

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
QUARTERLY BOARD MEETING**

MINUTES – JUNE 6, 2023

ATTENDANCE:

LESB MEMBERS

Denita Ball
Kalvin Barrett
Benjamin Bliven
Robert Botsch
Timothy Carnahan
Winn Collins
Todd Delain
Jean Galasinski
Casey Krueger
Jessie Metoyer
Nicole Miller
Katie Rosenberg
Charles Tubbs
Steve Wagner

ABSENT MEMBERS

Timothy Gruenke

STAFF

Ronald Betley
Don Bomkamp
Ed Liebrecht
Katie Maule
Jerry Mullen
Stephanie Pederson
Thessa Phillips
Shelly Sandry
Dawn Strassman
Dana Vike

Guests: Rachel Bachhuber, Shana Boll, Ashley Billig, Brian Buster, Lisa M. Gerby, Nate Goyard, Kurt Heuer, Courtney Kostuchowski, Andrew Martin, Ann Peacock, Jeremiah Pritzl, Nicole Waldner, Matthew Wierochowski, Eric Wilson, Sarah Wronski

1. Call the Meeting to Order – Todd Delain called the meeting to order at 10:03 am.

2. Introductions

3. Proof of Posting of Meeting Notices

The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.

4. Division of Law Enforcement Services (DLES) Updates

- The Act 82 Workgroup is wrapping up and hopes to present at the September LESB Meeting. A lot depends on the change of technology that goes along with the updates to ACADIS.
- The Bureau of Computing Services will be moving the TRAIN application into ACADIS once testing is complete.
- The DOJ budget goes before the Joint Finance Committee on June 8. Training and Standards has one position at DOA that needs to go before the Joint Finance Committee for approval.
- The Bureau of Justice Programs received approval for a position yesterday.
- Training and Standards will be working on a request from a chief that asked if there was any flexibility with hiring a part-time officer that retired six months ago. Unfortunately, there is no flexibility in the LESB policies, and we don't make any recommendations for flexibility. However, under WRS rules, when an officer retires, they must wait 75 days to regain WRS employment. Training and Standards will look into the possibility of exceptions for an officer that recently retired to regain employment after the 75 days, without having to redo the background, the training, and the testing, and will report back with findings at the September LESB Meeting.

5. LESB Academy Liaison Updates

No updates were given at this meeting. Jeremiah Pritzl and Sarah Wronski were present to answer any questions from the LESB.

6. Training and Standards Bureau (TSB) Quarterly Report

Certified Officers:

At the end of the third quarter there were a total of **15,539** active, primary, certified officers. Below is a breakdown of officers by assignment.

Officer by Assignment	Total
Tribal Law Enforcement	89
Law Enforcement	11,819
Jail Officer	1,793
Secure Juvenile Detention (SJD)	126
Law and Jail	1,415
Law and SJD	0
Law, Jail and SJD	6
Jail and SJD	291
Total Active, Primary and Certified	15,539

Certified Instructors:

As of May 25, 2023, there are 4,469 LESB-certified instructors and 210 LESB-certified master instructor trainers (MITs). Many instructors are certified in several topics. As a result, instructors may be counted more than once in the tables below.

LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	4,036
Jail Instructors	650
Juvenile Detention Instructors	429

Instructors Certified in Tactical Topic Areas

Tactical Topics	Certified Instructors
DAAT (720)	782
Defensive Tactics (DT)	292
Emergency Vehicle Operation & Control (EVOC)	895
Handgun	208
Handgun & Rifle	1,586
Officer Wellness	175
OWI/SFST	497
Principles of Subject Control (POSC)	118
Professional Communication Skills (PCS)	722
Scenarios	930
Tactical Emergency Casualty Care (TECC)	42
Tactical Response (720)	644
Vehicle Contacts (993) & Vehicle Contacts (HRVC) (38)	1,031

Master Instructor Trainers (MITS)

MIT Topics	Certified MITs
CJIDC	43
DAAT (720)	1
Defensive Tactics	50
Emergency Vehicle Operation & Control (EVOC)	37
Handgun & Rifle	39
OWI/SFST	27
Physical Fitness Assessor	15
Principles of Subject Control (POSC)	2
Professional Communication Skills (PCS)	26
Scenarios	35
Tactical Emergency Casualty Care (TECC)	7
Tactical Response	33
Vehicle Contacts	43

WILENET Quarterly Report:

The following WILENET quarterly report covers the month of April 2023. This quarter the **WILENET.widj.gov** website had about 17,083 unique users each month.

