERIFY MISSING STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

# **NCIC**

\*\*\*\*\*PERSON WITH INFORMATION ASSOCIATED WITH NIC/M543210987\*\*\*\*\*  
\*\*\*\*\*DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION HIT\*\*\*\*\*  
MKE/MISSING PERSON ENDANGERED - CAUTION  
CMC/90 - DIABETIC  
ORI/WI0130000 NAM/DOE,JANE SEX/F RAC/W  
DOB/19000101 HGT/502 WGT/150 EYE/GRN HAI/BLK  
SMT/MC ALZHMRS  
MNP/MP DLC/19700101 OCA/10-987  
NOA/N  
MIS/FAMILY HAS NOT HAD CONTACT WITH SUBJECT FOR 1 MONTH  
JWT/BP  
JWL/BLEU GREEN AND GOLD PIN IN SHAPE OF PEACOCK ON BLOUSE  
ORI IS DANE CO SO MADISON WI 608 284-5001  
PIN/DOE,JOHN D PIX/M PIR/W PIB/19000101 PHG/600  
PWG/200 PEY/GRN PHA/GRY PSM/HFR LCLAVI  
PMI/MAY HAVE INFO REGARDING SUBJECT DISAPPEARANCE BELIEVED TO BE  
INFLUENCING  
PMI/SUBJECT TO WITHDRAW LARGE SUMS OF MONEY IF HAVE CONTACT WITH MR DOE  
PMI/CONTACT DET JONES THIS AGENCY ASAP  
PIB/19000120  
PAK/ANYGUY,MATT  
NIC/M123456789 DTE/19700201 1353 EST DLU/19700205 1355 EST  
\*\*\*REPEAT - DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION  
HIT\*\*\*

## **CIB**

\* \* \* \* \* MISSING PERSON - EMANCIPATED JUVENILE \* \* \* \* \*  
\* \* USE CAUTION \* \*  
\* \* DIABETIC  
\* \* NOTIFY ORI/Y

### SUBJECT

NAME/BOGUS,BOBBY JO  
SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011900 PLACE OF BIRTH/GUAM  
DATE OF EMANCIPATION/01011918  
HEIGHT/504 WEIGHT/115 EYE COLOR/BLUE HAIR COLOR/BROWN  
SCARMARK/TATTOO ARM  
DRIVER'S LICENSE #/B1234567890123 STATE/WI EXPIRES/1921  
ADDRESS/19 PLYMOUTH ROCK ROAD CITY/BELOIT STATE/WISCONSIN  
MNP/MISSING PERSON DATE OF LAST CONTACT/01011917

### DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/12345678 NCIC #/M123456789  
AGENCY CASE #/05-12328  
ENTERED BY/MILLSER DATE/01011917 TIME/0935

### REMARKS

LAST SEEN EXITING A TRANSIT BUS ON CAMPUS WAS WEARING A BROWN WINTER  
COAT BLUE STOCKING CAP BLACK GLOVES BROWN ANKLE HIGH BOOTS WAS IN  
POSSESSION OF HER MEDICATION

\* \* \* \* \* VERIFY MISSING STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

## **NCIC**

MKE/MISSING PERSON EMANCIPATED JUVENILE - CAUTION

CMC/90 - DIABETIC

ORI/WI0130000 NAM/BOGUS,BOBBY JO SEX/F RAC/W POB/GM

DOB/19000101 HGT/504 WGT/115 EYE/BLU HAI/BR0

SMT/TAT ARM

OLN/B2019088730602 OLS/WI OLY/1921

MNP/MP DLC/19170101 OCA/05-12328

NOA/Y

MIS/LAST SEEN EXITING A TRANSIT BUS ON CAMPUS WAS WEARING A BROWN WINTER  
COAT

MIS/BLUE STOCKING CAP BLACK GLOVES BROWN ANKLE HIGH BOOTS WAS IN  
POSSESSION

MIS/OF HER MEDICATION

DNA/N

ORI IS DANE CO SO MADISON WI 608 284-5001

NIC/M123456789 DTE/19170101 0935 EST DLU/19170101 0935 EST

# CONCEALED CARRY LICENSE FILE

There are three reasons a concealed carry license can be queried per state statute 175.60 (12) and (12g):

1. To confirm that a license or certification card produced by an individual at the request of a law enforcement officer is valid.
2. If an individual is carrying a concealed weapon and claims to hold a valid license issued under this section or a valid certification card issued under s. 175.49 (3) but does not have his or her license document or certification card, to confirm that an individual holds a valid license or certification card.
3. If the law enforcement agency is a Wisconsin law enforcement agency, to investigate whether an individual submitted an intentionally false statement under sub. (7) (b) or (15) (b) 2.

\*\*\*\*\* CONCEALED CARRY WEAPON - LICENSE \*\*\*\*\*

STATUS=VALID

SUBJECT

NAME/SHAM, STAN D

SEX/MALE DATE OF BIRTH/10101860

HEIGHT/510 EYE COLOR/GREEN

ADDRESS/123 ANY STREET CITY/MADISON STATE/WISCONSIN ZIP/53701

DETAIL

SYSTEM IDENT #/98765

LICENSE-CERTIFICATION #/15B5

ISSUE DATE/1900-01-01

EXPIRATION DATE/1905-01-01

ISSUING AGENCY/WI-DOJ

\*\*\*\*\* THIS INFORMATION MAY ONLY BE USED IN ACCORDANCE WITH WI STATUTE 175.60 (12) AND (12G) .\*\*\*\*\*

# **IDENTITY THEFT FILE**

The Identity Theft File will serve as a means for law enforcement to "flag" stolen identities and identify the imposter when encountered by law enforcement.

WARNING - THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN REPORTED STOLEN. REVIEW THE VICTIM PROFILE AND USE CAUTION IN VERIFYING THE IDENTITY OF THIS PERSON. THE PASSWORD INCLUDED IN THIS RESPONSE HAS BEEN ASSIGNED TO THE IDENTITY THEFT VICTIM. VERIFY THAT THE SUBJECT OF INQUIRY CAN CONFIRM THE PASSWORD.

MKE/IDENTITY THEFT PERSON

ORI/WI0130000 NAM/PHONY, COLLEEN LYNETTE SEX/F RAC/W POB/CO DOB/19000101

HGT/501 WGT/100 EYE/BRO HAI/BLN

DOP/19190414 SOC/123456789

OCA/2014-906

MIS/CREDIT CARD THEFT

PWD/DUSTER IDT/CFRD DOT/19140101

ORI IS DANE CO SO MADISON WI 608 284-5001

NIC/J012345678 DTE/19140101 1204 EDT DLU/19140101 1204 EDT

\*\*\*\*\*WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY INDIVIDUAL, VEHICLE OR DWELLING.\*\*\*\*\*

IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR

# **FOREIGN COUNTRY FUGITIVE FILE**

The Foreign Fugitive File contains information on persons wanted in connection with offenses committed outside the United States.

WARNING - DO NOT ARREST BASED UPON THIS FOREIGN FUGITIVE RECORD

MKE/FUGITIVE FROM A FOREIGN COUNTRY

ORI/DCINTER00 NAM/FALSE, PAULO SEX/M RAC/W DOB/18800101

HGT/509 WGT/160 EYE/BRO HAI/BLK

OFF/HOMICIDE

DOW/19000101 OCA/A12345678

MIS/ARMED/DANGEROUS

ORI IS INTERPOL US. DOJ WASHINGTON DC 416 808-8212

NIC/W987654321 DTE/19000101 0909 EST DLU/19000101 0909 EST

REPEAT - DO NOT ARREST BASED UPON NCIC RECORD WITH NIC W987654321. FUGITIVE FROM A FOREIGN COUNTRY - IMMEDIATELY CONTACT INTERPOL, U.S. DOJ, NLETS ORI/DCINTER00, OR TEL (416) 808-8212.

ALSO, IF SUBJECT IS NOT U.S. CITIZEN, CONTACT THE NEAREST OFFICE OF THE U.S. IMMIGRATION AND NATURALIZATION SERVICE

# PROTECTIVE INTEREST FILE

A record entered into the Protective Interest File will assist agencies in determining the threatener's location and may provide the record owner with information related to the threatener's criminal activity.

WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER AND POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY CONTACT USMS THREAT MANAGEMENT CENTER AT 202-111-1234 FOR FURTHER INFORMATION.

MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE

VIOLENT TENDENCIES

ORI/MDUSM0123 NAM/DOE, JOHN J SEX/M RAC/W POB/TX DOB/18770101

HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US SKN/DRK

SMT/SC R HND

FPC/121011CO1XXX59TTCI13 MNU/AS-123456789 SOC/123456789

OLN/11111111 OLS/MD OLY/1900

DTT/19000801 OCA/123456273

MIS/KNOWN TO THREATEN FEDERAL COURT JUDGE

LIC/ABC123 LIS/MD LIY/1902 LIT/PC

VIN/2Y27H5LIXX009 VYR/1901

VMA/PONT VMO/VEN VST/2D VCO/BLU

ORI IS US MARSHALS SERVICE BALTIMORE FIELD OFFICE 301-111-1234

NIC/K123456789 DTE/19000801 DLU/19000901

\*\*\*\*\*CONTACT USMS THREAT MANAGEMENT CENTER AT 202-111-1234 WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.

\*\*\*DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES\*\*\*



# IMMIGRATION VIOLATOR FILE

The Immigration and Customs Enforcement Service created and maintains a file on immigration violators. This file contains records for three different response categories:

1. **Deported Felon:** Persons convicted of a felony related to drug trafficking, firearms trafficking, or serious violent crimes and that have been deported for these convictions.
2. **Absconder:** Persons with outstanding warrant for removal from the United States.
3. **NSEERS:** Persons who are subject to monitoring through the National Security Entry Exit Registration System.

One of these three headers will appear on the immigration response:

## DEPORTED FELON RESPONSE HEADER

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N681127856 IS A PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

## ABSCONDER RESPONSE HEADER

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N682337856 HAS AN OUTSTANDING ADMINISTRATIVE WARRANT OF REMOVAL FROM THE UNITED STATES. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

## NSEERS RESPONSE HEADER

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N682337876 HAS AN OUTSTANDING ADMINISTRATIVE WARRANT OF ARREST FOR IMMIGRATION VIOLATIONS FOR FAILURE TO COMPLY WITH NATIONAL SECURITY REGISTRATION. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

Wisconsin law enforcement officers currently only possess the legal authority to enforce federal **criminal** immigration violations (and not federal **civil** immigration violations). As such, an officer only has the authority to arrest for an immigration violation when an NCIC hit confirmation shows that the subject is a Deported Felon or an Absconder. If the NCIC hit reveals that the subject is a NSEERS violator, the officer may continue to detain the subject only if the officer has reasonable suspicion or probable cause to believe that the subject has committed a violation of Wisconsin law.

## **IMMIGRATION VIOLATOR RECORD**

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N070185716 IS A PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - DEPORTED FELON

ORI/VTINS1000 NAM/FAKE,GUSTAVO SEX/M RAC/W POB/JL DOB/18730101  
HGT/507 WGT/145 EYE/BRO HAI/BLK FBI/596550XX1 SKN/MED SMT/TAT CHEST  
FPC/DODXXIPO29DI1614PI29 MNU/AR-A72XX0235 SOC/123456789

OFF/SUBJECT IS A DEPORTED CRIMINAL/AGGRAVATED FELON

OCA/A012345678

VLD/19010401

MIS/TAT L SIDE OF CHEST 'ROSARIO'

DNA/N

ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT  
SUPPORT CENTER 877 999-5372

DOB/18700101

AKA/FAKE VASQUEZ,GUSTAVO

AKA/FAKE,GUSTAVO

AKA/FAKE,GUSTAVO VASQUES

AKA/FAKE,GUSTAVO VASQUEZ

AKA/FAKE,SERGIO

\*\*\*\* THIS RECORD MAY ONLY BE USED BY CRIMINAL JUSTICE AGENCIES FOR  
CRIMINAL JUSTICE PURPOSES.

\*\*\*\* END OF IMMIGRATION VIOLATOR FILE RESPONSE. \*\*\*\*

# VIOLENT PERSON FILE

The Violent Person File (VPF) was designed to alert law enforcement officers that an individual they are encountering may have the propensity for violence against law enforcement. Criteria for entry are one of the following:

1. Convicted of assault or murder of LE, or statute that involves violence against LE-fleeing and obstruction.
2. Convicted of violent offense against a person including homicide or attempted homicide.
3. Convicted of a violent offense against a person where a firearm or weapon is used.
4. Known threat-LE reasonably believes that the individual has seriously expressed intent to commit an act of unlawful violence against LE or CJ community.

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL. DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.

MKE/VIOLENT PERSON

CMC/05 - VIOLENT TENDENCIES

ORI/VASP01000 NAM/DOE, JOHN J SEX/M RAC/W POB/TX DOB/18850101

HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US SKN/DRK

SMT/SC R HND

FPC/121011CO1XXXX9TTCI13 MNU/AS-123456789 SOC/123456789

OLN/111111111 OLS/MD OLY/1915

VPC/1-ASSAULT ON LAW ENFORCEMENT

OCA/123456273

MIS/KNOWN TO THREATEN POLICE OFFICERS

LIC/ABC123 LIS/MD LIY/1912 LIT/PC

VIN/2Y27H5LXXX009 VYR/1904

VMA/PONT VMO/VEN VST/2D VCO/BLU

ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212

NIC/L1234567 DTE/19100101 DLU/19100101

# GANG FILE

The National Crime Information Center (NCIC) Gang File was created to provide identifying information about violent criminal gangs and members of those gangs to law enforcement personnel. This information serves to warn law enforcement officers of the potential danger posed by violent individuals and to promote the exchange of information about gangs and their members to facilitate criminal investigations.

## GANG MEMBER

WARNING - STANDING ALONE, NCIC VIOLENT GANG GROUP AND MEMBER FILE INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY INDIVIDUAL, VEHICLE, OR DWELLING

MKE/CRIMINAL GANG MEMBER - CAUTION  
ORI/WI0180100 NAM/DOE, JOHN W SEX/M RAC/W POB/MN DOB/19000101  
HGT/601 WGT/175 EYE/BRO HAI/BRO  
FPC/PM0852012XXXXX111514  
OLN/D5377978128008 OLS/WI OLY/1925  
GNG/GNST DISCS\*ECWI SGP/NONE KNOWN  
ECR/AF DOP/19260101 OCA/EP987654  
ORI IS EAU CLAIRE PD WI 715 839-4975  
NIC/T98765432100 DTE/19230101 1501 EDT DLU/19230201 1501 EDT

The **Group Reference Capability** provides information about gang organizations. This is accessed by specific group inquiry.

## GROUP REFERENCE

MKE/CRIMINAL GANG  
GNG/GNST DISCS\*ECWI SGP/NONE KNOWN  
CONTACT AGENCIES:  
WI0180100 EAU CLAIRE POLICE DETECTIVES 715-111-1234  
WI0680900 OCONOMOWOC POLICE LT SHELL 262-111-1234  
DATE FIRST ENTRY/19000101 1421 EST  
TTO/TAT R ARM ANCHOR WITH GREEN SNAKE  
DRS/RED AND BLACK  
HND/HANDS IN SHAPE OF AN M  
GTI/MTS13/MUERTOS XI  
MIS/ALWAYS WORKS WITH THREE MEMBERS PRESENT  
CONTACT AGENCIES LISTED FOR FURTHER INFORMATION ON THIS GANG

# THREAT SCREENING CENTER FILE

Formerly called the Known or Suspected Terrorist File (KST). Do not inform the subject, if a subject is a verified match, contact the Threat Screening Center.

\*\*\*LAW ENFORCEMENT SENSITIVE INFORMATION\*\*\*

\*\*\*WARNING - APPROACH WITH CAUTION\*\*\*

\*\*\*DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE\*\*\*

\*\*\*DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST\*\*\*

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL. CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

\*\*\*LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.\*\*\*

\*\*\*LAW ENFORCEMENT SENSITIVE INFORMATION\*\*\*

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION  
CONTACT THE THREAT SCREENING CENTER AT 1-866-XXX-XXXX  
CMC/70 - SUICIDAL

ORI/DCTSC0100 NAM/SHAM, JOHN SEX/M RAC/U ETN/N POB/JO  
DOB/19000101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US  
MNU/AR-123456 SOC/123456789

GNG/INTRNTL XTMST\*IFBI SGP/HANDLING CODE 2\*IFBI

ECR/H DOP/NONEXP OCA/00000123456789

MIS/USPER; NC-123456

DNA/N

ORI IS FBI THREAT SCREENING CENTER 866 XXX-XXXX

IMN/I321654987 IMT/M

NIC/T123456789 DTE/19200101 0819 EDT DLU/19200101 1518 EDT

**NOTE:** This is 1 of 4 possible responses for the suspected Threat Screening Center files, read each one carefully to distinguish the difference. The full responses are the same but the handling code (underlined above) changes for each of the different responses.

# PROTECTION ORDER AND INJUNCTION FILE (POIF)

The Protection Order File (POF) contains court orders that are issued to prevent acts of domestic violence against a person or to prevent a person from stalking, intimidating, or harassing another person. Since the passing of "Kayleigh's Law", non-expiring injunctions will appear on responses with an expiration of 12/31/2150.

## CIB POIF RESPONSE

\*\*\* PROTECTION ORDER/INJUNCTION - 813.12 DOMESTIC ABUSE INJUNCTION \*\*\*  
INJUNCTIONS UNDER THIS STATUTE PROHIBIT POSSESSION OF A FIREARM  
\*\* SEE THE MISCELLANEOUS FIELD FOR COMMENTS REGARDING THE TERMS AND  
CONDITIONS OF THE ORDER  
\*\* USE CAUTION \*\*  
\*\* SUICIDAL  
\*\* SUBJECT IS PROHIBITED FROM POSSESSING/PURCHASING A FIREARM/OTHER  
WEAPONS AS IDENTIFIED IN THE MISC FIELD

SERVICE SERVED

COURT

COURT CASE #/08CV5589 COURT ORI #/WI013023J  
BEGINNING DATE/01011900 ENDING DATE/01011901  
ORDER OR INJUNCTION #/9876

RESPONDENT

NAME/CITIZEN, MARK E JR  
SEX/MALE RACE/WHITE DATE OF BIRTH/01011870 PLACE OF BIRTH/UTAH  
HEIGHT/511 WEIGHT/255 EYE COLOR/BLUE HAIR COLOR/RED  
SKINTONE/LIGHT SCARMARK/SCAR NOSE  
FBI #/6166XXXX4  
STATE IDENT #/WI123456  
ADDRESS/1 WASHINGTON AVE CITY/MADISON STATE/WISCONSIN

VEHICLE

PLATE#/GRUMP1 STATE/WISCONSIN EXPIRES/1902 TYPE/PASSENGER CAR  
VIN/1FPEXXXXVNC05518  
YEAR/1900 MAKE/FORD; GOLDLINE OR COURIER  
MODEL/F-150 XLT STYLE/PICKUP COLOR/RED

DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/12345678 NCIC #/H987654321  
AGENCY CASE #/12-3421  
ENTERED BY/FIRMJJ DATE/01011900 TIME/0704

PETITIONER

NAME/CITIZEN, SUSAN B  
SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011872

REMARKS

KNOWN TO MAKE THREATS OF SUICIDE WHEN APPROACHED BY LAW  
ENFORCEMENT NO CONTACT EXCEPT THROUGH AN ATTORNEY SUBJECT IS  
PROHIBITED FROM POSSESSING A HUNTING KNIFE

\*\*\*\*\* VERIFY STATUS IMMEDIATELY WITH ORI \*\*\*\*\*

## **NCIC PROTECTION ORDER FILE RESPONSE**

\*\*\*\*\*WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD.  
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD.  
CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION  
ORDER\*\*\*\*\*

\*\*\*\*\*THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR  
POSSESSING A FIREARM UNDER FEDERAL LAW (TITLE 18, U.S.C., SECTION  
922)\*\*\*\*\*

MKE/PROTECTION ORDER - CAUTION

SUICIDAL

ORI/WI0130000 NAM/CITIZEN, MARK E SEX/M RAC/W POB/UT DOB/18700101  
HGT/511 WGT/255 EYE/BLU HAI/RED FBI/616663NA4 SKN/LGT SMT/SC NOSE  
SVC/1 - SERVED SVD/19000101

PNO/9876 BRD/Y ISD/19000101 EXP/19010101 CTI/WI013023J

PPN/CITIZEN, SUSAN B PSX/F PPR/W PPB/18720101

PCO/07 - THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR PURCHASING A  
FIREARM OR OTHER WEAPONS AS IDENTIFIED IN THE MISCELLANEOUS FIELD.

OCA/12-3421

MIS/KNOWN TO MAKE THREATS OF SUICIDE WHEN APPROACHED BY LAW

MIS/ENFORCEMENT NO CONTACT EXCEPT THROUGH AN ATTORNEY SUBJECT IS  
PROHIBITED FROM POSSESSING A HUNTING KNIFE

LIC/GRUMP1 LIS/WI LIY/1902 LIT/PC

VIN/1FPEXXXXXVNC05518 VYR/1900

VMA/FORD VMO/F15 VST/PK VCO/RED

DNA/N

ORI IS DANE CO SO MADISON WI 608 284-6157

NIC/H987654321 DTE/19000101 0704 EST DLU/19000101 0704 EST

# **NCIC SEX OFFENDER REGISTRATION FILE**

The NCIC Sex Offender Registry File contains fields and identifiers that vary from the current Wisconsin Sexual Offender File. The types of subjects required to register and the information contained in the registry varies from state to state.

## **NCIC SOR RESPONSE**

\*\*\* SEXUAL OFFENDER REGISTRY INFORMATION \*\*\*  
THE SUBJECT IDENTIFIED IN THE FOLLOWING RECORD WITH NIC/X861319153  
IS REGISTERED AS A SEX OFFENDER. DO NOT SEARCH, DETAIN, OR  
ARREST BASED SOLELY ON THIS RECORD. ADDITIONAL INFORMATION REGARDING  
SUBJECT MAY BE AVAILABLE FROM THE INTERSTATE IDENTIFICATION INDEX.

MKE/SEXUAL OFFENDER  
OFS/23 - COMPLIANT  
ORI/AKAST1500 NAM/SHAM,CHRISTOPHER SEX/M RAC/I POB/AK DOB/19000101  
HGT/505 WGT/185 EYE/BRO HAI/BLK FBI/XXXX1XA6 SKN/MED SMT/SC R EYE  
FPC/21141XXXXXP154161715 MNU/PI-7654321 SOC/987654321  
ORD/19300717 ERD/NONEXP SXP/N CRR/SEX OFFENSE - AGAINST CHILD-FONDLING  
CON/19291211 OCA/4BE-S11-818  
VLD 19320811  
MIS/CONTACT ALASKA SOR OFFICE (907-111-2345) FOR EXPIRATION  
MIS/ DATE CLERK,LABORER  
MIS/DNA REPOSITORY (907-111-2345)  
DNA/Y DLO/DNA AVAILABLE  
ORI IS ALASKA STATE TROOPERS 907 269-0397  
ADDRESS - 9999999 RED HSE N OF CITY OFCS CHEVAK, AK 99563  
SOC/111111111  
NIC/X86131XXXX DTE/19300510 1337 EDT DLU/19320811 1337 EDT  
\*\*\*\*\* END OF SEXUAL OFFENDER REGISTRY INFORMATION \*\*\*\*\*



# WI SEX OFFENDER REGISTRATION FILE

Contact DOC before acting on any information in response.

