WISCONSIN

TIME SYSTEM

Training Materials

BASIC & MOBILE

CERTIFICATION

TRAINING HANDOUT

Revised 11/21/2022
2023 Basic and Mobile Handout

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CRIME INFORMATION BUREAU

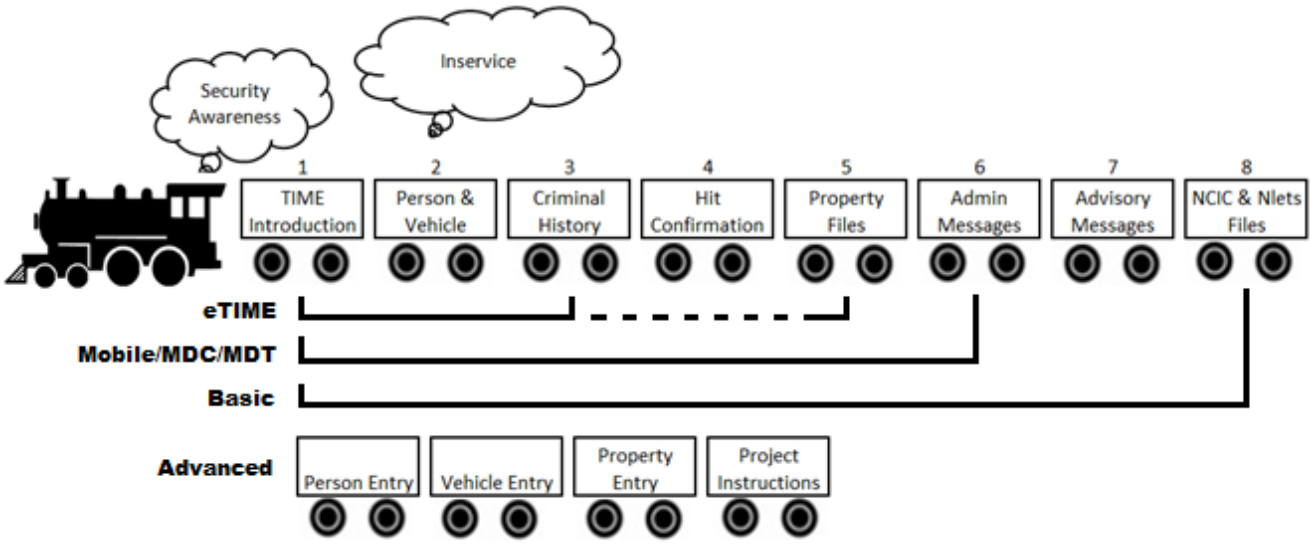
ALL TRANSACTIONS SENT ON THE TIME SYSTEM MUST DEAL WITH AUTHORIZED LAW ENFORCEMENT OR CRIMINAL JUSTICE RELATED MATTERS

TIME System Operator Training Policy

Any individual who uses a TIME System terminal must be trained in the operation of the device, system policies and procedures. In addition, all personnel with unescorted access to terminal areas and/or areas where TIME System information is stored must receive security awareness training. Initial training must occur within six months of employment or assignment to a position requiring terminal operation. This training will include a test to affirm the operators' proficiency and knowledge of CIB, NCIC, and Nlets policies and procedures. All terminal operators will be re-tested biennially to reaffirm operating proficiency. The level of training should be based on system use.

TIME System Certification Levels

The Crime Information Bureau has designated five levels of training, which require biennial recertification, and additional training classes that do not require recertification:



Security Awareness

This training reviews the basic security requirements that must be followed to gain access to the TIME/CJIS systems and information. It covers issues such as required background checks, physical security measures (logons, passwords, etc.), technical security requirements (encryption), and what to do in the event of a security incident. The CJIS Security policy requires that security awareness training be completed biennially by all personnel who have access to criminal justice information, manages and accesses NCIC or other CJIS systems. All employees who have access to criminal justice information and all appropriate information technology (IT) personnel shall receive security awareness within six months of their appointment or assignment. This course is designed for those who will not be attaining a TIME System certification but require security training.

Available online via TRAIN or a paper version is available on the CIB website, https://wilenet.widoj.gov.

***e*TIME Certification**

Instruction will include TIME System query functions to the data files. Currently *e*TIME provides access to Wisconsin Department of Transportation driver's registration files and vehicle registration files, out-of-state driver's registration files and vehicle registration files, Wisconsin and out-of-state criminal history files, DOC person files, DNR files, CIB/NCIC wanted person, missing person, protection order/injunction files and other CIB/NCIC person and vehicle hot files. A query transaction is also available for CCAP, NICS and Mental Health records, CIB/NCIC stolen part file along with the NCIC stolen article, stolen security, stolen/lost/missing/felony and recovered gun files. This certification does not authorize the individual to operate mobile data computers with MDC, full query, or full access capabilities.

Available online via TRAIN.

Online: To achieve a full *e*TIME Certification online requires completion of Modules 1, 2, 3 and 5; however, users may certify in only the modules applicable to their job duties. Student must pass test questions included in each module.

Mobile Data Operator Certification

The material will include file queries only; it will not include entries or updates. This certification authorizes the individual to operate terminals/computers with *e*TIME access, MDC access and perform transactions available for MDC's on full access terminals.

Available online via TRAIN or in a classroom environment.

Classroom: Taught by Agency Assigned Instructors (AAI) who are TIME System Basic or Advanced certified and have received specialized training from a CIB training officer. Students must pass a written examination.

Online: To achieve an MDC certification online requires completion of Modules 1 through 6. Student must pass test questions included in each module.

Basic

Instruction designed for beginning personnel who access the TIME System. The training consists of basic instruction for sending administrative messages; querying the state and national computerized data files; interpretation of computer responses and security awareness. These files/responses include National Crime Information Center and Crime Information Bureau hot files on persons, vehicles, and property; Department of Corrections person files, Department of Transportation registration and licensing files; and Department of Natural Resources license and snowmobile/ATV/boat registration records. Instruction includes information on obtaining and interpreting criminal history record information from national, state, and local repositories, hit confirmation procedures and liability. Students may wish to review the New Operator Handout prior to enrollment. A master copy of the New Operator Handout is available at www.wilenet.widoj.gov.

Available online via TRAIN or in a classroom environment.

Classroom: Instruction consists of a two-day (8:30 a.m. - 4 p.m.) session. Students must pass a written examination.

Online: To achieve a Basic certification online requires completion of Modules 1 through 8. The student must pass test questions included in each module.

Advanced
Instruction designed for personnel who will perform entry, modify, supplemental and cancel transactions. Training includes record entry and cancel procedures for the Warrant/Wanted and Missing Person File, Stolen Vehicle File, Stolen Part File, Gang, Threat Screening Center File, Protection Order File, Identity Theft File, Violent Person File, NICB Impound File, Detainer File, and NCIC Stolen Property Files. Modifying and adding of additional data to these files is also covered. Students must have successfully completed the Basic Certification before attending Advanced training.

Available online via TRAIN or in a classroom environment.
Classroom: Classroom instruction consists of a two-day (8:30 a.m. - 4 p.m.) session. Students must successfully complete an "at your agency project" to achieve Advanced certification.
Online: Advanced online training consists of three (3) instructional modules and a module with materials needed to complete an "at your agency project". Students must successfully complete this project to achieve Advanced certification.

Additional TIME System Training

Inservice/Recertification
Inservice training includes a review of select TIME System topics, new or changed TIME System features and policies. The recertification examination is a biennial examination for certified operators who have received a Wisconsin Department of Justice certification. NCIC requires that all operators be re-certified biennially, based upon the date of their last certification.

Available online via TRAIN only.
Online: An annual in-service module is available online via TRAIN. Specific recertification examinations for MDC, Basic, and Advanced operators are also available online. Recertification for *e*TIME operators requires the recompletion of the appropriate modules.

Validation/Quality Control Training
This specialized training program is designed for persons assigned the duty of Validation Officer and may also include supervisors. The training includes all functions of verifying computerized records, including contacting the Clerk of Courts and complainants to determine the records are still active or valid. Instruction includes an explanation of the audit program and what documentation will be needed for the audit; file validation procedures; quality control and serious error notices. Every agency validating records in the TIME/NCIC System must have an individual assigned as a Validation Officer. CIB recommends that Validation Officers attend training every five years.

Available in a classroom environment only.
Classroom: Classroom instruction consists of a one-day (8:30 a.m. - 4 p.m.) session.

Basic Instructor Certification
This special certification is designed for persons in good standing with Criminal Justice agencies and at least three years of experience with the TIME System (Basic and Advanced Certified). The documentation required for this is 3 letters of recommendation from your agency administrators, a certificate of completion of an Instructor Development Course and of course a willingness to complete training for Basic/MDC TIME Certification for the department. Biennial re-certification will be required to sustain certification. Agencies interested in additional information should contact CIB via email at CIBTRAIN@doj.state.wi.us.

Advanced Instructor Certification

This special certification is designed for persons in good standing with Criminal Justice agencies and at least three years of experience with the TIME System (Advanced Certified). The documentation required for this is three letters of recommendation from your agency administrators, a certificate of completion of an Instructor Development Course and a willingness to complete training for Advanced TIME Certification for the department. Biennial re-certification will be required to sustain certification. Agencies interested in additional information should contact CIB via email at CIBTRAIN@doj.state.wi.us.

TAC Training (TIME Agency Coordinator)

A specialized training program designed for persons who serve as the point of contact at their local agency for matters related to the CJIS information access. The TAC administers the TIME system programs within the local agency and oversees the agency's compliance with CJIS system policies assigned the duty of TIME Agency Coordinator (TAC). Each agency having TIME System access must designate an individual employed by the criminal justice agency as the TAC. Any exceptions must be coordinated with and approved by CIB. The TAC serves as the liaison between the agency and the Crime Information Bureau. The training will familiarize TIME Agency Coordinators with all physical, personnel, computer and communications safeguards and security requirements in compliance with the Department of Justice, Crime Information Bureau, Criminal Justice Information Services Division (CJIS) and International Justice and Public Safety Information Sharing Network (Nlets) rules and regulations. The TAC has an important role in ensuring terminal operators are properly trained, certified, and re-certified. Instruction includes liability concerns relating to the state and national files, departmental responsibilities regarding hit confirmation and record keeping. Every agency must designate a person as TAC and this person must complete TAC training within 12 months of assignment. CIB recommends that TACs attend training every five years.

Available in a classroom environment only.

Classroom: Classroom instruction consists of a one-day (8:30 a.m. - 4 p.m.) session.

LASO Training (Local Agency Security Officer)

LASO training shall be required prior to assuming duties but no later than six months after initial assignment, and annually thereafter. At a minimum, the following topics shall be addressed as enhanced security awareness training for a LASO:

1. The roles and responsibilities listed in CJIS Security Policy Section 3.2.9.
2. Additional state/local/tribal/federal agency LASO roles and responsibilities.
3. Summary of audit findings from previous state audits of local agencies.
4. Findings from the last FBI CJIS Division audit of the CSA.
5. Most recent changes to the CJIS Security Policy.

Available online via TRAIN.

Online: An annual training module is available online via TRAIN.

SYSTEM SECURITY

The TIME/NCIC Systems are criminal justice computer networks that provide access to sensitive and confidential information, such as driver's license records, criminal history records, wanted person records, etc. This information must be protected from those who would try to gain unauthorized access to the system and those who would use information obtained from the system for unauthorized purposes.

Various agencies have agreed to make their information available to law enforcement and criminal justice agencies via the TIME and NCIC Systems for the specific purpose of facilitating the administration of criminal justice. Any misuse of this information or violation of the understandings and policies of the system jeopardizes the availability of information for all participating agencies.

The FBI's CJIS Security Policy establishes *minimum* information security requirements to protect information sources, transmission, storage, and creation of criminal justice information. The TIME System has adopted the CJIS Security Policy as the TIME System Security Policy. Each agency and user accessing the system is responsible for ensuring the security of the system and criminal justice information.

Authorized Personnel

TIME/NCIC System information is only to be used by *authorized* law enforcement/criminal justice personnel for law enforcement/criminal justice purposes as outlined in the CJIS Security Policy. Authorized personnel are those that have unescorted access to the physically secure location. Authorized personnel are required to undergo a fingerprint-based background check, complete security awareness training and appear on the agency's list of authorized personnel.

System Usage

TIME/NCIC System information is ***only*** to be used by authorized law enforcement/criminal justice personnel for law enforcement/criminal justice purposes. Both conditions must be met. For example, a law enforcement officer may not obtain license plate/vehicle registration information for personal reasons.

Each criminal justice agency authorized to access the TIME/NCIC Systems is required to have a written policy for discipline of policy violators. Misuse of the TIME System or information obtained from it may be a violation of state or federal laws, and violations may subject individuals and agencies to criminal prosecution and/or other penalties. The unauthorized request, receipt, or release of TIME/NCIC System information can and *has* resulted in criminal/civil proceedings.

Physical Access & Visitors

Agencies must control all entrances to the secure area and verify that an individual qualifies for access before granting admission. Remember, authorized personnel are those that have undergone the required fingerprint-based background check, completed security awareness training and appear on the agency's list of authorized personnel. If a person has not met these requirements, they may only access the secure area if they are escorted by authorized personnel.

Before granting a visitor escorted access to the secure location you should verify the visitor's identity. Visitors must be escorted at all times and visitor activity must be monitored.

Personnel should be aware of their surroundings and take steps to ensure unauthorized persons do not access criminal justice information or the TIME/NCIC Systems. This may include challenging or questioning unescorted subjects, verifying credentials of strangers, and/or ensuring visitors and other unauthorized users are not looking over someone's shoulder to get information. Numerous techniques and tools exist to help ensure the security of data. These may include the use of screensavers, screen shields, terminal location, and positioning, etc.

Agency personnel should ensure that all people abide by entrance and exit procedures, visitor control, handling procedures, and access control points. Personnel should report violations or suspected violations, including areas that may not be secure.

Using publicly accessible computers to access, process, store or transmit criminal justice information is prohibited. Publicly accessible computers include but are not limited to hotel business center computers, convention center computers, public library computers, public kiosk computers, etc.

Logins

A unique login ID is required for each individual who is authorized to store, process, and/or transmit criminal justice information. This includes all persons who administer and maintain the system/network that accesses and/or transmits TIME/NCIC information. Users are required to uniquely identify themselves before they are allowed to perform any actions on the system.

By logging into and accessing the system and the information contained therein, users are signifying their agreement to abide by all system policies and procedures and acknowledging the possible consequences of misuse of system resources or criminal justice information. *Users should protect their logins and not share them with anyone.* Users are responsible for any and all system activity that happens under their login.

If a user is unable to login after five (5) consecutive invalid access attempts, their account will be automatically locked for at least ten (10) minutes unless released by an administrator. In addition, the system will initiate a session lock after a maximum of thirty (30) minutes of inactivity. The session lock will remain in effect until the user once again establishes access using appropriate login and authentication. In the interest of officer safety, devices that are part of a criminal justice vehicle, used to perform dispatch functions or designated solely for the purpose of receiving alert notifications, are staffed when in operation and located within a physically secure location are exempt from this requirement.

Passwords

Passwords used to access the TIME/NCIC Systems must meet specific standards to be secure passwords as presented in 5.6.2.1.1 (Basic Password Standards) or 5.6.2.1.2 (Advanced Password Standards) of the CJIS Security Policy.

Basic Passwords Standards: Passwords must be at least eight (8) characters, must not be a dictionary word or proper name, and cannot be the same as the user ID. Passwords must expire at least every 90 calendar days and cannot be identical to the previous ten passwords used. Passwords cannot be displayed on screen when entered and must not be transmitted in the clear outside the secure location. *Users should protect their passwords and not share them with anyone.*

Advanced Password Standards: Passwords shall be a minimum of twenty (20) characters in length with no additional complexity requirements imposed. Password verifiers shall not permit

the use of a stored “hint” for forgotten passwords and/or prompt subscribers to use specific types of information when choosing a password. Verifiers shall maintain a list of “banned passwords” that contains values known to be commonly used, expected, or compromised. Verifiers shall compare the prospective passwords against the “banned passwords” list and reject prospective passwords which are part of the banned password list. Verifiers shall force a password change if there is evidence of authenticator compromise or every 365 days from the last password change. Verifiers shall use approved encryption and an authenticated protected channel when requesting passwords to protect against eavesdropping and Man-in-the-Middle (MitM) attacks. Verifiers shall store passwords in a manner that is resistant to offline attacks by salting and hashing the password using a one-way key derivation function when stored. Verifiers shall protect stored salt and resulting hash values using a password or PIN.

System users should be aware of subjects attempting to obtain computer system access or password/login information by using ‘social engineering’. Social engineering means manipulating people into doing something or divulging confidential information. This may include emails from unknown sources, email attachments containing spyware programs, telephone callers purporting to be from another authorized agency, etc. When in doubt, system users should verify the source or identity behind the email, telephone call, etc. before potentially misusing system resources or providing criminal justice information to unauthorized subjects.

Proper Handling of Criminal Justice Information

Information obtained via the TIME/NCIC systems, whether in physical or digital format, must be stored in a secure area accessible only to authorized personnel. Agencies must mark system media indicating distribution limitations, handling caveats, and applicable security markings of the information. Physical and digital media which remain within the physically secure location are exempt from media marking requirements.

Criminal justice information obtained from the TIME/NCIC Systems should remain in the secure area unless there is specific authorization and procedures for removing information from the secure area. Agencies must physically control and securely store digital and non-digital media within physically secure locations or controlled areas and encrypt CJI on digital media when physical and personnel restrictions are not feasible. Agencies must protect system media until the media is destroyed or sanitized.

When TIME/NCIC information (paper or digital) is transported outside of the secure areas it must continue to be protected. Thus transport of TIME/NCIC information is restricted to authorized personnel. Agencies must protect and control digital and non-digital media to prevent compromise of the data during transport outside of the physically secure locations or controlled areas. Digital media shall be protected by using encryption. Physical media must be protected at the same level as the information would be protected in electronic form. Agencies must maintain accountability for system media during transport outside of the physically secure location or controlled areas as well as document activities associated with the transport of system media and restrict the activities associated with the transport of system media to authorized personnel.

Physical media will be securely disposed of when no longer needed for investigative or security purposes, whichever is later. Physical media will be destroyed by crosscut shredding or incineration and agencies must employ sanitization mechanisms with the strength and integrity commensurate with the security category or classification of the information. Digital media storing TIME/NCIC information (hard drives, flash drives, CD’s, etc.) must be sanitized or degaussed using approved sanitizing software that ensures a minimum 3-pass wipe. Inoperable digital media should be destroyed (cut up, smashed, shredded, etc.). The sanitization, disposal, and

destruction of TIME/NCIC information must be witnessed or carried out by authorized personnel to avoid the possibility of inadvertent release of system information to unauthorized persons.

Agencies must restrict the use of digital and non-digital media on agency owned systems that have been approved for use in the storage, processing, or transmission of criminal justice information by using technical, physical, or administrative controls. Agencies must prohibit the use of personally owned digital media devices on all agency owned or controlled systems that store, process, or transmit CJI. Agencies must prohibit the use of digital media devices on all agency owned or controlled systems that store, process, or transmit CJI when such devices have no identifiable owner.

Agencies must have policies and procedures related to media protection including an agency-level media policy that addresses purpose, scope, roles, responsibilities, management commitment, coordination among agency entities, and compliance and is consistent with applicable laws and regulations. All agency personnel must be aware of the media protection policies and procedures. Agencies must review and update these policies and procedures at least once a year and following any security incidents involving digital or non-digital media. Agencies must designate an individual with security responsibilities to manage the development, documentation, and dissemination of the media protection policy.

Dissemination of Criminal Justice Information

Any individual authorized to use the TIME/NCIC System who receives a request for system information from another individual must ensure the person requesting the information is authorized to receive the data. The correct Originating Agency Identifier (ORI) must be used in each transaction to identify the agency receiving the information to ensure the proper level of access for each transaction.

Each data service has its own rules for secondary dissemination of records, which may include requirements for logging, identification of the purpose of the request, and identification of the specific individual receiving the record. Most records may be legitimately disseminated to another criminal justice employee/agency when the purpose of the request is criminal justice related.

Any secondary dissemination of this information must meet state and federal statutes and/or regulations.

Criminal justice information obtained from the TIME/NCIC Systems may not be included in an internet email transmission unless the email is encrypted to the FIPS 140-2 standard. When email contains sensitive information, it should be standard practice to label those items as well.

Voice transmission of criminal justice information (via police radio, cellular phone, etc.) is exempt from the encryption and authentication requirements when an officer determines there is an immediate need for the information in a situation affecting the safety of the officer or the general public, or the information is needed immediately to further an investigation.

Fax transmission of criminal justice information is acceptable with certain encryption specifications. Fax transmission of criminal justice information over a standard phone line is exempt from encryption. If a facsimile server, application of service which implements email-like technology to send CJI to an external physically secure location, encryption requirements for CJI in transit must be met.

Criminal Justice Information that is introduced to the court system pursuant to a judicial proceeding and that can be released to the public via a public records request is not subject to the CJIS Security Policy.

Security Incidents & Response

A security incident is a violation or possible violation of policy that threatens the confidentiality, integrity, or availability of criminal justice information. There has been an increase in the number of accidental or malicious computer attacks against both government and private agencies, regardless of whether the systems are high or low profile.

Indicators of a security incident may include system crashes without a clear reason, new files with novel or strange names appearing, changes in file lengths or modification dates, unexplained poor system performance, etc.

Personnel should know how to report a security incident, who to report an incident to, when to contact that person, and what basic actions to take in case of a suspected compromise of the system. This may include contacting a supervisor, contacting on-call information technology staff, disconnecting the affected computer from the network, etc.

Agency staff should document any security incidents/possible security incidents, and promptly report incident information to the Crime Information Bureau. Evidence of the security incident may need to be collected and retained to conform to the rules of evidence in case of legal action (either civil or criminal).

Agencies must monitor physical access to the information system to detect and respond to physical security incidents, and wherever feasible the agency shall employ automated mechanisms to make security alert and advisory information available throughout the agency as appropriate.

Virus/Spam/Spyware & Malicious Code Protection

To ensure information security, agencies connecting to the TIME/NCIC Systems are required to have in place malicious code protection, virus protection, spam protection and spyware protection. Users should be cautious when downloading internet content or clicking on web-based pop-ups/windows, unknown emails, email attachments or embedded objects. Removable devices such as flash drives, CDs, etc. may also possibly introduce viruses/malware and caution should be used before they are introduced to the system. Follow your agency's policies regarding use of such items.

Technical Considerations

Mobile Devices – Handheld Devices, Laptops, etc.

As digital handheld devices continue to become more integrated into the mobile workforce, security measures must be employed since such devices may be used outside of physically secure locations. Wireless devices, even in physically secure areas, are susceptible to penetration, eavesdropping and malware. Furthermore, compromised or lost wireless devices may introduce risk to the overall security of an agency's network, criminal justice information and/or the TIME/NCIC Systems. The use of digital handheld devices and/or laptops to access TIME/NCIC information is allowed, provided the agency implements the security requirements for such access as outlined in the CJIS Security Policy. This may include mobile device management, advanced authentication, encryption, security-related updates, official use guidance, data at rest encryption, and prevention of data compromise in case of possible loss of the device. The requirement to use or not use advanced authentication is dependent upon the physical, personnel and technical security controls associated with the user location as specified in the CJIS Security Policy.

Personally owned devices are prohibited from accessing, processing, storing, or transmitting criminal justice information.

A personal firewall must be employed on all devices that are mobile by design (i.e., laptops, handhelds, personal digital assistants, etc.).

Mobile devices used to access the TIME/NCIC Systems must be agency-owned. Personally-owned equipment is prohibited from accessing the TIME/NCIC Systems or data obtained from those systems.

Account Management

User logins/accounts should be kept current, when a user is terminated, leaves employment or job duties no longer require TIME/NCIC System access the user's system account must be disabled. An agency must validate system accounts at least annually.

User TIME/NCIC accounts will be assigned according to the principle of 'least privilege'. Least privilege means giving a user account only those privileges which are essential to perform assigned duties. Assigned authorizations will control access to the system and system information.

Users may only have one active computer session accessing the TIME/NCIC Systems at a time. Multiple concurrent active sessions for one user are prohibited unless the agency can document a business need for such multiple session access.