The most popular pages on WILENET, in order of number of visitors in April 2023.

Page	Unique Page Views
wilenet.widj.gov/	32,451
wilenet.widj.gov/employment/employment-opportunities	20,855
wilenet.widj.gov/user/login	18,489
wilenet.widj.gov/?check_logged_in=1	16,349
wilenet.widj.gov/resources/doc-locator	5,182
wilenet.widj.gov/academy-curriculum	4,377
wilenet.widj.gov/doc-locator	4,344
wilenet.widj.gov/employment/employment-opportunities?page=1	4,151
wilenet.widj.gov/academy-curriculum/720-hour-law-enforcement-academy	3,100
wilenet.widj.gov/training-courses	3,038
wilenet.widj.gov/academy-curriculum/employment/employment-opportunities?page=2	2,913
wilenet.widj.gov/cib/time-system-training-materials-manuals-forms	2,692
wilenet.widj.gov/employment/employment-opportunities?page=3	2,518
wilenet.widj.gov/cib/crime-information-bureau-0	2,342
wilenet.widj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=18&agency=&field_application_deadline_value=	1,794

7. Review and Approve Minutes for the March 7, 2023, Meeting of the LESB

Motion to approve minutes and motions of the March 7, 2023, quarterly meeting of the LESB. Move by Benjamin Bliven, second by Nicole Miller. Motion carried unanimously.

8. Review of Executive Committee (EC) Meeting, Updates, Addenda and Final Actions

a. Review and Approve May 9, 2023, Executive Committee Meeting Minutes and Motions.

- i. Motion subjects include Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extensions of the Time Limits to Gain Employment, and Requests for Extensions of the Time Limits to Complete Preparatory Training for Officers and Civilians.

Motion to approve minutes from the May 9, 2023, meeting of the LESB Executive Committee. Move by Timothy Carnahan, second by Calvin Barrett. Motion carried unanimously.

- ii. Review and Approve Addenda Requests for Waivers of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extensions of the Time Limits to Gain Employment for Officers and Civilians; and Requests for Extension of the Time Limits to Complete Preparatory Training for Officers and Civilians.
 - 1. *The LESB may entertain a motion to go into closed session, pursuant to Wis. Stat. §19.85(1)(b) and (g), for the purpose of considering licensing of public employees and conferring with legal counsel about potential litigation.*
 - 2. *Reconvene in open session if closed deliberations have occurred.*

Preparatory Training Waiver Requests:

- a. Bartosic, Isaac – Pre-employed
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 6, 2024.
- b. Bridwell, Charles – Pre-employed
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 6, 2024.
- c. Taft, Jake – Pre-employed
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 6, 2024.
- d. Wener, Bryttany – Pre-employed
Staff recommends successful completion of the law enforcement reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the law enforcement reciprocity examination by June 6, 2024.
- e. Waukau, Terrell – Menominee County Sheriff’s Office
Staff recommends successful completion of the law enforcement reciprocity examination. The applicant shall complete the law enforcement reciprocity exam within their probationary period and no later than 3/29/2024.

College Credit Waiver Requests

- a. Blocker, Jeremy – McFarland Police Department
Staff recommends the applicant receive a waiver for 20 college credits.
- b. Chappa, Jacob – Pre-employed
Staff recommends the applicant receive a waiver for 24 college credits.
- c. Steinert, Zachary – Pre-employed
Staff recommends the applicant receive a waiver for 21 college credits.
- d. Van Lieshout, Jakob – Pre-employed
Staff recommends the applicant receive a waiver for 18 college credits.

Preparatory Training Extension Requests

- a. Halverson, Reid – Burnett County Sheriff's Office
Staff recommends the applicant receive an extension until 10/1/2023 to complete preparatory jail officer training.
- b. Huffman, Melissa – Chippewa County Sheriff's Office
Staff recommends the applicant receive an extension until 10/1/2023 to complete preparatory jail officer training.
- c. Crossman, Nikohl – Juneau County Sheriff's Office
Staff recommends the applicant receive an extension until 3/1/2024 to complete preparatory jail officer training.
- d. Langdon, Karina – Kenosha Police Department
The deadline for the applicant to pass the exit PRT is 1/9/2024. Staff recommends the applicant receive an extension until 3/1/2024 to allow her to complete preparatory law enforcement training.
- e. Frandsen, Jordyn – Pierce County Sheriff's Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.
- f. Jones, Shawn – Pierce County Sheriff's Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.
- g. Struve, Jessica – Pierce County Sheriff's Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.
- h. Pagan, David – Randall Police Department
Staff recommends **against** approval of the waiver request. The applicant held full-time law enforcement employment for less than one year, over 25 years ago. The applicant's Application for Extension of the Timeframe to Regain Officer Employment (form DJ-LE 342) and letters of support are included in the packet.
- i. Barthel, Sarah – Washburn County Sheriff's Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.