## SOR RESPONSE

WISCONSIN DOC 11-13-1920 15.39.33

\*\*\*\*\* CONVICTED SUBJECT; SEX OFFENDER \*\*\*\*\*

\*\*\* STATUS - ACTIVE \*\*\*

\*\*\* ATTENTION \*\*\* THIS PERSON IS REQUIRED TO REGISTER WITH THE WISCONSIN SEX OFFENDER REGISTRY. IF THIS PERSON IS PLACED IN CUSTODY OR PROVIDES AN ADDRESS DIFFERENT FROM THAT LISTED BELOW, PLEASE NOTIFY THE REGISTRY OF THE UPDATED INFORMATION BY CALLING 1-888-963-3363.

\*\*\* CAUTION \*\*\* THIS INFORMATION IS FOR STATUS ONLY AND MAY NOT BE CURRENT. ORI MUST DETERMINE IF SUBJECT OF QUERY IS IN FACT SUBJECT OF THIS STATUS. PLEASE NOTE THIS IS NOT AN INCLUSIVE LIST OF RULES OF SUPERVISION. WARNING: ACTION SHOULD NOT BE TAKEN BASED ON ANY POTENTIAL RULE VIOLATION WITHOUT CONTACTING THE AGENT OR DOC. LAW ENFORCEMENT AGENCIES SHOULD CONTACT AGENT AND PHONE NUMBER LISTED TO REQUEST ADDITIONAL INFORMATION OR TO REQUEST A PROBATION AND PAROLE HOLD. IF NO ANSWER CALL 1-888-222-4362. DO NOT RELEASE ANY INFORMATION WITHOUT PROPER AUTHORIZATION.

SUBJECT

NAME/DOE, JOHN DAVID

SEX/MALE RACE/WHITE DATE OF BIRTH/01011900

HEIGHT/600 WEIGHT/220 EYE COLOR/BROWN HAIR COLOR/BROWN

ETHNICITY/UNKNOWN

SCARMARK/MISSING FINGER RIGHT HAND - ENDS MISSING - RING

FBI #/957700XX1 SOCIAL SECURITY #/123456789

STATE IDENT #/00XXX77 STATE/WISCONSIN

DNA AVAILABLE/Y

DOC #/123456

DRIVER'S LICENSE #/D255-1234-XXXX-00 STATE/WISCONSIN

SOURCE/SELF REPORTED

ADDRESS/7111 BEE LN CITY/MADISON STATE/WI

ADDRESS TYPE/PERSONAL RESIDENCE ADDRESS UPDATED/01011920

TELEPHONE #/6082617237 TYPE/HOME

ADDITIONAL INFORMATION

ALIAS/DOE, DJ

EMPLOYMENT/SCHOOL

EMPLOYER/SELF-EMPLOYED

ADDRESS/7111 BEE LN CITY/MADISON STATE/WI

SUPERVISION CATEGORY/UNSPECIFIED STATUS/ACTIVE

START DATE/01011920

ABSCONDED/NO

REG SEX OFF START/01011915

REG SEX OFF ENTRY/01012915

LIFE REGISTRATION/YES

REG REQUIRED/YES

----- END OF RECORD -----

# PROBATION/PAROLE STATUS

Contact DOC before acting on any information in response.

## PROBATION/PAROLE RESPONSE

WISCONSIN DOC 11-14-1920 09.30.10

\*\*\*\*\* CONVICTED SUBJECT; PROBATION \*\*\*\*\*

\*\*\* STATUS - ACTIVE \*\*\*

\*\*\* CAUTION \*\*\* THIS INFORMATION IS FOR STATUS ONLY AND MAY NOT BE CURRENT. ORI MUST DETERMINE IF SUBJECT OF QUERY IS IN FACT SUBJECT OF THIS STATUS. PLEASE NOTE THIS IS NOT AN INCLUSIVE LIST OF RULES OF SUPERVISION. WARNING: ACTION SHOULD NOT BE TAKEN BASED ON ANY POTENTIAL RULE VIOLATION WITHOUT CONTACTING THE AGENT OR DOC. LAW ENFORCEMENT AGENCIES SHOULD CONTACT AGENT AND PHONE NUMBER LISTED TO REQUEST ADDITIONAL INFORMATION OR TO REQUEST A PROBATION AND PAROLE HOLD. IF NO ANSWER CALL 1-888-222-4362. DO NOT RELEASE ANY INFORMATION WITHOUT PROPER AUTHORIZATION.

### SUBJECT

NAME/FRAUD, ANTHONY J

SEX/MALE RACE/WHITE DATE OF BIRTH/01011900

HEIGHT/507 WEIGHT/128 EYE COLOR/HAZEL HAIR COLOR/BROWN

ETHNICITY/UNKNOWN

SCARMARK/SCAR ABDOMEN - NO DESCRIPTION FOUND

FBI #/610014XX4 SOCIAL SECURITY #/123456789

STATE IDENT #/009XXX53 STATE/WISCONSIN

DNA AVAILABLE/Y

DOC #/4343XX

ADDRESS/631 10TH AVE S CITY/MADISON STATE/WI

ADDRESS TYPE/PERSONAL RESIDENCE

ADDITIONAL INFORMATION

ALIAS/FRAUD, ANTHONY JAMES

ALIAS/FRAUD, TONY

SOCIAL SECURITY #/987654321

SCARMARK/PIERCED EAR LEFT - NO DESCRIPTION FOUND

OFFENSE1

STATUTE/947.0125(2)(A) OFFENSE DATE/01011919

LITERAL/COMPUTER MESSAGE-THREATEN/INJURY OR HARM

SEVERITY/MISDEMEANOR OFFENSE CODE/UNKNOWN

JUVENILE OFFENSE/NO TREATED AS ADULT/YES

SUPERVISION START/08041919

SUPERVISION CATEGORY/PROBATION IN STATE STATUS/ACTIVE

START DATE/08041919

SUPERVISING OFFICER

AGENT #/80800

AGENT TELEPHONE #/715-222-5555 - PRIMARY

DOC STANDARD RULES CAN BE FOUND ON WILENET

DOC SPECIAL RULES

SP 001. NO CONTACT WITH ANNA J. REINERDT OR HER RESIDENCE.

----- END OF RECORD -----

## **NCIC PROBATION/PAROLE RESPONSE**

WARNING - DO NOT ARREST BASED ON THIS INFORMATION  
MKE/PROBATION OR SUPERVISED RELEASE STATUS  
ORI/C0030015J NAM/PHONY, JOSEPH LUIS SEX/M RAC/W DOB/19000101  
HGT/505 WGT/215 EYE/BRO HAI/BLK  
SOC/111111111  
OCA/D03020XXXX000467  
OOC/TRESPASSING  
DPE/20000101 SCI/C0030015J LOC/PROBATION DISTRICT 0001  
DSS/19201124 EDS/20000101 SON/PHONY, DOUG SOT/303 854-4023  
DNA/N  
ORI IS 1ST DISTRICT COURT GOLDEN 313 271-6215  
NIC/CXXXX25133 DTE/19201124 1320 EST DLU/19250101 1320 EST  
REPEAT - PROBATION OR SUPERVISED RELEASE STATUS RECORD - DO NOT ARREST  
BASED ON THIS INFORMATION - PLEASE CONTACT SUPERVISING AGENCY VIA NLETS,  
TELEPHONE OR EMAIL TO ADVISE OF CONTACT WITH SUPERVISED INDIVIDUAL.  
PLEASE BE ADVISED THAT SUPERVISING AGENCY MAY NOT BE OPERATIONAL 24/7.

# CCAP

The Consolidated Court Automation Programs (CCAP) provides access to certain public records of the circuit courts of Wisconsin. The information displayed is an exact copy of the case information entered into the CCAP case management system by court staff in the counties where the case files are located. The information provides the type of case, the parties, and any judgment that has been entered in the case. For criminal cases, a case summary is provided to show the current pending charges or the defendant's conviction/acquittal status. Criminal cases, traffic, and ordinance violations also show a history of the charges against the defendant. A link to "court record events" provides the date of actions taken in the case, such as filing of the complaint or petition, pleadings, court appearances, and judgments. Individual courts vary in how much detail is entered for each court record event.

## CCAP RESPONSE WHEN THERE ARE MORE THAN 1500 ROWS

```
0029 1692 06AD45B6                WI013175Y
CCAP   123456      19 01/12/16 10:20 01 OF 01
LNA/SMITH.FNA/STEVE.MNA/L.SEX/M.RAC/U.DOB/01011900.JAI/1
```

```
ERROR COMMUNICATING WITH CCAP CASE SEARCH YOUR SEARCH HAS RETURNED
MORE THAN 1500 ROWS. PLEASE GO TO THE CCAP WEBSITE AND CONDUCT AN
ADVANCED SEARCH.  HTTP://WCCA.WICOURTS.GOV/
***** END OF RECORD *****
```

## CCAP RESPONSE

CASE

```
TITLE/STATE OF WISCONSIN VS. ROMAN B SAMPSON
CASE #/2008XX001111
FILED/2008-09-04
FILED IN/WINNEBAGO
LAST MODIFIED/07072015
```

```
/0029 1692 06AD45B8                WI013175Y
CCAP   123456      21 01/12/16 10:24 02 OF 03
TITLE/ROMAN B SHAM VS. THE BANK OF SOMEWHERE
CASE #/2004XX001234
FILED/2004-11-08
FILED IN/COLUMBIA
LAST MODIFIED/05202015
```

CASE

```
TITLE/THE HARDWARE STORE VS. ROMAN B SAMPSON
CASE #/2004XX000111
FILED/2004-09-08
FILED IN/MARINETTE
LAST MODIFIED/03242015
```

# **MENTAL HEALTH**

TIME System transaction 0027 allows law enforcement access to Wisconsin mental health records. Access to Mental Health records is available for all TIME System customers (eTIME, Portal XL, Server to Server). Law enforcement may request information based only on the below reasons:

- (a) Enforce or investigate a violation of felon in possession of a firearm. (Purpose Code C)
- (b) Conduct a background check on an individual who is applying to become a law enforcement officer or on a current law enforcement officer. (Purpose Code J)
- (c) Make a determination on HR 218 (former law enforcement officer carry concealed permit, Purpose Code F)
- (d) Aid the court in making a determination in firearms restrictions for protection orders and injunctions. (Purpose Code C)

# **RETURN OF FIREARMS**

Federal law regarding National Instant Criminal Background Check System (NICS) authorizes criminal justice agencies access to NICS information to conduct background checks for the purpose of returning firearms. To assist law enforcement when making a determination of whether an individual is restricted from possessing a firearm, transaction 0028 in the TIME System allows access to the National Instant Criminal Background Check System (NICS). This functionality searches multiple data services including CCH, CIB Hotfiles, DOC, DOT, III, NCIC, and NICS.

The correct purpose code for return of firearms is F.

## National Instant Criminal Background Check System (NICS)

Mandated by the Brady Handgun Violence Prevention Act of 1993 and administered by the FBI, the National Instant Criminal Background Check System, or NICS, is used by Federal Firearms Licensees (FFLs) to determine whether a prospective buyer is eligible to buy firearms. The NICS Index contains information provided by local, state, tribal and federal agencies of persons prohibited from receiving firearms under federal or state law. The NICS Index contains prohibiting information which may not be found in the NCIC or the III.

### NICS RESPONSE

```
NICS-INDEX-BEGIN
=====  N I C S   I N D E X   =====
RECORD FOUND BY:GENERATED AKA
NRI: 1599308140      STATUS: ACTIVE      EXPIRATION DATE: N/A
PCA: B      - Fugitive from Justice
NAM: LASTNAME, FIRST MIDDLE
SEX: U  RAC: U  HGT: N/A  WGT:  0  EYE: XXX  HAI: XXX
POB: N/A      SOR: N/A
DOB: 19000101
SSN: N/A
AKA: N/A
SMT: N/A
MNU: N/A
MIS: STATE WARRANT IN MASSACHUSETTS - CONTACT (666)666-1234 WITH
      QUESTIONS
ORI: MACJIS085      OCA: 1241CR000735
DNY: N/A
DATA-SRC: MA
ARI: W8266052
CREATED DATE: 10/15/2012
UPDATED DATE: 10/15/2012
=====
MKE/SEXUAL OFFENDER

NAM/LASTNAME, FIRST MIDDLE

SEX/M      RAC/W      DOB/CCYYMMDD

HGT/600      WGT/220      EYE/BR0      HAI/BR0

CRR/SEX OFFENSE

CON/20000322
MIS/948-02(2) WI SECOND-DEGREE SEXUAL ASSAULT OF A CHILD
OCA/00386722      ORI/WI013135C      FBI/1234XXXXX
NIC/X272721212
NICS-INDEX-END
```

# **NICS DENIED TRANSACTION FILE**

TIME System users can access the National Instant Criminal Background Check System (NICS) Denied Transaction File (NDTF). This file shares information regarding individuals who have been disqualified from firearm possession under the Brady Act of 1993. This disqualification is based on federal law and state prohibitors reported to NCIC. The NICS Denied Transaction File is designed to enhance officer and public safety while also providing investigative leads.

The NICS Denied Transaction File contains records of individuals who have been denied a firearm, as the result of a NICS check, within the previous 180 days. These records are maintained by the FBI and if a "hit" exists it will be returned when you conduct any wanted person query. After 180 days, the file is purged from the system. If an individual's NDTF record is canceled, it will be immediately removed from the system.

The return of a NICS Denied Transaction File response on a person query does not guarantee that the subject of the response is still prohibited from possessing a firearm. The response is solely informational and additional investigation should be conducted to confirm the continued restriction against possessing a firearm. The information in any NDTF response should never be used as a determination to detain or arrest the subject of a response.

## **NICS Denied Transaction File Response**

\*\*\*\*\*NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE RECEIPT AND/OR THE POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE A PROHIBITED PERSON.

MKE/NICS DENIED TRANSACTION FILE  
ORI/WVNICS000 NAM/SMITH, JOHN J SEX/M RAC/W POB/RI  
DOB/19511012 HGT/511 WGT/230 CTZ/US  
SOC/123456789  
SOP/NV SOR/NV DND/20120909  
NTN/ABC1234567  
STN/123ABC4567  
NIC/E123456789 DTE/20120909 23150401 EDT DLU/20120909 23150404  
EDT

\*\*\* THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLELY ON THIS INFORMATION.

# WISCONSIN DNR FILES

## QUERY ON:

Last Name, First Name, Middle Name  
Sex, Race, Date of Birth

Number Type

(1=Backtag)  
(2=Customer ID)  
(3=Set Line/Bank Pole Tag)

Number  
License Year

Last Name, First Name, Middle Name  
Date of Birth, Social Security Number

Last Name, First Name, Middle Name  
Sex, Date of Birth, Social Security Number  
Customer ID Number

This transaction allows the user the ability to enter a "wild card" (%) in the last and first name fields for partial name searches (ex: Last name: John%, First Name: Will%). Wildcards are only allowed at the end of the name (example: SMITH% and not SM%TH)

Last Name, First Name, Middle Name  
Date of Birth, Social Security Number  
Purpose Code  
Attention Line

NLETS Wildlife Violation File allows you to obtain wildlife violator information from other states by Name/DOB and/or SSN#.

## FILES SEARCHED:

CIB, NCIC, DOT, DOC, DNR (License Holder, Citation & Registration Files)

DNR (License Holder, Citation & Registration Files)

DNR (License Holder, Citation & Registration Files)

DNR (License Holder, Citation & Registration Files)

NLETS, DNR (License Holder, Citation & Registration Files)



## Query WI DNR File by Name/Sex/Race/DOB

WISCONSIN DNR 12-03-1912 12.59.37

----- LICENSE HOLDER ----- DESCRIPTION -----

DOB	01/01/1900	Sex	MALE
Name	JOHN DOE	Height	603
Street	E9999 COUNTY RD W	Weight	200
City	SMALLTOWN	Hair	BROWN
State	WI	Eye	BLUE
Zip	53951	Cust ID#	999899
County	SAUK	Cust Type	RESIDENT
Phone	6089999949	Addr Update	08/05/1912
DL Num	D123456789XX23123	Driver State	WI

----- BACKTAG -----

Backtag YR	2012	Backtag Number/Type	0991399 RESIDENT
GUN DEER			

----- LICENSES AND PERMITS -----

Trans	Status	Agent	Name	Purch Date/Time
42961406	ACTIVE	3036	DNR PERMIT DRAWING	01/27/1912 3:40
SPRING TURKEY PERMIT				
Trans	Status	Agent	Agent Name	Purch Date/Time
43236991	ACTIVE	2067	WALMART STORE 1396	03/19/1912 09:33
RES SPRING TURKEY LICENSE				
SPRING TURKEY PERMIT				
HIP SURVEY				
AWARDED SPRING TURKEY PERMIT				
TURKEY STAMP				
Trans	Status	Agent	Agent Name	Purch Date/Time
46259806	ACTIVE	2067	WALMART STORE 1396	11/16/1912 09:33
RESIDENT GUN DEER				
ANTLERLESS HERD CONTROL TAG VALID 11/19/1916 - 11/26/1916 TAG NUMBER:				
9876543210				

----- CERTIFICATION -----

NO RECORDS FOUND

----- CITATION RECORD -----

NAME/DOE JOHN DOB/01/01/1900 RACE/WHITE/HISPANIC

----- OFFENSE -----

Offense	FISHING WITH MORE THAN 3 HOOKS, BAIT, LURES - 1-2 HOOKS, BAIT, LURES OVER LIMIT		
Statute/Code	NR20.06(2)	Fiscal Year	2012
Arrest #	987654	Arrest Date	05/30/1912
Adjudication	GUILTY	Adjudication Date	06/13/1912
Rev Code		Revocation until Date	01/01/1913

----- BOATS OWNED -----

REG/9999GE HULL/103032574 MK/CRESTLINER YR/1868 LENGTH/16- EXP/1912

----- SNOWMOBILES OWNED -----

NO RECORDS FOUND

----- ATVS OWNED -----

NO RECORDS FOUND

----- END OF RECORD -----

# VEHICLE FILE

For query purposes, a vehicle is defined as any motor-driven conveyance designed to carry its operator. In addition to conveyances meeting this definition, trailers are also queried in this file. The one exception to this definition is a boat, which would be queried in the Boat File. Examples include construction equipment, farm tractors, motorized wheelchairs, snowmobiles, all-terrain vehicles, utility-terrain vehicles, off-highway motorcycles, and trailers.

Possible stolen or missing license plates are also queried in the Vehicle File.

## VEHICLE QUERIES

### QUERY ON:

Wisconsin License Plate Number,  
Plate Type (**Optional**), Year of Expiration

Out-of-State License Plate Number,  
Plate Type, State of Registration, Year of Expiration

U.S. Government License Plate Number,  
Plate Type, State of Registration, Year of Expiration

Disabled Parking Permit Number

Vehicle Identification Number  
-if sent out-of-state

Owner Applied Number

### FILES SEARCHED:

DOT, CIB, NCIC

NLETS, CIB, NCIC

NLETS, CIB, NCIC

DOT, NCIC

DOT, CIB, NCIC  
NLETS

CIB, NCIC

**NOTES:** When querying a government vehicle for registration/stolen status the out-of-state query transaction with a plate type of "US" or a valid VIN must be used. The code of "GS" must be used in the "Destination State" field and "US" in the "State" field. If no record is received additional queries may be required using a valid two-character state code in the "State" field.

Destination State: [GS]  
License Plate: [enter the license plate information]  
State: [US or the appropriate state for the second query]  
Type: [US]  
Year: [enter the appropriate year]

The Wisconsin Department of Transportation does not issue license plates with the alpha character of O. All Wisconsin license plates inquiries should contain the numeric of 0 instead of the alpha O.

# TRIBAL VEHICLE REGISTRATION

Six Native American Indian tribes have a reciprocal registration agreement with the Wisconsin Department of Transportation, which allows residents living on the reservation to purchase tribal plates that are designed and issued by the tribe. These are the tribes and their respective Indian nation code.

- Bad River Band of Lake Superior Chippewa Indians- **XC**
- Lac Courte Oreilles Chippewa Band of Lake Superior Indians-**WZ**
- Lac du Flambeau Band of Lake Superior Chippewa Indians-**LP**
- Menominee Indian Tribe of Wisconsin-**IX**
- Oneida Nation of Wisconsin-**OT**
- Red Cliff Band of Lake Superior Chippewa-**YH**

Queries of tribal license plates through Wisconsin DOT will produce plate holder information *excluding* expiration data, while an inquiry by VIN through Wisconsin DOT will provide vehicle & owner information. The exception is Oneida tribal license plates. Queries of Oneida tribal license plates will return a standard WisDOT response.

Tribal license plates require two queries to determine the registration and the stolen status of the vehicle or license plate(s). To obtain Wisconsin registration information you can run a standard Wisconsin vehicle query (0173) using the Type code of "TB (Tribal) or leaving the type code blank.

License Plate:	[enter the license plate information]
Type:	[enter the TB (Tribal) or leave blank]
Year:	[enter the appropriate year]

To obtain Out-of-State registration information you will run an Out-of-State vehicle query (0170). Follow the below steps for Out-of-State Tribal registration plates. Additional information may be available from each state's help file.

Destination State:	[enter the appropriate state]
License Plate:	[enter the license plate information]
State:	[enter the appropriate Tribal Nation code]
Type:	[enter the vehicle type]
Year:	[enter the appropriate year]

To obtain NCIC responses, including stolen vehicles, a separate query (0174 - License Plate Only Query – CIB and NCIC) is required.

For eTIME Browser/S2S MACH, the second query will be conducted by performing a NLETS query using the appropriate region code. If the state is unknown, the "Region code for all states" can be used. Follow the below steps for NCIC responses:

NLETS:	[enter the appropriate region code]
Registration Number:	[enter the license plate information]
Type:	[enter the vehicle type]
Year:	[enter the appropriate year]

# VEHICLE SEARCH TECHNIQUES

## Query on: License Plate Number

**NCIC** Search on license plate number and state of registration.  
Alpha "O" converted to numeric "0".

**Felony Vehicle Search:** Use for felony vehicle records only. When a license plate is queried through NCIC, NCIC will disregard the license plate state information and search on the license plate number. This only affects records identifying felony vehicles (vehicles used in the commission of a crime). The following caveat will be included in a felony vehicle response:

RECORD NIC/V123456789 IS BASED ON LIC SEARCH ONLY  
(LIS NOT SEARCHED) VERIFY ALL DATA BEFORE TAKING FURTHER  
ACTION BASED ON THIS RESPONSE.

**CIB** Exact match on license plate number.

**DOT** Exact match on license plate number.  
Exact match on plate type. If no plate type code is submitted, search techniques will be expanded to include all plate types.

**DNR** Exact match on registration number.

## Query on: Vehicle Identification Number

**NCIC** Exact match on the last 8 characters.  
Alpha "O" converted to numeric "0".

If only the last 8 characters match, a caveat will appear above the record stating:

RECORD NIC/V123456789 IS BASED ON PARTIAL VIN SEARCH - VERIFY ALL  
DATA BEFORE TAKING FURTHER ACTION BASED ON THIS RESPONSE

**CIB** Exact match.

**DOT** Exact match.

**NOTE:** The TIME System allows for inquiries of summary and full vehicle registration records. A summary record contains all the identifying information including status and to whom the vehicle is registered. The complete record will also include lien information. When querying an out-of-state vehicle registration record you normally receive a summary vehicle record from that state's DOT.