System Updates

Malicious code protection, virus protection, spam protection and spyware protection must be in place at critical points throughout the networks and on all workstations, servers, and mobile computing devices on the network. Malicious code protection must be enabled and must include automatic updates for all systems with Internet access. Agencies with systems not connected to the Internet must implement local procedures to ensure malicious code protection is kept current (i.e., most recent definitions update available). Resident scanning must be employed.

Agencies must monitor applications, services, and information systems containing software or components affected by recently announced software flaws and potential vulnerabilities resulting from those flaws. System patches shall be installed in a timely manner.

Backup & Storage Procedures

Agencies must consider the requirements for secure storage of electronic media and hardware containing criminal justice information, and ensure that such backup procedures, archiving, and storage, whether centralized or de-centralized (off site) meet the security requirements outlined in the CJIS Security Policy.

TIME SYSTEM SANCTIONS POLICY

The TIME Advisory Committee has approved the following sanctions. The Crime Information Bureau (CIB) is the CJIS Systems Agency and will:

Cancel the records of a TIME System user who has not completed the 30-day validation certification.

Deactivate the ORI of an agency that fails to comply with triennial audits.

1. Verbal request from CJIS Systems Agency (CSA) to comply
2. Written request from CJIS Systems Officer (CSO) to comply
3. Written notice of intent to deactivate ORI
4. Written notice of deactivation

Deactivate an individual's access who fails to meet training and certification requirements.

Deactivate the ORI of an agency that fails to pay TIME System fees.

1. Verbal request from CJIS System Agency to comply
2. Written request from CJIS Systems Officer to comply
3. Written notice of intent to deactivate ORI
4. Written notice of deactivation

Take other administrative action appropriate to the particular circumstances, when necessary, to protect system integrity or public safety.

If an agency observes or notes a possible security problem, contact should be made as soon as possible with the TIME System Control Center who will notify the Wisconsin Information Security Officer (ISO).

TIME SYSTEM CONTROL CENTER

Every state has a Control Center that is responsible for operating and maintaining its law enforcement telecommunications system 24 hours a day, seven days a week. The Control Center is also responsible for monitoring transactions being sent on the system, as well as assisting agencies with problems they may be experiencing with their terminals.

Wisconsin's Control Center is located in the Justice Center in Madison and is called the TIME System Control Center (TSCC). If an agency needs to contact the Control Center, they can send an administrative message using the destination mnemonic "TSCC", or by calling (608) 266-7633.

There are certain transactions that can only be sent by "TSCC". Some of these are: Locate placements, All Points Broadcasts and INFO broadcasts.

If an agency needs to contact another state's Control Center, they can do so by sending an administrative message using that state's two-character state code as the destination, e.g., "MN", "IL", etc. If a message needs to be sent to the Canadian Control Center, use "CN" as the destination.

ACKNOWLEDGEMENTS

DATA FILES

```
/9998  1692 3CB6B8F7                WI0130000
TIME  00015959 000482 01/01/00 10:54 01 OF 01
NLET NCIC2000 DOT  CIB  DOC
FIELD EDIT SUCCESSFUL
LAST NAME
FIRST NAME
SEX
```

ADMINISTRATIVE MESSAGES

```
/9998  1009 3CB69ACE                WI0130000
TIME  00012649 000074 01/01/00 11:44 01 OF 01
ADMIN MESSAGE
FIELD EDIT SUCCESSFUL
```

REJECTIONS

DATA FILES/ADMINISTRATIVE MESSAGES

A reject message may indicate by number in which field the error is located. If an error message needs further clarification, please send an administrative message to terminal "TSCC." If possible, please include a copy of the error message and indicate what transaction triggered the error.

```
/9999 1742  3CB6B94E                    WI0130000
TIME 00192643  000128   01/01/50  14:55 01 OF 01
DATA ERROR MFC  '006'   DATA 'H'
SMITH
JOHN
M
```

ADMINISTRATIVE MESSAGES

The following types of administrative messages are **PROHIBITED**:

1. Announcements of social affairs, retirement parties and/or labor-management affairs, as well as seasonal goodwill messages.

2. Messages supportive or in opposition to political issues, labor-management issues, legislative bills, or announcements of meetings relative to such issues.

3. Messages relating to the advertisement of equipment for sale.

4. Messages relating to requests for information concerning recruitment of personnel, job announcements, interviews, salaries, uniforms, personnel, or other related items which can routinely be obtained by correspondence or other means.

5. No routine broadcasts of wanted/missing persons or stolen property if can be entered into NCIC.

6. Solicitation of funds.

7. No NLETS training messages that include the name of a company that is providing the training unless the company is not-for-profit and is providing a direct service. Training announcements may be sent using regional broadcast codes to states in geographical proximity of the sender only.

8. Requests for/replies to requests for criminal history record information.

9. Excessively long messages or messages that are incomplete (contain insufficient information for action requested).

10. Attempt to locate vehicle for breach of trust (without a warrant).

11. Messages regarding stolen property when the complainant is only seeking recovery of the property.

ALL POINTS BROADCASTS (APBD's)

TIME System users do not have the capability to send statewide messages, otherwise known as all points broadcasts (APBDs). **All requests for nationwide or statewide APBDs MUST be directed to the TIME Control Center (TSCC) and must be of significant importance to law enforcement.** The request for the APBD will be evaluated and approved if the message falls within one of the following categories.

If your agency needs to request a broadcast in a specific state, send a message to that state's control terminal. For Canada-wide broadcasts, the request must be sent to INTERPOL in Washington, D.C. (DCINTER00). If an out-of-state agency contacts your agency requesting a broadcast, refer them to TSCC.

CATEGORIES OF APBD

1. Death or aggravated battery to law enforcement officials involving a person at large. An adequate physical description of any suspect and/or vehicle is required. "Adequate" means enough information to recognize the person or vehicle if seen.

2. Felonies involving armed or believed to be armed fugitive(s). An adequate physical description of the fugitive and/or vehicle is required.

3. Escapees from custody. This includes all escapees from: officer custody, city and county jails, prisons, detention homes or centers, work camps, and juvenile facilities.

4. Death and funeral notices of actively or formerly employed law enforcement officials. Wisconsin APBD's may also include public safety officials.

5. Attempts to Locate (ATL)

   Where foul play is suspected or known and is so specified. An adequate physical description of the person and/or vehicle is required.

   For death or serious illness message delivery only if the <u>direction of travel is unknown</u>. If the direction of travel is known, the requesting agency must send messages to the specific agencies along the route of travel (an area/highway broadcast may be used under appropriate circumstances).

6. A missing person or runaway will <u>not</u> generally be sent state or nationwide as an attempt to locate.

7. Found unidentified bodies or body parts must be entered into NCIC prior to the broadcast request.

8. Severe weather warnings and disaster alerts.

9. Information that has statewide or nationwide law enforcement significance.

   Description of the method of operation (M.O.) requesting information on similar cases or alerting other agencies to be aware of the same.

   Request for information on a person in custody refusing to cooperate by not giving name, etc. The requesting agency can ask for assistance based on a description of the person and circumstances surrounding the case.

   If the request concerns stolen property that cannot be entered into CIB/NCIC. The list of property items must have state or nationwide significance and be condensed into no more than 15 lines of text. Give general descriptions without listing all of the quantities.

   Any information that cannot be entered into CIB/NCIC and is pertinent to a criminal investigation that would be of interest to state or nationwide law enforcement agencies.

   If the APBD request falls within one of the regulations and there is information in the APBD that qualifies for entry into any of the data files, the APBD will not be approved until the applicable data has been entered into CIB and/or NCIC.

The restrictions listed above have been adopted for APBDs. Recognizing that there may be circumstances where the seriousness of the situation overrides the normal policy prohibitions, the restrictions may be waived under the following conditions:

- A user has information that is pertinent to a criminal investigation that is of interest to **all** states and cannot be entered into NCIC.
- A user has information regarding kidnapping, skyjacking or other serious criminal acts.
- A user has information on a wanted person that cannot be entered into NCIC but is of interest to **all** states.

IMMINENT THREAT TO LAW ENFORCEMENT (ITLE)

An Imminent Threat to Law Enforcement (ITLE) administrative message can be broadcasted statewide to law enforcement only. The following criteria must be met to qualify as an ITLE message:

1. Threat to cause death or serious injury to a law enforcement officer
2. Death or serious injury of a law enforcement officer in the line-of-duty: and/or
3. Law enforcement officer missing in connection with official duties

Use the mnemonic ITLE to send the message.

AMBER ALERT

The purpose of the AMBER Alert is for the safe recovery of missing children that a law enforcement agency believes have been abducted and are in danger of serious bodily harm or death. Criteria:

1. Child must be 17 years of age or younger
2. Child must be in danger of serious bodily harm or death.
3. Initiating agency must have enough descriptive information about the child, the suspect(s) and/or the suspect vehicle(s) to believe an immediate broadcast alert will help locate the child.
4. The missing person shall be entered into NCIC.

Responses will be preceded by the following caveat:

AMBER ALERTISSUED FOR NIC/MXXXXXXXXX***AMBER ALERT ***

Amber Alert request should be sent to the Wisconsin Department of Justice Division of Criminal Investigation (DCI). Please contact Wisconsin State Patrol to initiate an AMBER Alert. Email CIBTrain@doj.state.wi.us for the phone number.

SILVER ALERT

The Silver Alert legislation requires law enforcement to issue a Silver Alert when the following criteria are met:

1. The missing person is 60 years of age or older.
2. The missing person is believed to have Alzheimer's, Dementia, or another permanent cognitive impairment which poses a threat to their health and safety.
3. There is reasonable belief that the missing person’s disappearance is due to their impaired cognitive condition.
4. The Silver Alert request is made within 72 hours of the individual’s disappearance.
5. There is sufficient information available to disseminate to the public that could assist in locating the missing person.
6. The missing person has been entered into NCIC.

Silver Alert requests should be sent to the Wisconsin Department of Justice Division of Criminal Investigation (DCI). Please contact Wisconsin State Patrol to initiate a Silver Alert. Email CIBTrain@doj.state.wi.us for the phone number.

GREEN ALERT

The Green Alert is for missing veterans who have a service-related health condition. The Green Alert does not require an approval process through DCI. The following criteria should be met when issuing a Green Alert:

1. There is reason to believe that the veteran at risk is missing due to his/her physical or mental health condition.
2. There is sufficient information available to disseminate that could assist in locating the missing veteran.
3. The missing person shall be entered into NCIC

Statute requires that the Wisconsin Crime Alert Network (WCAN) be utilized when issuing a Green Alert; and it is strongly recommended that an area broadcast or statewide message be sent.

GENERAL BROADCAST AREAS

The state has been divided into geographical areas for TIME System messages (listing is by county but includes all jurisdictions with TIME access within the county). All areas include the TIME System Control Center (TSCC) automatically. Agencies may send messages to multiple area destinations, but to no more than eight. Mobile terminals may not initiate area broadcasts. Use the four-character mnemonic following the area name to send administrative messages to all agencies listed in the area.

The same categories and rules used for all points broadcasts are to be used when considering an AREA broadcast; the difference being that the information in the message pertains to a specific area of the state rather than having state or nationwide significance.

In addition to the general prohibitions listed earlier, the following restrictions apply for the use of in-state area broadcasts:

- No broadcasts for routine stolen or lost license plates.
- All announcements of training being hosted or sponsored by the originating agency must be sent to the broadcast area TRNG. An agency may transmit up to three training announcements for each training session to be held. The receipt of TRNG training broadcasts is entirely voluntary. Your TIME Agency Coordinator (TAC) can request to have terminals added or removed from the TRNG broadcast group.
- Messages seeking jail bed space or notifying agencies of the availability of the same must use area sheriff's broadcast mnemonics.

The area broadcast can be sent by an individual agency, it is not to be requested through TSCC.

ADMINISTRATIVE MESSAGE FORMAT

Administrative messages must follow a specific format. The following are the various parts of the administrative message:

Header: Destination – directs the message to its proper destination. The header consists of the destination agency Mnemonic, Physical Station Number (PSN) or NCIC Agency Identifier (ORI).

Attention: Designate whom in the department the message is intended for. Messages may be directed to a specific section or person within that department.

Reference: General purpose of the message. May also be used when there have been previous messages on the same topic or situation. List the original message number(s) and date(s). When sending an administrative message, Portal 100 software users may designate their message as 'urgent' by simply typing the word "URGENT" as the first item in the reference line of the message. Hit confirmation requests and responses will always carry an 'urgent' notifier. Designating a message as 'urgent' will cause an audible noise to be played when the message is received at another terminal. In addition, there will be a visual notification displayed on the receiving terminal indicating an urgent message has arrived.

Message Text: Body of the message. Be brief but give complete details and describe the action requested. Avoid the use of ten codes and sayings like "BOLO" or "Stop and Advise." Persons or property that qualify for entry must be entered into the data files prior to sending an administrative message pertaining to them.

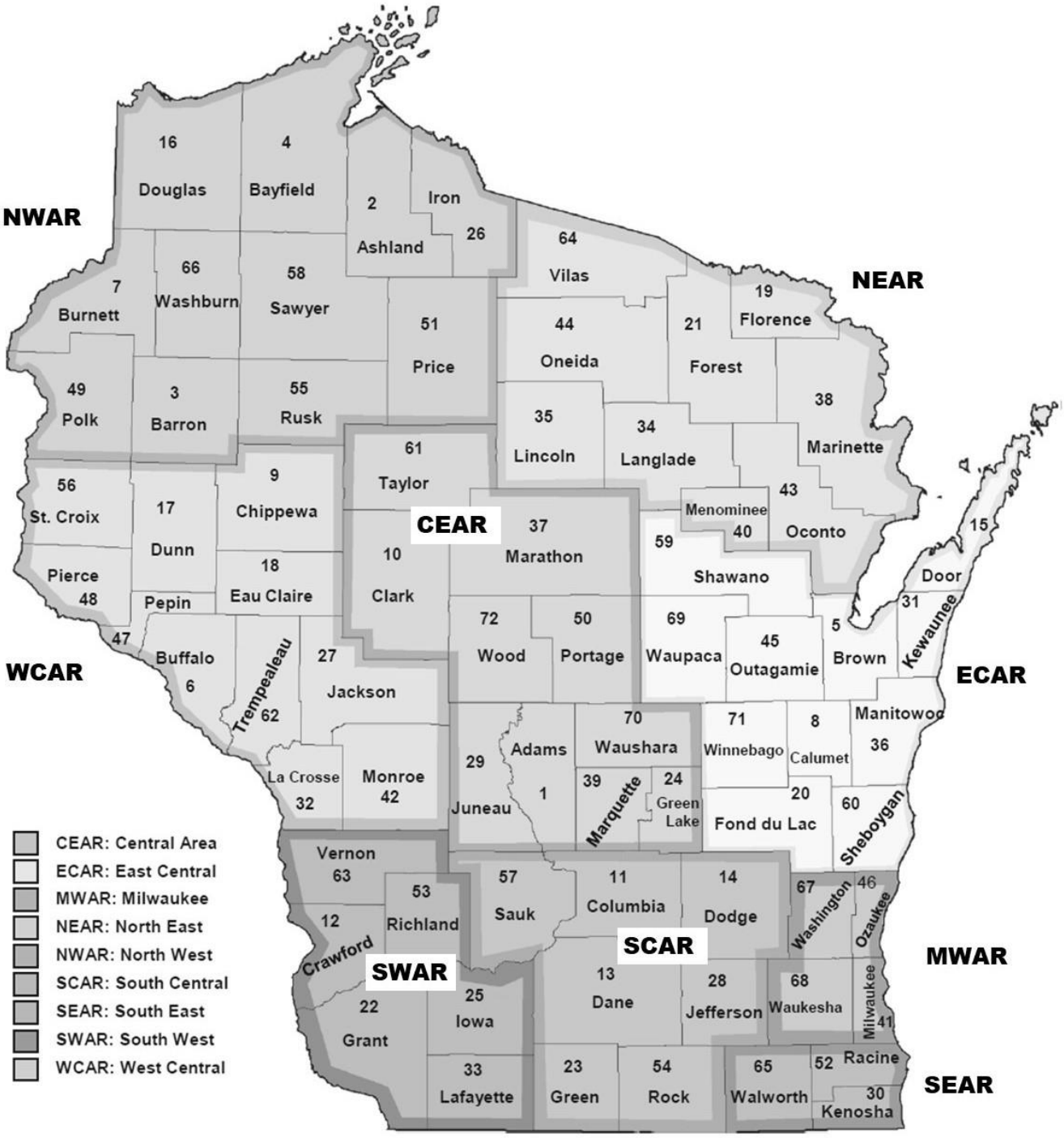
When sending an emergency message that requires immediate action on the part of the receiving agency, an acknowledgement of the receipt of the message should always be requested. The request for receipt of acknowledgement should be included in the text of the message. If an acknowledgement is not received within a reasonable amount of time, follow-up contact should be made with the receiving agency to ensure the message was received. Keep messages as brief as possible.

Authority: The complete name of your department (Include city, state, and your agency's NCIC Agency Identifier for out-of-state messages).

Operator: The individual sending the message.

SAMPLE MESSAGE (RECEIVED)

```
/0466 2188  3CB6B8F7                          WIWSP0100
ADMN    27036         26  01/01/00    10:31 01 OF 01

RECEIVING DEVICE:WIWSP0100 WIS STATE PATROL DIST 1    PSN 2188 (SPMA)
SENDING DEVICE:  WI0130000 DANE COUNTY SHERIFF'S DEPT PSN 1692 (DASO)

ATTENTION:  DISPATCH

REFERENCE:  ATL HIT AND RUN SUSPECT

RECEIVED REPORT OF A HIT AND RUN DRIVER HEADING EAST ON I94 FROM
HIGHWAY N IN SUN PRAIRIE. VEHICLE IS A GREY 2008 HONDA ACCORD,
BEARING WIS REG ABC123,  REGISTERED TO JOHN DOE, MILWAUKEE ADDRESS
VEHICLE HAS RED PAINT TRANSFER ON FRONT PASSENGER SIDE. IF VEHICLE
IS LOCATED, STOP, HOLD, AND ADVISE.

AUTHORITY:  EMILY FRESHCORN
            TEST RECORD
OPERATOR:   FRESHEK181
```


NWAR
NEAR
CEAR
WCAR
ECAR
SCAR
SWAR
MWAR
SEAR
16 Douglas
4 Bayfield
2 Ashland
Iron 26
64 Vilas
19 Florence
7 Burnett
66 Washburn
58 Sawyer
51 Price
44 Oneida
21 Forest
49 Polk
3 Barron
55 Rusk
35 Lincoln
34 Langlade
38 Marinette
61 Taylor
9 Chippewa
56 St. Croix
17 Dunn
10 Clark
37 Marathon
Menominee 40
43 Oconto
15 Door
59 Shawano
Pierce 48
Pepin
18 Eau Claire
31 Kewaunee
72 Wood
50 Portage
69 Waupaca
45 Outagamie
5 Brown
47
Buffalo 6
Trempealeau 62
27 Jackson
70 Waushara
71 Winnebago
8 Calumet
Manitowoc 36
29 Juneau
Adams 1
39 Marquette
24 Green Lake
20 Fond du Lac
60 Sheboygan
La Crosse 32
Monroe 42
Vernon 63
53 Richland
57 Sauk
11 Columbia
14 Dodge
67 Washington
46 Ozaukee
12 Crawford
13 Dane
28 Jefferson
68 Waukesha
Milwaukee 41
22 Grant
25 Iowa
33 Lafayette
23 Green
54 Rock
65 Walworth
52 Racine
30 Kenosha
CEAR: Central Area
ECAR: East Central
MWAR: Milwaukee
NEAR: North East
NWAR: North West
SCAR: South Central
SEAR: South East
SWAR: South West
WCAR: West Central

HIGHWAY or PRISONER TRANSPORT BROADCASTS

Mnemonic W090 or T090

Rock Co SO (RCDR)
Dane Co SO (DASO)
State Patrol (SPMA)
Columbia Co SO (COSO)
Sauk Co SO (SASO)
Juneau Co SO (JUSO)
Monroe Co SO (MOSO)
State Patrol (SPTO)
La Crosse Co SO (LCSO)

Mnemonic W094 or T094

Kenosha Co SO (KESO)
Racine Co SO (RASO)
Milwaukee Co SO (MCSO)
Waukesha Co SO (WKSO)
State Patrol (SPWK)
Jefferson Co SO (JESO)
Dane Co SO (DASO)
State Patrol (SPMA)
Columbia Co SO (COSO)
Sauk Co SO (SASO)
Juneau Co SO (JUSO)
Monroe Co SO (MOSO)
State Patrol (SPTO)
Jackson Co SO (JASO)
Trempealeau Co SO (TRSO)
Eau Claire Co SO (ECPD)
State Patrol (SPEC)
Dunn Co SO (DUSO)
St. Croix Co SO (SCSO)

Mnemonic W904 or T904

Rock Co SO (RCDR)
Dane Co SO (DASO)
State Patrol (SPMA)
Columbia Co SO (COSO)
Sauk Co SO (SASO)
Juneau Co SO (JUSO)
Monroe Co SO (MOSO)
State Patrol (SPTO)
Jackson Co SO (JASO)
Trempealeau Co SO (TRSO)
Eau Claire Co SO (ECPD)
State Patrol (SPEC)
Dunn Co SO (DUSO)
St. Croix Co SO (SCSO)

Mnemonic W053 or T053

La Crosse Co SO (LCSO)
Trempealeau Co SO (TRSO)
Eau Claire Co SO (ECPD)
State Patrol (SPEC)
Chippewa Co SO (CHSO)
Barron Co SO (BNSO)
State Patrol (SPSP)
Washburn Co SO (WBSO)
Douglas Co SO (DGSO)

Mnemonic W051 or T051

Rock Co SO (RCDR)
Dane Co SO (DASO)
State Patrol (SPMA)
Columbia Co SO (COSO)
Marquette Co SO (MASO)
Waushara Co SO (WSSO)
Portage Co SO (PTSO)
Marathon Co SO (MNSO)
State Patrol (SPWA)
Lincoln Co SO (LISO)
Oneida Co SO (ONSO)
Vilas Co SO (VISO)
Iron Co SO (IRSO)

Mnemonic W008 or T008

Polk Co SO (POSO)
Barron Co SO (BNSO)
Rusk Co SO (RUSO)
Price Co SO (PRSO)
Lincoln Co SO (LISO)
Oneida Co SO (ONSO)
Forest Co SO (FOSO)
Marinette Co SO (MRSO)
State Patrol (SPWA)
State Patrol (SPSP)
State Patrol (SPFD)

Mnemonic W002 or T002

Douglas Co SO (DGSO)
Bayfield Co SO (BASO)
Ashland Co SO (ALSO)
Iron Co SO (IRSO)
Florence Co SO (FLSO)
State Patrol (SPWA)
State Patrol (SPSP)

Mnemonic W029 or T029

Pierce Co SO (PCSO)
Dunn Co So (DUSO)
Chippewa Co SO (CHSO)
Clark Co SO (CLSO)
Marathon Co SO (MNSO)
Shawano Co SO (SHSO)
Outagamie Co SO (OUSO)
Brown Co SO (BRSO)
Kewaunee Co SO (KWSO)
State Patrol (SPFD)
State Patrol (SPWA)
State Patrol (SPEC)

Mnemonic W041 or T041

Marinette Co SO (MRSO)
Oconto Co SO (OCSO)
Brown Co SO (BRSO)
Outagamie Co SO (OUSO)
Winnebago Co SO (WISO)
Fond du Lac Co SO (FDSO)
Dodge Co SO (DOSO)
Washington Co SO (WASO)
Milwaukee Co SO (MCSO)
State Patrol (SPWK)
State Patrol (SPFD)

Mnemonic W043 or T043

Rock Co SO (RCDR)
State Patrol (SPMA)
Walworth Co SO (WWSO)
Waukesha Co SO (WKSO)
State Patrol (SPWK)
Milwaukee Co SO (MCSO)
Ozaukee Co SO (OZSO)
State Patrol (SPFD)
Sheboygan Co SO (SBSO)
Manitowoc Co SO (MTSO)
Brown Co SO (BRSO)

Mnemonic W014 or T014

TIME System Control Center (TSCC)
Dane Co SO (DASO)
Iowa Co SO (IOSO)
Sauk Co SO
Richland Co SO (RISO)
Vernon Co SO (VESO)
La Crosse Co SO (LCSO)
State Patrol (SPMA)
Division of Criminal Investigation (DCIA)

Mnemonic W010 or T014

Manitowoc Co SO (MTSO)
Calumet Co SO (CASO)
Winnebago Co SO (WISO)
Waupaca Co SO (WPSO)
Portage Co SO (PTSO)
Wood Co SO (WOSO)
Clark Co SO (CLSO)
Jackson Co SO (JASO)
Trempealeau Co SO (TRSO)
Buffalo Co SO (BUSO)
Pepin Co SO (PESO)
Pierce Co SO (PCSO)
State Patrol (SPFD)
State Patrol (SPWA)
State Patrol (SPEC)

Mnemonic W151 or T151

TIME System Control Center (TSCC)
Grant Co SO (GTSO)
Lafayette Co SO (LFSO)
Iowa Co SO (IOSO)
Dane Co SO (DASO)
Columbia Co SO (COSO)
Dodge Co SO (DOSO)
Fond du Lac Co SO (FDSO)
Calumet Co SO (CASO)
Manitowoc Co SO (MTSO)
State Patrol (SPMA)
State Patrol (SPFD)
Division of Criminal Investigation (DCIA)

IN-STATE

SINGLE DESTINATION

- One destination Mnemonic or Physical Station Number (PSN). Messages sent to a mobile terminal must be addressed by physical station number (PSN).
- Uses: Message to specific agency or terminal, e.g., "TSCC," "DASO," "1856".