- j. Daleidan, Brandon – Washburn County Sheriff’s Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.
- k. Kidder, Noa – Washburn County Sheriff’s Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.
- l. Olsen, Keara – Washburn County Sheriff’s Office
Staff recommends the applicant receive an extension until 6/1/2024 to complete preparatory jail officer training.

Instructor Waiver Requests

- a. Buster, Brian – Pleasant Prairie Police Department
Staff recommends approving Officer Buster’s waiver request to use military police experience toward his eligibility to attend the Criminal Justice Instructor Development Course (CJIDC), Defensive Tactics Instructor Course, and Handgun & Rifle Instructor Course.
- b. Franke, Jeremy – Milwaukee County Sheriff’s Office
Staff recommends in favor of a waiver for Lieutenant Franke. He will be recertified effective June 1, 2023, with a new certification expiration date of June 1, 2026.
- c. Lewis, Jacob – Trempealeau County Sheriff’s Office
Staff recommends approving Sgt. Lewis’s waiver request to use his combined MN Department of Corrections and LESB-certified jail occupational experience to be eligible for instructor certification in jail training topics.
- d. Meyers, Adam – Town of Hartford Police Department
Staff recommends against the waiver. Officer Meyers’ certifications have been lapsed for one year. To be eligible for recertification, Officer Meyers must meet new instructor certification requirements including re-completion of the 32-hour Criminal Justice Instructor Development Course (CJIDC) and the topic specific instructor courses for Handgun, PCS, and Vehicle Contacts, as well as submit the New Instructor Certification Request form (DJ LE-317), within two years following completion of the (CJIDC).

Motion to accept staff recommendations as presented. Move by Casey Krueger, second by Timothy Carnahan. Motion carried unanimously.

9. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Certification for Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers & Instructors

Officer Certification Summary Report:

Total Officers Meeting Certification Requirements = 336

Jail Officers – 86

Law Enforcement Officers – 209

Secure Juvenile Detention Officer – 39

Tribal Law Enforcement Officers – 0
Retroactive Certifications – 2

Rescinded Certifications – 1

Instructor Certification and Recertification Summary Report

Total Instructor Applicants = 827

New Instructors & Instructors Adding Additional Certifications – 540

New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 30

Instructor Recertification and Credentialed Instructor Registration Renewals - 228

New Master Instructors – 18

Recertified Master Instructors – 11

Motion to approve staff recommendations. Move by Jean Galasinski, second by Denita Ball. Motion carried unanimously.

10. New Business

a. Officer Request for Extension to Meet the 60 College Credit Requirement

Matthew Wierzchowski has been a full-time law enforcement officer with the Milwaukee Police Department since March 26, 2018. When hired, he was given five years to complete 60 college credits per administrative code. Annual notices were sent to him and his employer reminding them of the requirement. As of March 26, 2023, he had not completed the 60 college credits. In April 2023, Officer Wierzchowski requested an extension from the LESB. In May, he enrolled in two three-college credit classes and will be done on June 25, 2023. This will be his first formal college class. He provided an unofficial transcript indicating that Marian University will award him 55 college credits, including six credits for prior learning, 16 credits for military training, and 33 credits for the law enforcement academy. If he successfully completes the two classes, he will meet the 60-college credit requirement. He is on a leave of absence until the LESB decides his certification status. Milwaukee Police Department Assistant Chief Nicole Waldner was unaware of Officer Wierzchowski's request for an extension until this meeting, so she contacted her department records keeper, Sally Kallas. Sally had forwarded the information to Officer Wierzchowski regarding his lack of college credits. Officer Wierzchowski was out on FMLA when the emails were sent, so some of the emails were returned to Sally.

Law Enforcement Academies issue 20 college credits, but Marian University awards 33 college credits as their standard. Officer Wierzchowski is certified at this time. He will keep the certification unless the LESB board votes to decertify him. If the board decertifies him, he will have the opportunity to appeal. If he loses that appeal, he will not be employable as a law enforcement officer for six months.