**DNR** Exact match.

# STOLEN VEHICLE RECORDS

## CIB

\* \* \* \* \* VEHICLE - STOLEN \* \* \* \* \*

### VEHICLE

PLATE #/123456 STATE/WISCONSIN EXPIRES/2009 PLATE TYPE/PASSENGER

### CAR

VIN/1GNFK13XXXX463198

YEAR/2005 MAKE/CHEVROLET

MODEL/BLAZER STYLE/CARRY ALL COLOR/RED

### DETAIL

ORI/WI0130000 DANE COUNTY SHERIFF'S DEPARTMENT

SYSTEM IDENT #/12345678 NCIC #/V890123456

AGENCY CASE #/13-7788

DATE OF THEFT/12292013

ENTERED BY/MULEJJ DATE/12292013 TIME/0000

LINKING ORI/WI0250000 LINKING CASE #/13-778

### REMARKS

NUMEROUS SCRATCHES ON HOOD AND POSSIBLE DAMAGE TO REAR BUMPER

\* \* \* \* \* VERIFY VEHICLE STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

\* \* \* \* \* VEHICLE - FELONY \* \* \* \* \*

\* \* USE CAUTION - ARMED AND DANGEROUS \* \*

\* \* USE CAUTION - HOLD FOR LATENT FINGERPRINTS \* \*

\* \* NOTIFY ORI/Y

### VEHICLE

PLATE #/123ABC STATE/ILLINOIS EXPIRES/2012 PLATE TYPE/TRUCK

VIN/1FTEK13XXXX463098

YEAR/2001 MAKE/ISUZU

MODEL/TRUCK STYLE/PICKUP COLOR/WHITE/BLUE

### DETAIL

ORI/WI0230000 ORI IS GREEN COUNTY SHERIFF'S DEPARTMENT

SYSTEM IDENT #/12345678 NCIC #/V123456789

AGENCY CASE #/12-12328 UNIT #/INVE

DATE OF THEFT/12182012

ENTERED BY/MARGERJ DATE/12192012 TIME/0000

### REMARKS

LATENT PRINTS VEHICLE INVOLVED IN ABDUCTION OF MINOR CHILD WHERE A  
PISTOL AND KNIFE WERE DISPLAYED

\* \* \* \* \* VERIFY VEHICLE STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

## **NCIC**

WARNING - THE FOLLOWING STOLEN VEHICLE RECORD CONTAINS  
EXPIRED LICENSE PLATE DATA.  
USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS

MKE/FELONY VEHICLE - OCCUPANT(S) ARMED/HOLD FOR LATENTS  
ORI/WI0230000 LIC/123ABC LIS/IL LIY/2012 LIT/TK  
VIN/1FTEK13XXXX463098 VYR/2001  
VMA/ISU ISUZU VMO/TK VST/PK VCO/WHI/BLU DOT/20121218  
OCA/12-12328  
MIS/VEHICLE INVOLVED IN ABDUCTION OF MINOR CHILD WHERE  
MIS/A PISTOL AND KNIFE WERE DISPLAYED  
IMN/I3XXXX0555 IMT/I  
OPT/IN AS OF 20121219  
NIC/V123459999 DTE/20121219 1110 EST DLU/20121219 1110 EST  
ORI IS GREEN COUNTY SHERIFF'S DEPARTMENT 608 328-5800

# **NATIONAL INSURANCE** **CRIME BUREAU**

The National Insurance Crime Bureau (NICB) is a crime prevention organization assisting law enforcement in the prevention, detection, and prosecution of the financial crimes of theft, fraud, and arson relating to personal property. The National Insurance Crime Bureau is a not-for-profit organization that receives support from approximately 1,100 property/casualty insurance companies and self-insured organizations. The NICB partners with insurers and law enforcement agencies to facilitate the identification, detection and prosecution of insurance criminals.

NICB maintains a rapidly expanding national and international database of vehicle records. NICB tracks a motor vehicle's complete life cycle from manufacture to demolition. The NICB database is designed to include vehicle liability, physical damage, and related homeowner claims. NICB files include data on passenger vehicles, multipurpose vehicles, trucks, trailers, motorcycles, snowmobiles, construction and farm equipment, boats, and uniquely identifiable parts. Information contained in the various NICB databases is contributed voluntarily by various partners. As such, the information NICB provides is solely an investigatory aid.

NICB provides automated access to twelve different files: Manufacturer's Shipping File, Impound File, Export File, Salvage File, Auction File, Pre-Inspection File, Vehicle Claim File, Rental File, Theft File, International Index File, Theft (recovery file), and the NCIC/CPIC Canceled File.

These files may be accessed via two distinct types of inquiries. One will access only the Impound and Export files. The other will access the remaining NICB files. Access to these files is for investigative purposes only.

If only a partial vehicle identification number is available, the user may submit the last eight characters of the vehicle identification number, prefaced with the word 'PARTIAL'. When a partial vehicle identification number is submitted, only the Manufacturer's Shipping File will be searched.

# PART FILE

A part is defined as any vehicle/boat component with a serial number or owner applied number. Examples of parts are: backhoe, hay baler, automobile engine, boat engine, transmission, battery, carburetor, vehicle identification plate, door, bumper, vehicle title document and jet pump.

## PART QUERY

### REQUIRED FIELDS

Serial # or Owner Applied #

### FILES SEARCHED

CIB, NCIC

## CIB

\* \* \* \* \* PART - STOLEN \* \* \* \* \*

PART

YEAR/2002 BRAND NAME/MERCURY OUTBOARD PART CATEGORY/OUTBOARD MOTOR  
ENGINE POWER/25H  
SERIAL #/ 9AB8776543

DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/12345678 NCIC #/V123456789  
AGENCY CASE #/12-1122  
DATE OF THEFT/12122012  
ENTERED BY/MULLERJJ DATE/12122012 TIME/0000

REMARKS

SILVER OUTBOARD MOTOR

\* \* \* \* \* VERIFY PART STATUS IMMEDIATELY WITH ORI \* \* \* \* \*

## NCIC

MKE/STOLEN PART

ORI/WI0130000 SER/9AB8776543 BRA/MROB CAT/OB

DOT/20121212

OCA/12-1122

MIS/SILVER OUTBOARD MOTOR

EPD/25H VYR/2002

NIC/V123456789 DTE/20121212 0917 EST DLU/20091212 0917 EST

ORI IS DANE COUNTY SHERIFFS DEPARTMENT 608 266-4488



# BOAT FILE

A boat is defined as a vessel for transportation by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.

## BOAT QUERY

### REQUIRED FIELDS

Registration #  
Hull #  
Owner Applied Number  
Name  
Coast Guard Document #

### FILES SEARCHED

DNR, NCIC  
DNR, NCIC  
DNR, NCIC  
DNR  
DNR, NCIC

### BY HULL NUMBER

MKE/STOLEN BOAT  
ORI/WI0130000 HUL/ML BHN/2642G2244 BYR/1993 BMA/ACB BLE/12  
DOT/19000101  
OCA/14-J183  
MIS/ALUMINUM  
NIC/B12345678 DTE/19000101 1325 EST  
ORI IS DANE COUNTY SHERIFF 608-284-6057

DNR 12345 83 01/01/13 14:34 01 OF 01  
BHN/2642G2244  
WISCONSIN DNR

----- REGISTRATION -----		----- DESCRIPTION -	
Registration No	WSXX32AX	Boat Make Name	ALUM
Expiration Year	2013	Boat Model Name	
Received Date	01/12/2006	Boat Model Year	1993
Status	STOLEN	Boat Length	12' 0"
LE Status		Hull ID No	
	264XXXX44		
----- TITLE -----		Hull No Verified	M
Title No		Hull Material	2-
ALUMINUM			
Title Issue Date //		Boat Type	1-OPEN
Title Status Code		Propulsion	1-
PROPELLER			
Purchase Date	06/22/1999	Fuel Type	1-
GASOLINE			
----- OWNER -----		Boat Use	1-
PLEASURE			
DOB	01/01/1900	Boat Name	
Name	WRONG DAN	Hailing Port	
Street	412 CHERRY LA	Engine 1 Make	MERCURY
City	MADISON	Engine 1 Serial No	
State	WI	Engine 2 Make	
Zip	53701	Engine 2 Serial No	
County	DANE	Coast Guard ID-----	

# ARTICLE FILE

Any item having a unique manufacturer assigned serial number and/or owner applied number and not meeting the definition of a vehicle, part, boat, gun or security may be queried in this file for stolen status. Examples of articles are computers, televisions, bicycles, food stamps, cell phones, and animals.

**NOTE:** Credit cards, bank drafts and checks, including cashier, certified, company, government (federal, state, and local), bank officer, personal and U.S. Treasury, would not be found in the NCIC Article File or any other CIB/NCIC file.

## ARTICLE QUERY

### REQUIRED FIELDS

Article Type, Serial #

### FILES SEARCHED

NCIC

MKE/STOLEN ARTICLE  
ORI/COCSP0000 TYP/LCATTLE BRA/HERFOR  
OAN/987654321 DOT/20121104  
OCA/12-321  
OPT/OUT  
NIC/A123456789 DTE/20121106 1435 EST DLU/20121106 1435 EST  
ORI IS COLORADO STATE PATROL DENVER 303 239-4501

MKE/STOLEN ARTICLE  
ORI/TN0950300 TYP/EMOWER SER/LEXXX1CC121 BRA/JDEER  
MOD/QUIK FIX OAN/987654321 DOT/20121105  
OCA/12-92010  
MIS/JOHN DEERE LAWN EDGER  
OPT/OUT  
NIC/A048XXX455 DTE/20121110 1322 EST DLU/20121110 1322 EST  
ORI IS TN JULIET PD 615 754-2550

MKE/STOLEN ARTICLE  
ORI/KSKBI0077 TYP/VBINOCU SER/987654321 BRA/B LOMB  
DOT/20121122  
OCA/12-567890  
MIS/BLACK NECK STRAP  
OPT/OUT  
NIC/A580XXX951 DTE/20121123 1524 EDT DLU/20121123 1524 EDT  
ORI IS KS BUR INVESTIGATION TOPEKA 785 296-8200

# GUN FILE

A gun is defined as any weapon, including a starter gun, which will or is designed to, or may be readily converted to expel a projectile by air, carbon dioxide, or the action of an explosive, may be queried in this file for stolen, lost or recovered status as long as it has a serial number and/or owner applied number. Examples are shotguns, pistols, rifles, the frame, or receiver of any such weapon, any firearm silencer, pellet guns, destructive devices such as grenades, mines, missiles, and cannons.

**NOTE:** BB guns and paint ball guns are excluded from this definition and should be queried in the Article File. The manufacturers of BB guns are not bound by the same statutes as are manufacturers of above-mentioned weapons.

For NCIC purposes, a 3-round burst weapon is considered an automatic.

## GUN QUERY

### REQUIRED FIELDS

Serial #, Make, Caliber  
Serial #

### FILES SEARCHED

NCIC  
NCIC

MKE/STOLEN GUN  
ORI/MI5071300 SER/12345 MAK/BER CAL/9 MOD/92  
TYP/PS DOT/19880330  
OCA/4821-88  
MIS/BUE STEEL  
IMN/I987XXX123 IMT/I  
NIC/G123456789 DTE/19880330 0000 EST DLU/19880330 0000 EST  
ORI IS ROSEVILLE PD 810 775-2100

MKE/FELONY GUN - WEAPON POSSIBLY USED IN COMMISSION OF A FELONY -  
HOLD FOR LATENTS  
ORI/WI0090000 SER/12345 MAK/GLC GLOCK CAL/10  
TYP/PI DOT/20051212  
OCA/05-1124  
LKI/WI0130000 LKA/1010-06  
MIS/USED IN CHILD ABDUCTION CASE  
IMN/I987XXX123 IMT/I  
NIC/G0987654321 DTE/20051212 1012 EST DLU/20051212 1012 EST  
ORI IS CHIPPEWA COUNTY SHERIFF'S DEPARTMENT 715 726-3377

MKE/RECOVERED GUN  
ORI/CO0010000 SER/12345 MAK/REM CAL/357  
TYP/PI DOR/20050719  
OCA/03003214  
IMN/I987XXX123 IMT/I  
NIC/G123456789 DTE/20080119 2319 EDT DLU/20080119 2319 EDT  
ORI IS ADAMS CO SO BRIGHTON 303 654-1850

# HIT CONFIRMATION

## WHAT IS HIT CONFIRMATION?

Confirming a hit means to contact the agency that entered the record to:

1. Ensure that the person or property inquired upon is identical to the person or property identified in the record.
2. Ensure that the warrant, missing person report, protection order or theft report is still outstanding.
3. Obtain a decision regarding the extradition of a wanted person when applicable, information regarding the return of the missing person to the appropriate authorities, information on the conditions of a protection order or information regarding the return of stolen property to its rightful owner.

**NOTE:** If the CIB Firearms Unit conducts a firearms search (whether for a handgun transfer or a concealed carry permit) and the search results in a match to a wanted person record, protection order record, etc. they will send a hit confirmation request to the entering agency ***even though the subject is not in custody.***

## FIVE STEPS IN HIT CONFIRMATION

1. Compare the computer results with the original query:
  - Ensure you are within any geographic restrictions/extradition limitations listed on the warrant entry.
  - Ensure the property is in custody or the subject is in within the immediate vicinity of the officer and the officer is capable of taking the subject into custody.
2. Check with the requestor for additional information that may be included in or may clarify the hit.
3. Check with the ORI to verify the record (10 Minute/1 Hour Hit Confirmation Rule):

The ORI of the record must furnish a substantive response within the designated timeframe, i.e., a positive or negative confirmation or notice of the specific amount of time necessary to confirm or reject.

  - Urgent:** Means the hit must be confirmed, or receipt of the request acknowledged within 10 minutes. Urgent is used in instances where the hit is the only basis for detaining the suspect or the nature of the case requires urgent confirmation of a hit.
  - Routine:** Means the hit must be confirmed or receipt of the request acknowledged within 1 hour. Generally, this priority will be used when the person is being held on local charges, property has been located under circumstances where immediate action is not necessary, or an urgent confirmation is not required.
4. Obtain documentation from the ORI on the results of the hit confirmation request. CIB recommends that the agency maintains documentation of the hit confirmation response and all relevant paperwork with the case file for a minimum of 18 months or the length of the case's life cycle.
5. Query all identifiable data not queried originally.

## **IN-STATE HIT CONFIRMATION REQUEST**

/0683 1481 3CB69ACE WI0220000  
ADMN 91506 21 MM/DD/YY 11:44 01 OF 01  
RECEIVING DEVICE: WI0220000 GRANT COUNTY SHERIFF PSN 1481  
(GTSO)  
SENDING DEVICE: WI0130000 DANE COUNTY SHERIFF PSN 3716  
(DASO)

MESSAGES FOR: WI0220000

\*\*\*\*HIT CONFIRMATION REQUEST - FIRST NOTICE\*\*\*\*  
\*\*\*\*RESPONSE PRIORITY :URGENT!-RESPOND WITHIN 10 MINUTES\*\*\*\*

OCA/97CM00340.SID/1470121.

\*\*WANTED/MISSING PERSON\*\*

NAM/PRETEND, DERIC E.DOB/01011900.SEX/M.RAC/W.

NAME OF REQUESTER: OFFICER SANCHEZ. AGENCY NAME: DANE CO SHERIFF.  
REMARKS:SUBJECT ON TRAFFIC STOP ADVISE IF WARRANT IS VALID AND  
BOND AMOUNT

## **OUT-OF-STATE HIT CONFIRMATION REQUEST**

/0683 1692 2DCA59CDF WI0130000  
NLET 31907 22 MM/DD/YY 10:09 01 OF 01  
WI0130000 SENDER ORI IL0131700 \*0014882717  
TXT

\*\*\*\*HIT CONFIRMATION REQUEST - FIRST NOTICE\*\*\*\*  
\*\*\*\*RESPONSE PRIORITY: URGENT!-RESPOND WITHIN 10 MINUTES\*\*\*\*

OCA/TEST1.NIC/W123456789.

\*\*WANTED/MISSING PERSON\*\*

NAM/PHONY, WILLIAM J.DOB/01011900.SEX/M.RAC/W.

NAME OF REQUESTER: LT JOHN JONES  
AGENCY NAME: WILBERT POLICE DEPT  
REMARKS: HAVE SUBJECT STOPPED PLEASE ADVISE REGARDING EXTRADITION  
OPERATOR/JJM

## **IN-STATE HIT CONFIRMATION RESPONSE**

/0684 3716 4CB68BD WI0130000  
ADMN 91506 21 MM/DD/YY 11:44 01 OF 01  
RECEIVING DEVICE: WI0130000 DANE COUNTY SHERIFF PSN 3716 (DASO)  
SENDING DEVICE: WI0220000 GRANT COUNTY SHERIFF PSN 1481 (GTSO)

MESSAGES FOR: WI0130000

TXT

\*\*\*HIT CONFIRMATION RESPONSE\*\*\*

THE RECORD BELOW: IS CONFIRMED

OCA/97CM00340.SID/147XX21.

\*\*WANTED/MISSING PERSON\*\*

NAM/PRETEND, DERIC E.DOB/01011900.SEX/M.

NAME OF CONFIRMER: DISP DEWEY CONFIRMING AGENCY: GRANT CO SHF DEPT

REMARKS: VALID WARRANT FOR DISORDERLY CONDUCT ON SUBJECT CASH BOND  
ONE HUNDRED SEVENTY FOUR DOLLARS IF UNABLE TO POST BOND HOLD FOR  
OUR DEPT WE WILL MAKE ARRANGEMENTS FOR PICK UP

## **OUT-OF-STATE HIT CONFIRMATION RESPONSE**

/0684 1692 2BCA57CDF WI0130000  
NLET 32729 24 MM/DD/YY 10:22 01 OF 01  
YR.IL0131700  
09:28 MM/DD/YY 02210  
09:28 MM/DD/YY 02210 WI0130000  
\*0015674617

TXT

\*\*\*\*\*HIT CONFIRMATION RESPONSE\*\*\*\*\*

THE RECORD BELOW: IS IN PROCESS OF BEING CONFIRMED AND  
WILL BE COMPLETED IN 1 HOUR

OCA/TEST1.NIC/W123456789

\*\*WANTED/MISSING PERSON\*\*

NAM/PHONY, WILLIAM J.DOB/01011900.SEX/M.

NAME OF CONFIRMER: LT NEVER WARRANTS OFFICER  
CONFIRMING AGENCY: DANE COUNTY SHERIFF OFFICE  
PHONE: (608)267-6108.EXT.221.FAX: (608)264-6200  
REMARKS: YOUR REQUEST HAS BEEN REFERRED TO THE DISTRICT ATTORNEY  
WE WILL ADVISE WHEN DISPOSITION CONFIRMED  
OPERATOR/MAB

# LOCATE

## A Locate can only be placed AFTER Hit Confirmation has occurred.

The purpose of a locate message is to indicate (until the originating agency cancels the record) that the wanted person has been apprehended or stolen property has been located. If the ORI fails to cancel the NCIC record, a Located wanted person record will purge within five days, and a Located property record will purge within ten days. A locate applied to a missing person record indicates the location of the missing person has been determined and immediately purges the record from the file. If a CIB record is being located, TSCC will contact the ORI and explain why the locate is being placed against the record. TSCC will advise the ORI that they have approximately **TWO** hours to cancel the record. If the ORI fails to cancel the record within the time allotted, TSCC will cancel the record. This message is placed against a record that remains active in the system after hit confirmation has taken place. The locate message includes the date and time the person or property was located, as well as the name of the locating agency.

A locate message must be transmitted when an agency other than the originating agency of the record finds the missing person, apprehends the wanted person, or recovers the property on file in NCIC. It is recommended that a locate be placed against a CIB record after hit confirmation has taken place. **ALWAYS place a locate after going through hit confirmation on an NCIC hit.**

### **REASONS FOR PLACING A LOCATE**

- The bond has been posted and the subject will be released but warrant is still entered. (NOEX)
- The ORI advises they will not extradite the subject, but the warrant has not been modified/canceled. (NOEX)
- The ORI advises they will extradite the subject, but the warrant has not been modified/canceled. (EXTR)
- The ORI advises to release the subject because the distance is too far or no personnel are available to transport, but the warrant has not been modified to reflect these geographic restrictions. (NOEX)
- The ORI advises to release the subject after giving him/her a new court date, but the record remains in the system. (NOEX)
- Wanted person is being held on local charges / is incarcerated in prison. (DETN)
- Missing person is being detained and arrangements are being made for their return. (DETN)
- Missing person is not being detained and record has not been cancelled. (RELD)
- Property is recovered and is to be released with the record still in the system.
- Person or property is no longer wanted, missing or stolen and record has not been cancelled.
- Arresting/incarcerating agency refuses to place a locate and you want to add detainer data to the record.
- When ORI takes incorrect action.

**\*\* Prior to placing a Locate against a wanted person record, make sure that your agency is within any geographical restrictions indicated on the warrant. \*\***

A Locate is placed against a record by contacting TSCC via administrative message (Portal XL users may use form 1729). The message should advise:

1. The record to be located.
2. The reason for the Locate.
3. Your agency's case number assigned to this incident.

# LOCATED RECORD (\$L.)

\$L.

WI018015G

LOCATE NOTIFICATION AT 1014 EST 19210101

LW.IN0450600.W599355008.OCA/015664-A 19210101.

99-57B EXTR

LOCATING ORI IS GRIFFITH PD IN

MKE/ WANTED PERSON CAUTION

CMC/25-ESCAPE RISK

EXL/1-FULL EXTRADITION

ORI/WI018015G NAM/FAKE, IAM A SEX/M RAC/W POB/WI DOB/19000101

HGT/602 WGT/250 EYE/HAZ HAI/BRO

SMT/SC LF ARM SOC/987654321 OFF/PROB VIOLATION-SEE MIS DOW/19200101

OCA/015664-A

MIS/CHEM DEPENDENT ASSAULTIVE CONTACT PP AGENT 50204 AT 715 232 1159

IF NO ANSWER 608 267 9568 CONV ENDANG SAFE COND REG LIFE

SMT/MC DRUGAB TAT UL ARM TAT UR ARM

NIC/W599XXX008 DTE/19200102 1231 EST DLU/19210305 1231 EST

LOCATED/19210101 IN0450600 99-57B EXTR

In one special circumstance, NCIC allows for cancellation and re-entry of a Located Record: Hit confirmation has taken place. The ORI wants the subject and will transport the subject from the locating agency's state. The subject is released, awaiting extradition. In this case the ORI may cancel and re-enter the warrant record. The ORI should state in the remarks field "Do not arrest in **(State of location)**; subject awaiting extradition."



## UNDERSTANDING THE LOCATE MESSAGE

```
1 - $.L.
2 - WIO_____
3 - LOCATE NOTIFICATION AT 1014 EST CCYYMMDD
4 - L_.IN0_____. NIC #OCA/_____.
5 - 99-57B EXTR
6 - LOCATING ORI IS _____
7 - MKE/LOCATED (OR CANCELLED) _____
8 - ORI/_____ NAM/_____ SEX/_____ RAC/_____ POB/_____ DOB/_____
9 - HGT/_____ WGT/_____ EYE/_____ HAI/_____
10 - SMT/_____ SOC/_____ OFF/_____ DOW/_____
11 - OCA/_____
12 - MIS/_____
13 - MIS/_____
14 - SMT/MC DRUGAB TAT UL ARM TAT UR ARM
15 - NIC/_____ DTE/_____ 1231 EST
16 - LOCATED/_____ IN0450600 99-57B EXTR
```

- Line 1: Locate Message (\$.L.) sent.
- Line 2: The ORI of record being located.
- Line 3: "Locate Notification" giving time (in Eastern Standard Time) and date of the Locate placement.
- Line 4: Various data/descriptors. This line starts with a TWO CHARACTER CODE describing what is being located. The code will always start with the letter "L", followed by the first character of the FILE the located record is in (V/vehicle, W/warrant, M/missing, G/gun, etc.)
- The NCIC AGENCY IDENTIFIER of the locating agency will follow the two character locate/file code.
  - Following the NCIC Agency Identifier will be TWO record identifiers. These may be NIC #, ORIGINATING AGENCY CASE #, SERIAL # The DATE the Locate was placed will follow. If there is a LOCATING AGENCY CASE #, it will follow the date the Locate was placed.
- Line 5: The case number used in the locate request.
- If the record being located is a person, a code indicating what type of action is taking place will appear as the last data. The codes used are: EXTR (extradite), NOEX (no extradition) or DETN (Detained - used for Wanted and Missing Persons).
- Line 6: LITERAL NAME of the AGENCY that is filing the Locate.
- Lines 7-15: The record Locate is placed against.
- Line 16: Shows the date the locate was placed, the ORI number of the agency that located the person or property and their case number used in the locate request.