  Message to an AREA/HIGHWAY/TRANSPORT, e.g., "SCAR", "NWAR".
- Mobile terminals may send messages to one terminal only.

MULTIPLE DESTINATIONS

- Maximum of ten destination Mnemonics and/or PSN' s.
- Uses: Message to multiple specific agencies.

  Message to multiple AREAS/HIGHWAYS/TRANSPORT, up to 8.

SINGLE DESTINATION TO NON-TERMINAL AGENCY

- One destination NCIC Agency Identifier.
- Use: Message is routed to the agency that handles TIME system functions for the on-terminal agency.

OUT-OF-STATE:

MULTIPLE DESTINATIONS

- Maximum of ten destination NCIC Agency Identifiers.
- Use: Message to specific out-of-state (including Canadian) agencies.

COMBINATION IN-STATE AND OUT-OF-STATE/CANADA:

- Maximum of ten destination Mnemonics, PSN's and NCIC Agency Identifiers.
- One in state and one out-of-state or Canadian destination required.
- Use: Message to in-state & out-of-state and/or Canadian agencies, e.g., Attempt to Locate in Superior, WI (SUPD), Duluth, MN (MN0690600) and Toronto, Ontario (ON3057000).

NLETS STATES/REGIONS AND CANADIAN PROVINCES

MULTIPLE DESTINATIONS

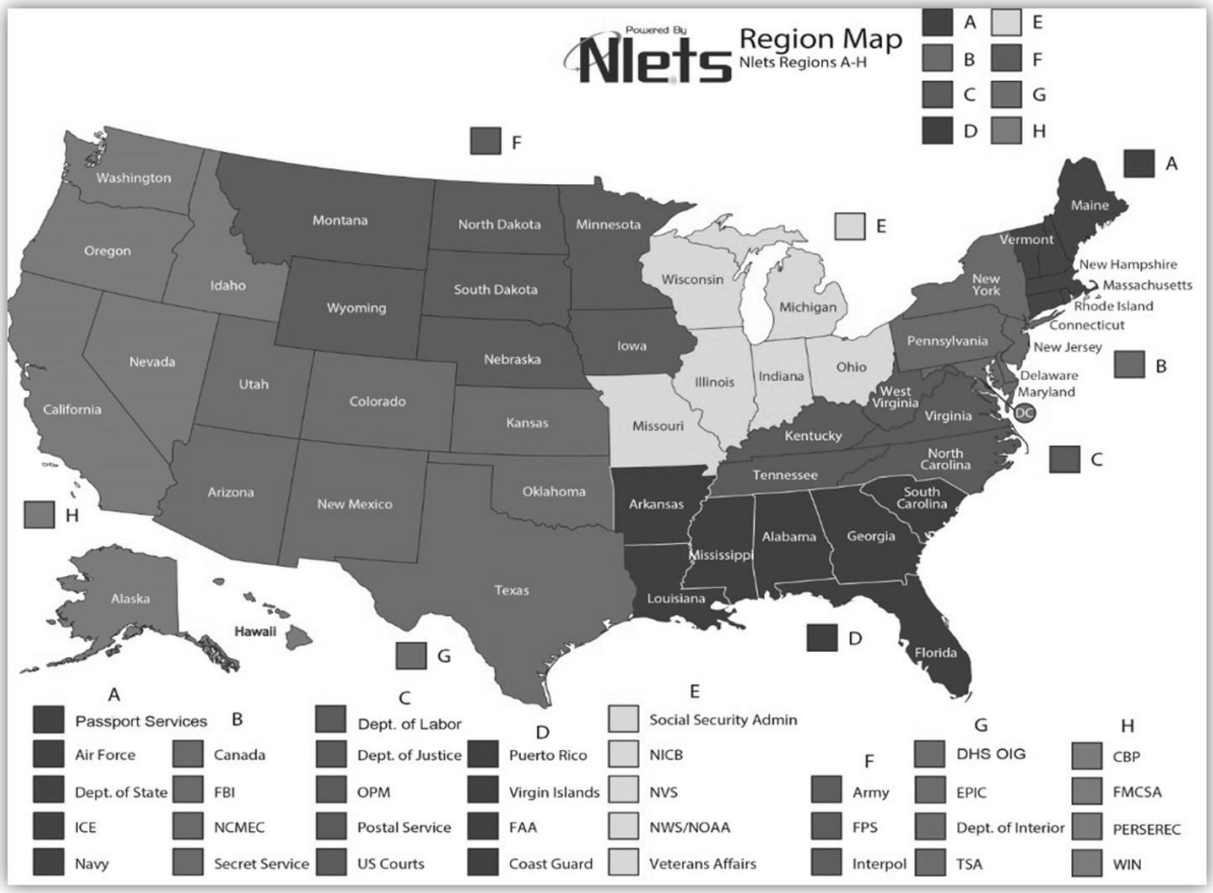
- Maximum of five two-character state, region, or Canadian destinations.
- Message is routed to the Control Center of specified state(s) or Canada.
- Uses: APBD request to specific state(s) (not including Canada).

  Request for additional information. Assistance in interpretation of records.

NLETS REGIONS

Nlets has divided the states and territories of the U.S. into eight regions. When a region code is used, the message will be directed to the State Control Center of each of the states within that region. The Control Center will then direct the message to the proper terminals. Requests for APBD's can be sent to regions. Region codes may also be used (instead of two-character state codes) for driver's license queries by name, sex, race and date of birth and vehicle registration queries by vehicle identification number or license plate number.

NOTE: A license plate query containing a region code in the License Plate State Field will be rejected by NCIC for stolen status. Each state registration file within the region will respond with a positive or negative response. Once the state of registration is determined, it should be re-queried to NCIC to check stolen status.



IN-STATE MANUAL TERMINALS

Normal business hours are Monday-Friday 7:45 a.m. to 4:30 p.m.

	MNEMONIC	PSN
DEPARTMENT OF TRANSPORTATION VEHICLE SECTION - *Provides "alpha checks" (RHAS-registration history abstract of vehicles listed to a subject). Minimum data: last name, first name and last known address or general address area. Provide as much data as possible for proper identification. Alpha checks, etc. are available using *e*TIME's open search feature, which is available 24x7. Please use the open search feature if possible, prior to contacting DOT.	**WREG**	**1264**
DEPARTMENT OF TRANSPORTATION DRIVER'S LICENSE SECTION - Provides certified copies of driver's records through WILENET (usually associated with court case). Requires: full name, sex, race, date of birth, driver's license number, date of violation and court date.		
- *To retrieve additional data or an explanation of the data (DHAS–driver history abstract). Minimum data needed: last name, first name, sex, approximate age, last known address, general address area and driver's license number if known. Partial license plate searches, etc. are available using *e*TIME's open search feature, which is available 24x7. Please use the open search feature if possible, prior to contacting DOT.	**WCNR**	**1280**
DEPARTMENT OF NATURAL RESOURCES RECORDS SECTION - Provides additional information on snowmobiles, ATVs, and boats, including interpretation of DNR responses. May also be reached by telephone from 7am-10pm at 1-888-936-7463.	**RDNR**	**1488**
DEPARTMENT OF NATURAL RESOURCES LAW ENFORCEMENT DIVISION - Provides information pertaining to rules and regulations (hunting, fishing, licenses, etc.). May also be reached by telephone from 7am-10pm at 1-888-936-7463.	**WDNR**	**1488**

*After hours emergency requests, send to the State Patrol District in your area.

NLETS HELP FILES

The HELP Files are computerized informational messages prepared and updated by each state and housed at the Nlets computer. They advise the fields and codes required to access records in the different files, as well as provide an explanation and sample of how the files work and the output received. There are multiple HELP Files that can be accessed by using the appropriate file destination.

1. **XXOLNHELP-** DRIVERS LICENSE INFORMATION
2. **XXLICHELP -** VEHICLE REGISTRATION INFORMATION
3. **XXBASHELP-** BOAT AND SNOWMOBILE INFORMATION
4. **XXSIRHELP -** CRIMINAL HISTORY RECORD INFORMATION
5. **NLSIRHELP -** STATES PROVIDING AUTOMATED CRIMINAL HISTORY
6. **NLFLYHELP-** OFFICERS FLYING ARMED INFORMATION
7. **NLLPRHELP-** NLETS LICENSE PLATE RECOGNITION INFORMATION
8. **NXWTHHELP-** STATE PROVIDING AUTOMATED ROAD/WEATHER INFO
9. **XXGUNHELP-** CONCEALED CARRY INFORMATION
10. **XXSWQHELP**– STATE WANTED QUERY INFORMATION
11. **NLTSTHELP-** NLETS TEST RECORD INFORMATION

(The **XX** at the beginning of the ORI should be replaced with the two character state code.)

NLETS STANDARD ORIs

The following are manned terminals in each state that can be accessed when requesting additional information, explanations, or copies of records. These terminals may be accessed by administrative message, using the appropriate Nlets Standard ORI as the destination:

1. **XXOLN0000 -** DRIVER'S LICENSE RECORD INFORMATION
2. **XXLIC0000 -** VEHICLE REGISTRATION INFORMATION
3. **XXVIN0000 -** VEHICLE IDENTIFICATION NUMBER INFORMATION
4. **XXBOAT000 -** BOAT REGISTRATION INFORMATION
5. **XXSNOW000-** SNOWMOBILE REGISTRATION INFORMATION
6. **XXSIR0000 -** CRIMINAL HISTORY RECORD INFORMATION
7. **VAFAM0199 -** LEO FLYING ARMED
8. **VANVS005V -** NATIONAL VEHICLE SERVICES
9. **DCFBIWA00 -** NCIC CONTROL
10. **DCINTER00 -** INTERPOL (Washington, D.C.)
11. **ON1005900 -** CPIC CONTROL/INTERPOL (Ottawa, Canada)
12. **NL0000000 -** NLETS COMMAND (Phoenix, Arizona)

(The **XX** at the beginning of the ORI should be replaced with the two-character state code.)

PERSON QUERIES

QUERY ON:	FILES SEARCHED:
Last Name, First Name, Middle Name or Initial, Sex, Race, Date of Birth - If sent out-of-state	DOT, CIB, NCIC, DOC NLETS
Driver's License Number -**If sent out-of-state	DOT, CIB, NCIC, DOC NLETS
Social Security Number	CIB, NCIC, DOC
Miscellaneous Number	CIB, NCIC, DOC
State Identification Number	CIB, DOC
FBI Number	CIB, NCIC, DOC
System Identification Number	CIB
NCIC (NIC) Number	NCIC
Concealed Carry: Last Name, First Name, Middle Name or Initial, Sex, Race, Date of Birth - If sent out-of-state	CCW NLETS
Concealed Carry License Number -If sent out-of-state	CCW NLETS
Concealed Carry: Social Security Number	NLETS
CCAP – Consolidated Court Automation Programs	CCAP data base

**Wisconsin DOT will not be searched and an Nlets Region Code is not allowed for this transaction.

PERSON SEARCH TECHNIQUES

Query on: SMITH/JOHN/JOSEPH, MALE/WHITE, 01/01/50

NCIC Soundex on Last Name – Upon request users may expand the name search; only if both the name and DOB are specified as search criteria. An expanded search will use each name part as the surname, while interchanging the remaining names as given names.

If the last name contains a hyphen (-), primary hits are determined by using each hyphenated name part as a last name as well as all combinations of the hyphenated name part. For example, a surname of Saenz-Parada-Lopez will be searched as Saenz-Parada-Lopez, Saenz-Lopez-Parada, Lopez-Parada-Saenz, Lopez-Saenz-Parada, Parada-Lopez-Saenz, Parada-Saenz-Lopez, Saenz, Parada, and Lopez.

Sex is sent to NCIC as unknown.

Exact match on month, day and year of birth with the capability to expand the DOB search. If requested the expanded search will return records with the exact date of birth of the inquiry as well as records with the exact month and day and a range of plus or minus 1 year of the date of birth.

NOTE: If the person is suspected of being a threat screening center member and if a no record is produced on the initial query, the same query should be conducted using the default DOB of **01/01/ (exact year of birth) and one additional numerical identifier**. Discretion should be used in making a determination as to whether the individual in question is in fact the subject of an NCIC record.

If the race code “W” is used all records with the race code “B” will be excluded. If the race code “B” is used all records with the race code “W” will be excluded. If any other race code is used, all race codes will be included in the search. CIB recommends using race code “U” (unknown) during queries.

CIB Soundex on Last Name and First Name.
Exact match on Sex.
Date of birth plus or minus one year.

DOT Soundex on all names.
Exact match on Date of Birth.

DNR Exact match on Last Name, First Name and Date of Birth unless wild card character is used.

DOC Soundex on all names.
Exact match on Sex.
One year either side of year of birth.

WANTED PERSON QUERIES

Warrant/Wanted Person File

Four different options for querying the NCIC wanted person file are available. The default setting is all felonies & misdemeanors. Operators may choose what NCIC wanted person records are returned based on the type of warrant (felony/misdemeanor) and the extradition limitations field. It is recommended that searches be conducted for "All Felony & Misdemeanors".

All Felony & Misdemeanors	-	selecting this option will return all felony and misdemeanor records regardless of extradition. Not all records included may be actionable by the inquiring agency; however, the information returned may provide investigative leads.
All Felony & Extraditable Misdemeanors	-	selecting this option will return possible extraditable misdemeanor records and all felony records.
Extraditable Felony & Misdemeanors	-	selecting this option will limit responses to felony and misdemeanor records that are possibly extraditable.
Felony Only	-	selecting this option will limit responses to only felony records regardless of extradition.

State Wanted Query

System users may also query another state's in-state only wanted person database.

Why would a Wisconsin agency care about these wanted person entries, as they can't take any enforcement action, since the warrants are non-extraditable?

While this information may not be valuable to an officer on a routine traffic stop, there are situations in which simply knowing the subject is wanted by an agency in another state may prove helpful to law enforcement personnel. For example, during criminal investigations or employment background checks it may be beneficial to law enforcement to know that outstanding warrants exist in other states. For example, an individual could be wanted in Illinois for the same offense they are being investigated for in Wisconsin, leading to contact between the two agencies proving beneficial to both.

The Portal 100 and *e*TIME browser software include the ability for Wisconsin users to query other states in state warrants if that state supports these transactions. A query of the Nlets Help File, NLSWQHELP, will indicate which states participate.

NCIC SPECIAL RECORD HEADER

The following header may be found on any NCIC person record to advise when the subject of the record has been known to use or possess stolen or false identification documents. The difference between stolen/fraudulent identifiers and alias information is the subject possessed physical proof of the identifiers: i.e., stole a driver's license or created a fraudulent social security card. This is for informational purposes only.

```
WARNING - THE SUBJECT IDENTIFIED IN THIS RECORD NIC/W30XXX0846 IS
KNOWN TO USE THE FOLLOWING STOLEN OR FALSE (S/F) IDENTIFICATION
DOCUMENTS. USE CAUTION IN VERIFYING THE IDENTITY OF THIS PERSON.
S/F NAM/IDENT,FALSE
S/F NAM/PUBLIC,PETER
S/F DOB/19010201
S/F DOB/19020101
S/F SOC/777XX0000
```

The following Blue Alert caveat may be found on NCIC Missing Person, Wanted Person, Violent Person and Vehicle records. The Blue Alert is an advisory message to person and/or vehicle records to alert agencies to one of the below circumstances:

1) The serious injury or death of a law enforcement officer in the line-of-duty,
2) An officer who is missing in connection with the officer's official duties, or
3) An imminent and credible threat that an individual intends to cause the serious injury or death of a law enforcement officer.

Below are examples of the caveat for the different file types:

This message appears immediately below the Message Key (MKE) translation on all NCIC **Wanted Person** and **Violent Person** record responses.

```
BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.
```

This message appears immediately below the Message Key (MKE) translation on all NCIC **Missing Person** record responses.

```
BLUE ALERT WARNING. THE INDIVIDUAL OF RECORD IS AN OFFICER MISSING IN
THE LINE OF DUTY.
```

This message appears immediately below the Message Key (MKE) translation on all NCIC **Vehicle File (felony vehicle)** record responses.

```
BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS VEHICLE.
```

A Blue Alert will also be noted in the first ten characters of the miscellaneous field:

```
MIS/BLUE ALERT
```

WISCONSIN DOT QUERIES

TIME System Access:

Questions about records from out-of-state users should be directed to WisDOT at terminal "WI013075V" for driver licensing or “WI013035V” for vehicle licensing and titling (not 24-hour terminals). Between 4pm-8am weekdays and on weekends questions should be directed to DOT at terminal “WIWSP0000”.

Access to these files is for criminal justice purposes only due to the confidentiality of many record entries. The requirement for completion of the Federal Driver Privacy Protection Act (MV2896) form makes it necessary for other persons or agencies to deal directly with DMV.

DOT Law Enforcement Hotline Telephone Numbers:

Hotline telephone numbers are specifically designed to provide front of the line service to law enforcement personnel.

Under no circumstances should these hotline numbers be provided to anyone other than those it is meant to serve.

Driver licensing questions: Email cibtrain@doj.state.wi.us for the phone number.

Vehicle questions: **The Bureau of Vehicle Services does not have a hotline designated for law enforcement.** Urgent requests that cannot be fulfilled using TIME or the open search feature of *e*TIME should be sent to terminal WI013035V, WIWSP0000, or mnemonic WREG. WisDOT requests that agencies use *e*TIME’s Open Search capabilities for searching for owned/leased vehicles by owner’s name.

Non-urgent record requests: Refer to http://wisconsindot.gov/Pages/dmv/license-drvs/rcd-crsh-rpt/records.aspx.

Self-service options for customers to obtain their own vehicle records or vehicle restriction information is available at http://wisconsindot.gov/Pages/online-srvcs/online.aspx.

Vehicle Information Search for Emergency (VISE): DOJ provides this capability to law enforcement; however, according to policy DMV will fulfill requests it receives. To obtain information when only partial vehicle or plate information is available, send an administrative message to **WI013035V** or **WREG** with the following:

1. Reason for request
2. Phone number and email of requesting agency/law enforcement personnel
3. Area(s) to check (county, region, etc.)
4. Criteria to search by/for (vehicle make, body style, partial plate number, etc.)

Non-Criminal Justice Agency Access to DOT Information:

Access to vehicle registration and driver's license files via the TIME System is for criminal justice purposes only due to the confidentiality of many record entries. The TIME System can be accessed by law enforcement agencies and personnel for law enforcement purposes only. By the FBI's definition, non-criminal justice agencies, i.e., fire departments are not law enforcement.

While fire departments and other governmental agencies may be allowed to access vehicle registration and driver's license information under the Federal Driver Privacy Protection Act, the TIME System may not be used for these purposes. Some government agencies that are responsible for enforcing laws or ordinances may be eligible for an "S" ORI to inquire on vehicle records only. Other governmental agencies, including fire departments, who require access to WisDOT files, should be advised to contact WisDOT directly.

Public Access:

Any requests for a driver record from the public should be referred to WisDOT. Customers may access their own driver or vehicle abstract online at http://www.dot.wisconsin.gov/drivers/online.htm.

If the customer does not have internet access or is requesting the record of another person, the customer should complete a Vehicle/Driver Record Information Request (MV2896) form and mail their request to the address on the form. Form MV2896 is available at the Internet address of: http://www.dot.wisconsin.gov/drivers/forms/mv2896.pdf. A fee is required for each paper record whether a record is found or not.

Agencies and businesses interested in starting an account to order abstracts online can call (608) 266-0928 for information about the Public Abstract Request System (PARS).

Wisconsin Driver's License Photos

Wisconsin driver's license photos are available via the TIME System to Wisconsin law enforcement agencies, federal law enforcement agencies, and law enforcement agencies of other states for the purposes of the administration of criminal justice and for traffic enforcement. According to the definitions included in the law, district attorney's offices, Department of Corrections offices and facilities, social service agencies, etc. ***are not considered law enforcement agencies***, and thus the TIME System will block access to Wisconsin driver's license photos by these types of non-law enforcement agencies.

Portal 100 software contains a field on numerous transactions, the 'DOT Image Indicator' field. A 'Y' for yes placed in this field will return an available driver's license photo to the requestor via the TIME System. In addition, if a Wisconsin driver's license photo is requested, purpose code and reason/attention line fields are required; specifying why the photo was requested and who specifically will be receiving it.

Each Wisconsin driver's license photo returned via the TIME System will come with a warning caveat attached:

> THIS PHOTOGRAPH IS SUBJECT TO THE REQUIREMENTS AND RESTRICTIONS OF SECTION 165.8287 OF THE WISCONSIN STATUTES. THE PHOTOGRAPH SHALL NOT BE USED FOR ANY PURPOSE OTHER THAN THE ADMINISTRATION OF CRIMINAL JUSTICE OR TRAFFIC ENFORCEMENT. SECONDARY DISSEMINATION IS PROHIBITED AND THE PHOTOGRAPH SHALL BE DESTROYED WHEN NO LONGER NECESSARY FOR THE PURPOSE REQUESTED. THE PHOTOGRAPH SHALL NOT BE USED AS PART OF A PHOTO LINEUP OR PHOTO ARRAY.

Any photograph obtained electronically by a law enforcement agency under this subsection may not be used for a photo lineup or photo array.

FULL vs. SUMMARY DRIVER'S RECORDS

The TIME System allows for inquiries of summary and full driver's records. A summary record contains all identifying information including status, but without the driver's violation record. When querying a Wisconsin driver record you automatically receive a full driver record from WisDOT. Full driver's records maybe available from other states if requested using the appropriate transaction.

Some states support the full record query by name, sex, race and date of birth or driver's license number only. The Help file will advise the particular requirements for each state. If a state does not support the full driver's record inquiry you may receive a "NO RECORD" response from that state. A query specifically requesting the summary record may be required. CIB recommends querying the state's HELP file to determine if the state will accept a request for the individual's full driving record.