Officer Wierzchowski addressed the board and explained the circumstances. He thought he was going to be decertified on March 26, 2023. Matthew said that he asked his department what he should do about not having 60 credits. His department did not know if he could request a waiver from the LESB, so he sent an email to Jerry to request a waiver as he was scheduled to get his remaining college credits shortly.

Discussion: If Officer Wierzchowski is decertified, but completes the two classes he is enrolled in, he cannot be hired in a law enforcement capacity for six months from the date of

decertification, which, if decertified today, is December 6. He will not have to retake the academy unless he has a three-year break in full-time law enforcement employment. The hiring agency will have to complete the 303, the medical exam and the background, just like a new officer.

Motion to deny the waiver and begin the decertification process. Move by Benjamin Bliven, second by Denita Ball. One opposed, motion carried.

b. Certify/Recertify Preparatory Training Academies

According to Wisconsin Administrative Code § LES 4.01(1)m, academies are certified for a period of two years subject to renewal.

The following academies are due for recertification at the June 6, 2023, meeting of the LESB:

- Dane County Sheriff’s Training Academy
- Waukesha County Technical College
- Mid-State Technical College

There are no issues with the above listed schools, and staff recommends in favor of fully recertifying the Dane County Sheriff’s Training Academy, the Waukesha County Technical College, and Mid-State Technical College until June 2025.

Motion to recertify the Dane County Sheriff’s Training Academy, the Waukesha County Technical College, and Mid-State Technical College until June 2025. Move by Nicole Miller, second by Timothy Carnahan. Motion carried unanimously.

c. Jail and Secure Juvenile Detention Academy Tuition Reimbursement Rates

The jail academy, the secure juvenile detention academy, as well as the in person and on-line co-located 24-hour juvenile detention academy have requested a rate increase for the tuition reimbursement for employed students (recruits). Currently, the academies are running training programs at a loss. The request is to double the rate they are now receiving. The last time the rates were changed was 2017 or 2018. The rates depend on the number of students, the number of instructors. Calvin Barrett explained the cost of running the Dane County academy and confirmed that they lose money with each class.

Proposed Reimbursement Rates:

Type of Academy	Tuition Rate Per Student
Jail	\$1,900
Secure Juvenile Detention	\$1,500
In-Person Co-Located Juvenile Detention	\$300
Online Co-Located Juvenile Detention	\$300

Motion to approve staff recommendations of the proposed reimbursement rates. Move by Jean Galasinski, second by Jessie Metoyer. Motion carried unanimously. For procedural purposes, Calvin Barrett abstained from voting.

d. Physical Readiness Testing

The Bureau of Justice Information and Analysis (BJIA) created a process called REDCap to collect data from the Entrance and Exit PRT's. It is mandatory that when there is a PRT assessment, the data must be entered into the REDCap system. On the anniversary of the first year of REDCap, May 17, 2023, that data was made available for analysis. This information is updated daily and is available upon request. Some people take the PRT multiple times by choice, not due to failure.

Ben Bliven noted that 1,081 individuals passed the Entrance PRT on the first attempt. Why have only 601 taken the Exit PRT? Jessie Metoyer responded that with her department, after applications are screened by HR, those that pass take the entrance PRT, those that pass the entrance PRT take the written test, the next step is an interview, and then applicant is backgrounded. The applicant could be eliminated during any step of this process. Steve Wagner added that some agencies begin with the written test, which may not make sense as the test costs \$25.75 and the entrance PRT will eliminate quite a few applicants. The Dane County Sheriff's Office holds the PRT for those that pass the interview panel, the thought being that the written testing scores are held for a certain amount of time and those that fail the PRT can try again and bypass the other steps they have already passed. This helps those that are injured as it gives them time to recuperate. Sarah Wronski shared that Milwaukee County accepts applications, HR screens the applications, those that pass do a modified PRT (push-ups, sit-ups, and the agility run). It's easy to manage the modified year-round, indoors PRT, and it doesn't cost much. Those that pass the modified PRT, are backgrounded and interviewed, then they take the full entrance PRT.

Motion to move into closed session pursuant to Wis. Stat. §19.85(1)(g) for the purpose of conferring with legal counsel about strategies to be adopted with respect to potential litigation. Move by Benjamin Bliven, second by Calvin Barrett. Motion carried unanimously.