# DETAINER

A detainer is used when a person is held at another facility awaiting pick-up. This allows the warrant to stay in the system until extradition. A detainer can be appended to a warrant/wanted person record after the person is arrested, hit confirmation has occurred and the wanted person will not be released to the agency holding the warrant. It is not permissible to leave a warrant record in the TIME System without appending detainer information when the subject has been arrested or taken into custody on the warrant.

If the warrant is in CIB/NCIC, a Locate must be placed prior to appending detainer information to the warrant.

## **CIB**

\*\*\*\*\* DETAINED WANTED PERSON - WARRANT \*\*\*\*\*  
\*\* USE CAUTION \*\*  
\*\* VIOLENT TENDENCIES  
\*\* THE SUBJECT LISTED BELOW HAS BEEN REPORTED AS INCARCERATED AND A  
DETAINER HAS BEEN APPENDED TO THE CIB RECORD. CONTACT THE ORI OF THE  
RECORD FOR ADDITIONAL INFORMATION

DATE OF DETAINER/12252015  
INCARCERATING AGENCY/ASHLAND COUNTY SHERIFF ORI/WI0020000  
DATE INCARCERATION STARTS/12172015  
DATE SENTENCE ENDS/12162016

### SUBJECT

NAME/IMITATION, HE ISA  
SEX/MALE RACE/WHITE DATE OF BIRTH/01011900 PLACE OF  
BIRTH/WISCONSIN  
HEIGHT/600 WEIGHT/215 EYE COLOR/BLUE HAIR COLOR/BROWN  
SCARMARK/TATTOO LEFT FOREARM  
SOCIAL SECURITY #/987654321  
STATE IDENT #/WI123456  
DRIVER'S LICENSE #/I1234XXXX67899 STATE/WISCONSIN EXPIRES/2012  
ADDRESS/123 WEST WASHINGTON STREET CITY/MADISON STATE/WISCONSIN

### DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/98765432  
AGENCY CASE #/09-77 WARRANT #/09CF7111  
ENTERED BY/BERRYSD DATE/12072009 TIME/0826  
UPDATED BY/BERRYSD DATE/12252009 TIME/0838  
TYPE OF WARRANT/FELONY  
OFFENSE CODE/5015 BURGLARY FAILURE TO APPEAR  
ORIGINAL OFFENSE CODE/2206 BURGLARY TOOLS-POSSESSION  
DATE OF WARRANT/12012009

### REMARKS

ARREST WARRANT BODY ONLY WILL EXTRADITE ADJACENT STATES AND  
INDIANA ONLY

## NCIC

WARNING - A DETAINER HAS BEEN FILED FOR THE SUBJECT OF THIS RECORD.  
PLEASE CONTACT ORI TO OBTAIN ADDITIONAL INFORMATION.

MKE/DETAINED WANTED PERSON - CAUTION

SUICIDAL

FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD

ORI/ PA2120033 NAM/PRETEND, STAN E SEX/M RAC/W DOB/19000101

HGT/600 WGT/218 EYE/BRO HAI/BLK SKN/OLV SMT/SC UR ARM

MNU/AF-9999 SOC/199999999

OLN/R888888 OLS/WA OLY/1971

OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN

DOW/19390601 OCA/99-1234

ORI IS ALLEGHENY CO SO PITTSBURGH PA 412-867-5309

LOCATED/19400101 WI0130000 D234234 DETN

DOD/19400101 DNO/07-1456 IRI/ WI0130000 DIS/19400101 DSE/19401201

INC/DANE CO SO MADISON WI 608-284-6057

NIC/W987654321 DTE/19390602 0000 EDT DLU/19400101 0000 EDT

IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

# **ADVISORY MESSAGES**

## **DETAINER - ADVISORY MESSAGE**

Upon entry or modification of the detainer on a NCIC record, a \$O (Incarcerating Agency Notification) message will be sent to the incarcerating agency's ORI. The Detainer Advisory Message informs the incarcerating agency that they should contact the entering agency prior to releasing the subject to ensure pick-up arrangements have been made.

\$ .O.

WI0020000

INCARCERATING AGENCY NOTIFICATION

ORI/ WI0130000 HAS REPORTED THE FILING OF A DETAINER ON

NAM/PHONY, REALLY A NIC/ W123456789

PLEASE CONTACT ORI/ WI0130000 BEFORE SUBJECT IS RELEASED

MKE/DETAINED WANTED PERSON - CAUTION

VIOLENT TENDENCIES

FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD

ORI/ WI0130000 NAM/PHONY, REALLY A SEX/M RAC/W DOB/19000101

HGT/600 WGT/215 EYE/BLU HAI/BRO SMT/TAT LF ARM

SOC/987654321

OLN/ M622XXXX517201 OLS/WI OLY/1930

OFF/ KIDNAPPING

DOW/19250101 OCA/25-7788

ORI IS DANE COUNTY SHERIFF'S DEPARTMENT 608-123-4567

LOCATED/19250901 WI0020000 D234234 DETN

DOD/19250901 DNO/05-7788 IRI/ WI0020000 DIS/19250801 DSE/19260101

INC/ASHLAND CO SO ASHLAND WI 608-765-4321

NIC/W987654321 DTE/19250101 0000 EDT

## **PREPURGE NOTIFICATION**

Five (5) days prior to Date Sentence Ends date of a CIB and NCIC record a \$P (Sentence Expiration Notification) message will be sent to the entering agency ORI.

\$ .P.

WI0130000

SENTENCE EXPIRATION NOTIFICATION

THE FOLLOWING RECORD WILL BE RETIRED IN FIVE DAYS BY THE FBI  
COMPUTER BASED ON THE SENTENCE EXPIRATION DATE CONTAINED IN THE  
DETAINED WANTED PERSON RECORD UNLESS ACTION IS TAKEN TO INCREASE  
THE SENTENCE EXPIRATION DATE

MKE/DETAINED WANTED PERSON - CAUTION

VIOLENT TENDENCIES

FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD

ORI/ WI0130000 NAM/FAKE, EVAN I SEX/M RAC/W DOB/19000101

HGT/600 WGT/215 EYE/BLU HAI/BRO SMT/TAT LF ARM

SOC/987654321

OLN/ M622764XXXX201 OLS/WI OLY/1935

OFF/ KIDNAPPING

DOW/19350101 OCA/05-7788

ORI IS DANE COUNTY SHERIFF'S DEPARTMENT 608-123-4567

LOCATED/19350601 WI0020000 D234234 DETN

DOD/19350601 DNO/05-7788 IRI/ WI0020000 DIS/19350601 DSE/19350901

INC/ASHLAND CO SO ASHLAND WI 608-765-4321

NIC/W60XXXX536 DTE/19350101 0000 EDT

## **ENTERING AGENCY INVESTIGATIVE INTEREST (\$.I.)**

An agency can show investigative interest in a record entered in NCIC. If this is placed against your agency's record, you should contact the investigating agency when the subject is contacted, or property is recovered.

\$.I.

WI0130000

ENTERING AGENCY INVESTIGATIVE INTEREST NOTIFICATION AT 1302 EST  
19000101

IL0430000 JODAVIESS CO SO IL 815 776-2114

NIC/W964XXX891.OCA/07213

1N01HEADER.XII.IL0430000.NAM/SHAM, JOHN J.NIC/W987654321

## **FILE-TRANSFER-READY NOTIFICATION (\$.B.)**

A \$.B. administrative message is transmitted to an ORI whenever a file is available for retrieval. This situation occurs when excessive hits result from an inquiry.

\$.B.

WI0130000

FILE CONTAINS INQUIRY RESULTS WITH 00046 HITS FOR TRANSACTION:

1N01C53000121129.QG.WI0130000.SER/1100.RSH/Y.

BATCH FILE SIZE: 00010608 BYTES, READY FOR DOWNLOAD.

PLEASE REQUEST FILE NAME F169716

USE THE FT MKE TO RETRIEVE THE FILE OR FTP WITH THE BINARY OPTION.

## **SERIOUS ERROR (\$.E.)**

After an entry is made, the record may be reviewed by NCIC. If a serious error is discovered, the record will be removed, and the following message will be received. The record can be re-entered after verifying and correcting the data.

\$.E.

WI0130000

NCIC SERIOUS ERROR CANCELLATION NOTIFICATION AT 1600 EST 20000101.

YOUR ENTRY NIC/V59XXX9712 OCA/ 07-2941 WAS CANCELLED BY NCIC QUALITY CONTROL.

NCIC ERROR 030441.

MKE/CANCELLED STOLEN VEHICLE

ORI/WI0130000

VIN/ 169590M VYR/1987

VMA/DEER VMO/FE VST/MO VCO/GRN/GRN DOT/20000101

OCA/ 07-2941

NCIC CANCELLED THE ABOVE RECORD BASED ON VIN ACCURACY REVIEWS PERFORMED BY DEERE AND COMPANY, JOHN DEERE ROAD, MOLINE, IL, IN CARE OF MR. WESLEY ELLER, SECURITY ANALYST, TELEPHONE NUMBER, 309-752-4987.

THE MANUFACTURER ADVISES THAT THE ABOVE VIN IS NOT A VALID NUMBER. MANUFACTURER ATTEMPTS TO RECONSTRUCT THE ERRONEOUS VIN FOR THIS VEHICLE WERE NEGATIVE. LAW ENFORCEMENT IS ENCOURAGED TO CONTACT THE REFERENCED COMPANY FOR ASSISTANCE/CLARIFICATION AS NECESSARY.

NCIC REQUESTS THAT YOU REVIEW AVAILABLE RECORDS TO DETERMINE THE CORRECT DATA AND RE-ENTER IN NCIC.

IF THE ABOVE RECORD CONTAINED SUPPLEMENTAL ADD-ON VEHICLE INFORMATION OR OTHER UNIQUE SEARCHABLE NUMBERS SUCH AS LIC OR OAN, THAT DATA AND ALL OTHER DESCRIPTORS SUCH AS VYR, VMA, VST, ETC. SHOULD BE RE-ENTERED IMMEDIATELY.

QUESTIONS CONCERNING THIS TRANSACTION IF NOT RESOLVED BY YOUR CTO MAY BE DIRECTED TO FBI/CJIS DATA INTEGRITY UNIT VIA NLETS, ORI/DCFBIWA03, OR TELEPHONE 304 625-3020 MON-FRI, 8 AM TO 4:30PM, EASTERN TIME.  
FBI/CLARKSBURG, W.V.

# QUALITY CONTROL

ATTENTION: VALIDATION OFFICER

REFERENCE: QUALITY CONTROL NOTICE

-----

\*\*\*\*\* PART - STOLEN \*\*\*\*\*

\*\* NOTIFY ORI/Y

PART

YEAR/1972 BRAND NAME/ENGINE PART CATEGORY/ENGINE

ENGINE POWER/350H

SERIAL#/9AB8776543

DETAIL

ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT

SYSTEM IDENT #/39266 NCIC #/V279286195

AGENCY CASE #/09-01122

DATE OF THEFT/01011900

ENTERED BY/ROTH DATE/01011900 TIME/1436

REMARKS

CHEVY ENGINE WITH 4 BBL MANIFOLD/CARB

THE BRAND CODE IN THE RECORD SHOWN ABOVE IS USED IMPROPERLY. THE CODE FOR A CHEVROLET ENGINE IS CHEV. THE GENERIC CODE OF ENGN IS ONLY TO BE USED WHEN NO CODE IS ASSIGNED TO THE MANUFACTURER. THIS RECORD MUST BE MODIFIED WITH THE PROPER CODE BY MM/DD/YY OR THE RECORD WILL BE CANCELLED. ANY QUESTIONS SHOULD BE DIRECTED TO TERMINAL CIB5 OR BY CALLING 608/264-6213.

AUTHORITY: CRIME INFORMATION BUREAU  
TRAINING SERVICES SECTION

OPERATOR: DJ



## **MISSING PERSON ADVISORY - CIB**

If you still have an active Missing Person record after 30 days, you will receive this message. Your agency should contact the complainant to ensure the subject is still missing.

RECEIVING DEVICE: WI0130000 DANE COUNTY SHERIFF'S DEPARTMENT PSN 1919(DASO)

SENDING DEVICE: WINHFS001 NEW HOT FILES ADMIN APPLICATION PSN 4168(4168)

MESSAGES FOR: WI0130000

THE FOLLOWING MISSING PERSON RECORD WAS **ENTERED 30 DAYS AGO** AND REMAINS ACTIVE. PLEASE CONTACT THE COMPLAINANT AND CONFIRM THE PERSON IS STILL MISSING.

NAME/LOST, BOBBY JO  
DATE OF BIRTH/01011900  
ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/39259

## **MISSING PERSON ADVISORY (\$.K.) - NCIC**

The following message is received after 30 days of entry when the entry is missing key data fields. Key data fields include BLT (blood type), DCH (dental characteristics), FPC (fingerprint classification), JWT (jewelry type), SMT (scars, marks, tattoos. If the record is still active after 30 days, the agency should be attempting to obtain the information for the key data fields.

\$.K.  
WI0130000  
NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON NOTIFICATION AT 1600 EST 19170131. YOUR ENTRY NIC/M000069216, OCA/56789 HAS INFORMATION MISSING FROM ONE OR MORE OF THE FOLLOWING KEY DATA FIELDS: BLT, DCH, FPC, JWT, SMT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC NOTIFICATION.

MKE/MISSING PERSON JUVENILE  
ORI/WI0130000 NAM/THOMAS, TOM SEX/M RAC/W POB/TX DOB/19000101  
DOE/19180101 HGT/509 WGT/153 EYE/BRO HAI/BRO  
MNP/MP DLC/19170101 OCA/56789  
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT  
NIC/M000069216 DTE/19170101 1142 EST

## **\$.K. PWI FOLLOW-UP NOTICE**

The NCIC System will send a \$.K. PWI unsolicited message to the ORI of record 72 hours after the entry of PWI data advising that, if probable cause exists, an arrest warrant should be obtained. NCIC will send subsequent \$.K. notifications to the ORI of record every 30 days until the PWI data is removed from the Missing Person File record. PWI data must be immediately removed from the Missing Person File record when/if the individual no longer meets the criteria to be considered a PWI as defined by NCIC policy.

\$.K.PWI 72 HOUR PERSON WITH INFORMATION FOLLOW-UP

WI0130000

NOTIFICATION AT 0425 EDT 19110814

PERSON WITH INFORMATION HAS BEEN IN THE FOLLOWING RECORD FOR 72 HOURS  
VERIFY STATUS OF PERSON WITH INFORMATION AND ATTEMPT TO OBTAIN  
WARRANT

MKE/MISSING PERSON ENDANGERED

ORI/WI0130000 NAM/JONES, SARAH SEX/F RAC/W POB/MD DOB/18980101

DOE/19160101 HGT/402 WGT/065 EYE/BRO HAI/BRO SKN/FAR

SMT/SC R HND

SOC/123456789

MNP/CA DLC/19110810 OCA/EXAMPLE1

MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT

MPC/ABDUCTED BY A NON-CUSTODIAL PARENT

LIC/555W555 LIS/WI LIY/1912 LIT/PC

VIN/1Q87H2N100001 VYR/1904

VMA/FORD VMO/TAU VST/4D VCO/BLK

BLT/OPOS FPA/N

BXR/P

DNA/N

PIN/SHAM, RANDY PIX/M PIR/W PIB/18650101 PGH/511 PWG/195

PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789

PMI/PERSON WITH INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD,  
CHILD MAY PMI/BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET  
FRIDAY AT THE ORANGE CO PD.

PMI/CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED

PIB/18600101

PIB/18630101

PAK/CARES, RANDY

PSM/SC L ANKL

PSM/TAT L WRS

PSS/333333333

PSS/222222222

PIN/BOGUS, MARY PIX/F PIR/W PIB/18750101 PGH/502 PWG/115

PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321 PMI/PERSON WITH  
INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING

PMI/ CHILD, CHILD MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT  
DET FRIDAY PMI/AT THE ORANGE CO PD 555-555-5555 WHEN PERSON WITH  
INFORMATION IS ENCOUNTERED

PIB/18740101

PAK/NICE, MARY

PSM/TAT LW LIP

PSM/TAT L ANKL

PSS/888888888

NIC/M00XXXX216 DTE/19110810 1600 EDT DLU/19110811 0425 EDT

When a missing person record or unidentified person record is entered or modified, a comparison is triggered between the Missing Person files and Unidentified Person files. The comparison can be triggered by the entry or modification of your record, or your record matched with information in a record from another agency that was entered or modified. The comparison is run overnight at NCIC. Two possible outcomes are possible for this automatic search of the two files: \$.N. or \$.M.

## **NO MATCH (\$.N.)**

A \$.N. No Match occurs when the automatic comparison of Missing Person and Unidentified Person files find no records from the opposing file type that matches your record.

\$.N.UNIDENTIFIED/MISSING COMPARE RESULTS

WI0130000

YOUR RECORD WITH NIC/M137847157 OCA/141433-J HAS BEEN SEARCHED. THE SEARCH DID NOT PRODUCE ANY POSSIBLE MATCHES.

## **POSSIBLE MATCH (\$.M.)**

You can receive a \$.M. message if your Missing Person or Unidentified Person record is a match with one that was entered. A possible match response can provide an investigative lead. The record should be queried and reviewed. The entering agency should be contacted for more information.

\$.M.UNIDENTIFIED/MISSING COMPARE RESULTS

WI0130000

YOUR RECORD WITH NIC/M09XXX3727 OCA/12345 IS A POSSIBLE MATCH WITH THE FOLLOWING RECORD(S).

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF NIC/U176XXX768

NIC	ST	RAC	YOB	HGT	WGT	EYE/HAI	DBF/DLC	MATCH DATA
U176XXX768	IL	M/W	1900	508	170	BRO BRO	19000101	ALL FIELDS

MAKE INQUIRY ON NCIC (NIC) NUMBER TO OBTAIN COMPLETE RECORD(S).

-----

NCIC WILL SEND A \$.M ON ALL RECORD(S) THAT MATCH. THERE MAY BE ONE OR THERE MAY BE MORE. IT IS VERY IMPORTANT THAT YOU QUERY EACH NCIC NUMBER PROVIDED IN THE MESSAGE.

## **EMANCIPATED JUVENILE MISSING PERSON RECORD**

A missing juvenile that has become emancipated should remain in the system if they are still missing. This message advises that the juvenile has reached the age of majority and contact should be made with the complainant to verify the subject is still missing.

THE FOLLOWING PERSON HAS BECOME EMANCIPATED.

CONTACT THE ORIGINATOR OF THE RECORD TO DETERMINE IF THE ENTRY SHOULD REMAIN ACTIVE.

MISSING PERSON - JUVENILE  
NAME/FALSE,TOM  
DATE OF BIRTH/01011900  
ORI/WI0130000 ORI IS DANE CO SO MADISON WI  
SYSTEM IDENT #/5459676  
AGENCY CASE #/98765

## **EMANCIPATED JUVENILE WARRANT RECORD (\$.J.) - NCIC**

The following two messages, sent by NCIC and CIB respectively, are messages that advise the subject has reached the age of majority. Your agency should contact the court to ensure the warrant should remain active and in the TIME System.

\$.J.

WI041015G

THE INDIVIDUAL OF YOUR RECORD NIC/W559XXX208  
OCA/ 178887-J HAS BECOME EMANCIPATED. PLEASE  
CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.

MKE/WANTED - EMANCIPATED JUVENILE DELINQUENT-CHARGED/CAUTION  
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD  
ORI/WI041015G NAME/IMITATE, CAN I SEX/M RAC/B DOB/19000101  
DOE/19000101 HGT/601 WGT/150 HAI/BLK  
OFF/BURGLARY  
DOV/19000101 OCA/178887-J  
MIS/HISTORY VIOLENCE  
DNA/N  
NIC/W559XXX208 DTE/19000101 1349 EST

## **EMANCIPATED JUVENILE WARRANT - CIB**

THE FOLLOWING PERSON HAS BECOME EMANCIPATED.

CONTACT THE ORIGINATOR OF THE RECORD TO DETERMINE IF THE ENTRY SHOULD REMAIN ACTIVE.

WANTED EMANCIPATED JUVENILE  
NAME/SMITH, TOM  
DATE OF BIRTH/19000101  
ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT  
SYSTEM IDENT #/2458374  
AGENCY CASE #/064781

## **PURGED RECORD (\$P.)**

\$P.  
WI0130000

THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.

WI0130000  
MKE/STOLEN VEHICLE  
ORI/WI0130000 LIC/ X28398 LIS/MN LIY/1901 LIT/TL VYR/1982  
VMA/HMDE VMO/TL VST/UT VCO/GRN/GRN DOT/19000101 OCA/ 4232  
MIS/DK GREEN HOMEMADE TRAILER  
NIC/V747XX4595 DTE/19000401 0603 EST

## **PURGED GANG ORGANIZATION RECORD (\$.G.)**

This message is received by an agency if they have an interest in a certain gang that has more than one agency interested. If the primary agency cancels their interest, then the gang group file is given to another agency with interest.

\$.G. WI0680900.AGENCY WI0180100 HAS REMOVED ITS INTEREST IN  
GNG/GNST DISCS\*ECWI SGP/NONE KNOWN  
NIC/Z000893451.  
ORI WI0680900 IS NOW PRIMARY ORI FOR PURPOSES OF MODIFICATION OR  
SUPPLEMENTATION.

## **ORIGINATING-AGENCY-DUPLICATE VEHICLE NOTIFICATION (\$.D.)**

If two records are entered into the TIME System with the same identifiers, NCIC cancels the record with less information or the shorter retention period.

\$.D.  
WI0130000  
CANCELLED POSSIBLE DUPLICATE RECORD AT 1358 EDT 19000101

THE CANCELLED RECORD IS:  
MKE/CANCELLED FELONY VEHICLE  
ORI/WI0130100 LIC/ABC123 LIS/WI LIY/1901 LIT/PC  
VYR/1899  
VMA/CHEV VM0/CAM VST/2D VCO/BLK DOT/19010101  
OCA/1234  
NIC/V46XXX7165 DTE/19000101 0922 EDT  
ORI IS MADISON PD 608 266-4664  
YOUR RECORD IS:  
MKE/STOLEN VEHICLE  
ORI/WI0130000 LIC/ABC123 LIS/WI LIY/1901 LIT/PC  
VIN/12345678912345678 VYR/1899  
VMA/CHEV VMO/CAM VST/2D VCO/BLK DOT/18991231  
OCA/4321  
NIC/V53XXX7968 DTE/18991231 0928 EST

## **DELAYED INQUIRY HIT NOTIFICATION (\$H.)**

In the five days prior to an entry, if a person or property is queried, this message is received after entry by the entering agency.

\$H.