WARRANT/WANTED RECORDS

CIB

```
* * * * *  WANTED PERSON – WARRANT * * * * *
* * USE CAUTION * *
* * VIOLENT TENDENCIES
* * FELONY - LIMITED EXTRADITION SEE MIS FIELD
* * NOTIFY ORI/Y
SUBJECT
     NAME/DOE,JOHN Q
     SEX/MALE RACE/WHITE DATE OF BIRTH/01011900
     HEIGHT/600 WEIGHT/215 EYE COLOR/BLUE HAIR COLOR/BROWN
     SCARMARK/TATTOO CHEST
     SOCIAL SECURITY #/001010001
     STATE IDENT #/WI123654
     DRIVER'S LICENSE #/D6000000000000  STATE/WISCONSIN  EXPIRES/1901
     ADDRESS/123 WEST WASHINGTON STREET CITY/MADISON STATE/WISCONSIN
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678 NCIC #/W123456789
     AGENCY CASE #/15-77   WARRANT #/15CF7111
     ENTERED BY/MILEJJ  DATE/01011900  TIME/0640
     TYPE OF WARRANT/FELONY
     OFFENSE CODE/5015   BURGLARY   FAILURE TO APPEAR
     ORIGINAL OFFENSE CODE/2206  BURGLARY TOOLS-POSSESSION
     DATE OF WARRANT/01011900
REMARKS
      ARREST WARRANT BODY ONLY WILL EXTRADITE ADJACENT STATES
      AND THE STATE OF INDIANA ONLY
 * * * * * VERIFY WARRANT/WANTED STATUS IMMEDIATELY WITH ORI * * * * *
```

```
* * * * *  WANTED PERSON - WARRANT * * * * *
        GEO RESTRICTION/WITHIN ADJACENT COUNTIES OF ORI
SUBJECT
     NAME/FAKE,IAM A
     SEX/MALE RACE/WHITE DATE OF BIRTH/01011900
     HEIGHT/600 WEIGHT/185 EYE COLOR/BRO HAIR COLOR/GRAY OR PARTIALLY GRAY
     SCARMARK/TATTOO CALF RIGHT
     SOCIAL SECURITY #/000110001
     MISCELLANEOUS #/ORIGINATING AGENCY POLICE OR STATE IDENTIFICATION-9999
     ADDRESS/19333 RIDGE LANE CITY/BOAZ STATE/WISCONSIN
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678
     AGENCY CASE #/08-6632
     ENTERED BY/MILSLE DATE/01011900 TIME/0724
     TYPE OF WARRANT/CIVIL PROCESS - LOCAL ORDINANCE
     OFFENSE CODE/5015  DRUNK DRIVING  FAILURE TO APPEAR
     ORIGINAL OFFENSE/5404   DRIVING UNDER INFLUENCE - LIQUOR
     BOND AMOUNT/$225.25 DATE OF WARRANT OF DATE/01011900
REMARKS
      FAILURE TO APPEAR ON ORIGINAL OFFENSE

* * * * * VERIFY WARRANT/WANTED STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON - CAUTION
VIOLENT TENDENCIES
2 - LIMITED EXTRADITION SEE MIS FIELD
ORI/WI0130000 NAM/DOE, JOHN Q. SEX/M RAC/W DOB/18850101
HGT/600 WGT/215 EYE/BLU HAI/BRO
SMT/TAT CHEST
SOC/001010001
OLN/D6227646535501 OLS/WI OLY/1914
OFF/FAILURE TO APPEAR – SEE MIS – BURGLARY
OOC/BURGL TOOLS - POSSESS
DOW/19000101 OCA/10-77
NOA/Y WNO/10CF7111
MIS/ARREST WARRANT BODY ONLY WILL EXTRADITE
MIS/ADJACENT STATES AND THE STATE OF INDIANA ONLY
DNA/N
ORI IS DANE CO SO MADISON WI 608 284-6157
IMN/I123456789 IMT/M
NIC/W987654321 DTE/19000101 0740 EST DLU/19000101 0740 EST

MKE/WANTED PERSON
1 - FULL EXTRADITION
ORI/IL1040000 NAM/DOES, JON D SEX/M RAC/W DOB/18700101
HGT/500 WGT/105 EYE/BLU HAI/BLN SKN/LGT
OLN/D16534323456 OLS/NY OLY/1900
OFF/THEFT
DOW/19000101 OCA/08-98765
MIS/WILL EXTRADITE NATIONWIDE
ADD/01 – RESIDENCE (LAST KNOWN) DDA/18990804
SNU/123 SNA/LEONARD FARM ROAD
CTY/NAPERVILLE STA/IL ZIP/94572
ORI IS STODDARD CO SO BLOOMFIELD 573-625-3020
NIC/W876543210 DTE/19000101 0000 EDT DLU/19000101 0000 EDT

MKE/WANTED PERSON
4 - NO EXTRADITION
ORI/OHCLP0064 NAM/DOE, JONNY C SEX/M RAC/W DOB/18780101
HGT/508 WGT/195 EYE/BLU HAI/BLK
OLN/D16536983456 OLS/OH OLY/1900
OFF/RESISTING OFFICER
DOW/19000101 OCA/99-8765
MIS/OHIO PICKUP ONLY
ORI IS CLEVELAND POLICE WARRANT UNIT 216-623-5336
NIC/W765432109 DTE/19000101 0000 EDT DLU/19000101 0000 EDT

MISSING PERSON RECORDS

CIB

```
* * * * * MISSING PERSON - ENDANGERED * * * * *
* * USE CAUTION * *
* * DIABETIC * *

SUBJECT
     NAME/DOE, JANE
     SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011900
     HEIGHT/502 WEIGHT/150 EYE COLOR/GREEN HAIR COLOR/BLACK
     SCARMARK/ALZHEIMER'S DISEASE
     MNP/MISSING PERSON DATE OF LAST CONTACT/01011970
     JEWELRY TYPE/BROACH OR PIN
     JEWELRY DESCRIPTION/BLUE GREEN AND GOLD PIN IN SHAPE OF PEACOCK
     ON BLOUSE
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/1234567 NCIC #/M123456789
     AGENCY CASE #/10-987
     ENTERED BY/FRESHEK181 DATE/02011970   TIME/1353
     UPDATED BY/OPR2123 DATE/02051970   TIME/1355
PERSON WITH INFO
     NAME/DOE, JOHN D
     SEX/MALE RACE/WHITE DATE OF BIRTH/01011900
     HEIGHT/600 WEIGHT/200 EYE COLOR/GREEN HAIR COLOR/GRAY
     SCARMARK/HEALED FRACTURED CLAVICLE LEFT
     ALIAS/ANYGUY,MATT
     ALIAS DATE OF BIRTH/01201900
     PWI REMARKS/MAY HAVE INFO REGARDING SUBJECT DISAPPEARANCE BELIEVED
     TO BE INFLUENCING SUBJECT TO WITHDRAW LARGE SUMS OF MONEY IF HAVE
     CONTACT WITH MR DOE CONTACT DET JONES THIS AGENCY ASAP
REMARKS
     FAMILY HAS NOT HAD CONTACT WITH SUBJECT FOR 1 MONTH

 * * * * * VERIFY MISSING STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC

```
*****PERSON WITH INFORMATION ASSOCIATED WITH NIC/M543210987*****
*****DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION HIT*****
MKE/MISSING PERSON ENDANGERED - CAUTION
CMC/90 - DIABETIC
ORI/WI0130000 NAM/DOE,JANE SEX/F RAC/W
DOB/19000101 HGT/502 WGT/150 EYE/GRN HAI/BLK
SMT/MC ALZHMRS
MNP/MP DLC/19700101 OCA/10-987
NOA/N
MIS/FAMILY HAS N0T HAD C0NTACT WITH SUBJECT F0R 1 M0NTH
JWT/BP
JWL/BLUE GREEN AND G0LD PIN IN SHAPE 0F PEAC0CK 0N BL0USE
ORI IS DANE CO SO MADISON WI 608 284-5001
PIN/DOE,JOHN D PIX/M PIR/W PIB/19000101 PHG/600
PWG/200 PEY/GRN PHA/GRY PSM/HFR LCLAVI
PMI/MAY HAVE INF0 REGARDING SUBJECT DISAPPEARANCE BELIEVED T0 BE
INFLUENCING
PMI/SUBJECT T0 WITHDRAW LARGE SUMS 0F M0NEY IF HAVE C0NTACT WITH MR DOE
PMI/C0NTACT DET J0NES THIS AGENCY ASAP
PIB/19000120
PAK/ANYGUY,MATT
NIC/M123456789 DTE/19700201 1353 EST DLU/19700205 1355 EST
***REPEAT - DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION
HIT***
```

CIB

```
* * * * * MISSING PERSON - EMANCIPATED JUVENILE * * * * *
* * USE CAUTION * *
* * DIABETIC
* * NOTIFY ORI/Y
SUBJECT
     NAME/BOGUS,BOBBY JO
     SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011900 PLACE OF BIRTH/GUAM
     DATE OF EMANCIPATION/01011918
     HEIGHT/504 WEIGHT/115 EYE COLOR/BLUE HAIR COLOR/BROWN
     SCARMARK/TATTOO ARM
     DRIVER'S LICENSE #/B1234567890123  STATE/WI  EXPIRES/1921
     ADDRESS/19 PLYMOUTH ROCK ROAD CITY/BELOIT STATE/WISCONSIN
     MNP/MISSING PERSON DATE OF LAST CONTACT/01011917
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678 NCIC #/M123456789
     AGENCY CASE #/05-12328
     ENTERED BY/MILLSER DATE/01011917  TIME/0935
REMARKS
     LAST SEEN EXITING A TRANSIT BUS ON CAMPUS WAS WEARING A BROWN WINTER
     COAT BLUE STOCKING CAP BLACK GLOVES BROWN ANKLE HIGH BOOTS WAS IN
     POSSESSION OF HER MEDICATION

* * * * * VERIFY MISSING STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC

```
MKE/MISSING PERSON EMANCIPATED JUVENILE - CAUTION
CMC/90 - DIABETIC
ORI/WI0130000 NAM/BOGUS,B0BBY J0 SEX/F RAC/W POB/GM
DOB/19000101 HGT/504 WGT/115 EYE/BLU HAI/BR0
SMT/TAT ARM
OLN/B2019088730602 OLS/WI OLY/1921
MNP/MP DLC/19170101 OCA/05-12328
NOA/Y
MIS/LAST SEEN EXITING A TRANSIT BUS 0N CAMPUS WAS WEARING A BR0WN WINTER
C0AT
MIS/BLUE ST0CKING CAP BLACK GL0VES BR0WN ANKLE HIGH B00TS WAS IN
P0SSESSI0N
MIS/0F HER MEDICATI0N
DNA/N
ORI IS DANE CO SO MADISON WI 608 284-5001
NIC/M123456789 DTE/19170101 0935 EST DLU/19170101 0935 EST
```

CONCEALED CARRY LICENSE FILE

There are three reasons a concealed carry license can be queried per state statue 175.60 (12) and (12g):

1. To confirm that a license or certification card produced by an individual at the request of a law enforcement officer is valid.
2. If an individual is carrying a concealed weapon and claims to hold a valid license issued under this section or a valid certification card issued under s. 175.49 (3) but does not have his or her license document or certification card, to confirm that an individual holds a valid license or certification card.
3. If the law enforcement agency is a Wisconsin law enforcement agency, to investigate whether an individual submitted an intentionally false statement under sub. (7) (b) or (15) (b) 2.

```
***** CONCEALED CARRY WEAPON - LICENSE *****
STATUS=VALID
SUBJECT
   NAME/SHAM, STAN D
   SEX/MALE    DATE OF BIRTH/10101860
   HEIGHT/510  EYE COLOR/GREEN
   ADDRESS/123 ANY STREET  CITY/MADISON  STATE/WISCONSIN  ZIP/53701
DETAIL
   SYSTEM IDENT #/98765
   LICENSE-CERTIFICATION #/15B5
   ISSUE DATE/1900-01-01
   EXPIRATION DATE/1905-01-01
   ISSUING AGENCY/WI-DOJ
***** THIS INFORMATION MAY ONLY BE USED IN ACCORDANCE WITH WI STATUTE
175.60(12) AND (12G).*****
```

IDENTITY THEFT FILE

The Identity Theft File will serve as a means for law enforcement to "flag" stolen identities and identify the imposter when encountered by law enforcement.

```
WARNING - THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN
REPORTED STOLEN. REVIEW THE VICTIM PROFILE AND USE CAUTION IN VERIFYING
THE IDENTITY OF THIS PERSON.  THE PASSWORD INCLUDED IN THIS RESPONSE HAS
BEEN ASSIGNED TO THE IDENTITY THEFT VICTIM.  VERIFY THAT THE SUBJECT OF
INQUIRY CAN CONFIRM THE PASSWORD.

MKE/IDENTITY THEFT PERSON
ORI/WI0130000 NAM/PHONY, COLLEEN LYNETTE SEX/F RAC/W POB/CO DOB/19000101
HGT/501 WGT/100 EYE/BR0 HAI/BLN
DOP/19190414 SOC/123456789
OCA/2014-906
MIS/CREDIT CARD THEFT
PWD/DUSTER IDT/CFRD DOT/19140101
ORI IS DANE CO SO MADISON WI 608 284-5001
NIC/J012345678 DTE/19140101 1204 EDT DLU/19140101 1204 EDT
*****WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE INFORMATION
DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY
INDIVIDUAL, VEHICLE OR DWELLING.*****
IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR
```

FOREIGN COUNTRY FUGITIVE FILE

The Foreign Fugitive File contains information on persons wanted in connection with offenses committed outside the United States.

```
WARNING - DO NOT ARREST BASED UPON THIS FOREIGN FUGITIVE RECORD
MKE/FUGITIVE FROM A FOREIGN COUNTRY
ORI/DCINTER00 NAM/FALSE, PAULO SEX/M RAC/W DOB/18800101
HGT/509 WGT/160 EYE/BRO HAI/BLK
OFF/HOMICIDE
DOW/19000101 OCA/A12345678
MIS/ARMED/DANGEROUS
ORI IS INTERPOL US. DOJ WASHINGTON DC 416 808-8212
NIC/W987654321 DTE/19000101 0909 EST DLU/19000101 0909 EST
REPEAT - DO NOT ARREST BASED UPON NCIC RECORD WITH NIC W987654321. FUGITIVE
FROM A FOREIGN COUNTRY - IMMEDIATELY CONTACT INTERPOL, U.S. DOJ, NLETS
ORI/DCINTER00, OR TEL (416) 808-8212.
ALSO, IF SUBJECT IS NOT U.S. CITIZEN, CONTACT THE NEAREST OFFICE OF THE
U.S. IMMIGRATION AND NATURALIZATION SERVICE
```

PROTECTIVE INTEREST FILE

A record entered into the Protective Interest File will assist agencies in determining the threatener's location and may provide the record owner with information related to the threatener's criminal activity.

```
WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER AND
POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY CONTACT
USMS THREAT MANAGEMENT CENTER AT 202-111-1234 FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE
VIOLENT TENDENCIES
ORI/MDUSM0123 NAM/DOE, JOHN J SEX/M RAC/W POB/TX DOB/18770101
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US SKN/DRK
SMT/SC R HND
FPC/121011CO1XXX59TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1900
DTT/19000801 OCA/123456273
MIS/KNOWN TO THREATEN FEDERAL COURT JUDGE
LIC/ABC123 LIS/MD LIY/1902 LIT/PC
VIN/2Y27H5LIXX009 VYR/1901
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS US MARSHALS SERVICE BALTIMORE FIELD OFFICE 301-111-1234
NIC/K123456789 DTE/19000801 DLU/19000901
*****CONTACT USMS THREAT MANAGEMENT CENTER AT 202-111-1234 WHICH HAS BEEN
NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.

***DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES***
```

IMMIGRATION VIOLATOR FILE

The Immigration and Customs Enforcement Service created and maintains a file on immigration violators. This file contains records for three different response categories:

1. **Deported Felon:** Persons convicted of a felony related to drug trafficking, firearms trafficking, or serious violent crimes and that have been deported for these convictions.
2. **Absconder:** Persons with outstanding warrant for removal from the United States.
3. **NSEERS:** Persons who are subject to monitoring through the National Security Entry Exit Registration System.

One of these three headers will appear on the immigration response:

DEPORTED FELON RESPONSE HEADER

```
WARNING REGARDING FOLLOWING RECORD – SUBJECT OF NIC/N681127856 IS A
PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR
IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION
AND CUSTOMS ENFORCEMENT DETAINER.
```

ABSCONDER RESPONSE HEADER

```
WARNING REGARDING FOLLOWING RECORD – SUBJECT OF NIC/N682337856 HAS AN
OUTSTANDING ADMINISTRATIVE WARRANT OF REMOVAL FROM THE UNITED STATES.
CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND
AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT
DETAINER.
```

NSEERS RESPONSE HEADER

```
WARNING REGARDING FOLLOWING RECORD – SUBJECT OF NIC/N682337876 HAS AN
OUTSTANDING ADMINISTRATIVE WARRANT OF ARREST FOR IMMIGRATION
VIOLATIONS FOR FAILURE TO COMPLY WITH NATIONAL SECURITY REGISTRATION.
CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND
AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT
DETAINER.
```

Wisconsin law enforcement officers currently only possess the legal authority to enforce federal ***criminal*** immigration violations (and not federal ***civil*** immigration violations). As such, an officer only has the authority to arrest for an immigration violation when an NCIC hit confirmation shows that the subject is a Deported Felon or an Absconder. If the NCIC hit reveals that the subject is a NSEERS violator, the officer may continue to detain the subject only if the officer has reasonable suspicion or probable cause to believe that the subject has committed a violation of Wisconsin law.

IMMIGRATION VIOLATOR RECORD

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N070185716 IS A PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.
MKE/IMMIGRATION VIOLATION - DEPORTED FELON
ORI/VTINS1000 NAM/FAKE,GUSTAVO SEX/M RAC/W POB/JL DOB/18730101
HGT/507 WGT/145 EYE/BRO HAI/BLK FBI/596550XX1 SKN/MED SMT/TAT CHEST
FPC/DODXXIPO29DI1614PI29 MNU/AR-A72XX0235 SOC/123456789
OFF/SUBJECT IS A DEPORTED CRIMINAL/AGGRAVATED FELON
OCA/A012345678
VLD/19010401
MIS/TAT L SIDE OF CHEST 'ROSARIO'
DNA/N
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER 877 999-5372
DOB/18700101
AKA/FAKE VASQUEZ,GUSTAVO
AKA/FAKE,GUSTAVO
AKA/FAKE,GUSTAVO VASQUES
AKA/FAKE,GUSTAVO VASQUEZ
AKA/FAKE,SERGIO
**** THIS RECORD MAY ONLY BE USED BY CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.
**** END OF IMMIGRATION VIOLATOR FILE RESPONSE. ****

VIOLENT PERSON FILE

The Violent Person File (VPF) was designed to alert law enforcement officers that an individual they are encountering may have the propensity for violence against law enforcement. Criteria for entry are one of the following:

1. Convicted of assault or murder of LE, or statute that involves violence against LE-fleeing and obstruction.
2. Convicted of violent offense against a person including homicide or attempted homicide.
3. Convicted of a violent offense against a person where a firearm or weapon is used.
4. Known threat-LE reasonably believes that the individual has seriously expressed intent to commit an act of unlawful violence against LE or CJ community.

```
WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS
RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS
SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW
ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL. DO NOT
ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.

MKE/VIOLENT PERSON
CMC/05 - VIOLENT TENDENCIES
ORI/VASP01000 NAM/DOE, JOHN J SEX/M RAC/W POB/TX DOB/18850101
HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US SKN/DRK
SMT/SC R HND
FPC/121011CO1XXXX9TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1915
VPC/1-ASSAULT ON LAW ENFORCEMENT
OCA/123456273
MIS/KNOWN TO THREATEN POLICE OFFICERS
LIC/ABC123 LIS/MD LIY/1912 LIT/PC
VIN/2Y27H5LXXX009 VYR/1904
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212
NIC/L1234567 DTE/19100101 DLU/19100101
```

GANG FILE

The National Crime Information Center (NCIC) Gang File was created to provide identifying information about violent criminal gangs and members of those gangs to law enforcement personnel. This information serves to warn law enforcement officers of the potential danger posed by violent individuals and to promote the exchange of information about gangs and their members to facilitate criminal investigations.

GANG MEMBER

```
WARNING - STANDING ALONE, NCIC VIOLENT GANG GROUP AND MEMBER FILE
INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY
INDIVIDUAL, VEHICLE, OR DWELLING

MKE/CRIMINAL GANG MEMBER - CAUTION
ORI/WI0180100 NAM/DOE, JOHN W SEX/M RAC/W POB/MN DOB/19000101
HGT/601 WGT/175 EYE/BRO HAI/BRO
FPC/PM0852012XXXXX111514
OLN/D5377978128008 OLS/WI OLY/1925
GNG/GNST DISCS*ECWI SGP/NONE KNOWN
ECR/AF DOP/19260101 OCA/EP987654
ORI IS EAU CLAIRE PD WI  715 839-4975
NIC/T98765432100  DTE/19230101 1501 EDT DLU/19230201 1501 EDT
```

The **Group Reference Capability** provides information about gang organizations. This is accessed by specific group inquiry.

GROUP REFERENCE

```
MKE/CRIMINAL GANG
GNG/GNST DISCS*ECWI SGP/NONE KNOWN
CONTACT AGENCIES:
WI0180100 EAU CLAIRE POLICE DETECTIVES 715-111-1234
WI0680900 OCONOMOWOC POLICE LT SHELL   262-111-1234
DATE FIRST ENTRY/19000101  1421 EST
TTO/TAT R ARM ANCHOR WITH GREEN SNAKE
DRS/RED AND BLACK
HND/HANDS IN SHAPE OF AN M
GTI/MTS13/MUERTOS XI
MIS/ALWAYS WORKS WITH THREE MEMBERS PRESENT
CONTACT AGENCIES LISTED FOR FURTHER INFORMATION ON THIS GANG
```

THREAT SCREENING CENTER FILE

Formerly called the Known or Suspected Terrorist File (KST). Do not inform the subject, if a subject is a verified match, contact the Threat Screening Center.

```
***LAW ENFORCEMENT SENSITIVE INFORMATION***
***WARNING – APPROACH WITH CAUTION***
***DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE***
***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST
WATCHLIST***
IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-
XXXX.
THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT
REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER
AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.
CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN
DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH
GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND
THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY
THEREAFTER.
***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION
IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR
OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY
GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION,
OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINSTRATIVE
PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION.***

***LAW ENFORCEMENT SENSITIVE INFORMATION***
MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER – CAUTION
CONTACT THE THREAT SCREENING CENTER AT 1-866-XXX-XXXX
CMC/70 - SUICIDAL
ORI/DCTSC0100 NAM/SHAM, JOHN SEX/M RAC/U ETN/N POB/JO
DOB/19000101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US
MNU/AR-123456 SOC/123456789
GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 2*IFBI
ECR/H DOP/NONEXP OCA/00000123456789
MIS/USPER; NC-123456
DNA/N
ORI IS FBI THREAT SCREENING CENTER 866 XXX-XXXX
IMN/I321654987 IMT/M
NIC/T123456789 DTE/19200101 0819 EDT DLU/19200101 1518 EDT
```

NOTE: This is 1 of 4 possible responses for the suspected Threat Screening Center files, read each one carefully to distinguish the difference. The full responses are the same but the handling code (underlined above) changes for each of the different responses.

PROTECTION ORDER AND INJUNCTION FILE (POIF)

The Protection Order File (POF) contains court orders that are issued to prevent acts of domestic violence against a person or to prevent a person from stalking, intimidating, or harassing another person. Since the passing of “Kayleigh’s Law”, non-expiring injunctions will appear on responses with an expiration of 12/31/2150.

CIB POIF RESPONSE

```
* * * PROTECTION ORDER/INJUNCTION - 813.12 DOMESTIC ABUSE INJUNCTION * * *
INJUNCTIONS UNDER THIS STATUTE PROHIBIT POSSESSION OF A FIREARM
** SEE THE MISCELLANEOUS FIELD FOR COMMENTS REGARDING THE TERMS AND
CONDITIONS OF THE ORDER
* * USE CAUTION * *
* * SUICIDAL
* * SUBJECT IS PROHIBITED FROM POSSESSING/PURCHASING A FIREARM/OTHER
   WEAPONS AS IDENTIFIED IN THE MISC FIELD

SERVICE SERVED

COURT
     COURT CASE #/08CV5589 COURT ORI #/WI013023J
     BEGINNING DATE/01011900 ENDING DATE/01011901
     ORDER OR INJUNCTION #/9876
RESPONDENT
     NAME/CITIZEN,MARK E JR
     SEX/MALE RACE/WHITE DATE OF BIRTH/01011870 PLACE OF BIRTH/UTAH
     HEIGHT/511 WEIGHT/255 EYE COLOR/BLUE HAIR COLOR/RED
     SKINTONE/LIGHT SCARMARK/SCAR NOSE
     FBI #/6166XXXX4
     STATE IDENT #/WI123456
     ADDRESS/1 WASHINGTON AVE CITY/MADISON STATE/WISCONSIN
VEHICLE
     PLATE#/GRUMP1  STATE/WISCONSIN  EXPIRES/1902  TYPE/PASSENGER CAR
     VIN/1FPEXXXXXVNC05518
     YEAR/1900 MAKE/FORD; GOLDLINE OR COURIER
     MODEL/F-150 XLT STYLE/PICKUP COLOR/RED
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF’S DEPARTMENT
     SYSTEM IDENT #/12345678 NCIC #/H987654321
     AGENCY CASE #/12-3421
     ENTERED BY/FIRMJJ DATE/01011900 TIME/0704
PETITIONER
     NAME/CITIZEN,SUSAN B
     SEX/FEMALE RACE/WHITE DATE OF BIRTH/01011872
REMARKS
     KNOWN TO MAKE THREATS OF SUICIDE WHEN APPROACHED BY LAW
     ENFORCEMENT NO CONTACT EXCEPT THROUGH AN ATTORNEY SUBJECT IS
     PROHIBITED FROM POSSESSING A HUNTING KNIFE

* * * * * VERIFY STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC PROTECTION ORDER FILE RESPONSE

```
*****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD.
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD.
CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION
ORDER*****

****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR
POSSESSING A FIREARM UNDER FEDERAL LAW (TITLE 18, U.S.C., SECTION
922)****

MKE/PROTECTION ORDER - CAUTION
SUICIDAL
ORI/WI0130000 NAM/CITIZEN, MARK E  SEX/M RAC/W POB/UT DOB/18700101
HGT/511 WGT/255 EYE/BLU HAI/RED FBI/616663NA4 SKN/LGT SMT/SC NOSE
SVC/1 - SERVED SVD/19000101
PNO/9876 BRD/Y ISD/19000101 EXP/19010101 CTI/WI013023J
PPN/CITIZEN, SUSAN B PSX/F PPR/W PPB/18720101
PCO/07 - THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR PURCHASING A
FIREARM OR OTHER WEAPONS AS IDENTIFIED IN THE MISCELLANEOUS FIELD.
OCA/12-3421
MIS/KNOWN TO MAKE THREATS OF SUICIDE WHEN APPROACHED BY LAW
MIS/ENFORCEMENT NO CONTACT EXCEPT THROUGH AN ATTORNEY SUBJECT IS
PROHIBITED FROM POSSESSING A HUNTING KNIFE
LIC/GRUMP1 LIS/WI LIY/1902 LIT/PC
VIN/1FPEXXXXXVNC05518 VYR/1900
VMA/FORD VMO/F15 VST/PK VCO/RED
DNA/N
ORI IS DANE CO SO MADISON WI 608 284-6157
NIC/H987654321 DTE/19000101 0704 EST DLU/19000101 0704 EST
```

NCIC SEX OFFENDER REGISTRATION FILE

The NCIC Sex Offender Registry File contains fields and identifiers that vary from the current Wisconsin Sexual Offender File. The types of subjects required to register and the information contained in the registry varies from state to state.