Motion to move into open session. Move by Denita Ball, second by Jessie Metoyer. Motion carried unanimously.

Motion to direct the chair of the LESB to establish a sub-committee, the composition and duration would be left to the discretion of the chair. The sub-committee is established to further study the PRT and make recommendations to the LESB. Move by Timothy Carnahan, second by Jessie Metoyer. Motion carried unanimously.

e. 2023 – 2025 Pursuit Curriculum

On March 29, 2023, the Patrol Procedures Advisory Committee approved the proposed 2023-2025 biennial Pursuit Training curriculum, and the Curriculum Advisory Committee approved the curriculum on May 25, 2023. The 2023-2025 curriculum will consist of the following components:

1. A review and summary of the 2018-2023 statewide pursuit data/statistics.
2. Vehicle Operations: Officer Survival. This section will address topics such as stress response, seatbelt use, speed management, multi-tasking/distracted driving, and intersection negotiation.
3. A review of pursuit definitions (pursuit, close pursuit, fresh pursuit), and conduct an agency policy review regarding these.
4. Review the procedures for initiating, continuing, and terminating pursuits.
5. Review the intervention options and deadly force regarding agency policy and discuss how agencies can provide support during a pursuit.
6. Review the Wisconsin HRVC Model, and during the practical exercises conduct a mock pursuit ending in the HRVC model.

7. Practical exercises will include the Y-turn, serpentine, straight-line backing, evasive and braking maneuvers, and channelization. Other exercises will be based on agency EVOC intervention options (based on what is authorized in the agency policy: PIT, Roadblock with Escape Route, Roadblock without Escape Route, and Tire Deflation Device readiness and deployment).

The curriculum consists of both classroom and practical skills training. Time allotted for each component will be based on the number of officers attending, instructor to student ratio, equipment, skills practiced based on agency policy, and track logistics. If approved, this will take effect July 1, 2023.

Motion to accept 2023-2025 pursuit training curriculum as presented. Move by Nicole Miller, second by Denita Ball. Motion carried unanimously.

f. Vehicle Contacts Curriculum and HRVC Transition Course Update

There have been about 50 HRVC Transition Classes since February 2023 and all have been pretty full. At this point there are about 21 classes left. There are 1,043 instructors that need to get through the update by the end of December 2023. Stephanie Pederson, Ron Betley, and Bob DeFrang have attended the majority of these classes to ensure consistency in delivery and to answer questions. Classes have been received well throughout the state. The instructors have been asked to teach HRVC at their agency in-services and have been asked to help out the smaller and neighboring agencies with no instructors.

The Vehicle Contact Instructor Course and the basic course curriculum have been updated and it is on WILENET. The new Vehicle Contact Instructor course started in April and incorporated the changes that were approved by the LESB Board in December 2022. All of the academies will begin incorporating the new material August 1, 2023. The mock pursuit is being added as a physical exercise to give officers another chance to practice the new HRVC procedure.

g. Tactical Emergency Casualty Care for Law Enforcement Officers (TECCLEO) Test Questions

Stephanie Pederson has been working with the Testing Advisory Committee to address the questions that have been missed more than 30% of the time. The Testing Advisory Committee identified a couple of the Tactical Emergency Casualty Care questions they didn't feel comfortable rewriting due to a lack of subject matter knowledge. They met with the Tactical Emergency Casualty Care Committee in March 2023 and the Committee helped with the questions. Those questions have been updated in the test bank in ACADIS. Another meeting will be held in July/August 2023 to go over Phase 3 questions.

h. Defensive and Arrest Tactics Curriculum

The Tactical Skills Advisory Committee recommended one change to the Defense and Arrest Tactics (DAAT) Student Manual. The change added a description for a "Double Strand Test" for checking handcuff fit and tightness. The change was approved by the Curriculum Advisory Committee on May 25, 2023.