WI0110001

YOUR RECORD WITH NIC/V433028939 OCA/129 IS A POSSIBLE DELAYED  
INQUIRY MATCH

PLEASE ASSURE YOUR ENTRY IS A REASONABLE MATCH WITH THE  
INQUIRY ON 1230 EST 19000101 CONTAINING:

LIC/ABC123

LIS/WI

LIY/1901

INQUIRING ORI/WI0130100 ATR/MADISON PD WI

608 266-4275

## **DELAYED INQUIRY HIT NOTIFICATION (\$H.)**

In the five days following a query, if a person or property is entered by an agency, the querying agency will receive the following message.

\$H.

WI0130100

DELAYED INQUIRY HIT NOTIFICATION AT 0138 EST 19000101

PLEASE ASSURE YOUR INQUIRY IS A REASONABLE MATCH

PRIOR TO CONTACTING ENTERING AGENCY

YOUR INQUIRY ON 1230 EST 18991228 CONTAINING:

LIC/ABC123

HIT ON THE FOLLOWING RECORD:

MKE/STOLEN VEHICLE

ORI/WI0110001

LIC/ABC123 LIS/WI LIY/1900 LIT/PC

VYR/1895

VMA/PLYM VMO/FUR VST/CV VCO/WHI/RED DOT/19000101

OCA/129

MIS/FRONT END DAMAGE

ORI/COLUMBIA CO SO PORTAGE 608 742-4265

NIC/V433XX8939 DTE/19000101 0137 EST

## **ORIGINATING AGENCY NOTIFICATION (\$.H.)**

During entry, if the agency checks the Notify Originating Agency box, then the following message will be returned any time the record is received as part of a response. It will list the querying agency and the parameters of the query.

\$.H.

WI0130100

ORIGINATING AGENCY NOTIFICATION AT 0731 EST 19000101

WI0130000 DANE CO SO

PO BOX 2719

MADISON DANE WI

608 266-7413

1N01371600049864.QV.WI0130000.LIC/PLATEONE.LIS/WI

MKE/STOLEN VEHICLE

ORI/WI0130100 LIC/PLATEONE LIS/WI LIY/1900 LIT/PC

VYR/1900

VMA/CHEV VMO/BEL VST/2D DOT/19000101

OCA/05987

MIS/DENT IN REAR FENDER

NIC/V578XX3281 DTE/19000101 0729 EST

## **NICS DENIED NOTIFICATION (\$.H.NDN)**

This new unsolicited message, \$.NDN, is a NICS Denial Notification. These notifications are sent to agencies when an individual is denied the purchase of a firearm by NICS within an agency's jurisdiction. The unsolicited message will be sent to the agency's main terminal informing them of the denial. The message will include the name, demographic information of the individual who was denied, the reason for the denial, and where the attempted purchase was made. It is at the agency's discretion to determine if action needs to be taken based on the message.

FIREARM DENIAL NOTICE:

A PERSON PURCHASING/RESIDING IN YOUR JURISDICTION WAS RECENTLY DENIED THE TRANSFER OF HANDGUN

\*\*\*\*\*

THE FBI ENCOURAGES YOU TO CONTACT YOUR LOCAL BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES OFFICE PRIOR TO TAKING ACTION. CHARLESTON ATF, 304-234-5678

THENATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) SECTION CONDUCTED A NAME SEARCH USING DESCRIPTIVE DATA, NOT FINGERPRINTS, FOR A FIREARM BACKGROUND CHECK WHICH WAS DENIED ON 4/26/2022, 02:02:23PM FOR:

NAME: DOE, JOHN L. NTN: 102356748

SEX: M RACE: W DATE OF BIRTH: 10-11-1990 PLACE OF BIRTH: WV

HEIGHT: 6'1" WEIGHT: 185 SOCIAL SECURITY NUMBER: 123-45-6789

RESIDENCE ADDRESS: 456 AMERICAN WAY, APPLE PIE, APPLE PIE COUNTY, WV 22445

INFORMATION RECEIVED INDICATES THE ATTEMPTED PURCHASER IS PROHIBITED FROM RECEIVING OR POSSESSING FIREARMS IN THE STATE OF PURCHASE AND/OR STATE OR RESIDENCE, BASED ON:



SUBJECT OF QUALIFYING PROTECTION ORDER  
THE ATTEMPTED PURCHASE OCCURRED AT:  
FIREARM DEALER: USA ARMS  
ADDRESS: 123 MAIN STREET, HOMETOWN, HOMETOWN COUNTY WV, 23456  
PHONE: 304-625-1002  
SHOULD YOU HAVE QUESTIONS REGARDING THIS NOTIFICATION, PLEASE VISIT:  
(Web address will be inserted when established WWW.FBI.GOV)  
THIS NOTIFICATION WAS ALSO PROVIDED TO THE FOLLOWING ORI(S):  
WV0470150 SO APPLE PIE COUNTY 304-478-0000  
WV0625630 PD HOMETOWN 304-457-0000

## **NICS UNDER 21 NOTIFICATION (\$.H.U21)**

This new unsolicited message from the FBI will be sent when a background check is initiated for a potential firearm transferee under the age of 21. This message will be sent to the law enforcement agency based on the address information provided by the potential firearm transferee. If the agency does not have a terminal, the message will be sent to the county. If you receive a \$.H.U21 unsolicited message, the NICS Section of the FBI is requesting relevant juvenile information that an agency may have on the subject. In the reply, an agency should advise of any potentially prohibiting information that may exist for the subject. If your agency determines prohibiting information is not available or that your agency is not permitted to share juvenile information for firearm eligibility determinations, your agency should respond as such to the message. Agencies are asked to share other information on potentially applicable federal, state, tribal, or local firearm prohibitions including information establishing the potential firearm transferee as a current user of controlled substance, or a respondent of a protection order.

*The following is an example of the request the NICS Section will send to the identified points of contact:*

In accordance with the Bipartisan Safer Communities Act, when individuals under 21 years of age seek the transfer of a firearm through a federal firearms licensee, the FBI's National Instant Criminal Background Check System (NICS) Section is required to contact your agency for information. We are primarily reaching out to you seeking relevant *juvenile* information on the subject below. However, if you have knowledge of or possess *any* information that could impact the subject's eligibility to receive a firearm, we request you provide such information as well or make us aware by emailing NICS\_U21@fbi.gov.

Please respond to this request within three business days, including the NICS Transaction Number (NTN) listed below. Please indicate whether your agency does/does not possess prohibiting information or whether your agency has knowledge of potentially prohibiting information.

Name Last, First M                      NTN

Sex

Race

Date of Birth

Place of Birth

Height                      Weight

Social Security Number

Residence Address:

The types of information you may possess include, but are not limited to, an inference of drug use within the past year, active warrants, active protection orders, pending or convicted criminal cases, or mental health adjudications. If a mental health adjudication is located and cannot be shared directly with the NICS Section, please indicate this in your email response. If you have questions regarding this request, please provide a name and phone number and the NICS Section will contact your agency for further discussion.

## **HOT CHECK INITIATIVE**

Upon arrest fingerprint submission to the FBI, two checks are performed on the fingerprint card: a name-based check and a fingerprint comparison check. The Hot Check Initiative is a result of the name-based query and will return if a warrant matches the name associated with the fingerprint submission.

TEN-PRINT INQUIRY NOTIFICATION AT 1130 EST CCYYMMDD  
\*\*\*\*\*THIS NOTIFICATION IS BASED ON A NAME-BASED MATCH\*\*\*\*\*  
PERSONAL INFORMATION OBTAINED FROM A FINGERPRINT SUBMISSION TO THE  
FBI'S IAFIS HAS PRODUCED A NAME-BASED MATCH WITH YOUR WANTED  
PERSON/THREAT SCREENING CENTER FILE RECORD. THE SUBJECT OF YOUR  
WANTED PERSON/THREAT SCREENING CENTER FILE RECORD AND THE SUBJECT OF  
THE FINGERPRINT SUBMISSION, BOTH OF WHICH ARE LISTED BELOW, MAY NOT  
BE THE SAME. PLEASE CONTACT THE SUBMITTING AGENCY LISTED IN THE LRI  
FIELD TO VERIFY THE SUBJECT'S IDENTITY.

IAFIS INFORMATION FOLLOWS:

1N01030520071000000.QTP.WVIAF0000.NAM/SMITH,  
JESUS.DOB/19000101.19000102.  
SEX/M.RAC/W.OCA/123456789.FBI/344561XX0.MNU/AR-  
87654.ICN/E2009322086.  
TCN/0123543.LRI/MDICE0000.0N1/IMMIGRATIONS CUSTOMS  
ENF.0N2/DETENTION AND REMOVAL.0N3/ICE-DETENTION/REML.0AD/STE  
1630.0AC/BALTIMORE.SIG/MD.  
ZIP/21200.CT1/410 926-1234.TOT/CRIMINAL TEN-PRINT SUBMISSION.  
DOA/19250615.A0L/DEPORTABLE ALIEN.IDE/19240125.

NCIC RECORD FOLLOWS:

MKE/WANTED PERSON  
4 - NO EXTRADITION  
ORI/WI013225Y NAM/SMITH, FAKE SEX/M RAC/W POB/WV DOB/19000101  
DOE/19180101 HGT/510 WGT/150 EYE/BRO HAI/BRO SMT/SC R LEG  
OFF/DRIVING WHILE UNDER THE INFLUENCE  
DOW/19250101 OCA/1234567890  
NIC/W123456789 DTE/19250101 0000 EST DLU/19250101 0000 EST  
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

\*\*\*\*\*IF THE LRI FIELD CONTAINS AN ORI ENDING WITH A "Z", CONTACT  
INFORMATION CAN BE OBTAINED THROUGH THE CJIS SUPPORT UNIT AT (304)  
123-4567. CONTACT INFORMATION FOR ALL OTHER ORI'S LISTED IN THE LRI  
FIELD IS AVAILABLE VIA THE NCI ORI FILE OR THE NLETS ORION FILE.\*\*\*\*\*

## **HITS-TO-WANTS MESSAGE**

Upon arrest fingerprint submission to the FBI, two checks are performed on the fingerprint card: a name-based check and a fingerprint comparison check. The Hits-to-Wants message is received by an agency when the FBI numbers associated with the submitted fingerprints match the FBI number listed in the warrant.

TO: SHERIFF'S OFFICE  
ANYTOWN, WI

ON 1900/01/01 ARREST FINGERPRINT CARD FOR TEST, THOMAS J WITH DOB OF 18700101, DATE OF ARREST 1900/01/02 WAS IDENTIFIED WITH FBI/9013000. SUBJECT ARRESTED BY STATE JAIL-LYNCHNER (ORI/TX101015C), HUMBLE. OUR RECORDS INDICATE YOUR AGENCY HAS AN ACTIVE WANT FOR THIS INDIVIDUAL AS CITIZEN, JOHN Q, CASE NUMBER 12345, ENTERED IN NCIC (NIC/W123456789). SUBJECT'S IDENTIFICATION RECORD, INCLUDING CURRENT ARREST INFORMATION, IS AVAILABLE VIA THE INTERSTATE IDENTIFICATION INDEX. FOLLOW-UP ACTION BY YOU WITH THE ARRESTING AGENCY MAY BE APPROPRIATE.

CLEAR OR CANCEL YOUR NCIC RECORD WHEN SUBJECT NO LONGER WANTED.

FBI CJIS DIVISION  
CLARKSBURG, WV

# **CRIMINAL HISTORY RECORD**

## **INFORMATION**

There are three levels of criminal history records. The first level is the local law enforcement agency (police department or sheriff's office). A criminal history record is established at the local agency when an individual is arrested, booked in or a citation is issued to that person. The second level is the state central repository; in Wisconsin that is the CIB. The CIB will only establish a criminal record for someone when fingerprints are provided to the CIB from a Wisconsin law enforcement agency. If an agency does not fingerprint the individual or does not submit the fingerprints to CIB, the arrest/conviction information will not be submitted to the CIB database. Wisconsin criminal history records contain information on convictions, non-convictions, and pending cases for which CIB has received fingerprints. The third level is the FBI and the same rules apply. They only have information in their database if a fingerprint card was sent to them from the contributing state. The Criminal History Record Information (CHRI) program provides for the exchange of criminal history information intrastate and interstate.

The following procedures have been adopted by the International Justice and Public Safety Information Sharing Network (NIlets) and comply with the U.S. Department of Justice Rules and Regulations (Title 28) affecting the interstate exchange of criminal history record information. **The use of Administrative Messages for requesting and sending criminal history record information is a policy violation.** Specific CHRI formats are to be used for this type of information exchange. Not all criminal history records are automated; some responses may be manually returned or sent via the U.S. mail.

The following policies apply to all Wisconsin Law Enforcement Agencies:

- (1) All agencies requesting CHRI shall insure that proper controls are established such that only authorized criminal justice agencies and personnel can access CHRI.
- (2) All agencies requesting CHRI shall insure that all authorized criminal justice agencies and personnel having access to the TIME System shall utilize specific formats for CHRI requests.
- (3) All agencies providing CHRI shall insure that all personnel adhere to the approved operational procedures required for responding to CHRI requests.
- (4) All agencies shall insure that requests for CHRI, and responses to requests for CHRI, are for legitimate purposes.
- (5) All agencies requesting CHRI or responding to requests for CHRI shall comply with U.S. Department of Justice Rules and Regulations as they relate to completeness, accuracy and the dissemination of CHRI.
- (6) All agencies shall comply with the policies and procedures for the interstate exchange of CHRI as set forth in this section.

- (7) Any electronic device that uses wireless or radio technology to transmit data may be used for the transmission of criminal history record information when an officer determines there is an immediate need for this information to further an investigation or there is a situation affecting the safety of an officer or the general public. (This may include radios, fax machines, etc.)
- (8) A facsimile machine may be used to transmit CHRI information provided that both agencies involved have an Originating Agency Identifier (ORI) authorized to receive criminal history information. The facsimile machine must be located in a secure area. As not all facsimile machines are monitored continually, the receiving agency should be notified prior to transmitting the information. This will ensure proper retrieval of information.
- (9) In order for criminal justice information to be allowed to be transmitted via e-mail, both the sending and receiving e-mail accounts must be encrypted to meet the standards set forth by the CJIS Security Policy.

## **TITLE 28 CODE OF FEDERAL REGULATIONS, PART 20**

### **20.33 Dissemination of criminal history record information**

- (a) Criminal history record information contained in the III System and Fingerprint Identification Records System (FIRS) may be made available:
1. To criminal justice agencies for criminal justice purposes, which purposes include the screening of employees or applicants for employment hired by criminal justice agencies;
  2. To federal agencies authorized to receive it pursuant to federal statute or Executive order;
  3. For use in connection with licensing or employment, pursuant to Public Law 92-544 (86 stat. 1115) or other federal legislation, and for other uses which dissemination is authorized by federal law. Refer to Sec. 50.12 of this chapter for dissemination guidelines relating to requests processed under this paragraph;
  4. For issuance of press releases and publicity designed to effect the apprehension of wanted persons in connection with serious or significant offenses;
  5. To criminal justice agencies for the conduct of background checks under the National Intant Criminal Background Check System (NICS);
  6. To noncriminal justice governmental agencies performing criminal justice dispatching functions or data processing / information services for criminal justice agencies; and
  7. To private contractors pursuant to a specific agreement with an agency identified in paragraphs (a)(1) or (a)(6) of this section and for the purpose of providing services for the administration of criminal justice pursuant to that agreement. The agreement must incorporate a security addendum approved by the Attorney General of the United States, which shall specifically authorize access to criminal history record information, limit the use of the information to the purposes for which it is provided, ensure the security and confidentiality of the information is consistent with these regulations, provide for sanctions, and contain such other provisions as the Attorney General may require. The power and authority of the Attorney General hereunder shall be exercised by the FBI Director (or the Director's designee).
- (b) The exchange of criminal history record information authorized by paragraph (a) of this section is subject to cancellation if dissemination is made outside the receiving departments or related agencies, or service providers identified in paragraphs (a)(6) & (a)(7) of this section.
- (c) Nothing in these regulations prevents a criminal justice agency from disclosing to the public factual information concerning the status of an investigation, the apprehension, arrest, release or prosecution of an individual, the adjudication of charges, or the correctional status of an individual, which is reasonably contemporaneous with the event to which the information relates.
- (d) Criminal history records received from the III System or the FIRS shall be used only for the purpose requested and a current record should be requested when needed for a subsequent authorized use.

### **20.21(e) Preparation and submission of a Criminal History Record Information Plan**

Audits. Insure that annual audits of a representative sample of state and local criminal justice agencies chosen on a random basis shall be conducted by the state to verify adherence to these regulations and that appropriate records shall be retained to facilitate such audits. Such records shall include, but are not limited to, the names of all persons or agencies to whom information is disseminated and the date upon which such information is disseminated. The reporting of a criminal justice transaction to a State, local or Federal repository is not a dissemination of information.

## **RELEASE OF CHRI**

A secondary dissemination log must be created for Ill and State of Wisconsin CHRI records and be maintained for one year from the date of inquiry. This log shall be completed whenever a record is transferred to another criminal justice agency or an individual within another criminal justice agency or to anyone legally entitled to receive such information who is outside the original receiving agency and is not included in the attention line. This log shall include the name of the individual within the criminal justice agency to whom the response is given.

## **ATTENTION LINE/REASON FOR REQUEST**

Include the unique identifier, such as as name, badge number or employee ID of the specific individual that the segment/record will be given to, e.g., Lt Smith, Officer Jones, DA Johnson. It is also a good practice to include information on the reason for the request (if space allows).

## **OUT-OF-STATE CHRI ISSUES**

Some state and local agencies by statute cannot respond to CHRI requests based on a specific purpose code. Always check that state's "SIR" Help File for the most current status. Each state may also require different minimum combinations of data. All require purpose code and attention line.

## **RECEIVING CHRI MESSAGES**

When receiving a valid CHRI request, it is best to acknowledge the receipt of that message advising when the response will be sent.

## **ACCESS TO FBI CHRI (III)**

The III shall **not** be used to access a record to be reviewed and/or challenged by the subject of the record. If an individual has a criminal record maintained by the FBI and that record has been entered in the III, it is available for review, upon presentation of appropriate fee and identification (which includes a set of rolled fingerprint impressions, name, date, and place of birth). For questions please contact the Criminal History Record Request Unit via phone (304) 625-5590. A written request must be submitted to:

Federal Bureau of Investigation  
CJIS Division  
ATTN: SCU, Module D-2  
1000 Custer Hollow Rd.  
Clarksburg, WV 26306-0171

## **ACCESS TO WI CHRI**

Wisconsin's Open Records Law, §19.35(1), allows requestors the ability to access adult criminal record files. Information received via the TIME System is not to be disseminated to non-criminal justice entities. The Department of Justice is required to charge a fee to record check requestors for criminal history searches for purposes other than criminal justice. Individuals should use the Department of Justice's internet application, WORCS (Wisconsin Online Record Check System) at <https://recordcheck.doj.wi.gov> to run background checks and access the results. For agencies that run a large volume of background checks you may wish to set up a billing account. You can find more information about setting up a billing account here: <https://recordcheck.doj.wi.gov/Home/FAQ>

You may still submit an Identification Record Request form with a self-addressed stamped envelope for the results to be returned.

Mail to:

Wisconsin Department of Justice  
Crime Information Bureau-Criminal History Unit  
17 West Main Street  
PO BOX 2688  
Madison, WI 53701-2688

If you have any questions, please contact the unit at 608-266-7314 or [cibrecordcheck@doj.state.wi.us](mailto:cibrecordcheck@doj.state.wi.us).



# **CHRI PURPOSE CODES**

## **CODE C CRIMINAL JUSTICE/LAW ENFORCEMENT PURPOSES**

Acceptable by the Interstate Identification Index (III) and the state central repositories. Adult and juvenile records are accessible for this type of investigation.

Used for official duties in connection with administration of criminal justice. The term “administration of criminal justice” is defined as the performance of any of the following activities: detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, rehabilitation of accused persons or criminal offenders. The administration of criminal justice includes criminal identification activities and the collection, processing, storage and dissemination of criminal justice information by governmental agencies. Social service cases involving child abuse, neglect or exploitation may be performed using a social service agency ORI ending in the letter “F”.

Agencies may request a criminal history record check using purpose code C for the security of the criminal justice facility, for example:

1. Vendors or contractors at the criminal justice agency who are **NOT** involved with the actual administration of criminal justice at the criminal justice agency, e.g., carpet cleaner, individuals responsible for maintaining vending machines, janitors, cooks, etc.
2. Volunteers at the criminal justice agency who are **NOT** involved with the actual administration of criminal justice at the criminal justice agency, e.g., participants in community ride along programs, volunteers at a confinement facility who are providing social or community services rather than rehabilitative services etc.
3. Confinement facility visitors.
4. Inmates of a confinement facility.
5. Inmate mail. A prisoner’s list of names and addresses of those wishing to correspond with the prisoner. CHRI may be used when there is reason to believe that criminal activity is occurring or has occurred.
6. Participants of law enforcement-sponsored firearms training classes held at a public firing range or law enforcement facility.
7. Visitors to federal or state military facilities.
8. When investigating a criminal incident or when an agency/officer has a reasonable suspicion a person is acting in a suspicious manner while taking pictures or loitering at a critical infrastructure facility.

## **CODE D CIVIL DOMESTIC VIOLENCE AND STALKING CASES**

Acceptable by III and the state central repositories. CIB will return only adult records. III will only provide information that has not been sealed by the contributing state.

Civil court cases involving domestic violence or stalking cases (civil courts are issued a NCIC Agency Identifier with the letter D in the ninth position of the identifier). Law enforcement agencies providing CHRI to a civil court for a domestic violence hearing.

## **CODE F RETURN OF FIREARM(S) TO LAWFUL OWNER**

Acceptable by the Interstate Identification Index (III) and the state central repositories. Adult and juvenile records are accessible for this type of investigation.

Used by criminal justice agencies for the purposes of issuing firearms-related permits and explosives permits pursuant to state law, regulation, or local ordinance; returning firearms to their lawful owners; and enforcing federal and state laws prohibiting certain persons with criminal records from possessing firearms in circumstances in which firearms have been pawned.

## **CODE H PUBLIC HOUSING APPLICANTS**

Acceptable by III and the state central repositories. CIB will return only adult records. III will provide the identification segment of the record only. There is a cost for this type of request that will be billed to the ORI of the request. This code is prohibited when using the eTIME browser.

The Public Housing Authority (PHA) must submit a fingerprint card to the FBI to obtain the complete record. It is used to check the suitability of applicants for public housing under the authority of the Housing Opportunity Extension Act of 1996.

## **CODE J CRIMINAL JUSTICE EMPLOYEE APPLICANT CHECKS**

Acceptable by III and the state central repositories. Adult and juvenile records are accessible for this type of background investigation.

This purpose code is used to initiate background checks of agency personnel. This includes:

Noncriminal justice agencies that are involved with the administration of criminal justice on behalf of the criminal justice agency.

Friends, relatives, and associates of the employee or applicant, unless restricted or prohibited by state statute, state common law, or local ordinance.

Vendors or contractors at the criminal justice agency who **ARE** involved with the actual administration of criminal justice at the criminal justice agency, e.g., personnel involved with maintenance of computer systems, upgrading records system, data entry clerk, etc.

Volunteers at the criminal justice agency who **ARE** involved with the actual administration of criminal justice at the criminal justice agency, e.g., volunteer dispatcher, volunteer data entry clerk, volunteers at a confinement facility who are providing inmate rehabilitation, etc.

## **CODE E AUTHORIZED EMPLOYMENT/LICENSING PURPOSES**

Accepted by some state central repositories only, no other purpose code may be used to bypass this requirement and access III information for employment purposes. Only adult records are accessible for this type of background investigation. Authorized means that the criminal history inquiry is required by state statute, local ordinance or federal regulation. Agencies using the TIME System terminal to do this type of non-law enforcement background checks are encouraged to use <https://recordcheck.doj.wi.gov/> instead. There is a cost for this type of request that will be billed to the ORI of the request. This code is prohibited when using the eTIME browser.