NCIC SOR RESPONSE

```
*** SEXUAL OFFENDER REGISTRY INFORMATION ***
THE SUBJECT IDENTIFIED IN THE FOLLOWING RECORD WITH NIC/X861319153
IS REGISTERED AS A SEX OFFENDER.  DO NOT SEARCH, DETAIN, OR
ARREST BASED SOLELY ON THIS RECORD.  ADDITIONAL INFORMATION REGARDING
SUBJECT MAY BE AVAILABLE FROM THE INTERSTATE IDENTIFICATION INDEX.

MKE/SEXUAL OFFENDER
OFS/23 - COMPLIANT
ORI/AKAST1500 NAM/SHAM,CHRISTOPHER SEX/M RAC/I POB/AK DOB/19000101
HGT/505 WGT/185 EYE/BRO HAI/BLK FBI/XXXX1XA6 SKN/MED SMT/SC R EYE
FPC/21141XXXXXP154161715 MNU/PI-7654321 SOC/987654321
ORD/19300717 ERD/NONEXP SXP/N CRR/SEX OFFENSE - AGAINST CHILD-FONDLING
CON/19291211 OCA/4BE-S11-818
VLD 19320811
MIS/CONTACT ALASKA SOR OFFICE (907-111-2345) FOR EXPIRATION
MIS/ DATE CLERK,LABORER
MIS/DNA REPOSITORY  (907-111-2345)
DNA/Y DLO/DNA AVAILABLE
ORI IS ALASKA STATE TROOPERS 907 269-0397
ADDRESS - 9999999 RED HSE N OF CITY OFCS CHEVAK, AK 99563
SOC/111111111
NIC/X86131XXXX DTE/19300510 1337 EDT DLU/19320811 1337 EDT
***** END OF SEXUAL OFFENDER REGISTRY INFORMATION *****
```

WI SEX OFFENDER REGISTRATION FILE

Contact DOC before acting on any information in response.

SOR RESPONSE

```
WISCONSIN DOC       11-13-1920   15.39.33
***** CONVICTED SUBJECT; SEX OFFENDER *****
*** STATUS - ACTIVE ***
*** ATTENTION *** THIS PERSON IS REQUIRED TO REGISTER WITH THE
WISCONSIN SEX OFFENDER REGISTRY. IF THIS PERSON IS PLACED IN CUSTODY
OR PROVIDES AN ADDRESS DIFFERENT FROM THAT LISTED BELOW, PLEASE
NOTIFY THE REGISTRY OF THE UPDATED INFORMATION BY CALLING 1-888-963-
3363.
*** CAUTION *** THIS INFORMATION IS FOR STATUS ONLY AND MAY NOT BE
CURRENT. ORI MUST DETERMINE IF SUBJECT OF QUERY IS IN FACT SUBJECT OF THIS
STATUS. PLEASE NOTE THIS IS NOT AN INCLUSIVE LIST OF RULES OF
SUPERVISION.WARNING: ACTION SHOULD NOT BE TAKEN BASED ON ANY POTENTIAL
RULE VIOLATION WITHOUT CONTACTING THE AGENT OR DOC. LAW ENFORCEMENT
AGENCIES SHOULD CONTACT AGENT AND PHONE NUMBER LISTED TO REQUEST
ADDITIONAL INFORMATION OR TO REQUEST A PROBATION AND PAROLE HOLD. IF NO
ANSWER CALL 1-888-222-4362. DO NOT RELEASE ANY INFORMATION WITHOUT PROPER
AUTHORIZATION.
SUBJECT
   NAME/DOE, JOHN DAVID
   SEX/MALE  RACE/WHITE  DATE OF BIRTH/01011900
   HEIGHT/600  WEIGHT/220  EYE COLOR/BROWN  HAIR COLOR/BROWN
   ETHNICITY/UNKNOWN
   SCARMARK/MISSING FINGER RIGHT HAND - ENDS MISSING - RING
   FBI #/957700XX1  SOCIAL SECURITY #/123456789
   STATE IDENT #/00XXX77  STATE/WISCONSIN
   DNA AVAILABLE/Y
   DOC #/123456
   DRIVER'S LICENSE #/D255-1234-XXXX-00  STATE/WISCONSIN
   SOURCE/SELF_REPORTED
   ADDRESS/7111 BEE LN   CITY/MADISON  STATE/WI
   ADDRESS TYPE/PERSONAL RESIDENCE  ADDRESS UPDATED/01011920
   TELEPHONE #/6082617237  TYPE/HOME
   ADDITIONAL INFORMATION
   ALIAS/DOE, DJ
   EMPLOYMENT/SCHOOL
   EMPLOYER/SELF-EMPLOYED
   ADDRESS/7111 BEE LN   CITY/MADISON  STATE/WI
   SUPERVISION CATEGORY/UNSPECIFIED  STATUS/ACTIVE
   START DATE/01011920
   ABSCONDED/NO
   REG SEX OFF START/01011915
   REG SEX OFF ENTRY/01012915
   LIFE REGISTRATION/YES
   REG REQUIRED/YES
----------------------------- END OF RECORD --------------------
```

PROBATION/PAROLE STATUS

Contact DOC before acting on any information in response.

PROBATION/PAROLE RESPONSE

```
WISCONSIN DOC       11-14-1920   09.30.10
***** CONVICTED SUBJECT; PROBATION *****
*** STATUS - ACTIVE ***
*** CAUTION *** THIS INFORMATION IS FOR STATUS ONLY AND MAY NOT BE
CURRENT. ORI MUST DETERMINE IF SUBJECT OF QUERY IS IN FACT SUBJECT OF
THIS STATUS. PLEASE NOTE THIS IS NOT AN INCLUSIVE LIST OF RULES OF
SUPERVISION.  WARNING: ACTION SHOULD NOT BE TAKEN BASED ON ANY
POTENTIAL RULE VIOLATION WITHOUT CONTACTING THE AGENT OR DOC. LAW
ENFORCEMENT AGENCIES SHOULD CONTACT AGENT AND PHONE NUMBER LISTED TO
REQUEST ADDITIONAL INFORMATION OR TO REQUEST A PROBATION AND PAROLE
HOLD. IF NO ANSWER CALL 1-888-222-4362. DO NOT RELEASE ANY
INFORMATION WITHOUT PROPER AUTHORIZATION.

SUBJECT
   NAME/FRAUD, ANTHONY J
   SEX/MALE  RACE/WHITE  DATE OF BIRTH/01011900
   HEIGHT/507  WEIGHT/128  EYE COLOR/HAZEL  HAIR COLOR/BROWN
   ETHNICITY/UNKNOWN
   SCARMARK/SCAR ABDOMEN - NO DESCRIPTION FOUND
   FBI #/610014XX4  SOCIAL SECURITY #/123456789
   STATE IDENT #/009XXX53  STATE/WISCONSIN
   DNA AVAILABLE/Y
   DOC #/4343XX
   ADDRESS/631 10TH AVE S   CITY/MADISON STATE/WI
   ADDRESS TYPE/PERSONAL RESIDENCE
   ADDITIONAL INFORMATION
   ALIAS/FRAUD, ANTHONY JAMES
   ALIAS/FRAUD, TONY
   SOCIAL SECURITY #/987654321
   SCARMARK/PIERCED EAR LEFT - NO DESCRIPTION FOUND
   OFFENSE1
   STATUTE/947.0125(2)(A)  OFFENSE DATE/01011919
   LITERAL/COMPUTER MESSAGE-THREATEN/INJURY OR HARM
   SEVERITY/MISDEMEANOR  OFFENSE CODE/UNKNOWN
   JUVENILE OFFENSE/NO  TREATED AS ADULT/YES
   SUPERVISION START/08041919
   SUPERVISION CATEGORY/PROBATION IN STATE   STATUS/ACTIVE
   START DATE/08041919
   SUPERVISING OFFICER
   AGENT #/80800
   AGENT TELEPHONE #/715-222-5555 - PRIMARY
   DOC STANDARD RULES CAN BE FOUND ON WILENET
   DOC SPECIAL RULES
   SP 001. NO CONTACT WITH ANNA J. REINERDT OR HER RESIDENCE.
---------------------------- END OF RECORD ----------------------
```

NCIC PROBATION/PAROLE RESPONSE

```
WARNING - DO NOT ARREST BASED ON THIS INFORMATION
MKE/PROBATION OR SUPERVISED RELEASE STATUS
ORI/C0030015J NAM/PHONY,JOSEPH LUIS SEX/M RAC/W DOB/19000101
HGT/505 WGT/215 EYE/BRO HAI/BLK
SOC/111111111
OCA/D03020XXXX000467
OOC/TRESPASSING
DPE/20000101 SCI/C0030015J LOC/PROBATION DISTRICT 0001
DSS/19201124 EDS/20000101 SON/PHONY,DOUG SOT/303 854-4023
DNA/N
ORI IS 1ST DISTRICT COURT GOLDEN 313 271-6215
NIC/CXXXX25133 DTE/19201124 1320 EST DLU/19250101 1320 EST
REPEAT - PROBATION OR SUPERVISED RELEASE STATUS RECORD - DO NOT ARREST
BASED ON THIS INFORMATION - PLEASE CONTACT SUPERVISING AGENCY VIA NLETS,
TELEPHONE OR EMAIL TO ADVISE OF CONTACT WITH SUPERVISED INDIVIDUAL.
PLEASE BE ADVISED THAT SUPERVISING AGENCY MAY NOT BE OPERATIONAL 24/7.
```

CCAP

The Consolidated Court Automation Programs (CCAP) provides access to certain public records of the circuit courts of Wisconsin. The information displayed is an exact copy of the case information entered into the CCAP case management system by court staff in the counties where the case files are located. The information provides the type of case, the parties, and any judgment that has been entered in the case. For criminal cases, a case summary is provided to show the current pending charges or the defendant's conviction/acquittal status. Criminal cases, traffic, and ordinance violations also show a history of the charges against the defendant. A link to "court record events" provides the date of actions taken in the case, such as filing of the complaint or petition, pleadings, court appearances, and judgments. Individual courts vary in how much detail is entered for each court record event.

CCAP RESPONSE WHEN THERE ARE MORE THAN 1500 ROWS

```
0029 1692 06AD45B6                  WI013175Y
CCAP   123456     19 01/12/16 10:20 01 OF 01
LNA/SMITH.FNA/STEVE.MNA/L.SEX/M.RAC/U.DOB/01011900.JAI/1

ERROR COMMUNICATING WITH CCAP CASE SEARCH YOUR SEARCH HAS RETURNED
MORE THAN 1500 ROWS. PLEASE GO TO THE CCAP WEBSITE AND CONDUCT AN
ADVANCED SEARCH.  HTTP://WCCA.WICOURTS.GOV/
***** END OF RECORD *****
```

CCAP RESPONSE

```
CASE
   TITLE/STATE OF WISCONSIN VS. ROMAN B SAMPSON
   CASE #/2008XX001111
   FILED/2008-09-04
   FILED IN/WINNEBAGO
   LAST MODIFIED/07072015

/0029 1692 06AD45B8                  WI013175Y
CCAP   123456     21 01/12/16 10:24 02 OF 03
   TITLE/ROMAN B SHAM VS. THE BANK OF SOMEWHERE
   CASE #/2004XX001234
   FILED/2004-11-08
   FILED IN/COLUMBIA
   LAST MODIFIED/05202015

CASE
   TITLE/THE HARDWARE STORE VS. ROMAN B SAMPSON
   CASE #/2004XX000111
   FILED/2004-09-08
   FILED IN/MARINETTE
   LAST MODIFIED/03242015
```

MENTAL HEALTH

TIME System transaction 0027 allows law enforcement access to Wisconsin mental health records. Access to Mental Health records is available for all TIME System customers (eTIME, Portal 100, Server to Server). Law enforcement may request information based only on the below reasons:

(a) Enforce or investigate a violation of felon in possession of a firearm. (Purpose Code C)
(b) Conduct a background check on an individual who is applying to become a law enforcement officer or on a current law enforcement officer. (Purpose Code J)
(c) Make a determination on HR 218 (former law enforcement officer carry concealed permit, Purpose Code F)
(d) Aid the court in making a determination in firearms restrictions for protection orders and injunctions. (Purpose Code C)

RETURN OF FIREARMS

Federal law regarding National Instant Criminal Background Check System (NICS) authorizes criminal justice agencies access to NICS information to conduct background checks for the purpose of returning firearms. To assist law enforcement when making a determination of whether an individual is restricted from possessing a firearm, transaction 0028 in the TIME System allows access to the National Instant Criminal Background Check System (NICS). This functionality searches multiple data services including CCH, CIB Hotfiles, DOC, DOT, III, NCIC, and NICS.

The correct purpose code for return of firearms is F.

National Instant Criminal Background Check System (NICS)

Mandated by the Brady Handgun Violence Prevention Act of 1993 and administered by the FBI, the National Instant Criminal Background Check System, or NICS, is used by Federal Firearms Licensees (FFLs) to determine whether a prospective buyer is eligible to buy firearms. The NICS Index contains information provided by local, state, tribal and federal agencies of persons prohibited from receiving firearms under federal or state law. The NICS Index contains prohibiting information which may not be found in the NCIC or the III.

NICS RESPONSE

```
NICS-INDEX-BEGIN
==========  N I C S   I N D E X  ==========
RECORD FOUND BY:GENERATED AKA
NRI: 1599308140    STATUS: ACTIVE    EXPIRATION DATE: N/A
PCA: B   - Fugitive from Justice
NAM: LASTNAME, FIRST MIDDLE
SEX: U  RAC: U  HGT: N/A  WGT:   0  EYE: XXX  HAI: XXX
POB: N/A    SOR: N/A
DOB: 19000101
SSN: N/A
AKA: N/A
SMT: N/A
MNU: N/A
MIS: STATE WARRANT IN MASSACHUSETTS - CONTACT (666)666-1234 WITH
   QUESTIONS
ORI: MACJIS085     OCA: 1241CR000735
DNY: N/A
DATA-SRC: MA
ARI: W8266052
CREATED DATE: 10/15/2012
UPDATED DATE: 10/15/2012
=====================================
MKE/SEXUAL OFFENDER

NAM/LASTNAME, FIRST MIDDLE

SEX/M   RAC/W   DOB/CCYYMMDD

HGT/600   WGT/220   EYE/BR0   HAI/BR0

CRR/SEX OFFENSE

CON/20000322
MIS/948-02(2) WI SEC0ND-DEGREE SEXUAL ASSAULT 0F A CHILD
OCA/00386722   ORI/WI013135C   FBI/1234XXXXX
NIC/X272721212
NICS-INDEX-END
```

NICS DENIED TRANSACTION FILE

TIME System users can access the National Instant Criminal Background Check System (NICS) Denied Transaction File (NDTF). This file shares information regarding individuals who have been disqualified from firearm possession under the Brady Act of 1993. This disqualification is based on federal law and state prohibitors reported to NCIC. The NICS Denied Transaction File is designed to enhance officer and public safety while also providing investigative leads.

The NICS Denied Transaction File contains records of individuals who have been denied a firearm, as the result of a NICS check, within the previous 180 days. These records are maintained by the FBI and if a “hit” exists it will be returned when you conduct any wanted person query. After 180 days, the file is purged from the system. If an individual’s NDTF record is canceled, it will be immediately removed from the system.

The return of a NICS Denied Transaction File response on a person query does not guarantee that the subject of the response is still prohibited from possessing a firearm. The response is solely informational and additional investigation should be conducted to confirm the continued restriction against possessing a firearm. The information in any NDTF response should never be used as a determination to detain or arrest the subject of a response.

NICS Denied Transaction File Response

```
*****NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE
DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM
(NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE
SUBJECT WAS DENIED BY THE NICS FROM THE RECEIPT AND/OR THE
POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM
OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW.
HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE A
PROHIBITED PERSON.

MKE/NICS DENIED TRANSACTION FILE
ORI/WVNICS000 NAM/SMITH, JOHN J SEX/M RAC/W POB/RI
DOB/19511012 HGT/511 WGT/230 CTZ/US
SOC/123456789
SOP/NV SOR/NV DND/20120909
NTN/ABC1234567
STN/123ABC4567
NIC/E123456789 DTE/20120909 23150401 EDT DLU/20120909 23150404
EDT

*** THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE
MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME
AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE
INITIATED BASED SOLELY ON THIS INFORMATION.
```

WISCONSIN DNR FILES

QUERY ON:	FILES SEARCHED:
Last Name, First Name, Middle Name Sex, Race, Date of Birth	CIB, NCIC, DOT, DOC, DNR (License Holder, Citation & Registration Files)
Number Type (1=Backtag) (2=Customer ID) (3=Set Line/Bank Pole Tag) Number License Year	DNR (License Holder, Citation & Registration Files)
Last Name, First Name, Middle Name Date of Birth, Social Security Number	DNR (License Holder, Citation & Registration Files)
Last Name, First Name, Middle Name Sex, Date of Birth, Social Security Number Customer ID Number	DNR (License Holder, Citation & Registration Files)

This transaction allows the user the ability to enter a "wild card" (%) in the last and first name fields for partial name searches (ex: Last name: John%, First Name: Will%). Wildcards are only allowed at the end of the name (example: SMITH% and not SM%TH)

Last Name, First Name, Middle Name Date of Birth, Social Security Number Purpose Code Attention Line	NLETS, DNR (License Holder, Citation & Registration Files)

NLETS Wildlife Violation File allows you to obtain wildlife violator information from other states by Name/DOB and/or SSN#.

Query WI DNR File by Name/Sex/Race/DOB

```
WISCONSIN DNR       12-03-1912   12.59.37
--------- LICENSE HOLDER --------- ---------- DESCRIPTION ------------
DOB      01/01/1900                    Sex          MALE
Name     JOHN DOE                      Height       603
Street   E9999 COUNTY RD W             Weight       200
City     SMALLTOWN                     Hair         BROWN
State    WI                            Eye          BLUE
Zip      53951                         Cust ID#     999899
County   SAUK                          Cust Type    RESIDENT
Phone    6089999949                    Addr Update  08/05/1912
DL Num   D123456789XX23123             Driver State WI
---------------------------- BACKTAG -----------------------------------
Backtag YR   2012                      Backtag Number/Type  0991399 RESIDENT
      GUN DEER
------------------------- LICENSES AND PERMITS -------------------------
Trans     Status  Agent   Name                          Purch Date/Time
42961406  ACTIVE  3036    DNR PERMIT DRAWING                  01/27/1912 3:40
 SPRING TURKEY PERMIT
Trans     Status  Agent   Agent Name                          Purch Date/Time
43236991  ACTIVE  2067    WALMART STORE 1396                  03/19/1912 09:33
 RES SPRING TURKEY LICENSE
 SPRING TURKEY PERMIT
 HIP SURVEY
 AWARDED SPRING TURKEY PERMIT
 TURKEY STAMP
Trans     Status  Agent   Agent Name                          Purch Date/Time
46259806  ACTIVE  2067    WALMART STORE 1396                  11/16/1912 09:33
 RESIDENT GUN DEER
 ANTLERLESS HERD CONTROL TAG VALID 11/19/1916 - 11/26/1916 TAG NUMBER:
       9876543210
------------------------- CERTIFICATION --------------------------------
NO RECORDS FOUND
------------------------- CITATION RECORD ------------------------------
NAME/DOE JOHN DOB/01/01/1900 RACE/WHITE/HISPANIC
---------------------------- OFFENSE ---------------------------------
Offense      FISHING WITH MORE THAN 3 HOOKS, BAITS, LURES - 1-2 HOOKS, BAITS,
LURES OVER LIMIT
Statute/Code NR20.06(2)                Fiscal Year           2012
Arrest #  987654                       Arrest Date           05/30/1912
Adjudication GUILTY                    Adjudication Date     06/13/1912
Rev Code                               Revocation until Date 01/01/1913
------------------------- BOATS OWNED ----------------------------------
REG/9999GE HULL/103032574 MK/CRESTLINER YR/1868 LENGTH/16- EXP/1912
----------------------------- SNOWMOBILES OWNED ------------------------
NO RECORDS FOUND
----------------------------- ATVS OWNED -------------------------------
NO RECORDS FOUND
----------------------------- END OF RECORD ----------------------------
```

VEHICLE FILE

For query purposes, a vehicle is defined as any motor-driven conveyance designed to carry its operator. In addition to conveyances meeting this definition, trailers are also queried in this file. The one exception to this definition is a boat, which would be queried in the Boat File. Examples include construction equipment, farm tractors, motorized wheelchairs, snowmobiles, all-terrain vehicles, utility-terrain vehicles, off-highway motorcycles, and trailers.

Possible stolen or missing license plates are also queried in the Vehicle File.

VEHICLE QUERIES

QUERY ON:	**FILES SEARCHED:**
Wisconsin License Plate Number, Plate Type **(Optional),** Year of Expiration	DOT, CIB, NCIC
Out-of-State License Plate Number, Plate Type, State of Registration, Year of Expiration	NLETS, CIB, NCIC
U.S. Government License Plate Number, Plate Type, State of Registration, Year of Expiration	NLETS, CIB, NCIC
Disabled Parking Permit Number	DOT, NCIC
Vehicle Identification Number -if sent out-of-state	DOT, CIB, NCIC NLETS
Owner Applied Number	CIB, NCIC

NOTES: When querying a government vehicle for registration/stolen status the out-of-state query transaction with a plate type of “US” or a valid VIN must be used. The code of “GS” must be used in the “Destination State” field and “US” in the “State” field. If no record is received additional queries may be required using a valid two-character state code in the “State” field.

Destination State:	[GS]
License Plate:	[enter the license plate information]
State:	[US or the appropriate state for the second query]
Type:	[US]
Year:	[enter the appropriate year]

The Wisconsin Department of Transportation does not issue license plates with the alpha character of O. All Wisconsin license plates inquiries should contain the numeric of 0 instead of the alpha O.