Motion to approve the recommended change to the DAAT Student Manual as presented. Move by Jean Galasinski, second by Timothy Carnahan. Motion carried unanimously.

i. Handgun and Rifle Curriculum

The Tactical Skills Advisory Committee reviewed the current Firearms Handgun and Rifle Student Manual and the Firearms Instructor Manual. The following changes have been recommended:

Firearms Student Manual

1. Revise the wording describing the “Four Fundamental Rules of Firearms Safety.” If approved by the board, this revision will permeate other areas of the curriculum wherever it is referenced in several student and instructor manuals. (Page 4)
2. Change “Function Check” to “Daily Inspection” and revise wording. (Page 19-20) Change armorer’s inspection recommendation from “annually” to “regularly”. (Page 22)
3. Revise descriptions of “Stance,” “Grip,” “Trigger Control,” “Draw Stroke,” and “Sight Picture”. (Pages 25-36)
4. Revise the procedure description for “Out of Battery and In Battery” reloads to make it clearer. (Pages 41-43)
5. Add §175.44 “Law Enforcement Use of Force” to the deadly force decision making section. (Pages 56-57)
6. Add information regarding “Automotive Glass” and related ballistics. (Page 86)
7. Add a section on “Using a Motor Vehicle as Cover.” (Pages 87-88). Additions 6 and 7 are a result of the High-Risk Vehicles Stops Curriculum that tied the Firearms and Vehicles Contacts curriculum together.
8. Clarify information regarding “Reporting Deadly Force”. (Pages 96-97)
9. Revise “Trigger Control” in the rifle section to match changes proposed in the handgun section. (Pages 118-119)
10. Revise the Rifle “Out-of-Battery Reloads” section to match the out-of-battery reload procedures in the handgun section. (Page 122)

Firearms Instructor Manual

1. Revise reference to the “Use of Miniaturized Red Dot Sights Mounted on Handguns” along with an exercise. (Pages 4 and 5).
2. Update the “Four Fundamental Rules of Firearms Safety”. (Pages 14 and 17)
3. Add reference to “MRDS” in the Sight Alignment Exercise. (Page 50)
4. Add exercise demonstrating the “Use of a Motor Vehicle as Cover.” (Page 133)

The changes were approved by the Curriculum Advisory Committee on May 25, 2023.

Discussion: This will not add time to the basic course.

Motion to accept staff recommendations as presented. Move by Benjamin Bliven, second by Denita Ball. Motion carried unanimously.

j. Transition to Miniaturized Red Dot Sights

The Tactical Skills Advisory Committee along with a group of subject matter experts consulted on the development of the proposed Miniaturized Red Dot Sights (MRDS) course and allowable waivers. The pre-course presentation and specific courses of fire recommended to instruct the material are being finalized. The content needs to remain fluid and flexible to accommodate student/instructor educational needs.

As of January 1, 2024, the material contained in the transition course will be added to all new Handgun and Rifle Instructor Courses. Because of this, the committee members and subject matter experts, recommend adding eight hours to the Handgun and Rifle Instructor Course.

The transition course is only required for academy-level instructors that are going to instruct students at the academy-level with a slide mounted optic or agency-level instructors whose agency wishes to deploy the optic.

The Handgun Qualification Course has been modified to reflect information regarding sighting system requirements.

There are several private training companies that are training user, end-user, and instructor-level slide mounted optic courses. We would like to allow the current handgun and rifle instructors the opportunity to waive the DOJ training course if they can present a certificate of completion from one of those courses, provided the course they take minimally meets our course objectives laid out in the transition course. Several hundred handgun instructors have taken one of these transition courses and have the certificate. This will reduce the number of transition courses needing to be taught by law enforcement academies.

There is a process in place effective immediately to take DJ-LE-317 applications and certificates from instructors that have already attended a user or instructor-level course through an outside entity, and we can start taking those applications for provisional certification and come back to the LESB for full MRDS approval. The courses will be available to take at a technical college in a couple weeks.

The cost will be up to each individual technical college or employer-based academy that wishes to run the course. Judging by previous courses, it should be pretty low cost. Outside entities charge more for courses.

The changes were approved by the Curriculum Advisory Committee on May 25, 2023.

Motion to accept staff recommendations as presented. Move by Denita Ball, second by Timothy Carnahan. Motion carried unanimously.

k. Tactical Response Curriculum

The Tactical Skills Advisory Committee reviewed the current Tactical Response Student Manual. The following updates and changes have been developed and are recommended.

Tactical Response Student Manual

1. Add handcuffing options (Page 37).
2. Remove "Rescue Task Force Concept" and replace with "Patient Evacuation" with added evacuation option descriptions. (Page 68-69).

The changes were approved by the Curriculum Advisory Committee on May 25, 2023.

Motion to approve the recommended additions to the Tactical Response Student Manual. Move by Denita Ball, second by Benjamin Bliven. Motion carried unanimously.

i. Secure Juvenile Detention Academy

Staff is looking at adjusting hours of some of the topics in the Secure Juvenile Detention (SJD) Curriculum, as well as removing some topics and replacing them with existing topics from the jail academy curriculum. These changes would not add hours to the academy.