# INTERSTATE IDENTIFICATION INDEX

III is an automated index of persons with criminal records. III provides access to FBI identification segments and criminal records. A single state agency in each state is responsible for providing the state's records. For states without the ability to provide records for III, the FBI will provide the information from its automated files. Criminal justice agencies can use this information for law enforcement purposes, e.g., criminal investigations, bond setting, charging determinations, sentencing and criminal justice employment. **Criminal records obtained through III cannot be used for licensing or employment purposes.** III queries can be made for gun licensing if required by State Statute or local ordinance.

The III index points to the criminal history record residing either in the FBI or the particular state(s) holding the information. In December 1999, Wisconsin became a participating III State and began contributing Criminal History Records to the Interstate Identification Index. These records are based on arrest fingerprints submitted by arresting agencies within the state. All records with an arrest date after 11-01-99 will be the responsibility of the Wisconsin Crime Information Bureau.

An initial query of III is made to determine the existence of a record. The FBI computer searches its database and returns a list of possible ident segments relating to your request. The segments contain physical identifiers, additional numeric data and aliases. Upon determining a segment is related to the person in question, a second transaction is necessary to obtain the criminal record. The ident segment will indicate the location of the record and how to access it.

# **INTERSTATE IDENTIFICATION INDEX**

## **INQUIRIES**

There are five ways to query the Interstate Identification Index. **PURPOSE CODE** and **ATTENTION LINE** are required with any of the following combinations:

- |                                      |                              |                   |
|--------------------------------------|------------------------------|-------------------|
| 1. NAME<br>SEX/RACE<br>DATE OF BIRTH | 2. NAME<br>SOCIAL SECURITY # | 3. NAME<br>MISC # |
| 4. NAME<br>STATE IDENTIFICATION #    | 5. NAME<br>FBI #             |                   |

## **SEARCH TECHNIQUES**

III utilizes different search techniques than the NCIC Warrant/Wanted and Missing Person File.

### **NAME**

Soundex on last name, first name and middle name (if used)

### **SEX/RACE**

Exact match on sex  
Race is not used

### **DATE OF BIRTH**

Exact match on month and day of birth  
Three years either side of the year of birth

## IDENTIFICATION SEGMENT RESPONSE

THIS NCIC INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF  
YOUR INQUIRY ON NAM/PRETENDER, IAM A SEX/M RAC/U DOB/19000101 PUR/C  
NAME FBI NO. INQUIRY DATE  
PRETENDER, IAM AAAA 616893XX4 1900/01/01

SEX RACE BIRTH DATE HEIGHT WEIGHT EYES HAIR PHOTO  
M W 1900/01/01 602 214 BLU BRO N

BIRTH PLACE  
IOWA

FINGERPRINT CLASS PATTERN CLASS  
21 15 16 PO 15 RS RS RS WU RS LS LS LS LS LS  
17 10 14 18 15 WU WU WU WU

ALIAS NAMES  
PRETENDS, IAMS A

SOCIAL SECURITY  
393-XX-1111  
393-XX-2222

IDENTIFICATION DATA UPDATED CCYY/MM/DD

THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE  
FOLLOWING:

IOWA - STATE ID/IA00XX4026  
WISCONSIN - STATE ID/WI4XX576  
FBI - FBI/616893XX4

THE RECORD(S) CAN BE OBTAINED THROUGH THE INTERSTATE  
IDENTIFICATION INDEX BY USING THE APPROPRIATE NCIC TRANSACTION.

END

## **RECORD ACCESS**

To obtain the automated criminal record, a second transaction must be sent using:

FBI #	<b>or</b>	STATE IDENTIFICATION #
PURPOSE CODE		PURPOSE CODE
ATTENTION LINE		ATTENTION LINE
* DEPARTMENT		* DEPARTMENT
* BUILDING		* BUILDING
* ADDRESS		* ADDRESS
* CITY		* CITY
* STATE		* STATE
* ZIP CODE		* ZIP CODE

\* Optional

## RECORD RESPONSE

THIS INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF YOUR RECORD REQUEST FOR FBI/616893XX4. INDIVIDUAL'S RECORD WILL BE COMPLETE WHEN ALL RESPONSES ARE RECEIVED FROM THE FOLLOWING SOURCES:

FBI - FBI/616893XX4  
IOWA - STATE ID/IA00XX4026

THIS INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF YOUR RECORD REQUEST FOR FBI/616893XX4. THE FOLLOWING WILL RESPOND TO YOUR AGENCY:

FBI - FBI/616893XX4

ATN/MULLER TRAINING RECORD

\*\*\*\*\* CRIMINAL HISTORY RECORD \*\*\*\*\*

\*\*\*\*\* Introduction \*\*\*\*\*

This rap sheet was produced in response to the following request:

FBI Number 616893XX4  
Request Id 3716002704  
Purpose Code C  
Attention MULLER TRAINING RECORD

The information in this rap sheet is subject to the following caveats:

(US; 2014-11-14)

(US; 2014-11-14)

(US; 2014-11-14)

This record is based only on the FBI number in your request-UCN:

616893XX3 Because additions or deletions may be made at any time, a new copy should be requested when needed for subsequent use. (US;2014-11-14)

All arrest entries contained in this FBI record are based on fingerprint comparisons and pertain to the same individual.  
(US;2014-11-14)

The use of this record is regulated by law. It is provided for official use only and may be used only for the purpose requested.  
(US; 2014-11-14)

\*\*\*\*\* IDENTIFICATION \*\*\*\*\*

Subject Name(s)  
PRETENDER, IAM AAAA  
PRETENDS, IAMS A (AKA)

Subject Description  
FBI Number 616893XX4 State Id Number IA00XX4026 (IA)  
Social Security Number 393XX1111  
393XX2222

Sex Race  
Male White  
Height Weight Date of Birth  
6'02" 214 1900-01-01  
Hair Color Eye Color Fingerprint Pattern  
Brown Blue 211516P0151710141815  
(FPC) RS RS RS WU RS LS LS LS LS LS (Other)

Place of Birth Citizenship  
IA US  
Fingerprint Images

Photo Images

(No Photo Image Transmitted )  
(No Photo Image Transmitted )  
(No Photo Image Transmitted )  
(No Photo Image Transmitted )  
(No Photo Image Transmitted )

Caution WANTED - CONFIRM THAT WANT IS STILL  
OUTSTANDING. AGENCY-STATE POLICE-WAUKESHA  
(WIWSP0200) WANTED-NCIC #W697200000  
PRETENDER IAMS A HEROIN - POSSESS CASE #CITH0389  
DATE OF WARRANT 02/25/2013 NOTIFY WIWSP0200  
STATE POLICE-WAUKESHA WI (WI; 2013-02-25)

\*\*\*\*\* CRIMINAL HISTORY \*\*\*\*\*

===== Cycle 001 =====

Earliest Event Date 1991-09-10

-----  
Arrest Date 1991-09-10

Arrest Case Number 508

Arresting Agency WI0220000 SHERIFF'S OFFICE LANCASTER

Charge 01

Charge Literal INTENTIONAL CAUSE BODILY 3802 HARM

Severity Unknown

===== Cycle 002 =====

Earliest Event Date 1998-05-14

-----  
Arrest Date 1998-05-14

Arrest Case Number 0081258

Arresting Agency WI0130000 SHERIFF'S OFFICE MADISON

Charge 01

Charge Literal DC P

Severity Unknown

Charge 02

Charge Literal FALSE IMPRISONMENT/DOMESTIC P

Severity Unknown

===== Cycle 003 =====

Earliest Event Date 2004-12-04

-----  
Arrest Date 2004-12-04

Arrest Case Number

Arresting Agency WI0220000 SHERIFF'S OFFICE LANCASTER

Subject's Name PRETENDER, IAMS A

Charge 01



Charge Literal FAILURE TO SUPPORT CHILD (<120 DAYS)

Severity Unknown

\*\*\*\*\* INDEX OF AGENCIES \*\*\*\*\*

Agency FBI-CJIS DIV-CLRKSBG CLARKSBURG; WVFBINF00;  
Address

1000 CUSTER HOLLOW RD  
CLARKSBURG, WV 26306

-----  
Agency SHERIFF'S OFFICE LANCASTER; WI0220000;  
Address

1000 N ADAMS ST  
LANCASTER, WI 53813

-----  
Agency SHERIFF'S OFFICE MADISON; WI0130000;  
Address

115 W DOTY ST  
MADISON, WI 537033276

\*\*\*\*\* CRIMINAL HISTORY RECORD \*\*\*\*\*

Data As Of 1900-01-01

\*\*\*\*\* Introduction \*\*\*\*\*

This rap sheet was produced in response to the following request:

FBI Number 616893XX4  
Request Id 1000098080  
Purpose Code C  
Attention MULLER/ARREST

The information in this rap sheet is subject to the following caveats:

AN ARREST WITHOUT DISPOSITION IS NOT AN INDICATION OF GUILT. THIS RECORD MAINTAINED BY THE IOWA DIVISION OF CRIMINAL INVESTIGATION, BUREAU OF IDENTIFICATION IS A PUBLIC RECORD BUT CAN ONLY BE RELEASED TO NON-LAW ENFORCEMENT AGENCIES BY THE DCI. (IA; CCYY-MM-DD)

\*\*\*\*\* IDENTIFICATION \*\*\*\*\*

Subject Name(s)

PRETENDER, IAMS AAAA

Subject Description

FBI Number 616893XX4 State Id Number IA00XX4026 (IA00XX4026)

Social Security Number 3936611XX

Sex	Race	Skin Tone
Male	White	Medium Brown
Height	Weight	Date of Birth
6'02"	240	1900-01-01
Hair Color	Eye Color	
Brown	Brown	

Place of Birth  
IA

\*\*\*\*\* CRIMINAL HISTORY \*\*\*\*\*

=====Cycle 001=====

Tracking Number 3000820  
Earliest Event Date 2001-05-08

-----  
Arrest Date 2001-05-08  
Arresting Agency IA0310100 DUBUQUE PD

Charge 01  
Charge Tracking Number 3000820  
Charge Literal DOMESTIC ABUSE ASSAULT OR DISPLAY A WEAPON  
Agency IA0310100 DUBUQUE PD  
Statute UNKNOWN (IA708-2A-2C; )

-----  
Court Disposition (Cycle 001)  
Court Case Number 01311 FECR046554  
Court Agency IA031015J DUBUQUE CO DIST COURT  
Charge 01  
Charge Tracking Number 3000820  
Charge Literal DOMESTIC ABUSE ASSAULT W/INTENT OR DISPLAYS A  
WEAPON (AGMS)  
Statute UNKNOWN (IA708.2A(2)(C); )  
Severity MISDEMEANOR CONVICTION  
Disposition ( ; - RESTITUTION)

-----  
Sentencing (Cycle 001)  
Sentencing Agency IA031015J DUBUQUE CO DIST COURT  
Charge Tracking Number 3000820  
Charge Literal DOMESTIC ABUSE ASSAULT W/INTENT OR DISPLAYS A  
WEAPON (AGMS)  
Sentence JAIL, 365DAY - - EFFECTIVE: 20020107  
Sentence PROBATION, 1YEAR - - EFFECTIVE: 20020107  
Sentence SUSPENDED JAIL, 355DAY - - EFFECTIVE:  
20020107

\*\*\*\*\* INDEX OF AGENCIES \*\*\*\*\*

Agency DUBUQUE PD; IA0310100;

-----  
Agency DUBUQUE CO DIST COURT; IA031015J;

\* \* \* END OF RECORD \* \* \*

# WISCONSIN CHRI

## COMPLETE IDENTIFICATION SEGMENT

### INQUIRIES

There are several ways to query Wisconsin CHRI. **PURPOSE CODE** and **ATTENTION LINE** are required with any of the following combinations:

- |                     |                       |         |
|---------------------|-----------------------|---------|
| 1. NAME             | 2. NAME               | 3. NAME |
| SEX/RACE            | (PLUS OPTIONAL FIELD) | FBI #   |
| DATE OF BIRTH       | *SOCIAL SECURITY      |         |
| *SOCIAL SECURITY #  | *MISCELLANEOUS #      |         |
| *MISCELLANEOUS #    | *DRIVER'S LICENSE #   |         |
| *FBI #              |                       |         |
| *DRIVER'S LICENSE # |                       |         |

\*Optional: by adding optional information, you narrow your search results but remember you could be missing hit results that did not include the optional information you queried.

### SEARCH TECHNIQUES

The CIB search techniques for criminal histories are different from what is used for the Warrant/Wanted, Missing Person and Protection Order/Injunction files.

#### **NAME**

Soundex on last name and first name

#### **SEX/RACE**

Exact match on sex

Race is not used

#### **DATE OF BIRTH**

Exact match on YEAR of birth

## **NO RECORD RESPONSE**

PHONY  
ALONSO  
M  
01011900

NO HITS CIB PROTECTION ORDER FILE

RE: NAME: ALONSO,M, PHONY  
SEX: M  
RACE: W  
DATE OF BIRTH: 01/01/1900  
PURPOSE CODE: C

ATTENTION: DET HOLMES INVEST

NO CANDIDATES FOUND FOR SELECTION CRITERIA

DOC 124034 11 01/01/00 08:44 01 OF 01  
LST/PHONY.FST/ALONSO.MI/M.DOB/01011900.SEX/M.OID/MULLERJJ

WISCONSIN DOC 01-01-1900 08.44.19

NO RECORDS FOUND

----- END OF RECORD -----

# IDENTIFICATION SEGMENT RESPONSE

PUR/C.ATN/MULLER.LST/FALSE.FST/MAXWELL.MI/D.SEX/M.RAC/U.DOB/01011900.  
OID/MULLERJJ

\*\*\*\*\* CRIMINAL HISTORY RECORD \*\*\*\*\*

\*\*\*\*\* INTRODUCTION \*\*\*\*\*

THIS RAP SHEET WAS PRODUCED IN RESPONSE TO THE FOLLOWING REQUEST:

SUBJECT NAME(S)	MAXWELL FALSE
DATE OF BIRTH	1900-01-01
SEX	MALE
RACE	WHITE
PURPOSE CODE	C
ATTENTION	MULLER

THE INFORMATION IN THIS RAP SHEET IS SUBJECT TO THE FOLLOWING CAVEATS:

WISCONSIN IDENTIFICATION DATA (WI; 2015-01-13)

THE RESPONSE IS BASED ON A SEARCH USING THE FINGERPRINTS AND/OR  
IDENTIFICATION DATA SUPPLIED. SEARCHES BASED SOLELY ON NAME AND  
NON-UNIQUE IDENTIFIERS ARE NOT FULLY RELIABLE. THE CIB CANNOT  
GUARANTEE

THAT THE INFORMATION FURNISHED PERTAINS TO THE INDIVIDUAL YOU ARE  
INTERESTED IN. (WI; 2015-01-13)

THIS RESPONSE MAY NOT SHOW ALL ARRESTS FOR THIS INDIVIDUAL HOWEVER  
ALL

INFORMATION PROVIDED TO THE STATE REPOSITORY IS INCLUDED IN THIS  
RESPONSE. (WI; 2015-01-13)

THIS IS A STATE OF WISCONSIN TRIPLE I RECORD. (WI; 2015-01-13)

RECORD LAST UPDATED: 10/01/2014 (WI; 2014-10-01)

CAUTION INFORMATION

-----

CONVICTED FELON

DNA SAMPLE AVAILABLE

FIREARMS STATUS - DISQUALIFIED

III - SINGLE SOURCE OFFENDER

\*\*\*\*\* IDENTIFICATION \*\*\*\*\*

SUBJECT NAME(S)

-----

FALSE, MAXWELL DONALD (RECORD MASTER NAME)

FAKE, DONALD DAVID

FBI NUMBER

STATE ID NUMBER

-----	-----	
813508XX3	900800 (WI)	
SOCIAL SECURITY NUMBER	DRIVER'S LICENSE NUMBER	
-----	-----	
388XX1900	F236-5448-5374-04 (WI)	
	F2365448537404 (WI)	
SEX	RACE	
---	----	
MALE	WHITE	
HEIGHT	WEIGHT	DATE OF BIRTH
-----	-----	-----
5'10"	175	1900-01-01
		1901-01-01
HAIR COLOR	EYE COLOR	
-----	-----	
BROWN	BROWN	
SCARS, MARKS, AND TATTOOS		
-----		
CODE	DESCRIPTION, COMMENTS, AND IMAGES	
----	-----	
TAT UR ARM	TATTOO ARM,RIGHT UPPER, ROSARY WITH PRAYING HANDS	
TAT UR ARM	TATTOO ARM,RIGHT UPPER,	
TAT R SHLD	TATTOO SHOULDER,RIGHT, SHOULDER, RIGHT	
PLACE OF BIRTH	CITIZENSHIP	
-----	-----	
WISCONSIN	USA	
OCCUPATION		
-----		
LABORER		
STUDENT (11)		
UNEMPLOYED		
EMPLOYER		
-----		
UNEMPLOYED		
CHOCOLATE FACTORY		
UNKNOWN, UNKNOWN, XX		
NICOLET HIGH SCHOOL		
UNKNOWN, GLENDALE, XX		
RESIDENCE		
-----		
7444 N MOHAWK RD, FOX POINT, WI 53217 (AS OF 2014-09-25)		
6666 N GREEN BAY RD #205, GLENDALE, WI 53209 (AS OF 2003-04-20)		
PALMPRINT IMAGES		

-----

2006-02-19            WI0415000 MILWAUKEE POLICE DEPARTMENT  
2014-09-25            WI0410400 FOX POINT POLICE DEPARTMENT

PHOTO IMAGES

-----

2014-09-25            WI0410400 FOX POINT POLICE DEPARTMENT  
2003-07-20            WI0410600 GLENDALE POLICE DEPARTMENT

DNA DATA

-----

2006-12-07            WI041015Y WI CRIME LAB - MILWAUKEE

\*\*\*\*\*INDEX OF AGENCIES \*\*\*\*\*

WI0415000 - MILWAUKEE POLICE DEPARTMENT  
WI0410400 - FOX POINT POLICE DEPARTMENT  
WI013035Y - WI CIB IDENTIFICATION SECTION  
WI0410000 - MILWAUKEE COUNTY SHERIFF  
WI0410600 - GLENDALE POLICE DEPARTMENT  
WI041015Y - WI CRIME LAB - MILWAUKEE

\*\*\*\*\* END OF RECORD \*\*\*\*\*

# OUT-OF-STATE CHRI IDENTIFICATION SEGMENT

## INQUIRIES

There are three ways to query an out-of-state "CHRI" File. PURPOSE CODE, ATTENTION LINE and NLETS STATE are required with any of the following combinations:

- |               |                   |         |
|---------------|-------------------|---------|
| 1. NAME       | 2. NAME           | 3. NAME |
| SEX/RACE      | SOCIAL SECURITY # | MISC #  |
| DATE OF BIRTH |                   |         |

## POSITIVE RESPONSE

IR.AZSIR0000  
08:13 01/01/1900 16413  
08:13 01/01/1900 92477 WI0130000  
\*00083162XX  
TXT  
PUR/C.ATN/BLOOM BOOKING.  
NAM/PHONY, JEAN M.DOB/19000101.  
SEX/F.RAC/U  
DATE 01-01-1900  
ARIZONA DEPARTMENT OF PUBLIC SAFETY PAGE 0001  
TIME 07:57 AUTOMATED CRIMINAL HISTORY  
\*\*\*\*\* MATCH ON NAME AND DOB RANGE  
SID/ AZ14071842  
NAM/ PHONY, JEAN MAE FBI/ 514XX3LB3 SOC/ 123456789  
SEX/ F RAC/ W  
DOB/ 01-01-1900 POB/ CA III STA/ M DATE/ 10-17-1999  
HGT/ 501 WGT/ 140 EYE/ BLU HAI/ BLN SKN/  
PURGE ON/ 03-06-2048  
HFP/ - - - - - FPC/ - - - - - DATE ENTERED/ 06-26-  
1999 - - - - - - - - - - DATE UPDATED/ 12-23-2001  
SMT/ TAT BACK  
RAP/ FELONY ARREST(S). CONVICTION(S) UNKNOWN-  
DISPOSITION NOT REPORTED.  
DATA TO BE USED ONLY FOR CRIMINAL JUSTICE OR OTHER LAWFUL  
PURPOSES.