TRIBAL VEHICLE REGISTRATION

Six Native American Indian tribes have a reciprocal registration agreement with the Wisconsin Department of Transportation, which allows residents living on the reservation to purchase tribal plates that are designed and issued by the tribe. These are the tribes and their respective Indian nation code.

- Bad River Band of Lake Superior Chippewa Indians- **XC**
- Lac Courte Oreilles Chippewa Band of Lake Superior Indians-**WZ**
- Lac du Flambeau Band of Lake Superior Chippewa Indians-**LP**
- Menominee Indian Tribe of Wisconsin-**IX**
- Oneida Nation of Wisconsin-**OT**
- Red Cliff Band of Lake Superior Chippewa-**YH**

Queries of tribal license plates through Wisconsin DOT will produce plate holder information *excluding* expiration data, while an inquiry by VIN through Wisconsin DOT will provide vehicle & owner information. The exception is Oneida tribal license plates. Queries of Oneida tribal license plates will return a standard WisDOT response.

Tribal license plates require two queries to determine the registration and the stolen status of the vehicle or license plate(s). To obtain Wisconsin registration information you can run a standard Wisconsin vehicle query (0173) using the Type code of “TB (Tribal) or leaving the type code blank.

License Plate:	[enter the license plate information]
Type:	[enter the TB (Tribal) or leave blank]
Year:	[enter the appropriate year]

To obtain Out-of-State registration information you will run an Out-of-State vehicle query (0170). Follow the below steps for Out-of-State Tribal registration plates. Additional information may be available from each state’s help file.

Destination State:	[enter the appropriate state]
License Plate:	[enter the license plate information]
State:	[enter the appropriate Tribal Nation code]
Type:	[enter the vehicle type]
Year:	[enter the appropriate year]

To obtain NCIC responses, including stolen vehicles, a separate query (0174 - License Plate Only Query – CIB and NCIC) is required.

For eTIME Browser/S2S MACH, the second query will be conducted by performing a NLETS query using the appropriate region code. If the state is unknown, the “Region code for all states” can be used. Follow the below steps for NCIC responses:

NLETS:	[enter the appropriate region code]
Registration Number:	[enter the license plate information]
Type:	[enter the vehicle type]
Year:	[enter the appropriate year]

VEHICLE SEARCH TECHNIQUES

Query on: License Plate Number

NCIC Search on license plate number and state of registration.
Alpha “O” converted to numeric “0”.

Felony Vehicle Search: Use for felony vehicle records only. When a license plate is queried through NCIC, NCIC will disregard the license plate state information and search on the license plate number. This only affects records identifying felony vehicles (vehicles used in the commission of a crime). The following caveat will be included in a felony vehicle response:

RECORD NIC/V123456789 IS BASED ON LIC SEARCH ONLY
(LIS NOT SEARCHED) VERIFY ALL DATA BEFORE TAKING FURTHER
ACTION BASED ON THIS RESPONSE.

CIB Exact match on license plate number.

DOT Exact match on license plate number.
Exact match on plate type. If no plate type code is submitted, search techniques will be expanded to include all plate types.

DNR Exact match on registration number.

Query on: Vehicle Identification Number

NCIC Exact match on the last 8 characters.
Alpha "O" converted to numeric "0".

If only the last 8 characters match, a caveat will appear above the record stating:

RECORD NIC/V123456789 IS BASED ON PARTIAL VIN SEARCH - VERIFY ALL DATA BEFORE TAKING FURTHER ACTION BASED ON THIS RESPONSE

CIB Exact match.

DOT Exact match.

NOTE: The TIME System allows for inquiries of summary and full vehicle registration records. A summary record contains all the identifying information including status and to whom the vehicle is registered. The complete record will also include lien information. When querying an out-of-state vehicle registration record you normally receive a summary vehicle record from that state’s DOT.

DNR Exact match.

STOLEN VEHICLE RECORDS

CIB

```
* * * * * VEHICLE - STOLEN * * * * *

VEHICLE
     PLATE #/123456   STATE/WISCONSIN EXPIRES/2009 PLATE TYPE/PASSENGER
CAR
     VIN/1GNFK13XXXX463198
     YEAR/2005 MAKE/CHEVROLET
     MODEL/BLAZER STYLE/CARRY ALL COLOR/RED
DETAIL
     ORI/WI0130000 DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678 NCIC #/V890123456
     AGENCY CASE #/13-7788
     DATE OF THEFT/12292013
     ENTERED BY/MULEJJ DATE/12292013     TIME/0000
     LINKING ORI/WI0250000 LINKING CASE #/13-778
REMARKS
      NUMEROUS SCRATCHES ON HOOD AND POSSIBLE DAMAGE TO REAR BUMPER

 * * * * * VERIFY VEHICLE STATUS IMMEDIATELY WITH ORI * * * * *


 * * * * * VEHICLE - FELONY * * * * *
* * USE CAUTION - ARMED AND DANGEROUS * *
* * USE CAUTION - HOLD FOR LATENT FINGERPRINTS * *

* * NOTIFY ORI/Y
VEHICLE
     PLATE #/123ABC   STATE/ILLINOIS EXPIRES/2012 PLATE TYPE/TRUCK
     VIN/1FTEK13XXXX463098
     YEAR/2001 MAKE/ISUZU
     MODEL/TRUCK STYLE/PICKUP COLOR/WHITE/BLUE
DETAIL
     ORI/WI0230000 ORI IS GREEN COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678  NCIC #/V123456789
     AGENCY CASE #/12-12328   UNIT #/INVE
     DATE OF THEFT/12182012
     ENTERED BY/MARGERJ DATE/12192012 TIME/0000
REMARKS
      LATENT PRINTS VEHICLE INVOLVED IN ABDUCTION OF MINOR CHILD WHERE A
      PISTOL AND KNIFE WERE DISPLAYED

 * * * * * VERIFY VEHICLE STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC

WARNING - THE FOLLOWING STOLEN VEHICLE RECORD CONTAINS
EXPIRED LICENSE PLATE DATA.
USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS

MKE/FELONY VEHICLE - OCCUPANT(S) ARMED/HOLD FOR LATENTS
ORI/WI0230000 LIC/123ABC LIS/IL LIY/2012 LIT/TK
VIN/1FTEK13XXXX463098 VYR/2001
VMA/ISU ISUZU VMO/TK VST/PK VCO/WHI/BLU DOT/20121218
OCA/12-12328
MIS/VEHICLE INVOLVED IN ABDUCTION OF MINOR CHILD WHERE
MIS/A PISTOL AND KNIFE WERE DISPLAYED
IMN/I3XXXX0555 IMT/I
OPT/IN AS OF 20121219
NIC/V123459999 DTE/20121219 1110 EST DLU/20121219 1110 EST
ORI IS GREEN COUNTY SHERIFF'S DEPARTMENT 608 328-5800

NATIONAL INSURANCE CRIME BUREAU

The National Insurance Crime Bureau (NICB) is a crime prevention organization assisting law enforcement in the prevention, detection, and prosecution of the financial crimes of theft, fraud, and arson relating to personal property. The National Insurance Crime Bureau is a not-for-profit organization that receives support from approximately 1,100 property/casualty insurance companies and self-insured organizations. The NICB partners with insurers and law enforcement agencies to facilitate the identification, detection and prosecution of insurance criminals.

NICB maintains a rapidly expanding national and international database of vehicle records. NICB tracks a motor vehicle's complete life cycle from manufacture to demolition. The NICB database is designed to include vehicle liability, physical damage, and related homeowner claims. NICB files include data on passenger vehicles, multipurpose vehicles, trucks, trailers, motorcycles, snowmobiles, construction and farm equipment, boats, and uniquely identifiable parts. Information contained in the various NICB databases is contributed voluntarily by various partners. As such, the information NICB provides is solely an investigatory aid.

NICB provides automated access to twelve different files: Manufacturer's Shipping File, Impound File, Export File, Salvage File, Auction File, Pre-Inspection File, Vehicle Claim File, Rental File, Theft File, International Index File, Theft (recovery file), and the NCIC/CPIC Canceled File.

These files may be accessed via two distinct types of inquiries. One will access only the Impound and Export files. The other will access the remaining NICB files. Access to these files is for investigative purposes only.

If only a partial vehicle identification number is available, the user may submit the last eight characters of the vehicle identification number, prefaced with the word ‘PARTIAL’. When a partial vehicle identification number is submitted, only the Manufacturer’s Shipping File will be searched.

PART FILE

A part is defined as any vehicle/boat component with a serial number or owner applied number. Examples of parts are: backhoe, hay baler, automobile engine, boat engine, transmission, battery, carburetor, vehicle identification plate, door, bumper, vehicle title document and jet pump.

PART QUERY

REQUIRED FIELDS

Serial # or Owner Applied #

FILES SEARCHED

CIB, NCIC

CIB

```
* * * * * PART - STOLEN * * * * *
PART
     YEAR/2002 BRAND NAME/MERCURY OUTBOARD PART CATEGORY/OUTBOARD MOTOR
     ENGINE POWER/25H
     SERIAL #/ 9AB8776543
DETAIL
     ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
     SYSTEM IDENT #/12345678 NCIC #/V123456789
     AGENCY CASE #/12-1122
     DATE OF THEFT/12122012
     ENTERED BY/MULLERJJ DATE/12122012 TIME/0000
REMARKS
      SILVER OUTBOARD MOTOR

 * * * * * VERIFY PART STATUS IMMEDIATELY WITH ORI * * * * *
```

NCIC

```
MKE/STOLEN PART
ORI/WI0130000 SER/9AB8776543 BRA/MROB CAT/OB
DOT/20121212
OCA/12-1122
MIS/SILVER OUTBOARD MOTOR
EPD/25H VYR/2002
NIC/V123456789 DTE/20121212 0917 EST DLU/20091212 0917 EST
ORI IS DANE COUNTY SHERIFFS DEPARTMENT 608 266-4488
```

BOAT FILE

A boat is defined as a vessel for transportation by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.

BOAT QUERY

REQUIRED FIELDS	FILES SEARCHED
Registration #	DNR, NCIC
Hull #	DNR, NCIC
Owner Applied Number	DNR, NCIC
Name	DNR
Coast Guard Document #	DNR, NCIC

BY HULL NUMBER

```
MKE/STOLEN BOAT
ORI/WI0130000 HUL/ML  BHN/ 2642G2244 BYR/1993 BMA/ACB  BLE/12
DOT/19000101
OCA/14-J183
MIS/ALUMINUM
NIC/B12345678 DTE/19000101 1325 EST
ORI IS DANE COUNTY SHERIFF 608-284-6057

DNR     12345       83 01/01/13 14:34 01 OF 01
BHN/2642G2244
WISCONSIN DNR
------------- REGISTRATION ----------- ------------- DESCRIPTION -
Registration No   WSXX32AX            Boat Make Name      ALUM
Expiration Year   2013                Boat Model Name
Received Date     01/12/2006          Boat Model Year     1993
Status            STOLEN              Boat Length         12' 0"
LE Status                             Hull ID No
                  264XXXX44
---------------- TITLE --------------- Hull No Verified   M
Title No                              Hull Material       2-
ALUMINUM
Title Issue Date //                   Boat Type           1-OPEN
Title Status Code                     Propulsion          1-
PROPELLER
Purchase Date   06/22/1999            Fuel Type           1-
GASOLINE
---------------- OWNER --------------- Boat Use            1-
PLEASURE
DOB     01/01/1900                    Boat Name
Name    WRONG DAN                     Hailing Port
Street  412 CHERRY LA                 Engine 1 Make       MERCURY
City    MADISON                       Engine 1 Serial No
State   WI                            Engine 2 Make
Zip     53701                         Engine 2 Serial No
County  DANE                          Coast Guard ID-------------
------------------
```

ARTICLE FILE

Any item having a unique manufacturer assigned serial number and/or owner applied number and not meeting the definition of a vehicle, part, boat, gun or security may be queried in this file for stolen status. Examples of articles are computers, televisions, bicycles, food stamps, oriental rugs, and animals.

NOTE: Credit cards, bank drafts and checks, including cashier, certified, company, government (federal, state, and local), bank officer, personal and U.S. Treasury, would not be found in the NCIC Article File or any other CIB/NCIC file.

ARTICLE QUERY

REQUIRED FIELDS	FILES SEARCHED
Article Type, Serial #	NCIC

```
MKE/STOLEN ARTICLE
ORI/COCSP0000 TYP/LCATTLE BRA/HERF0R
OAN/987654321 DOT/20121104
OCA/12-321
OPT/OUT
NIC/A123456789 DTE/20121106 1435 EST DLU/20121106 1435 EST
ORI IS COLORADO STATE PATROL DENVER 303 239-4501

MKE/STOLEN ARTICLE
ORI/TN0950300 TYP/EMOWER SER/LEXXX1CC121 BRA/JDEER
MOD/QUIK FIX OAN/987654321 DOT/20121105
OCA/12-92010
MIS/JOHN DEERE LAWN EDGER
OPT/OUT
NIC/A048XXX455 DTE/20121110 1322 EST DLU/20121110 1322 EST
ORI IS TN JULIET PD 615 754-2550

MKE/STOLEN ARTICLE
ORI/KSKBI0077 TYP/VBINOCU SER/987654321 BRA/B LOMB
DOT/20121122
OCA/12-567890
MIS/BLACK NECK STRAP
OPT/OUT
NIC/A580XXX951 DTE/20121123 1524 EDT DLU/20121123 1524 EDT
ORI IS KS BUR INVESTIGATION TOPEKA 785 296-8200
```

GUN FILE

A gun is defined as any weapon, including a starter gun, which will or is designed to, or may be readily converted to expel a projectile by air, carbon dioxide, or the action of an explosive, may be queried in this file for stolen, lost or recovered status as long as it has a serial number and/or owner applied number. Examples are shotguns, pistols, rifles, the frame, or receiver of any such weapon, any firearm silencer, pellet guns, destructive devices such as grenades, mines, missiles, and cannons.

NOTE: BB guns and paint ball guns are excluded from this definition and should be queried in the Article File. The manufacturers of BB guns are not bound by the same statutes as are manufacturers of above-mentioned weapons.

For NCIC purposes, a 3-round burst weapon is considered an automatic.

GUN QUERY

REQUIRED FIELDS	FILES SEARCHED
Serial #, Make, Caliber	NCIC
Serial #	NCIC

```
MKE/STOLEN GUN
ORI/MI5071300 SER/12345 MAK/BER CAL/9 MOD/92
TYP/PS DOT/19880330
OCA/4821-88
MIS/BLUE STEEL
IMN/I987XXX123 IMT/I
NIC/G123456789 DTE/19880330 0000 EST DLU/19880330 0000 EST
ORI IS ROSEVILLE PD 810 775-2100

MKE/FELONY GUN - WEAPON POSSIBLY USED IN COMMISSION OF A FELONY -
HOLD FOR LATENTS
ORI/WI0090000 SER/12345 MAK/GLC GLOCK CAL/10
TYP/PI DOT/20051212
OCA/05-1124
LKI/WI0130000 LKA/1010-06
MIS/USED IN CHILD ABDUCTION CASE
IMN/I987XXX123 IMT/I
NIC/G0987654321 DTE/20051212 1012 EST DLU/20051212 1012 EST
ORI IS CHIPPEWA COUNTY SHERIFF'S DEPARTMENT 715 726-3377

MKE/RECOVERED GUN
ORI/CO0010000 SER/12345 MAK/REM CAL/357
TYP/PI DOR/20050719
OCA/03003214
IMN/I987XXX123 IMT/I
NIC/G123456789 DTE/20080119 2319 EDT DLU/20080119 2319 EDT
ORI IS ADAMS CO SO BRIGHTON 303 654-1850
```

HIT CONFIRMATION

WHAT IS HIT CONFIRMATION?

Confirming a hit means to contact the agency that entered the record to:

1. Ensure that the person or property inquired upon is identical to the person or property identified in the record.

2. Ensure that the warrant, missing person report, protection order or theft report is still outstanding.

3. Obtain a decision regarding the extradition of a wanted person when applicable, information regarding the return of the missing person to the appropriate authorities, information on the conditions of a protection order or information regarding the return of stolen property to its rightful owner.

NOTE: If the CIB Firearms Unit conducts a firearms search (whether for a handgun transfer or a concealed carry permit) and the search results in a match to a wanted person record, protection order record, etc. they will send a hit confirmation request to the entering agency ***even though the subject is not in custody***.

FIVE STEPS IN HIT CONFIRMATION

1. Compare the computer results with the original query:
   -Ensure you are within any geographic restrictions/extradition limitations listed on the warrant entry.
   -Ensure the property is in custody or the subject is in within the immediate vicinity of the officer and the officer is capable of taking the subject into custody.

2. Check with the requestor for additional information that may be included in or may clarify the hit.

3. Check with the ORI to verify the record (10 Minute/1 Hour Hit Confirmation Rule):
   The ORI of the record must furnish a substantive response within the designated timeframe, i.e., a positive or negative confirmation or notice of the specific amount of time necessary to confirm or reject.
   -Urgent: Means the hit must be confirmed, or receipt of the request acknowledged within 10 minutes. Urgent is used in instances where the hit is the only basis for detaining the suspect or the nature of the case requires urgent confirmation of a hit.
   -Routine: Means the hit must be confirmed or receipt of the request acknowledged within 1 hour. Generally, this priority will be used when the person is being held on local charges, property has been located under circumstances where immediate action is not necessary, or an urgent confirmation is not required.

4. Obtain hard copy documentation from the ORI on the results of the hit confirmation request.

5. Query all identifiable data not queried originally.

IN-STATE HIT CONFIRMATION REQUEST

```
/0683   1481   3CB69ACE                    WI0220000
ADMN      91506   21     MM/DD/YY 11:44  01 OF 01
RECEIVING DEVICE: WI0220000 GRANT COUNTY SHERIFF     PSN 1481
(GTSO)
SENDING DEVICE:   WI0130000 DANE  COUNTY SHERIFF     PSN 3716
(DASO)

MESSAGES FOR: WI0220000

****HIT CONFIRMATION REQUEST - FIRST NOTICE****
****RESPONSE PRIORITY :URGENT!-RESPOND WITHIN 10 MINUTES****

 OCA/97CM00340.SID/1470121.

**WANTED/MISSING PERSON**

NAM/PRETEND, DERIC E.DOB/01011900.SEX/M.RAC/W.

NAME OF REQUESTER: OFFICER SANCHEZ.  AGENCY NAME: DANE CO SHERIFF.
REMARKS:SUBJECT ON TRAFFIC STOP ADVISE IF WARRANT IS VALID AND
BOND AMOUNT
```

OUT-OF-STATE HIT CONFIRMATION REQUEST

```
/0683   1692   2DCA59CDF                          WI0130000
NLET      31907          22  MM/DD/YY    10:09   01 OF 01
WI0130000                 SENDER ORI IL0131700      *0014882717
 TXT
****HIT CONFIRMATION REQUEST - FIRST NOTICE*****
****RESPONSE PRIORITY:  URGENT!-RESPOND WITHIN 10 MINUTES****

OCA/TEST1.NIC/W123456789.

**WANTED/MISSING PERSON**

NAM/PHONY, WILLIAM J.DOB/01011900.SEX/M.RAC/W.

NAME OF REQUESTER: LT JOHN JONES
AGENCY NAME: WILBERT POLICE DEPT
REMARKS: HAVE SUBJECT STOPPED PLEASE ADVISE REGARDING EXTRADITION
OPERATOR/JJM
```

IN-STATE HIT CONFIRMATION RESPONSE

```
/0684   3716   4CB68BD                    WI0130000
ADMN      91506   21     MM/DD/YY 11:44  01 OF 01
RECEIVING DEVICE: WI0130000 DANE  COUNTY SHERIFF PSN 3716 (DASO)
SENDING DEVICE:   WI0220000 GRANT COUNTY SHERIFF PSN 1481 (GTSO)

MESSAGES FOR: WI0130000

TXT
****HIT CONFIRMATION RESPONSE****

THE RECORD BELOW: IS CONFIRMED

OCA/97CM00340.SID/147XX21.

**WANTED/MISSING PERSON**

NAM/PRETEND, DERIC E.DOB/01011900.SEX/M.

NAME OF CONFIRMER: DISP DEWEY CONFIRMING AGENCY: GRANT CO SHF DEPT

REMARKS: VALID WARRANT FOR DISORDERLY CONDUCT ON SUBJECT CASH BOND
ONE HUNDRED SEVENTY FOUR DOLLARS IF UNABLE TO POST BOND HOLD FOR
OUR DEPT WE WILL MAKE ARRANGEMENTS FOR PICK UP
```

OUT-OF-STATE HIT CONFIRMATION RESPONSE

```
/0684   1692   2BCA57CDF                          WI0130000
NLET      32729          24  MM/DD/YY    10:22    01 OF 01
 YR.IL0131700
 09:28 MM/DD/YY 02210
 09:28 MM/DD/YY 02210  WI0130000
 *0015674617
TXT
*****HIT CONFIRMATION RESPONSE****

THE RECORD BELOW: IS IN PROCESS OF BEING CONFIRMED AND
                  WILL BE COMPLETED IN 1 HOUR

OCA/TEST1.NIC/W123456789

**WANTED/MISSING PERSON**

NAM/PHONY, WILLIAM J.DOB/01011900.SEX/M.

NAME OF CONFIRMER: LT NEVER WARRANTS OFFICER
CONFIRMING AGENCY: DANE COUNTY SHERIFF OFFICE
PHONE: (608)267-6108.EXT.221.FAX:(608)264-6200
REMARKS: YOUR REQUEST HAS BEEN REFERRED TO THE DISTRICT ATTORNEY
WE WILL ADVISE WHEN DISPOSITION CONFIRMED
OPERATOR/MAB
```

LOCATE

A Locate can only be placed AFTER Hit Confirmation has occurred.

The purpose of a locate message is to indicate (until the originating agency cancels the record) that the wanted person has been apprehended or stolen property has been located. If the ORI fails to cancel the NCIC record, a Located wanted person record will purge within five days, and a Located property record will purge within ten days. A locate applied to a missing person record indicates the location of the missing person has been determined and immediately purges the record from the file. If a CIB record is being located, TSCC will contact the ORI and explain why the locate is being placed against the record. TSCC will advise the ORI that they have approximately **TWO** hours to cancel the record. If the ORI fails to cancel the record within the time allotted, TSCC will cancel the record. This message is placed against a record that remains active in the system after hit confirmation has taken place. The locate message includes the date and time the person or property was located, as well as the name of the locating agency.

A locate message must be transmitted when an agency other than the originating agency of the record finds the missing person, apprehends the wanted person, or recovers the property on file in NCIC. It is recommended that a locate be placed against a CIB record after hit confirmation has taken place. **ALWAYS place a locate after going through hit confirmation on an NCIC hit.**

REASONS FOR PLACING A LOCATE

- The bond has been posted and the subject will be released but warrant is still entered. (NOEX)
- The ORI advises they will not extradite the subject, but the warrant has not been modified/canceled. (NOEX)
- The ORI advises they will extradite the subject, but the warrant has not been modified/canceled. (EXTR)
- The ORI advises to release the subject because the distance is too far or no personnel are available to transport, but the warrant has not been modified to reflect these geographic restrictions. (NOEX)
- The ORI advises to release the subject after giving him/her a new court date, but the record remains in the system. (NOEX)
- Wanted person is being held on local charges / is incarcerated in prison. (DETN)
- Missing person is being detained and arrangements are being made for their return. (DETN)
- Missing person is not being detained and record has not been cancelled. (RELD)
- Property is recovered and is to be released with the record still in the system.
- Person or property is no longer wanted, missing or stolen and record has not been cancelled.
- Arresting/incarcerating agency refuses to place a locate and you want to add detainer data to the record.
- When ORI takes incorrect action.

****** Prior to placing a Locate against a wanted person record, make sure that your agency is within any geographical restrictions indicated on the warrant. ******

A Locate is placed against a record by contacting TSCC via administrative message (Portal 100 users may use form 1729). The message should advise:

1. The record to be located.
2. The reason for the Locate.
3. Your agency's case number assigned to this incident.

LOCATED RECORD ($.L.)