Proposed Topics and Hours for the SJD Academy:

Academy Orientation (1 Hour)
Admitting and Releasing Juvenile (4 hours)
Adolescent Development (4 hours)
Behavior Management (12 Hours)
Crisis Intervention (4 Hours)
Detention Facility Fire Safety (8 Hours)
Detention Facility Health Care (8 Hours)
Detention Facility Security (8 Hours)
Introduction to Detention Operations (3 Hours)
Legal Requirements for Secure Detention of Juvenile (4 Hours)
Officer Wellness (4 Hours)
Principles of Subject Control (40 Hours)
Prepare Reports (4 Hours)
Professional Communication Skills (24 Hours)
Respecting Cultural Diversity (4 Hours)
Suicide Prevention (4 Hours)
Trauma Informed Care (4 Hours)
Integration Exercises (4 Hours)
Testing/Evaluation (4 Hours)
Training Scenario (4 Hours)
Scenario Testing (8 Hours)

The updates to the Secure Juvenile Detention Academy include:

- Remove CPR training and certification and require CPR certification as a prerequisite. Employed recruits typically have completed CPR certification by the time they start the academy. There are very few pre-service SJD students.
- Remove Manage Personal Stress and add Officer Wellness from the Jail Academy.
- Move competencies from the Principles of Supervision topic into Behavior Management. This will eliminate the 2-hour Principles of Supervision standalone course.
- Remove Diversity and add Respecting Cultural Diversity from the Jail Academy.
- Add 8 hours to POSC to include time for Ground Defense. Utilize the same curriculum as the Jail Academy with removal of the mandatory OC exposure requirement. Some SJD officers do not carry OC. The ones that do, have received the experience in the jail academy.
- Add Trauma Informed Care which is a topic requested for Secure Residential Care Centers for children and youth. (SRCCCY)
- Add time for integration exercises and scenario training.
- Add Academy Orientation (1 Hour).

The changes were approved by the Curriculum Advisory Committee on May 25, 2023.

Motion to approve the updates to the 160-hour Secure Juvenile Detention Academy as presented. Move by Timothy Carnahan, second by Jean Galasinski. Motion carried unanimously.

m. FY24 Instructor Updates

When a person is certified as an instructor for three years, that person must attend annual instructor updates. We are planning to hold a hybrid instructor course. All instructors will be

required to attend the legal update and plenary section online in ACADIS. The in-person updates will be half-day sessions with a choice of attending a morning or afternoon session. Several of the academies have indicated they are willing and able to host.

Drug Recognition Expert (DRE) instructors are implementing an instructor recertification program. Most, if not all, DRE instructors are certified by the LESB as Standardized Field Sobriety Testing (SFST) instructors, Training and Standards plans to partner with the DRE Instructor Recertification Course. The DRE Instructor Recertification Course will include parts of the FY24 Instructor Update. LESB certified SFST instructors will meet the instructor update for their requirement for their current three-year certification period by attending the DRE Recertification Instructor Course.

Vehicle Contacts instructors who are required to complete the High Risk Vehicle Contacts (HRVC) transition course, and Handgun, or Handgun and Rifle instructors who choose to take part in the Miniaturized Red Sights (MRDS) transition course, during FY24 only, will not be required to take an additional in-person half-day instructor update, but will still be required to complete the online plenary session and legal update through ACADIS, to meet the instructor update requirements within their three-year certification period.

Topics for the FY24 Instructor Update include DAAT, SFST, Handgun & Rifle (same for 3 years), and General Topics.

Motion to approve the recommended instructor updates for FY24. Move by Benjamin Bliven, second by Casey Krueger. Motion carried unanimously.

11. Roundtable

Steve Wagner:

- The next meeting is Wednesday, September 6, 2023, at 10:00 a.m., due to the holiday that same week. This meeting will be a Hybrid meeting at the Wisconsin State Patrol, DeForest Post, 911 W North St, DeForest, WI 53532.
- The attorney general has appointed Assistant Attorney General Winn Collins as his representative on the LESB.

12. Adjournment

Motion to adjourn. Move by Benjamin Bliven, second by Denita Ball. Motion carried unanimously.



Steven Wagner
Secretary

Minutes taken by Dawn Strassman.