# **STATE RECORD ACCESS**

## **COMPLETE RECORD SEGMENT**

To obtain the criminal record, a second transaction must be sent using:

### **WISCONSIN**

STATE IDENT #  
PURPOSE CODE  
ATTENTION LINE  
OPERATOR

### **OUT OF STATE**

STATE IDENT #  
PURPOSE CODE  
ATTENTION LINE  
AGENCY  
STREET ADDRESS  
CITY  
STATE  
ZIP CODE  
NLETS STATE  
\*AGENCY BUILDING  
OPERATOR

\*Optional

# WISCONSIN COMPLETE RECORD RESPONSE

PUR/C.ATN/MULLER.SID/WI900800

\*\*\*\*\* CRIMINAL HISTORY RECORD\*\*\*\*\*

\*\*\*\*\* INTRODUCTION\*\*\*\*\*

THIS RAP SHEET WAS PRODUCED IN RESPONSE TO THE FOLLOWING REQUEST:

STATE ID NUMBER                WI9XX800 (WI)  
PURPOSE CODE                    C  
ATTENTION                        MULLER

THE INFORMATION IN THIS RAP SHEET IS SUBJECT TO THE FOLLOWING CAVEATS:

WISCONSIN IDENTIFICATION DATA (WI; 2015-01-13)

THE RESPONSE IS BASED ON A SEARCH USING THE FINGERPRINTS AND/OR  
IDENTIFICATION DATA SUPPLIED. SEARCHES BASED SOLELY ON NAME AND  
NON-UNIQUE IDENTIFIERS ARE NOT FULLY RELIABLE. THE CIB CANNOT  
GUARANTEE

THAT THE INFORMATION FURNISHED PERTAINS TO THE INDIVIDUAL YOU ARE  
INTERESTED IN. (WI; 2015-01-13)

THIS RESPONSE MAY NOT SHOW ALL ARRESTS FOR THIS INDIVIDUAL HOWEVER  
ALL

INFORMATION PROVIDED TO THE STATE REPOSITORY IS INCLUDED IN THIS  
RESPONSE. (WI; 2015-01-13)

THIS IS A STATE OF WISCONSIN TRIPLE I RECORD. (WI; 2015-01-13)

RECORD LAST UPDATED: 10/01/2014 (WI; 2014-10-01)

CAUTION INFORMATION

-----  
CONVICTED FELON  
DNA SAMPLE AVAILABLE  
FIREARMS STATUS - DISQUALIFIED  
III - SINGLE SOURCE OFFENDER

\*\*\*\*\*IDENTIFICATION\*\*\*\*\*

SUBJECT NAME(S)

-----  
FALSE, MAXWELL DONALD (RECORD MASTER NAME)  
FAKE, DONALD DAVID

FBI NUMBER                      STATE ID NUMBER  
-----  
813508XX3                        9XX800 (WI)

SOCIAL SECURITY NUMBER    DRIVER'S LICENSE NUMBER

-----  
388XX1900

-----  
F236-5448-5374-04 (WI)  
F2365448537404 (WI)

SEX

RACE

MALE

WHITE

HEIGHT

WEIGHT

DATE OF BIRTH

5'10"

175

1900-01-01

1901-01-01

HAIR COLOR

EYE COLOR

BROWN

BROWN

SCARS, MARKS, AND TATTOOS

CODE

DESCRIPTION, COMMENTS, AND IMAGES

TAT UR ARM

TATTOO ARM, RIGHT UPPER, ROSARY WITH PRAYING  
HANDS

TAT UR ARM

TATTOO ARM, RIGHT UPPER,

TAT R SHLD

TATTOO SHOULDER, RIGHT, SHOULDER, RIGHT

PLACE OF BIRTH

CITIZENSHIP

WISCONSIN

USA

OCCUPATION

LABORER

STUDENT (11)

UNEMPLOYED

EMPLOYER

UNEMPLOYED

CHOCOLATE FACTORY

UNKNOWN, UNKNOWN, XX

NICOLET HIGH SCHOOL

UNKNOWN, GLENDALE, XX

RESIDENCE

7444 N MOHAWK RD, FOX POINT, WI 53217 (AS OF 2014-09-25)

6666 N GREEN BAY RD #205, GLENDALE, WI 53209 (AS OF 2003-04-20)

PALMPRINT IMAGES

2006-02-19

WI0415000 MILWAUKEE POLICE DEPARTMENT

2014-09-25

WI0410400 FOX POINT POLICE DEPARTMENT

PHOTO IMAGES

-----  
2014-09-25 WI0410400 FOX POINT POLICE DEPARTMENT  
2003-07-20 WI0410600 GLENDALE POLICE DEPARTMENT

DNA DATA  
-----

2006-12-07 WI041015Y WI CRIME LAB - MILWAUKEE

\*\*\*\*\* INDEX OF AGENCIES \*\*\*\*\*

WI0415000 - MILWAUKEE POLICE DEPARTMENT  
WI0410400 - FOX POINT POLICE DEPARTMENT  
WI013035Y - WI CIB IDENTIFICATION SECTION  
WI0410000 - MILWAUKEE COUNTY SHERIFF  
WI0410600 - GLENDALE POLICE DEPARTMENT  
WI041015Y - WI CRIME LAB - MILWAUKEE

\*\*\*\*\*CRIMINAL HISTORY \*\*\*\*\*

=====CYCLE001=====

TRACKING NUMBER 13990109070109  
EARLIEST EVENT DATE 2001-05-24 INCIDENT DATE 2001-05-24  
-----

JUV DETAINMENT DATE 2001-05-24  
JUV DETAINMENT CASE  
DETAINING AGENCY WI0410400 FOX POINT POLICE DEPARTMENT  
SUBJECT'S NAME MAXWELL DONALD FALSE  
ACTIVITY TYPE JUVENILE  
CHARGE 01  
CHARGE LITERAL THEFT  
NCIC OFFENSE CODE 2399  
COUNTS 1  
SEVERITY OTHER

-----  
BOOKING CASE NUMBER 01010315  
BOOKING AGENCY WI0410400 FOX POINT POLICE DEPARTMENT  
-----

COURT DISPOSITION (CYCLE 001)  
FINAL DISPOSITION DATE 2001-05-24  
COURT AGENCY UNKNOWN UNKNOWN  
SUBJECT'S NAME MAXWELL DONALD FALSE  
CHARGE 01  
CHARGE TRACKING NUMBER 13990109070109  
CHARGE LITERAL THEFT  
NCIC OFFENSE CODE 2399  
COUNTS 1  
SEVERITY OTHER  
DISPOSITION OTHER( 2001-05-24; REFERRED TO JUVENILE  
AUTHORITIES)

=====CYCLE002=====

TRACKING NUMBER 41060307200035  
EARLIEST EVENT DATE 2003-04-20 INCIDENT DATE 2003-04-20  
-----

ARREST DATE 2003-07-20

ARREST CASE NUMBER 03-216  
ARREST CASE NUMBER 03-216  
ARRESTING AGENCY WI0410600 GLENDALE POLICE DEPARTMENT  
SUBJECT'S NAME MAXWELL DONALD FALSE  
ARREST TYPE ADULT ONLY  
CHARGE 01  
CHARGE NUMBER 03-216  
CHARGE LITERAL 11-1-1(A) (29) RETAIL THEFT  
NCIC OFFENSE CODE 2308  
COUNTS 1  
SEVERITY OTHER

-----  
BOOKING AGENCY WI0410600 GLENDALE POLICE DEPARTMENT  
-----

COURT DISPOSITION (CYCLE 002)  
COURT CASE NUMBER N204721  
FINAL DISPOSITION DATE 2003-08-21  
COURT AGENCY WI000000M MUNICIPAL COURT  
SUBJECT'S NAME MAXWELL DONALD FALSE  
CHARGE 02  
CHARGE TRACKING NUMBER 41060307200035  
CHARGE LITERAL RETAIL THEFT  
NCIC OFFENSE CODE 2308  
COUNTS 1  
SEVERITY OTHER  
DISPOSITION CONVICTED( 2003-08-21; CONVICTED)

-----  
SENTENCING (CYCLE 002)  
SENTENCE DATE 2003-08-21  
SENTENCING AGENCY WI000000M MUNICIPAL COURT  
COURT CASE NUMBER N204721  
CHARGE 02  
SENTENCE SENTENCE: FINE

-----  
SENTENCING (CYCLE 002)  
SENTENCE DATE 2003-08-21  
SENTENCING AGENCY WI000000M MUNICIPAL COURT  
COURT CASE NUMBER N204721  
CHARGE 02  
SENTENCE SENTENCE: RESTITUTION

===== CYCLE 003 =====  
TRACKING NUMBER 41007134735071  
EARLIEST EVENT DATE 2014-09-25 INCIDENT DATE 2014-09-25

-----  
ARREST DATE 2014-09-25  
ARRESTING AGENCY WI0415000 MILWAUKEE POLICE DEPARTMENT  
SUBJECT'S NAME DONALD DAVID FAKE  
OFFENDER ID NUMBER 00000385450  
ARREST TYPE ADULT ONLY  
CHARGE 01  
CHARGE LITERAL POSSESS W/INTENT-COCAINE(<=1G)  
STATUTE POSSESS W/INTENT-COCAINE(<=1G)  
(961.41(1M)(CM)1G )  
NCIC OFFENSE CODE 3533

	COUNTS	1
	SEVERITY	FELONY
CHARGE		02
CHARGE LITERAL		PROSTITUTION-NONMARITAL SEX. INTERCOURSE
STATUTE		PROSTITUTION-NONMARITAL SEX. INTERCOURSE (944.30(1) )
NCIC OFFENSE CODE		4004
	COUNTS	1
	SEVERITY	MISDEMEANOR
CHARGE		03
CHARGE LITERAL		POSSESSW/INTENT-THC (<=200GRAMS)
STATUTE		POSSESSW/INTENT-THC (<=200GRAMS)
(961.41(1M) (H) 1		
NCIC OFFENSE CODE		3564
	COUNTS	1
	SEVERITY	FELONY
CHARGE		04
CHARGE LITERAL		POSSESS W/INT DEL/MANUF GAMMA-
HYDOXYBUTYRIC (<3G)		
STATUTE		POSSESS W/INT DEL/MANUF GAMMA-HYDOXYBUTYRIC (<3G) (961.41(1M) (HM) 1 )
NCIC OFFENSE CODE		3564
	COUNTS	1
	SEVERITY	FELONY
CHARGE		05
CHARGE LITERAL		PROBATION VIOLATION
STATUTE		PROBATION VIOLATION (973.10 )
NCIC OFFENSE CODE		5012
	COUNTS	1
	SEVERITY	FELONY

---

BOOKING CASE NUMBER	713473507
BOOKING AGENCY	WI0410000 MILWAUKEE COUNTY SHERIFF

---

PROSECUTOR DISPOSITION	(CYCLE 003)
PROSECUTOR AGENCY	UNKNOWN UNKNOWN
CHARGE	03
CHARGE TRACKING NUMBER	41007134735071
CHARGE LITERAL	POSSESSW/INTENT-THC (<=200GRAMS)
STATUTE	POSSESSW/INTENT-HC (<=200GRAMS) (961.41(1M) (H) 1
NCIC OFFENSE CODE	3564
	COUNTS
	SEVERITY
DISPOSITION	DISMISSED(2014-09-28; NO PROSECUTION)
CHARGE	04
CHARGE TRACKING NUMBER	41007134735071
CHARGE LITERAL	POSSESS W/INT DEL/MANUF GAMMA-
HYDOXYBUTYRIC (<3G)	
STATUTE	POSSESS W/INT DEL/MANUF GAMMA-HYDOXYBUTYRIC (<3G) (961.41(1M) (HM) 1 )
NCIC OFFENSE CODE	3564
	COUNTS
	SEVERITY

## DISPOSITION DISMISSED( 2014-09-28; NO PROSECUTION)

-----  
COURT DISPOSITION (CYCLE 003)  
COURT CASE NUMBER 402007CF005999  
DA CASE NUMBER 07XF8801  
FINAL DISPOSITION DATE 2014-12-29  
COURT AGENCY UNKNOWN UNKNOWN  
SUBJECT'S NAME DONALD DAVID FAKE  
CHARGE 01  
CHARGE TRACKING NUMBER 41007134735071  
CHARGE LITERAL POSSESS W/INTENT-COCAINE(<=1G)  
STATUTE POSSESS W/INTENT-COCAINE(<=1G)  
(961.41(1M)(CM)1G )  
SECOND/SUBSEQUENT DRUG OFFENSE (961.48 )  
COUNTS 1  
SEVERITY FELONY  
DISPOSITION CONVICTED(2014-12-29; CONVICTED)  
CHARGE 02  
CHARGE TRACKING NUMBER 41007134735071  
CHARGE LITERAL PROSTITUTION-NONMARITAL SEX. INTERCOURSE  
STATUTE PROSTITUTION-NONMARITAL SEX. INTERCOURSE  
(944.30(1) )  
HABITUAL CRIMINALITY (939.62 )  
COUNTS 1  
SEVERITY MISDEMEANOR  
DISPOSITION CONVICTED(2014-12-29; CONVICTED)  
COURT COMMENT CCAP DISPOSITION  
-----

SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: PROBATION  
-----

SENTENCING (CYCLE 003)  
SENTENCE DATE 2008-03-03  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: EXTENDED SUPERVISION  
SENTENCE LENGTH: 3 YEARS  
REMARK DEFENDANT IS ELIGIBLE FOR CHALLENGE  
INCARCERATION PROGRAM OR EARNED RELEASE  
PROGRAM.

SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: PRISON  
SENTENCE LENGTH: 2 YEARS  
-----

SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: LICENSE SUSPENDED  
SENTENCE LENGTH: 6 MONTHS

-----  
SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
FINE 123.00  
SENTENCE SENTENCE: PROBATION  
SENTENCE BEGIN DATE: DECEMBER 29, 2014  
SENTENCE SENTENCE INDICATOR: PROBATION BY JUDGMENT  
SENTENCE LENGTH: 3 YEARS

-----  
SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: MILWAUKEE COUNTY HOUSE OF  
CORRECTIONS  
SENTENCE LENGTH: 6 MONTHS  
REMARK CONSECUTIVE TO ANY OTHER SENTENCE, BUT  
CONCURRENT TO COUNT TWO.  
AT COMMUNITY JUSTICE  
RESOURCE CENTER FOR TREATMENT. NO GOOD TIME.

-----  
SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: COSTS  
REMARK PAY ALL COSTS AND SURCHARGES. IF NOT PAID,  
TO SERVE 30 DAYS IN HOC.

-----  
SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01  
SENTENCE SENTENCE: COURT ORDERED CONDITION  
REMARK SEEK AND MAINTAIN EMPLOYMENT.

-----  
SENTENCING (CYCLE 003)  
SENTENCE DATE 2014-12-29  
SENTENCING AGENCY UNKNOWN UNKNOWN  
COURT CASE NUMBER 402007CF005999  
CHARGE 01



SENTENCE	SENTENCE: COURT ORDERED CONDITION
REMARK	NO DRUGS OR ALCOHOL.

-----

SENTENCING	(CYCLE 003)
SENTENCE DATE	2014-12-29
SENTENCING AGENCY	UNKNOWN UNKNOWN
COURT CASE NUMBER	402007CF005999
CHARGE	01
SENTENCE	SENTENCE: UNKNOWN SENTENCE CODE
REMARK	PROVIDE DNA SAMPLE AND PAY SURCHARGE, IF NOT ALREADY DONE SO (PREVIOUSLY ORDERED/PAID ON 06CF001039).

\*\*\*\*\* INDEX OF AGENCIES \*\*\*\*\*

WI0410400 - FOX POINT POLICE DEPARTMENT

WI0410000 - MILWAUKEE COUNTY SHERIFF

WI0410600 - GLENDALE POLICE DEPARTMENT

WI041015Y - WI CRIME LAB - MILWAUKEE

WI0416100 - MILWAUKEE CO DISTRICT ATTORNEY

WI041013A - MILWAUKEE COUNTY DISTRICT ATTY

WI000000M - MUNICIPAL COURT

\*\*\*\*\* END OF RECORD \*\*\*\*\*

# WISCONSIN CHRI SUMMARY RECORD

These transactions require the individual's name, sex/race, date of birth, purpose for the inquiry and name of requestor. In addition to searching the CIB criminal history database, this transaction will also produce responses from the following files:

- Wisconsin/Out-of-State Driver's License
- NCIC/CIB Warrant/Wanted/Missing Person
- Wisconsin Department of Corrections

The search techniques for this transaction use strict parameters. To eliminate multiple near hits, the search criteria will produce **just one** record **or** a **"no record" response**.

The search techniques for the DOT Driver's and NCIC/CIB Warrant/Missing Person files will not change from what is currently used for all other transactions. Multiple near hits will still be possible.

The only authorized purpose code is **C - Criminal Justice Purposes**. The attention line must include the unique identifier of the specific individual requesting the information, e.g., Officer Smith, Lt. Jones.

To obtain the Wisconsin summary criminal history:

## WISCONSIN SUMMARY

NAME  
SEX  
RACE  
DOB  
PURPOSE CODE: C  
ATTENTION LINE  
OPERATOR

# WISCONSIN SUMMARY RECORD RESPONSE

RE: NAME: DAVID J MAHON  
SEX: M RACE: U DOB: 01/01/1900  
ATTENTION: MULLER NIEM RECORD

This is a portion of a multi-state record. Additional criminal history information is indexed in NCIC-III for other state or federal offenses.

\*\*\* FELONY OFFENDER \*\*\*  
\*\*\* DISQUALIFICATION FOR FIREARMS \*\*\*  
\*\*\* REGISTERED SEX OFFENDER \*\*\*  
\*\*\* DNA SAMPLE HAS BEEN TAKEN FOR SUBJECT \*\*\*

NAME: DAVID/JAMES/MAHON/STATE ID NO: WI8XX838  
SEX:M RACE:W DOB:01/01/1900 HGT:06-00 WGT:172 EYE:HAZ HAIR:BRO  
SKIN:SMT: MISS R FGR/TAT R SHLD/MISS R FJT/  
FPC:  
LAST KNOWN ADDRESS: 7324 BEAR LANE, LANCASTER, WI, 53813

OTHER NAMES/DOBS/MISC NUMBERS USED:  
01/01/1901  
DL /M255-1705-6265-07  
SOC 395XX9000

ARREST AND DISPOSITION INFORMATION:		
11/14/03 PROBATION VIOLATION	GRANT COUNTY SHERIFF	OTHER
11/14/03 2ND DEGREE SEXUAL ASSAULT	GRANT COUNTY SHERIFF	CONV
03/27/00 2ND DEGREE SEXUAL ASSAULT	GRANT COUNTY SHERIFF	NOT RCVD

BASED ON NAME/S/R/DOB THE ABOVE RECORD IS BEING PROVIDED  
ADDITIONAL MATCHES MAY BE AVAILABLE. USE FULL CHRI QUERY.

# **MANUAL CHECK/FOLLOW-UP**

Agencies may send manual check or follow-up requests to a state central repository or to the FBI Identification Division. These requests are for specific information, e.g., certified copies of arrest records, photographs or non-automated records not accessible through the Interstate Identification Index (III).

The request may be made using the following required fields:

PURPOSE CODE  
ATTENTION LINE/REASON  
AGENCY NAME  
ADDRESS  
CITY, STATE  
ZIP CODE  
REMARKS

**AND** whatever optional fields available to identify the record:

\*NAME, SEX, RACE, DATE OF BIRTH  
\*PLACE OF BIRTH  
\*HEIGHT, WEIGHT  
\*EYE COLOR, HAIR COLOR  
\*SCARS, MARKS, TATTOOS AND  
OTHER CHARACTERISTICS  
\*SKINTONE  
\*FINGERPRINT CLASSIFICATION  
\*SOCIAL SECURITY #  
\*STATE IDENTIFICATION #  
\*FBI #  
\*MISCELLANEOUS #  
\*DRIVER'S LICENSE #  
\*BUILDING

\* Optional

# LOCAL (SPECIFIC AGENCY) CHRI ACCESS

There are various combinations of information that can be used when requesting local criminal history records. PURPOSE CODE and ATTENTION LINE are required with all requests. Agency Name, Street Address, City, State and Zip Code are also required for out-of-state local requests.

* NAME	* REMARKS
* SEX/RACE	NAME, SEX, RACE
* DATE OF BIRTH	DATE OF BIRTH, PLACE OF BIRTH
** AGENCY NAME	HEIGHT, WEIGHT
** STREET ADDRESS	EYE COLOR, HAIR COLOR
** CITY, STATE	SCARS, MARKS, TATTOOS AND
** ZIP CODE	OTHER CHARACTERISTICS
OPERATOR	SKINTONE
	FINGERPRINT CLASSIFICATION
	SOCIAL SECURITY #
	AGENCY CASE #
	STATE IDENTIFICATION #, FBI #
	MISCELLANEOUS #
	DRIVER'S LICENSE #
	BUILDING
	** AGENCY NAME
	** STREET ADDRESS, CITY
	** STATE, ZIP CODE
	OPERATOR

\* REQUIRED

\*\* REQUIRED FOR OUT-OF-STATE REQUESTS

## LOCAL CHRI REQUEST

RECEIVING DEVICE:WI0220000 GRANT COUNTY SHERIFF'S DEPT PSN 1481 (GTSO)  
SENDING DEVICE: WI0130000 DANE COUNTY SHERIFF'S DEPT PSN 1692 (DASO)

MESSAGES FOR: GTSO,STPD

CRIMINAL HISTORY INQUIRY - PURPOSE/C  
ATT/ LT JONES

NAM/FALSE, TERRY A  
SEX/M RAC/W DOB/01011900

REM/PROVIDE ALL CRIMINAL HISTORY YOUR AGENCY MAY HAVE ON SUBJECT  
OPR/JJM

# LOCAL RECORD RESPONSE

When a record request is received, an agency is required to respond with the results of your record search within a reasonable length of time. **PURPOSE CODE, ATTENTION LINE and REMARKS are required for both Wisconsin and out-of-state responses.**

## Optional Data:

Name  
Sex, Race  
Date of Birth  
FBI #  
Driver's License #  
State Identification #  
Operator

# LOCAL CHRI RESPONSE

RECEIVING DEVICE: WI0130000 DANE COUNTY SHERIFF'S DEPT PSN 1692  
(DASO)  
SENDING DEVICE: WI0220000 GRANT COUNTY SHERIFF'S DEPT PSN 1481  
(GTSO)

MESSAGES FOR: DASO

CRIMINAL HISTORY RESPONSE - PURPOSE/C  
ATT/LT JONES

NAM/SHAM, TERRY M  
SEX/M RAC/W DOB/01011900  
SID/ FBI/ DLN/

REM/ABOVE SUBJECT WAS BOOKED IN OUR JAIL 10/14/91 FOR OPERATING AFTER  
REVOCATION, 6/2/94 FOR DISORDERLY CONDUCT, 5/15/96 PROBATION AND PAROLE  
HOLD, 8/4/97 FOR BATTERY

OPR/KERN

# **GLOSSARY**

**/9998:** Acknowledgement of TIME System transaction

**/9999:** Reject of TIME System transaction

**APBD:** All Points Broadcast

**ARTICLE FILE:** Includes items that do not qualify for entry to the vehicle, gun, boat or security files.

**ATL:** Attempt to Locate

**BOAT FILE:** This file contains stolen boats provided the vessel is registered, documented or there is a permanent identifying serial number affixed.

**CAVEAT:** A warning statement

**CCAP:** Consolidated Court Automation Programs

**CCH:** Centralized Criminal History

**CCW:** Carry Concealed Weapon

**CHRI:** Criminal History Record Information

**CIB:** Crime Information Bureau

**CJI :** Criminal Justice Information

**CJIS:** Criminal Justice Information Services Division (FBI)

**CPIC:** Canadian Police Information Centre

**CTO:** Control Terminal Officer

**CURSOR:** Blinking or solid character used to indicate location on screen.

**DATABASE:** A computer containing information, which can be accessed via the TIME System terminal such as CIB, DOT, NCIC and NLETS.

**DNR:** Department of Natural Resources

**DOT:** Department of Transportation

**eTIME Browser:** Internet access to NCIC, CIB, NLETS, CPIC and DOT data services.

**EXTRADITE:** Turn over an alleged criminal to the jurisdiction of a law enforcement/criminal justice agency in another state.

**FBI:** Federal Bureau of Investigation

**FBI #:** Unique number assigned to an FBI criminal history record.

**FIELD:** A specific number of spaces for characters used to describe requested information such as DATE OF BIRTH, FIRST NAME and LAST NAME.

**FPS:** Canadian Fingerprint(s) Identification Number, Canada's version of the FBI number.

**GANG FILE:** This file provides identifying information about violent criminal gangs and members of those gangs.

**GUN FILE:** This file contains stolen, lost (missing), felony and recovered guns identified by make, caliber, type and serial number.

**HARD COPY:** Message printed on paper.

**HEADER:** Pertinent system information that precedes each TIME System message.

**HIT:** A response received from a database, which upon review is determined to match the data inquired upon.

**HOT FILES:** NCIC, CIB, CPIC, Wanted/Stolen status files

**III:** Interstate Identification Index (Automated FBI Criminal History Information)

**INPUT NUMBER:** The number assigned in your acknowledgement by the message switch.

**INTERPOL:** International Criminal Police Organization (DCINTER00)

**KST:** Known or Suspected Terrorist File, now Threat Screening Center File

**MENU:** A list describing available TIME System functions, which when selected will lead the user to the appropriate formatted screen to perform the desired transaction.

**MISSING PERSON FILE:** This file contains records of persons who are missing. Missing persons may be entered into the following categories: Disabled, Endangered, Involuntary, Disaster Victim, Other and Juvenile.

**MNEMONIC:** A unique four-character alpha/numeric code assigned to each TIME System terminal.

**MRI NUMBER:** Same as the TIME System Message Number.

**NCIC:** National Crime Information Center



**NCIC AGENCY IDENTIFIER:** A unique nine-character alpha/numeric code, assigned to each law enforcement/criminal justice agency in the U.S., Puerto Rico, Virgin Islands and Canada.

**NEAR HIT:** A response received from a database, which upon review is determined not to match the data queried.

**NICB:** National Insurance Crime Bureau

**NCIC NUMBER:** (NIC) Unique number assigned to a record by the NCIC computer.

**NICS** (NICS) National Instant Criminal Background Check System.

**NLETS:** International Justice and Public Safety Information Sharing Network

**OAN:** Owner Applied Number

**OCA:** Originating agency case number

**ORI:** Originating agency, holder of the record

**ORION:** Automated ORI File.

**OUTPUT NUMBER:** Numbers received in responses to transactions sent.

**PART FILE:** This file contains stolen boat and vehicle parts, provided the part has a unique identifying number permanently attached.