```
$.L.
WI018015G
LOCATE NOTIFICATION AT 1014 EST 19210101
LW.IN0450600.W599355008.OCA/015664-A 19210101.
99-57B EXTR
LOCATING ORI IS GRIFFITH PD IN

MKE/ WANTED PERSON  CAUTION
CMC/25-ESCAPE RISK
EXL/1-FULL EXTRADITION
ORI/WI018015G NAM/FAKE, IAM A SEX/M RAC/W POB/WI DOB/19000101
HGT/602 WGT/250 EYE/HAZ HAI/BRO
SMT/SC LF ARM SOC/987654321 OFF/PROB VIOLATION-SEE MIS  DOW/19200101
OCA/015664-A
MIS/CHEM DEPENDENT ASSAULTIVE CONTACT PP AGENT 50204 AT 715 232 1159
IF NO ANSWER 608 267 9568 CONV ENDANG SAFE COND REG LIFE
SMT/MC DRUGAB   TAT UL ARM   TAT UR ARM
NIC/W599XXX008  DTE/19200102 1231 EST DLU/19210305 1231 EST
LOCATED/19210101  IN0450600  99-57B EXTR
```

In one special circumstance, NCIC allows for cancellation and re-entry of a Located Record: Hit confirmation has taken place. The ORI wants the subject and will transport the subject from the locating agency's state. The subject is released, awaiting extradition. In this case the ORI may cancel and re-enter the warrant record. The ORI should state in the remarks field "Do not arrest in **(State of location);** subject awaiting extradition."

UNDERSTANDING THE LOCATE MESSAGE

```
 1 -   $.L.
 2 -   WI0______
 3 -   LOCATE NOTIFICATION AT 1014  EST CCYYMMDD
 4 -   L_.IN0______. NIC #OCA/______.
 5 -   99-57B EXTR
 6 -   LOCATING ORI IS ___________
 7 -   MKE/LOCATED (OR CANCELLED) ________________
 8 -   ORI/____ NAM/________SEX/__RAC/__ POB/___ DOB/_______
 9 -   HGT/____ WGT/____ EYE/___ HAI/ ____
10 -   SMT/__________ SOC/__________ OFF/__________ DOW/_______
11 -   OCA/ _________
12 -   MIS/ ____________________________________________________
13 -   MIS/ ____________________________________________________
14 -   SMT/MC DRUGAB  TAT UL ARM  TAT UR ARM
15 -   NIC/ ___________   DTE/ __________ 1231 EST
16 -   LOCATED/ ___________  IN0450600  99-57B EXTR
```

Line 1: Locate Message ($.L.) sent.

Line 2: The ORI of record being located.

Line 3: "Locate Notification" giving time (in Eastern Standard Time) and date of the Locate placement.

Line 4: Various data/descriptors. This line starts with a TWO CHARACTER CODE describing what is being located. The code will always start with the letter "L", followed by the first character of the FILE the located record is in (V/vehicle, W/warrant, M/missing, G/gun, etc.)

- The NCIC AGENCY IDENTIFIER of the locating agency will follow the two character locate/file code.
- Following the NCIC Agency Identifier will be TWO record identifiers. These may be NIC #, ORIGINATING AGENCY CASE #, SERIAL # The DATE the Locate was placed will follow. If there is a LOCATING AGENCY CASE #, it will follow the date the Locate was placed.

Line 5: The case number used in the locate request.

- If the record being located is a person, a code indicating what type of action is taking place will appear as the last data. The codes used are: EXTR (extradite), NOEX (no extradition) or DETN (Detained - used for Wanted and Missing Persons).

Line 6: LITERAL NAME of the AGENCY that is filing the Locate.

Lines 7-15: The record Locate is placed against.

Line 16: Shows the date the locate was placed, the ORI number of the agency that located the person or property and their case number used in the locate request.

DETAINER

A detainer is used when a person is held at another facility awaiting pick-up. This allows the warrant to stay in the system until extradition. A detainer can be appended to a warrant/wanted person record after the person is arrested, hit confirmation has occurred and the wanted person will not be released to the agency holding the warrant. It is not permissible to leave a warrant record in the TIME System without appending detainer information when the subject has been arrested or taken into custody on the warrant.

If the warrant is in CIB/NCIC, a Locate must be placed prior to appending detainer information to the warrant.

CIB

```
***** DETAINED WANTED PERSON - WARRANT *****
** USE CAUTION **
** VIOLENT TENDENCIES
** THE SUBJECT LISTED BELOW HAS BEEN REPORTED AS INCARCERATED AND A
DETAINER HAS BEEN APPENDED TO THE CIB RECORD. CONTACT THE ORI OF THE
RECORD FOR ADDITIONAL INFORMATION

   DATE OF DETAINER/12252015
   INCARCERATING AGENCY/ASHLAND COUNTY SHERIFF  ORI/WI0020000
   DATE INCARCERATION STARTS/12172015
   DATE SENTENCE ENDS/12162016

SUBJECT
   NAME/IMITATION, HE ISA
   SEX/MALE RACE/WHITE DATE OF BIRTH/01011900 PLACE OF
BIRTH/WISCONSIN
   HEIGHT/600  WEIGHT/215  EYE COLOR/BLUE   HAIR COLOR/BROWN
   SCARMARK/TATTOO LEFT FOREARM
   SOCIAL SECURITY #/987654321
   STATE IDENT #/WI123456
   DRIVER'S LICENSE #/I1234XXXX67899  STATE/WISCONSIN  EXPIRES/2012
   ADDRESS/123 WEST WASHINGTON STREET  CITY/MADISON  STATE/WISCONSIN
DETAIL
   ORI/WI0130000  ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
   SYSTEM IDENT #/98765432
   AGENCY CASE #/09-77 WARRANT #/09CF7111
   ENTERED BY/BERRYSD  DATE/12072009  TIME/0826
   UPDATED BY/BERRYSD  DATE/12252009  TIME/0838
   TYPE OF WARRANT/FELONY
   OFFENSE CODE/5015  BURGLARY   FAILURE TO APPEAR
   ORIGINAL OFFENSE CODE/2206  BURGLARY TOOLS-POSSESSION
   DATE OF WARRANT/12012009
REMARKS
   ARREST WARRANT BODY ONLY WILL EXTRADITE ADJACENT STATES AND
   INDIANA ONLY
```

NCIC

WARNING - A DETAINER HAS BEEN FILED FOR THE SUBJECT OF THIS RECORD.
PLEASE CONTACT ORI TO OBTAIN ADDITIONAL INFORMATION.

MKE/DETAINED WANTED PERSON - CAUTION
SUICIDAL
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/ PA2120033 NAM/PRETEND, STAN E SEX/M RAC/W DOB/19000101
HGT/600 WGT/218 EYE/BRO HAI/BLK SKN/OLV SMT/SC UR ARM
MNU/AF-9999 SOC/199999999
OLN/R888888 OLS/WA OLY/1971
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/19390601 OCA/99-1234
ORI IS ALLEGHENY CO SO PITTSBURGH PA 412-867-5309
LOCATED/19400101 WI0130000 D234234 DETN
DOD/19400101 DNO/07-1456 IRI/ WI0130000 DIS/19400101 DSE/19401201
INC/DANE CO SO MADISON WI 608-284-6057
NIC/W987654321 DTE/19390602 0000 EDT DLU/19400101 0000 EDT
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

ADVISORY MESSAGES

DETAINER - ADVISORY MESSAGE

Upon entry or modification of the detainer on a NCIC record, a $O (Incarcerating Agency Notification) message will be sent to the incarcerating agency's ORI. The Detainer Advisory Message informs the incarcerating agency that they should contact the entering agency prior to releasing the subject to ensure pick-up arrangements have been made.

```
$.O.
WI0020000
INCARCERATING AGENCY NOTIFICATION
ORI/ WI0130000 HAS REPORTED THE FILING OF A DETAINER ON
NAM/PHONY, REALLY A NIC/ W123456789
PLEASE CONTACT ORI/ WI0130000 BEFORE SUBJECT IS RELEASED

MKE/DETAINED WANTED PERSON - CAUTION
VIOLENT TENDENCIES
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/ WI0130000 NAM/PHONY, REALLY A SEX/M RAC/W DOB/19000101
HGT/600 WGT/215 EYE/BLU HAI/BRO SMT/TAT LF ARM
SOC/987654321
OLN/ M622XXXX517201 OLS/WI OLY/1930
OFF/ KIDNAPPING
DOW/19250101 OCA/25-7788
ORI IS DANE COUNTY SHERIFF'S DEPARTMENT 608-123-4567
LOCATED/19250901 WI0020000 D234234 DETN
DOD/19250901 DNO/05-7788 IRI/ WI0020000 DIS/19250801 DSE/19260101
INC/ASHLAND CO SO ASHLAND WI 608-765-4321
NIC/W987654321 DTE/19250101 0000 EDT
```

PREPURGE NOTIFICATION

Five (5) days prior to Date Sentence Ends date of a CIB and NCIC record a $P (Sentence Expiration Notification) message will be sent to the entering agency ORI.

```
$.P.
WI0130000
SENTENCE EXPIRATION NOTIFICATION
THE FOLLOWING RECORD WILL BE RETIRED IN FIVE DAYS BY THE FBI
COMPUTER BASED ON THE SENTENCE EXPIRATION DATE CONTAINED IN THE
DETAINED WANTED PERSON RECORD UNLESS ACTION IS TAKEN TO INCREASE
THE SENTENCE EXPIRATION DATE

MKE/DETAINED WANTED PERSON - CAUTION
VIOLENT TENDENCIES
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/ WI0130000 NAM/FAKE, EVAN I SEX/M RAC/W DOB/19000101
HGT/600 WGT/215 EYE/BLU HAI/BRO SMT/TAT LF ARM
SOC/987654321
OLN/ M622764XXXX201 OLS/WI OLY/1935
OFF/ KIDNAPPING
DOW/19350101 OCA/05-7788
ORI IS DANE COUNTY SHERIFF'S DEPARTMENT 608-123-4567
LOCATED/19350601 WI0020000 D234234 DETN
DOD/19350601 DNO/05-7788 IRI/ WI0020000 DIS/19350601 DSE/19350901
INC/ASHLAND CO SO ASHLAND WI 608-765-4321
NIC/W60XXXX536 DTE/19350101 0000 EDT
```

ENTERING AGENCY INVESTIGATIVE INTEREST ($.I.)

An agency can show investigative interest in a record entered in NCIC. If this is placed against your agency's record, you should contact the investigating agency when the subject is contacted, or property is recovered.

```
$.I.
WI0130000
ENTERING AGENCY INVESTIGATIVE INTEREST NOTIFICATION AT 1302 EST
19000101
IL0430000 JODAVIESS CO SO IL 815 776-2114
NIC/W964XXX891.OCA/07213
1N01HEADER.XII.IL0430000.NAM/SHAM, JOHN J.NIC/W987654321
```

FILE-TRANSFER-READY NOTIFICATION ($.B.)

A $.B. administrative message is transmitted to an ORI whenever a file is available for retrieval. This situation occurs when excessive hits result from an inquiry.

```
$.B.
WI0130000
FILE CONTAINS INQUIRY RESULTS WITH 00046 HITS FOR TRANSACTION:
1N01C53000121129.QG.WI0130000.SER/1100.RSH/Y.
BATCH FILE SIZE: 00010608 BYTES, READY FOR DOWNLOAD.
PLEASE REQUEST FILE NAME F169716
USE THE FT MKE TO RETRIEVE THE FILE OR FTP WITH THE BINARY OPTION.
```

SERIOUS ERROR ($.E.)

After an entry is made, the record may be reviewed by NCIC. If a serious error is discovered, the record will be removed, and the following message will be received. The record can be re-entered after verifying and correcting the data.

```
$.E.
WI0130000
NCIC SERIOUS ERROR CANCELLATION NOTIFICATION AT 1600 EST 20000101.
YOUR ENTRY NIC/V59XXX9712 OCA/ 07-2941 WAS CANCELLED BY NCIC QUALITY
CONTROL.
NCIC ERROR 030441.

MKE/CANCELLED STOLEN VEHICLE
ORI/WI0130000
VIN/  169590M  VYR/1987
VMA/DEER  VMO/FE  VST/MO  VCO/GRN/GRN DOT/20000101
OCA/  07-2941

NCIC CANCELLED THE ABOVE RECORD BASED ON VIN ACCURACY REVIEWS
PERFORMED BY DEERE AND COMPANY, JOHN DEERE ROAD, MOLINE, IL, IN CARE
OF MR. WESLEY ELLER, SECURITY ANALYST, TELEPHONE NUMBER,
309-752-4987.

THE MANUFACTURER ADVISES THAT THE ABOVE VIN IS NOT A VALID NUMBER.
MANUFACTURER ATTEMPTS TO RECONSTRUCT THE ERRONEOUS VIN FOR THIS
VEHICLE WERE NEGATIVE.  LAW ENFORCEMENT IS ENCOURAGED TO CONTACT THE
REFERENCED COMPANY FOR ASSISTANCE/CLARIFICATION AS NECESSARY.

NCIC REQUESTS THAT YOU REVIEW AVAILABLE RECORDS TO DETERMINE THE
CORRECT DATA AND RE-ENTER IN NCIC.

IF THE ABOVE RECORD CONTAINED SUPPLEMENTAL ADD-ON VEHICLE
INFORMATION OR OTHER UNIQUE SEARCHABLE NUMBERS SUCH AS LIC OR OAN,
THAT DATA AND ALL OTHER DESCRIPTORS SUCH AS VYR, VMA, VST, ETC.
SHOULD BE RE-ENTERED IMMEDIATELY.

QUESTIONS CONCERNING THIS TRANSACTION IF NOT RESOLVED BY YOUR CTO
MAY BE DIRECTED TO FBI/CJIS DATA INTEGRITY UNIT VIA  NLETS,
ORI/DCFBIWA03, OR TELEPHONE 304 625-3020 MON-FRI, 8 AM TO 4:30PM,
EASTERN TIME.
FBI/CLARKSBURG, W.V.
```

QUALITY CONTROL

ATTENTION: VALIDATION OFFICER

REFERENCE: QUALITY CONTROL NOTICE

***** PART - STOLEN *****

** NOTIFY ORI/Y
PART
YEAR/1972 BRAND NAME/ENGINE PART CATEGORY/ENGINE
ENGINE POWER/350H
SERIAL#/9AB8776543
DETAIL
ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
SYSTEM IDENT #/39266 NCIC #/V279286195
AGENCY CASE #/09-01122
DATE OF THEFT/01011900
ENTERED BY/ROTH DATE/01011900 TIME/1436
REMARKS
CHEVY ENGINE WITH 4 BBL MANIFOLD/CARB

THE BRAND CODE IN THE RECORD SHOWN ABOVE IS USED IMPROPERLY. THE CODE FOR A CHEVROLET ENGINE IS CHEV. THE GENERIC CODE OF ENGN IS ONLY TO BE USED WHEN NO CODE IS ASSIGNED TO THE MANUFACTURER. THIS RECORD MUST BE MODIFIED WITH THE PROPER CODE BY MM/DD/YY OR THE RECORD WILL BE CANCELLED. ANY QUESTIONS SHOULD BE DIRECTED TO TERMINAL CIB5 OR BY CALLING 608/264-6213.

AUTHORITY: CRIME INFORMATION BUREAU
TRAINING SERVICES SECTION

OPERATOR: DJ

MISSING PERSON ADVISORY - CIB

If you still have an active Missing Person record after 30 days, you will receive this message. Your agency should contact the complainant to ensure the subject is still missing.

RECEIVING DEVICE: WI0130000 DANE COUNTY SHERIFF'S DEPARTMENT PSN 1919(DASO)

SENDING DEVICE: WINHFS001 NEW HOT FILES ADMIN APPLICATION PSN 4168(4168)

MESSAGES FOR: WI0130000

THE FOLLOWING MISSING PERSON RECORD WAS **ENTERED 30 DAYS AGO** AND REMAINS ACTIVE. PLEASE CONTACT THE COMPLAINANT AND CONFIRM THE PERSON IS STILL MISSING.

NAME/LOST, BOBBY JO
DATE OF BIRTH/01011900
ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
SYSTEM IDENT #/39259

MISSING PERSON ADVISORY ($.K.) - NCIC

The following message is received after 30 days of entry when the entry is missing key data fields. Key data fields include BLT (blood type), DCH (dental characteristics), FPC (fingerprint classification), JWT (jewelry type), SMT (scars, marks, tattoos. If the record is still active after 30 days, the agency should be attempting to obtain the information for the key data fields.

$.K.
WI0130000
NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON NOTIFICATION AT 1600 EST 19170131. YOUR ENTRY NIC/M000069216, OCA/56789 HAS INFORMATION MISSING FROM ONE OR MORE OF THE FOLLOWING KEY DATA FIELDS: BLT, DCH, FPC, JWT, SMT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC NOTIFICATION.

MKE/MISSING PERSON JUVENILE
ORI/WI0130000 NAM/THOMAS, TOM SEX/M RAC/W POB/TX DOB/19000101
DOE/19180101 HGT/509 WGT/153 EYE/BRO HAI/BRO
MNP/MP DLC/19170101 OCA/56789
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
NIC/M000069216 DTE/19170101 1142 EST

$.K. PWI FOLLOW-UP NOTICE

The NCIC System will send a $.K. PWI unsolicited message to the ORI of record 72 hours after the entry of PWI data advising that, if probable cause exists, an arrest warrant should be obtained. NCIC will send subsequent $.K. notifications to the ORI of record every 30 days until the PWI data is removed from the Missing Person File record. PWI data must be immediately removed from the Missing Person File record when/if the individual no longer meets the criteria to be considered a PWI as defined by NCIC policy.

```
$.K.PWI 72 HOUR PERSON WITH INFORMATION FOLLOW-UP
WI0130000
NOTIFICATION AT 0425 EDT 19110814
PERSON WITH INFORMATION HAS BEEN IN THE FOLLOWING RECORD FOR 72 HOURS
VERIFY STATUS OF PERSON WITH INFORMATION AND ATTEMPT TO OBTAIN
WARRANT
MKE/MISSING PERSON ENDANGERED
ORI/WI0130000 NAM/JONES, SARAH SEX/F RAC/W POB/MD DOB/18980101
DOE/19160101 HGT/402 WGT/065 EYE/BRO HAI/BRO SKN/FAR
SMT/SC R HND
SOC/123456789
MNP/CA DLC/19110810 OCA/EXAMPLE1
MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
LIC/555W555 LIS/WI LIY/1912 LIT/PC
VIN/1Q87H2N100001 VYR/1904
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
PIN/SHAM, RANDY PIX/M PIR/W PIB/18650101 PGH/511 PWG/195
PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789
PMI/PERSON WITH INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD,
CHILD MAY PMI/BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET
FRIDAY AT THE ORANGE CO PD.
PMI/CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/18600101
PIB/18630101
PAK/CARES, RANDY
PSM/SC L ANKL
PSM/TAT L WRS
PSS/333333333
PSS/222222222
PIN/BOGUS, MARY PIX/F PIR/W PIB/18750101 PGH/502 PWG/115
PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321 PMI/PERSON WITH
INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING
PMI/ CHILD, CHILD MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT
DET FRIDAY PMI/AT THE ORANGE CO PD 555-555-5555 WHEN PERSON WITH
INFORMATION IS ENCOUNTERED
PIB/18740101
PAK/NICE, MARY
PSM/TAT LW LIP
PSM/TAT L ANKL
PSS/888888888
NIC/M00XXXX216 DTE/19110810 1600 EDT DLU/19110811 0425 EDT
```

When a missing person record or unidentified person record is entered or modified, a comparison is triggered between the Missing Person files and Unidentified Person files. The comparison can be triggered by the entry or modification of your record, or your record matched with information in a record from another agency that was entered or modified. The comparison is run overnight at NCIC. Two possible outcomes are possible for this automatic search of the two files: $.N. or $.M.

NO MATCH ($.N.)

A $.N. No Match occurs when the automatic comparison of Missing Person and Unidentified Person files find no records from the opposing file type that matches your record.

```
$.N.UNIDENTIFIED/MISSING COMPARE RESULTS
WI0130000
YOUR RECORD WITH NIC/M137847157 OCA/141433-J HAS BEEN SEARCHED. THE
SEARCH DID NOT PRODUCE ANY POSSIBLE MATCHES.
```

POSSIBLE MATCH ($.M.)

You can receive a $.M. message if your Missing Person or Unidentified Person record is a match with one that was entered. A possible match response can provide an investigative lead. The record should be queried and reviewed. The entering agency should be contacted for more information.

```
$.M.UNIDENTIFIED/MISSING COMPARE RESULTS
WI0130000


YOUR RECORD WITH NIC/M09XXX3727 OCA/12345 IS A POSSIBLE MATCH WITH
THE FOLLOWING RECORD(S).

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF NIC/U176XXX768

                SEX/ EYB/
NIC         ST  RAC  YOB  HGT WGT  EYE/HAI   DBF/DLC   MATCH DATA
U176XXX768  IL  M/W  1900 508 170  BRO BRO   19000101  ALL FIELDS

MAKE INQUIRY ON NCIC (NIC) NUMBER TO OBTAIN COMPLETE RECORD(S).

-------------------------------------------------------------------


NCIC WILL SEND A $.M ON ALL RECORD(S) THAT MATCH.  THERE MAY BE ONE
OR THERE MAY BE MORE.  IT IS VERY IMPORTANT THAT YOU QUERY EACH NCIC
NUMBER PROVIDED IN THE MESSAGE.
```

EMANCIPATED JUVENILE MISSING PERSON RECORD

A missing juvenile that has become emancipated should remain in the system if they are still missing. This message advises that the juvenile has reached the age of majority and contact should be made with the complainant to verify the subject is still missing.

```
THE FOLLOWING PERSON HAS BECOME EMANCIPATED.

CONTACT THE ORIGINATOR OF THE RECORD TO DETERMINE IF THE ENTRY SHOULD
REMAIN ACTIVE.

  MISSING PERSON - JUVENILE
  NAME/FALSE,TOM
  DATE OF BIRTH/01011900
  ORI/WI0130000 ORI IS DANE CO SO MADISON WI
  SYSTEM IDENT #/5459676
  AGENCY CASE #/98765
```

EMANCIPATED JUVENILE WARRANT RECORD ($.J.) - NCIC

The following two messages, sent by NCIC and CIB respectively, are messages that advise the subject has reached the age of majority. Your agency should contact the court to ensure the warrant should remain active and in the TIME System.

```
$.J.
WI041015G
THE INDIVIDUAL OF YOUR RECORD  NIC/W559XXX208
OCA/ 178887-J HAS BECOME EMANCIPATED.  PLEASE
CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.

MKE/WANTED - EMANCIPATED JUVENILE DELINQUENT-CHARGED/CAUTION
FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD
ORI/WI041015G NAME/IMITATE, CAN I SEX/M RAC/B DOB/19000101
DOE/19000101 HGT/601 WGT/150 HAI/BLK
OFF/BURGLARY
DOV/19000101 OCA/178887-J
MIS/HISTORY VIOLENCE
DNA/N
NIC/W559XXX208 DTE/19000101 1349 EST
```

EMANCIPATED JUVENILE WARRANT - CIB

THE FOLLOWING PERSON HAS BECOME EMANCIPATED.

CONTACT THE ORIGINATOR OF THE RECORD TO DETERMINE IF THE ENTRY SHOULD REMAIN ACTIVE.

```
WANTED EMANCIPATED JUVENILE
NAME/SMITH, TOM
DATE OF BIRTH/19000101
ORI/WI0130000 ORI IS DANE COUNTY SHERIFF'S DEPARTMENT
SYSTEM IDENT #/2458374
AGENCY CASE #/064781
```

PURGED RECORD ($.P.)

```
$.P.
WI0130000
```

THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.

```
WI0130000
MKE/STOLEN VEHICLE
ORI/WI0130000 LIC/  X28398 LIS/MN LIY/1901 LIT/TL VYR/1982
VMA/HMDE VMO/TL VST/UT VCO/GRN/GRN DOT/19000101 OCA/  4232
MIS/DK GREEN HOMEMADE TRAILER
NIC/V747XX4595  DTE/19000401 0603 EST
```

PURGED GANG ORGANIZATION RECORD ($.G.)

This message is received by an agency if they have an interest in a certain gang that has more than one agency interested. If the primary agency cancels their interest, then the gang group file is given to another agency with interest.