**POIF:** NCIC Protection Order and Injunction File

**PURPOSE CODE:** The reason a criminal history is requested.  
C - Criminal Justice Purposes  
D - Domestic Violence and Stalking  
E - Authorized Employment or Licensing Purposes  
F - Return of Firearm to Lawful Owner  
H - Public Housing Applicants Screening  
J - All Criminal Justice Employee Applicant Checks

**PSN:** Physical Station Number (a specific four-character code assigned to each TIME System terminal)

**QUERY:** A computerized search of automated data files.

**REJECT:** Notification that data entered or queried via the TIME System terminal has **not** met specified criteria.

**SECURITY FILE:** This file contains serially numbered identifiable securities, which have been stolen, embezzled or are otherwise missing. This includes currency (paper money --

both real and counterfeit) and those documents, which are traded in securities exchanges -- stocks, bonds, etc.

**SOUNDEX:** A name search technique used by databases.

**SWQ:** State Wanted Query

**SYSIDNO (SYSTEM IDENT #):** Unique number assigned to a record by the CIB computer upon entry.

**TAC:** TIME Agency Coordinator. Responsible for familiarizing new personnel to the TIME System and terminal functions. The contact person for CIB training staff. Each agency having TIME System access must designate an individual employed by the criminal justice agency as TIME Agency Coordinator (TAC). Any exceptions must be coordinated with and approved by CIB.

**TIME:** Transaction Information for Management of Enforcement

**TIME SYSTEM MESSAGE NUMBER:** Number assigned to your transaction by the message switch. This number will appear in the /9998 acknowledgement and in each of the responses received to the specific transaction. Same as the MRI number.

**TSC:** Threat Screening Center File, formerly Known or Suspected Terrorist File

**TSCC:** TIME System Control Center

**UNIDENTIFIED PERSON FILE:** This file contains records of both living and deceased unidentified persons and body parts.

**UNIVERSAL CONTROL NUMBER:** Unique number assigned to an FBI criminal history record. Also known as the FBI number.

**VALIDATION OFFICER:** Person responsible for verifying the accuracy and completeness of records entered to the data files.

**VEHICLE FILE (STOLEN):** Information in this file includes stolen vehicles, stolen or lost license plates and vehicles used in the commission of a felony.

**VIN:** Vehicle Identification Number

**WARRANT/WANTED PERSON FILE:** Included in this file are persons against whom outstanding court warrants or authorized wants exist.

# Crime Information Bureau (CIB)

## Contacts

	Name	Telephone	Fax Number	Email
<b>Director</b>	Bradley Rollo	608-264-8134	608-267-1338	<a href="mailto:rollobr@doj.state.wi.us">rollobr@doj.state.wi.us</a>
<b>Deputy Director-TIME System/Criminal History</b>	Katie Schuh	608-266-0335	608-267-1338	<a href="mailto:schuhkr@doj.state.wi.us">schuhkr@doj.state.wi.us</a>
<b>Deputy Director-Firearms</b>	Andrew Nowlan	608-267-2776	608-267-1338	<a href="mailto:nowlanam@doj.state.wi.us">nowlanam@doj.state.wi.us</a>
<b>TIME System Operations Manager</b>	Brian Kalinoski	608-266-7394	608-267-1338	<a href="mailto:kalinoskibt@doj.state.wi.us">kalinoskibt@doj.state.wi.us</a>
<b>TIME &amp; Technical Services Manager</b>	Craig Thering	608-261-0667	608-267-1338	<a href="mailto:theringcd@doj.state.wi.us">theringcd@doj.state.wi.us</a>
<b>Training Officer - Senior</b>	Sarah Cook	608-261-7667	608-267-1338	<a href="mailto:cooksm@doj.state.wi.us">cooksm@doj.state.wi.us</a>
<b>Training Officer</b>	Ben Brandner	608-266-9341	608-267-1338	<a href="mailto:brandnerb@doj.state.wi.us">brandnerb@doj.state.wi.us</a>
<b>Training Officer</b>	Vacant		608-267-1338	
<b>TIME Analyst - Advanced</b>	Zach Polachek	608-264-9470	608-267-1338	<a href="mailto:polachekzd@doj.state.wi.us">polachekzd@doj.state.wi.us</a>
<b>TIME Analyst</b>	Jeanette Devereaux-Weber	608-266-2426	608-267-1338	<a href="mailto:devereauxweberjd@doj.state.wi.us">devereauxweberjd@doj.state.wi.us</a>
<b>TIME Analyst</b>	Jennifer Virgin	608-266-7792	608-267-1338	<a href="mailto:virginjm@doj.state.wi.us">virginjm@doj.state.wi.us</a>
<b>TIME Analyst</b>	Megan Smaby	608-261-8135	608-267-1338	<a href="mailto:smabymn@doj.state.wi.us">smabymn@doj.state.wi.us</a>
<b>Criminal History Unit Manager</b>	Sarah Steindorf	608-261-6267	608-267-1338	<a href="mailto:steindorfsr@doj.state.wi.us">steindorfsr@doj.state.wi.us</a>
<b>Criminal History Unit Manager</b>	Brandon Smith	608-266-0872	608-267-1338	<a href="mailto:smithbp@doj.state.wi.us">smithbp@doj.state.wi.us</a>
<b>Firearms Unit Manager</b>	Jen Garske	608-264-6373	608-267-1338	<a href="mailto:garskeit@doj.state.wi.us">garskeit@doj.state.wi.us</a>
<b>Firearms Unit Manager</b>	Mike Worth	608-261-8104	608-267-1338	<a href="mailto:worthmj@doj.state.wi.us">worthmj@doj.state.wi.us</a>
<b>TRAIN</b>			608-267-1338	<a href="mailto:CIBTrain@doj.state.wi.us">CIBTrain@doj.state.wi.us</a>
<b>eTIME</b>			608-267-1338	<a href="mailto:eTIME@doj.state.wi.us">eTIME@doj.state.wi.us</a>
<b>PSN Requests</b>			608-267-1338	<a href="mailto:cibpsn@doj.state.wi.us">cibpsn@doj.state.wi.us</a>
<b>TIME System Audits</b>			608-267-1338	<a href="mailto:cibaudit@doj.state.wi.us">cibaudit@doj.state.wi.us</a>
<b>TIME Billing</b>			608-267-1338	<a href="mailto:timebilling@doj.state.wi.us">timebilling@doj.state.wi.us</a>
<b>WORCS</b>		608-266-7314		<a href="mailto:cibrecordcheck@doj.state.wi.us">cibrecordcheck@doj.state.wi.us</a>
<b>TSCC</b>		608-266-7633	608-266-6924	<a href="mailto:tscc@doj.state.wi.us">tscc@doj.state.wi.us</a>

# Additional Resources

Name	Telephone/Website	Terminal Identifier	Email/Fax
<b>WILEnet</b>	<a href="https://wilenet.widj.gov/">https://wilenet.widj.gov/</a>	608-266-8800	wilenet@doj.state.wi.us
<b>National Crime Information Center (NCIC)</b>			
Recalls	304-625-3000		<a href="mailto:ioau@leo.gov">ioau@leo.gov</a>
Hits to Wants	304-625-9245		304-625-9899
<b>WI Division of Criminal Investigation (DCI)</b>			
General	608-266-1671		
AMBER/Silver Alerts	844-WSP-HELP		<a href="mailto:info@wisconsincrimealert.gov">info@wisconsincrimealert.gov</a>
<b>International Justice and Public Safety Information Sharing Network (Nlets)</b>			
Control Center	800-528-4020		<a href="mailto:helpdesk@nlets.org">helpdesk@nlets.org</a>
<b>WI Crime Information Bureau (CIB)</b>			
TIME System Control Center	608-266-7633	TSCC	
Training, Policies & Manuals	<a href="https://wilenet.widj.gov/cib/time-system-training-materials-manuals-forms">https://wilenet.widj.gov/cib/time-system-training-materials-manuals-forms</a>		
Fingerprint card requests	See link below		
WI Recalls			<a href="mailto:cibtrain@doj.state.wi.us">cibtrain@doj.state.wi.us</a>
<b>WI Dept of Corrections (DOC)</b>			
Community Corrections	608-240-5300		
Central Records	608-240-3750		
Monitoring Center	888-222-4362		
<b>WI Dept of Natural Resources (DNR)</b>			
Enforcement (LE only)	608-267-0844	WDNR	
Information	608-266-2621	RDNR	
<b>WI Dept of Transportation</b>			
Vehicle Records	608-264-7447	WREG	
Driver's Records	608-264-7049	WOLN	<a href="mailto:driverrecords.dmv@dot.state.wi.us">driverrecords.dmv@dot.state.wi.us</a>
<b>National Center for Missing or Exploited Children (NCMEC)</b>	800-THE-LOST <a href="http://www.missingkids.com">www.missingkids.com</a>	VA007019W	
<b>National Insurance Crime Bureau (NICB)</b>	847-544-7000	ILNICB000	<a href="mailto:investigativeassistance@NICB.org">investigativeassistance@NICB.org</a>
<b>WI Clearinghouse for Missing &amp; Exploited Children &amp; Adults</b>	800-THE-HOPE		<a href="mailto:wimissingpersons@doj.state.wi.us">wimissingpersons@doj.state.wi.us</a>
<b>WI Consolidated Court Access (CCAP)</b>	<a href="https://wcca.wicourts.gov/">https://wcca.wicourts.gov/</a>		
<b>US I.C.E. Bulk Cash Smuggling Center (BCSC)</b>	866-981-5332	VTICE1600	
Fingerprint card requests	<a href="https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form">https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form</a>		

## License Plate Type Codes

<u>Query Code</u>	<u>Entry Code</u>	<u>License Plate Type</u>	<u>Query Code</u>	<u>Entry Code</u>	<u>License Plate Type</u>
ML	VF	Afghanistan War Veteran	CV	OR	Children's Hospital of WI
ML	VF	Air Force	CV	ZZ	Civil Air Patrol
ML	CL	Air Force Academy	ML	VF	Coast Guard
ML	VF	Air Force Cross Medal	ML	CL	Coast Guard Academy
ML	VF	Air Force Disting. Svc Medal	ML	VF	Coast Guard Dist. Svc Medal
ML	MR	Air Force Reserve	ML	VF	Coast Guard Medal
ML	VF	Air Force Retired	ML	MR	Coast Guard Reserve
ML	VF	Air Force Veteran	ML	VF	Coast Guard Retired
ML	VF	Airman's Medal	ML	VF	Coast Guard Veteran
AT	AT	All-Terrain Vehicle	CL	AQ	Collector
AR	AR	Amateur Radio	CS	AQ	Collector Special
AQ	AQ	Antique	DL	DL	Dealer
AL	AO	Apportioned Semi Trailer	DX	DX	Disabled Person
AP	AP	Apportioned Tractor	DV	DV	Disabled Veteran
AL	AO	Apportioned Trailer	ML	VF	Disting. Flying Cross Medal
ML	VF	Army	ML	VF	Disting. Service Cross Medal
ML	VF	Army Disting. Svc Medal	ML	VF	Disting. Service Medal
ML	MR	Army Reserve	CV	ZZ	Donate Life
ML	VF	Army Retired	SV	SV	Driver Education
ML	VF	Army Veteran	TK	TK	Dual Purpose
ML	VF	Bronze Star Medal	TK	TK	Dual Purpose (Farm)
BU	BU	Bus	CV	OR	Ducks Unlimited
CV	OR	Boy Scouts of America Alumni	CV	PF	EMT
TL	TL	Camping Trailer	CV	CN	Endangered Resources
CV	ZZ	Celebrate Children	CV	OR	Elkhart Lake's Road America
CV	ZZ	Choose Life Wisconsin	XP	VF	Ex-Prisoner of War

<b><u>Query Code</u></b>	<b><u>Entry Code</u></b>	<b><u>License Plate Type</u></b>
FM	FM	Farm
TL	TL	Farm Trailer
FM	FM	Farm Truck
CV	PF	Firefighter
FL	CO	Fleet
PC	PC	For Hire Auto
CV	OR	Free Mason
CV	ZZ	Gold Star Family
CV	ZZ	Golf Wisconsin
CV	PS	Green Bay Packers
CV	ZZ	Harley Davidson
FM	FM	Heavy Farm Truck
CV	OR	Help Cure Childhood Cancer
ML	AQ	Historic Military
PE	AQ	Hobbyist
PC	PC	Human Services Vehicle
CV	OR	Ice Age Trail Alliance
CV	ZZ	In God We Trust
TL	TL	Insert Trailer
TK	TK	Insert Truck
IT	IT	In-Transit
ML	VF	Iraq War Veteran
CV	PF	Keeping the Lights On
ML	VF	Korean War Veteran
CV	VF	Lao Veterans of America
ML	VF	Legion of Merit Medal
CV	OR	Lions Foundation
SD	ZZ	Low Speed Vehicle
ML	VF	Marine Corps
ML	MR	Marine Corps Reserve

<b><u>Query Code</u></b>	<b><u>Entry Code</u></b>	<b><u>License Plate Type</u></b>
ML	VF	Marine Corps Retired
ML	VF	Marine Corps Veteran
CV	CL	Marquette University
CM	VF	Medal of Honor
ML	VF	Military
ML	CL	Military Academy
CV	PS	Milwaukee Brewers
CV	PS	Milwaukee Bucks
TL	TL	Mobile Home
MP	MP	Moped
MC	MC	Motorcycle
ZZ	ZZ	Motor Home
MU	CI	Municipal
CV	OR	Musky Club Alliance
NG	VF	National Guard
ML	VF	Navy
ML	VF	Navy & Marine Corps Medal
ML	CL	Navy Academy
ML	VF	Navy Cross Medal
ML	VF	Navy Disting. Svc Medal
ML	MR	Navy Reserve
ML	VF	Navy Retired
ML	VF	Navy Veteran
ML	VF	Noble Eagle Veteran
CV	OR	Nurses Change Lives
LF	LF	Official
CV	PF	Operating Engineer Local 139
CV	ZZ	Organ/Tissue/Eye Donation
PC	PC	Passenger Car

<b><u>Query Code</u></b>	<b><u>Entry Code</u></b>	<b><u>License Plate Type</u></b>
ML	VF	Pearl Harbor Veteran
ML	VF	Persian Gulf War Veteran
ML	VF	Purple Heart Medal
CV	PF	Rescue Squad
CV	OR	Rocky Mtn Elk Foundation
CV	ZZ	Salute Veterans
BU	SV	School Bus
TL	TL	Semi Trailer
CV	CM	Sesquicentennial
ML	VF	Silver Star Medal
SN	SN	Snowmobile
ML	VF	Soldier's Medal
ML	VF	Somalia War Veteran
SD	ZZ	Special Designed Vehicle
SP	ZZ	Special Mobile Equipment
SP	PC	Special X
SP	PC	Special Z
ST	ST	State Owned
LF	LF	State Patrol
IT	IT	Temporary Operation
TL	TL	Trailer

<b><u>Query Code</u></b>	<b><u>Entry Code</u></b>	<b><u>License Plate Type</u></b>
TB	ZZ	Tribal/Indian Band
CV	OR	Trout Unlimited
TK	TK	Truck
HE	CL	University
ML	CL	US Merchant Marine Academy
CV	OR	Versiti
ML	VF	Vietnam War Veteran
CV	OR	Whitetail Unlimited
NG	NG	Wisconsin National Guard
ML	VF	Woman Veteran Air Force
ML	VF	Woman Veteran Army
ML	VF	Woman Veteran Coast Guard
ML	VF	Woman Veteran Marine Corps
ML	VF	Woman Veteran Navy
CV	ZZ	Woman's Health Foundation
ML	VF	World War I Veteran
ML	VF	World War II Veteran
CV	OR	4 H Foundation

# **NCIC FIELD NAME ABBREVIATIONS**

ADD	Address type	CRY	Country
ADO	Additional offense	CT1	Confirmation telephone numbers
ADR	Address	CT2	Confirmation telephone numbers
AGE	Approximate age	CT3	Confirmation telephone numbers
AKA	Also known as (Alias name)	CTI	Court identifier (Court ORI number)
AN1	Agency name	CTY	City name
AN2	Agency name	CTZ	Citizenship
AN3	Agency name	DBF	Date body found
AOL	Arrest offense literal	DCC	Dental characteristics
AOV	Age of victim	DCH	Dental characteristics
ARE	Area (State/Country)	DCL	Date of clear
ARI	Arresting agency identifier (ORI number)	DDA	Date of documented address
ATN	Attention (person who requested the record)	DEN	Denomination of security
ATR	Agency translation	DFP	Date fingerprinted
BBL	Gun barrel length	DII	Date of investigative interest
BCO	Boat color	DIS	Date incarceration starts
BDA	Beginning date address	DLC	Date of last contact
BHN	Boat hull number	DLO	DNA location
BLD	Building	DLU	Date of last update
BLE	Boat length	DNA	DNA availability
BLT	Blood type	DND	Date of NICS denial
BMA	Boat make	DNO	Detainer number
BMO	Boat model name	DOA	Date of arrest
BNM	Boat name	DOB	Date of birth
BPS	Body part status	DOC	Date of cancel
BRA	Brand name	DOD	Date of detention
BRD	Brady indicator	DOE	Date of emancipation
BTY	Boat type	DOI	Date of image
BXR	Body x-rays	DOL	Date of loss
BYR	Boat model year	DOP	Date of purge
CAL	Gun caliber	DOR	Date of recovery
CAT	Category	DOT	Date of theft
CDA	Manner and cause of death	DOV	Date of violation
CDE	Canadian date of entry	DOW	Date of warrant
CGD	Coast Guard document number	DPE	Date probation expires
CIS	City and State	DPR	Date probation or release revoked
CMC	Caution and medical conditions	DPT	Department or Agency name
CON	Date of conviction	DRE	Dentist's remarks
COU	County	DRS	Identifying dress
CRC	Circumcision	DSE	Date sentence ends
CRI	ORI of court issuing warrant	DSP	Disposition
CRR	Conviction that resulted in registration	DSS	Date supervision starts
		DTE	Date and time of entry into NCIC files
		DTT	Date of threat



DUP	Duplicate	ISS	Issuer
DXR	Dental X-rays available	JUV	Juvenile offender indicator
EBS	Expanded DOB search	JWL	Jewelry description-color, carat, etc.
ECR	Entry criteria	JWT	Jewelry type-ring, necklace, etc.
EAD	Ending date at address	LIC	License plate number
EDD	Estimated date of death	LIS	License plate state
EDS	Ending date of supervision	LIT	License plate type-auto, truck, apportioned, etc.
EML	E-mail Address	LIY	License plate year of expiration
EMP	Employer name	LKA	Linking case number
ENS	Expanded name search	LKI	Linking agency identifier
EPD	Engine power or displacement	LOC	Release location
ERD	Ending registration date	LOT	Lot number
ETN	Ethnicity	LRI	Controlling agency identifier
EXL	Extradition limitation	MAK	Gun make-Colt, Smith & Wesson, etc.
EXP	Expiration date	MAL	Medical examiner/coroner locality
EXT	Extradition	MAN	Medical examiner/coroner agency name and case number
EYB	Estimated year of birth	MAT	Medical examiner/coroner telephone number
EYE	Eye color	MIF	Missing person interest
FBI	FBI number	MIS	Miscellaneous remarks
FIM	Fingerprint image	MKE	Message key (type of entry)
FOC	FBI field office code	MNP	Missing person
FPA	Footprints available	MNU	Miscellaneous number
FPC	Fingerprint classification	MOD	Model
FPP	Foreign postal code	MPA	Dental models and/or photos of teeth available
GNG	Group name	MPC	Missing person circumstance
GTI	Identifying graffiti	NAM	Name
HAI	Hair color	NDB	Name and date of birth
HGT	Height	NIA	Notify investigative agency
HIT	Wanted/missing hit results	NIC	NCIC number (Record identifier)
HMC	Hazardous material container	NMF	First name
HND	Identifying hand signals	NOA	Notify originating agency
HPT	Home port	NPA	Number of persons apprehended
HSP	Hull shape	NPF	Number of missing persons found
HUL	Hull material	NTN	NICS transaction number
ICA	Investigative interest case number	OAC	Originating agency city
ICN	IAFIS control number	OAD	ORI agency address
IDE	Date of entry	OAN	Owner applied number
IDT	Identity Theft type	OCA	ORI case number
IIA	Investigation interest agency identifier	OCP	Occupation
IID	Internet identifier	OFF	Offense
IMG	Image	OFS	Offender status
IMN	Image NCIC number	OLN	Operator license number
IMT	Image type	OLS	Operator license state
INC	IRI literal name		
IND	Image indicator		
IRI	Incarcerating agency ORI number		
ISD	Issue date		

OLY	Operator license year of expiration	RCA	Recovering agency case number
ON1	ORI title/office	REG	Registration number
ON2	ORI agency/company name	RES	Registration state
ON3	agency abbreviated name	REY	Registration year
OOC	Original offense	RFP	Reason fingerprinted
ORD	Offender registration date	RMI	Ransom money indicator
OPT	Opt type	ROV	Relationship to victim
ORD	Offender registration date	RPP	Reason for property record removal
ORI	Originating agency identifier	RPR	Reason probation or release revoked
OWN	Owner	RPS	Reason for person record removal
PAK	Person with information alias	RRI	Recovery agency identifier
PAR	Person armed	RSH	Related search hit
PCO	Protection order conditions	SCI	Sentencing court identifier
PDT	Purge date	SCR	Scar
PEY	Person with information eye color	SDT	Security date
PHA	Person with information hair color	SER	Serial number
PHG	Person with information height	SEX	Sex
PIB	Person with information date of birth	SGP	Subgroup
PIE	PWI ethnicity	SID	State ID number
PIN	Person with information name	SIG	State identification geographical location
PIR	Person with information race	SHN	School name
PIX	Person with information sex	SKN	Skin tone
PLC	Place of crime	SMT	Scars/marks/tattoos
PLI	Partial lot indicator	SNA	Street name
PLN	Professional license number	SNU	Street number
PLT	Professional license type	SOC	Social security number
PMI	Person with information miscellaneous information	SON	Supervising officers name
PNO	Protection order number	SOP	State of purchase
POB	Place of birth	SOR	State of residence
POC	Agency Point of Contact	SOS	Sexual offender status
PPB	Protected person's DOB	SOT	Supervising officers telephone number
PPN	Protected person's name	SOV	Sex of victim
PPR	Protected person's race	SRT	Sort parameters
PRO	Propulsion	STA	State name
PSK	Person with information skin tone	SUPP	Supplemental
PSM	Person with information scars/marks/tattoos	SVC	Service information
PSN	Protected person's social security number	SVD	Service date
PSS	Person with information social security number	SXP	Sexual predator indicator
PSX	Protected person's sex	TAT	Tattoo
PUR	Purpose code	TCN	Transaction control number
PWD	Password	TIR	Tier level
PWG	Person with information weight	TNO	Telephone number
PWI	Person with information	TOT	Type of transaction
RAC	Race	TSC	Threat Screening Center
		TTO	Identifying tattoos
		TYP	Type

UCN	Universal control number	VOR	Value of other recovered property
UNN	United Nations number	VOW	Vehicle ownership
USR	User code	VPC	Violent person criteria
VCO	Vehicle color	VRX	Value of recovered contraband
VIN	Vehicle identification number	VRX	Corrective vision prescription
VLD	Validation date	VST	Vehicle style-2 door, convertible, etc.
VLN	Name of validator	VYR	Vehicle year
VMA	Vehicle make-Ford, Chevy, etc.	WGT	Weight
VMO	Vehicle model-Taurus, Blazer, etc.	WNO	Warrant number
VNP	Value of property recovered	ZIP	Zip code
VOD	Vehicle ownership data		