```
$.G. WI0680900.AGENCY WI0180100 HAS REMOVED ITS INTEREST IN
GNG/GNST DISCS*ECWI SGP/NONE KNOWN
NIC/Z000893451.
ORI WI0680900 IS NOW PRIMARY ORI FOR PURPOSES OF MODIFICATION OR
SUPPLEMENTATION.
```

ORIGINATING-AGENCY-DUPLICATE VEHICLE NOTIFICATION ($.D.)

If two records are entered into the TIME System with the same identifiers, NCIC cancels the record with less information or the shorter retention period.

```
$.D.
WI0130000
CANCELLED POSSIBLE DUPLICATE RECORD AT 1358 EDT 19000101

THE CANCELLED RECORD IS:
MKE/CANCELLED FELONY VEHICLE
ORI/WI0130100 LIC/ABC123 LIS/WI LIY/1901 LIT/PC
VYR/1899
VMA/CHEV VM0/CAM VST/2D VCO/BLK DOT/19010101
OCA/1234
NIC/V46XXX7165 DTE/19000101 0922 EDT
ORI IS MADISON PD  608 266-4664
YOUR RECORD IS:
MKE/STOLEN VEHICLE
ORI/WI0130000 LIC/ABC123 LIS/WI LIY/1901 LIT/PC
VIN/12345678912345678 VYR/1899
VMA/CHEV VMO/CAM VST/2D VCO/BLK DOT/18991231
OCA/4321
NIC/V53XXX7968  DTE/18991231  0928 EST
```

DELAYED INQUIRY HIT NOTIFICATION ($.H.)

In the five days prior to an entry, if a person or property is queried, this message is received after entry by the entering agency.

```
$.H.
WI0110001
YOUR RECORD WITH NIC/V433028939 OCA/129 IS A POSSIBLE DELAYED
INQUIRY MATCH
PLEASE ASSURE YOUR ENTRY IS A REASONABLE MATCH WITH THE
INQUIRY ON 1230 EST 19000101 CONTAINING:
LIC/ABC123
LIS/WI
LIY/1901
INQUIRING ORI/WI0130100 ATR/MADISON PD WI
608 266-4275
```

DELAYED INQUIRY HIT NOTIFICATION ($.H.)

In the five days following a query, if a person or property is entered by an agency, the querying agency will receive the following message.

```
$.H.
WI0130100
DELAYED INQUIRY HIT NOTIFICATION AT 0138 EST 19000101
PLEASE ASSURE YOUR INQUIRY IS A REASONABLE MATCH
PRIOR TO CONTACTING ENTERING AGENCY
YOUR INQUIRY ON 1230 EST 18991228 CONTAINING:
LIC/ABC123
HIT ON THE FOLLOWING RECORD:
MKE/STOLEN VEHICLE
ORI/WI0110001
LIC/ABC123 LIS/WI  LIY/1900 LIT/PC
VYR/1895
VMA/PLYM VMO/FUR VST/CV VCO/WHI/RED DOT/19000101
OCA/129
MIS/FRONT END DAMAGE
ORI/COLUMBIA CO SO PORTAGE 608 742-4265
NIC/V433XX8939 DTE/19000101 0137 EST
```

ORIGINATING AGENCY NOTIFICATION ($.H.)

During entry, if the agency checks the Notify Originating Agency box, then the following message will be returned any time the record is received as part of a response. It will list the querying agency and the parameters of the query.

```
$.H.
WI0130100
ORIGINATING AGENCY NOTIFICATION AT 0731 EST 19000101
WI0130000 DANE CO SO
PO BOX 2719
MADISON DANE WI
608 266-7413
1N01371600049864.QV.WI0130000.LIC/PLATEONE.LIS/WI

MKE/STOLEN VEHICLE
ORI/WI0130100 LIC/PLATEONE LIS/WI LIY/1900 LIT/PC
VYR/1900
VMA/CHEV VMO/BEL VST/2D DOT/19000101
OCA/05987
MIS/DENT IN REAR FENDER
NIC/V578XX3281 DTE/19000101 0729 EST
```

NICS DENIED NOTIFICATION ($.H.NDN)

This new unsolicited message, $.NDN, is a NICS Denial Notification. These notifications are sent to agencies when an individual is denied the purchase of a firearm by NICS within an agency's jurisdiction. The unsolicited message will be sent to the agency's main terminal informing them of the denial. The message will include the name, demographic information of the individual who was denied, the reason for the denial, and where the attempted purchase was made. It is at the agency's discretion to determine if action needs to be taken based on the message.

```
FIREARM DENIAL NOTICE:
A PERSON PURCHASING/RESIDING IN YOUR JURISDICTION WAS RECENTLY DENIED
THE TRANSFER OF HANDGUN
*******************************************************************
THE FBI ENCOURAGES YOU TO CONTACT YOUR LOCAL BUREAU OF ALCOHOL,
TOBACCO, FIREARMS AND EXPLOSIVES OFFICE PRIOR TO TAKING ACTION.
CHARLESTON ATF, 304-234-5678

THENATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) SECTION
CONDUCTED A NAME SEARCH USING DESCRIPTIVE DATA, NOT FINGERPRINTS, FOR
A FIREARM BACKGROUND CHECK WHICH WAS DENIED ON 4/26/2022, 02:02:23PM
FOR:
NAME:  DOE, JOHN L. NTN:  102356748
SEX:  M RACE:  W DATE OF BIRTH:  10-11-1990 PLACE OF BIRTH:  WV
HEIGHT:  6'1'' WEIGHT:  185 SOCIAL SECURITY NUMBER:  123-45-6789
RESIDENCE ADDRESS:  456 AMERICAN WAY, APPLE PIE, APPLE PIE COUNTY, WV
22445
INFORMATION RECEIVED INDICATES THE ATTEMPTED PURCHASER IS PROHIBITED
FROM RECEIVING OR POSSESSING FIREARMS IN THE STATE OF PURCHASE AND/OR
STATE OR RESIDENCE, BASED ON:
```

```
SUBJECT OF QUALIFYING PROTECTION ORDER
THE ATTEMPTED PURCHASE OCCURRED AT:
FIREARM DEALER:  USA ARMS
ADDRESS:  123 MAIN STREET, HOMETOWN, HOMETOWN COUNTY WV, 23456
PHONE:  304-625-1002
SHOULD YOU HAVE QUESTIONS REGARDING THIS NOTIFICATION, PLEASE VISIT:
(Web address will be inserted when established WWW.FBI.GOV)
THIS NOTIFICATION WAS ALSO PROVIDED TO THE FOLLOWING ORI(S):
WV0470150  SO APPLE PIE COUNTY 304-478-0000
WV0625630  PD HOMETOWN 304-457-0000
```

NICS UNDER 21 NOTIFICATION ($.H.U21)

This new unsolicited message from the FBI will be sent when a background check is initiated for a potential firearm transferee under the age of 21. This message will be sent to the law enforcement agency based on the address information provided by the potential firearm transferee. If the agency does not have a terminal, the message will be sent to the county. If you receive a $.H.U21 unsolicited message, the NICS Section of the FBI is requesting relevant juvenile information that an agency may have on the subject. In the reply, an agency should advise of any potentially prohibiting information that may exist for the subject. If your agency determines prohibiting information is not available or that your agency is not permitted to share juvenile information for firearm eligibility determinations, your agency should respond as such to the message. Agencies are asked to share other information on potentially applicable federal, state, tribal, or local firearm prohibitions including information establishing the potential firearm transferee as a current user of controlled substance, or a respondent of a protection order.

The following is an example of the request the NICS Section will send to the identified points of contact:

In accordance with the Bipartisan Safer Communities Act, when individuals under 21 years of age seek the transfer of a firearm through a federal firearms licensee, the FBI's National Instant Criminal Background Check System (NICS) Section is required to contact your agency for information. We are primarily reaching out to you seeking relevant *juvenile* information on the subject below. However, if you have knowledge of or possess *any* information that could impact the subject's eligibility to receive a firearm, we request you provide such information as well or make us aware by emailing NICS_U21@fbi.gov.
Please respond to this request within three business days, including the NICS Transaction Number (NTN) listed below. Please indicate whether your agency does/does not possess prohibiting information or whether your agency has knowledge of potentially prohibiting information.
Name Last, First M NTN
Sex
Race
Date of Birth
Place of Birth
Height Weight
Social Security Number
Residence Address:
The types of information you may possess include, but are not limited to, an inference of drug use within the past year, active warrants, active protection orders, pending or convicted criminal cases, or mental health adjudications. If a mental health adjudication is located and cannot be shared directly with the NICS Section, please indicate this in your email response. If you have questions regarding this request, please provide a name and phone number and the NICS Section will contact your agency for further discussion.

HOT CHECK INITIATIVE

Upon arrest fingerprint submission to the FBI, two checks are performed on the fingerprint card: a name-based check and a fingerprint comparison check. The Hot Check Initiative is a result of the name-based query and will return if a warrant matches the name associated with the fingerprint submission.

```
TEN-PRINT INQUIRY NOTIFICATION AT 1130 EST CCYYMMDD
*****THIS NOTIFICATION IS BASED ON A NAME-BASED MATCH*****
PERSONAL INFORMATION OBTAINED FROM A FINGERPRINT SUBMISSION TO THE
FBI'S IAFIS HAS PRODUCED A NAME-BASED MATCH WITH YOUR WANTED
PERSON/THREAT SCREENING CENTER FILE RECORD. THE SUBJECT OF YOUR
WANTED PERSON/THREAT SCREENING CENTER FILE RECORD AND THE SUBJECT OF
THE FINGERPRINT SUBMISSION, BOTH OF WHICH ARE LISTED BELOW, MAY NOT
BE THE SAME.  PLEASE CONTACT THE SUBMITTING AGENCY LISTED IN THE LRI
FIELD TO VERIFY THE SUBJECT'S IDENTITY.

IAFIS INFORMATION FOLLOWS:

1N01030520071000000.QTP.WVIAF0000.NAM/SMITH,
JESUS.DOB/19000101.19000102.
SEX/M.RAC/W.OCA/123456789.FBI/344561XX0.MNU/AR-
87654.ICN/E2009322086.
TCN/0123543.LRI/MDICE0000.0N1/IMMIGRATIONS CUSTOMS
ENF.0N2/DETENTION AND REM0VAL.0N3/ICE-DETENTION/REMVL.0AD/STE
1630.0AC/BALTIMORE.SIG/MD.
ZIP/21200.CT1/410 926-1234.T0T/CRIMINAL TEN-PRINT SUBMISSION.
DOA/19250615.A0L/DEPORTABLE ALIEN.IDE/19240125.

NCIC RECORD FOLLOWS:

MKE/WANTED PERSON
4 - NO EXTRADITION
ORI/WI013225Y NAM/SMITH, FAKE SEX/M RAC/W POB/WV DOB/19000101
DOE/19180101 HGT/510 WGT/150 EYE/BRO HAI/BRO SMT/SC R LEG
OFF/DRIVING WHILE UNDER THE INFLUENCE
DOW/19250101 OCA/1234567890
NIC/W123456789 DTE/19250101 0000 EST DLU/19250101 0000 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

*****IF THE LRI FIELD CONTAINS AN ORI ENDING WITH A "Z", CONTACT
INFORMATION CAN BE OBTAINED THROUGH THE CJIS SUPPORT UNIT AT (304)
123-4567.  CONTACT INFORMATION FOR ALL OTHER ORI'S LISTED IN THE LRI
FIELD IS AVAILABLE VIA THE NCI ORI FILE OR THE NLETS ORION FILE.*****
```

HITS-TO-WANTS MESSAGE

Upon arrest fingerprint submission to the FBI, two checks are performed on the fingerprint card: a name-based check and a fingerprint comparison check. The Hits-to-Wants message is received by an agency when the FBI numbers associated with the submitted fingerprints match the FBI number listed in the warrant.

```
TO:  SHERIFF'S OFFICE
     ANYTOWN, WI

ON 1900/01/01 ARREST FINGERPRINT CARD FOR TEST, THOMAS J WITH DOB OF
18700101, DATE OF ARREST 1900/01/02 WAS IDENTIFIED WITH FBI/9013000.
SUBJECT ARRESTED BY STATE JAIL-LYNCHNER (ORI/TX101015C), HUMBLE. OUR
RECORDS INDICATE YOUR AGENCY HAS AN ACTIVE WANT FOR THIS INDIVIDUAL AS
CITIZEN, JOHN Q, CASE NUMBER 12345, ENTERED IN NCIC (NIC/W123456789).
SUBJECT'S IDENTIFICATION RECORD, INCLUDING CURRENT ARREST INFORMATION,
IS AVAILABLE VIA THE INTERSTATE IDENTIFICATION INDEX. FOLLOW-UP ACTION
BY YOU WITH THE ARRESTING AGENCY MAY BE APPROPRIATE.

CLEAR OR CANCEL YOUR NCIC RECORD WHEN SUBJECT NO LONGER WANTED.

FBI CJIS DIVISION
CLARKSBURG, WV
```

CRIMINAL HISTORY RECORD INFORMATION

There are three levels of criminal history records. The first level is the local law enforcement agency (police department or sheriff's office). A criminal history record is established at the local agency when an individual is arrested, booked in or a citation is issued to that person. The second level is the state central repository; in Wisconsin that is the CIB. The CIB will only establish a criminal record for someone when fingerprints are provided to the CIB from a Wisconsin law enforcement agency. If an agency does not fingerprint the individual or does not submit the fingerprints to CIB, the arrest/conviction information will not be submitted to the CIB database. Wisconsin criminal history records contain information on convictions, non-convictions, and pending cases for which CIB has received fingerprints. The third level is the FBI and the same rules apply. They only have information in their database if a fingerprint card was sent to them from the contributing state. The Criminal History Record Information (CHRI) program provides for the exchange of criminal history information intrastate and interstate.

The following procedures have been adopted by the International Justice and Public Safety Information Sharing Network (Nlets) and comply with the U.S. Department of Justice Rules and Regulations (Title 28) affecting the interstate exchange of criminal history record information. **The use of Administrative Messages for requesting and sending criminal history record information is a policy violation**. Specific CHRI formats are to be used for this type of information exchange. Not all criminal history records are automated; some responses may be manually returned or sent via the U.S. mail.

The following policies apply to all Wisconsin Law Enforcement Agencies:

(1) All agencies requesting CHRI shall insure that proper controls are established such that only authorized criminal justice agencies and personnel can access CHRI.

(2) All agencies requesting CHRI shall insure that all authorized criminal justice agencies and personnel having access to the TIME System shall utilize specific formats for CHRI requests.

(3) All agencies providing CHRI shall insure that all personnel adhere to the approved operational procedures required for responding to CHRI requests.

(4) All agencies shall insure that requests for CHRI, and responses to requests for CHRI, are for legitimate purposes.

(5) All agencies requesting CHRI or responding to requests for CHRI shall comply with U.S. Department of Justice Rules and Regulations as they relate to completeness, accuracy and the dissemination of CHRI.

(6) All agencies shall comply with the policies and procedures for the interstate exchange of CHRI as set forth in this section.

(7) Any electronic device that uses wireless or radio technology to transmit data may be used for the transmission of criminal history record information when an officer determines there is an immediate need for this information to further an investigation or there is a situation affecting the safety of an officer or the general public. (This may include radios, fax machines, etc.)

(8) A facsimile machine may be used to transmit CHRI information provided that both agencies involved have an Originating Agency Identifier (ORI) authorized to receive criminal history information. The facsimile machine must be located in a secure area. As not all facsimile machines are monitored continually, the receiving agency should be notified prior to transmitting the information. This will ensure proper retrieval of information.

(9) In order for criminal justice information to be allowed to be transmitted via e-mail, both the sending and receiving e-mail accounts must be encrypted to meet the standards set forth by the CJIS Security Policy.

TITLE 28 CODE OF FEDERAL REGULATIONS, PART 20

20.33 Dissemination of criminal history record information

(a) Criminal history record information contained in the III System and Fingerprint Identification Records System (FIRS) may be made available:

1. To criminal justice agencies for criminal justice purposes, which purposes include the screening of employees or applicants for employment hired by criminal justice agencies;
2. To federal agencies authorized to receive it pursuant to federal statute or Executive order;
3. For use in connection with licensing or employment, pursuant to Public Law 92-544 (86 stat. 1115) or other federal legislation, and for other uses which dissemination is authorized by federal law. Refer to Sec. 50.12 of this chapter for dissemination guidelines relating to requests processed under this paragraph;
4. For issuance of press releases and publicity designed to effect the apprehension of wanted persons in connection with serious or significant offenses;
5. To criminal justice agencies for the conduct of background checks under the National Instant Criminal Background Check System (NICS);
6. To noncriminal justice governmental agencies performing criminal justice dispatching functions or data processing / information services for criminal justice agencies; and
7. To private contractors pursuant to a specific agreement with an agency identified in paragraphs (a)(1) or (a)(6) of this section and for the purpose of providing services for the administration of criminal justice pursuant to that agreement. The agreement must incorporate a security addendum approved by the Attorney General of the United States, which shall specifically authorize access to criminal history record information, limit the use of the information to the purposes for which it is provided, ensure the security and confidentiality of the information is consistent with these regulations, provide for sanctions, and contain such other provisions as the Attorney General may require. The power and authority of the Attorney General hereunder shall be exercised by the FBI Director (or the Director's designee).

(b) The exchange of criminal history record information authorized by paragraph (a) of this section is subject to cancellation if dissemination is made outside the receiving departments or related agencies, or service providers identified in paragraphs (a)(6) & (a)(7) of this section.

(c) Nothing in these regulations prevents a criminal justice agency from disclosing to the public factual information concerning the status of an investigation, the apprehension, arrest, release or prosecution of an individual, the adjudication of charges, or the correctional status of an individual, which is reasonably contemporaneous with the event to which the information relates.

(d) Criminal history records received from the III System or the FIRS shall be used only for the purpose requested and a current record should be requested when needed for a subsequent authorized use.

20.21(e) Preparation and submission of a Criminal History Record Information Plan

Audits. Insure that annual audits of a representative sample of state and local criminal justice agencies chosen on a random basis shall be conducted by the state to verify adherence to these regulations and that appropriate records shall be retained to facilitate such audits. Such records shall include, but are not limited to, the names of all persons or agencies to whom information is disseminated and the date upon which such information is disseminated. The reporting of a criminal justice transaction to a State, local or Federal repository is not a dissemination of information.

RELEASE OF CHRI

A secondary dissemination log must be created for III and State of Wisconsin CHRI records and be maintained for one year from the date of inquiry. This log shall be completed whenever a record is transferred to another criminal justice agency or an individual within another criminal justice agency or to anyone legally entitled to receive such information who is outside the original receiving agency and is not included in the attention line. This log shall include the name of the individual within the criminal justice agency to whom the response is given.

ATTENTION LINE/REASON FOR REQUEST

Include the unique identifier of the specific individual the segment/record will be given to, e.g., Lt Smith, Officer Jones, DA Johnson. It is also a good practice to include information on the reason for the request (if space allows).

OUT-OF-STATE CHRI ISSUES

Some state and local agencies by statute cannot respond to CHRI requests based on a specific purpose code. Always check that state's "SIR" Help File for the most current status. Each state may also require different minimum combinations of data. All require purpose code and attention line.

RECEIVING CHRI MESSAGES

When receiving a valid CHRI request, it is best to acknowledge the receipt of that message advising when the response will be sent.

ACCESS TO FBI CHRI (III)

The III shall **not** be used to access a record to be reviewed and/or challenged by the subject of the record. If an individual has a criminal record maintained by the FBI and that record has been entered in the III, it is available for review, upon presentation of appropriate fee and identification (which includes a set of rolled fingerprint impressions, name, date, and place of birth). For questions please contact the Criminal History Record Request Unit via phone (304) 625-5590. A written request must be submitted to:

Federal Bureau of Investigation
CJIS Division
ATTN: SCU, Module D-2
1000 Custer Hollow Rd.
Clarksburg, WV 26306-0171

ACCESS TO WI CHRI

Wisconsin's Open Records Law, §19.35(1), allows requestors the ability to access adult criminal record files. Information received via the TIME System is not to be disseminated to non-criminal justice entities. The Department of Justice is required to charge a fee to record check requestors for criminal history searches for purposes other than criminal justice. Individuals should use the Department of Justice's internet application, WORCS (Wisconsin Online Record Check System) at https://recordcheck.doj.wi.gov to run background checks and access the results. For agencies that run a large volume of background checks you may wish to set up a billing account. You can find more information about setting up a billing account here: https://recordcheck.doj.wi.gov/Home/FAQ

You may still submit an Identification Record Request form with a self-addressed stamped envelope for the results to be returned.
Mail to:

Wisconsin Department of Justice
Crime Information Bureau-Criminal History Unit
17 West Main Street
PO BOX 2688
Madison, WI 53701-2688

If you have any questions, please contact the unit at 608-266-7314 or cibrecordcheck@doj.state.wi.us.

CHRI PURPOSE CODES

CODE C CRIMINAL JUSTICE/LAW ENFORCEMENT PURPOSES

Acceptable by the Interstate Identification Index (III) and the state central repositories. Adult and juvenile records are accessible for this type of investigation.

Used for official duties in connection with administration of criminal justice. The term "administration of criminal justice" is defined as the performance of any of the following activities: detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, rehabilitation of accused persons or criminal offenders. The administration of criminal justice includes criminal identification activities and the collection, processing, storage and dissemination of criminal justice information by governmental agencies. Social service cases involving child abuse, neglect or exploitation may be performed using a social service agency ORI ending in the letter "F".

Agencies may request a criminal history record check using purpose code C for the security of the criminal justice facility, for example:

1. Vendors or contractors at the criminal justice agency who are **NOT** involved with the actual administration of criminal justice at the criminal justice agency, e.g., carpet cleaner, individuals responsible for maintaining vending machines, janitors, cooks, etc.
2. Volunteers at the criminal justice agency who are **NOT** involved with the actual administration of criminal justice at the criminal justice agency, e.g., participants in community ride along programs, volunteers at a confinement facility who are providing social or community services rather than rehabilitative services etc.
3. Confinement facility visitors.
4. Inmates of a confinement facility.
5. Inmate mail. A prisoner's list of names and addresses of those wishing to correspond with the prisoner. CHRI may be used when there is reason to believe that criminal activity is occurring or has occurred.
6. Participants of law enforcement-sponsored firearms training classes held at a public firing range or law enforcement facility.
7. Visitors to federal or state military facilities.
8. When investigating a criminal incident or when an agency/officer has a reasonable suspicion a person is acting in a suspicious manner while taking pictures or loitering at a critical infrastructure facility.

CODE D CIVIL DOMESTIC VIOLENCE AND STALKING CASES

Acceptable by III and the state central repositories. CIB will return only adult records. III will only provide information that has not been sealed by the contributing state.

Civil court cases involving domestic violence or stalking cases (civil courts are issued a NCIC Agency Identifier with the letter D in the ninth position of the identifier). Law enforcement agencies providing CHRI to a civil court for a domestic violence hearing.

CODE F RETURN OF FIREARM(S) TO LAWFUL OWNER

Acceptable by the Interstate Identification Index (III) and the state central repositories. Adult and juvenile records are accessible for this type of investigation.

Used by criminal justice agencies for the purposes of issuing firearms-related permits and explosives permits pursuant to state law, regulation, or local ordinance; returning firearms to their lawful owners; and enforcing federal and state laws prohibiting certain persons with criminal records from possessing firearms in circumstances in which firearms have been pawned.

CODE H PUBLIC HOUSING APPLICANTS

Acceptable by III and the state central repositories. CIB will return only adult records. III will provide the identification segment of the record only. There is a cost for this type of request that will be billed to the ORI of the request. This code is prohibited when using the eTIME browser.

The Public Housing Authority (PHA) must submit a fingerprint card to the FBI to obtain the complete record. It is used to check the suitability of applicants for public housing under the authority of the Housing Opportunity Extension Act of 1996.

CODE J CRIMINAL JUSTICE EMPLOYEE APPLICANT CHECKS

Acceptable by III and the state central repositories. Adult and juvenile records are accessible for this type of background investigation.

This purpose code is used to initiate background checks of agency personnel. This includes:

Noncriminal justice agencies that are involved with the administration of criminal justice on behalf of the criminal justice agency.

Friends, relatives, and associates of the employee or applicant, unless restricted or prohibited by state statute, state common law, or local ordinance.

Vendors or contractors at the criminal justice agency who **ARE** involved with the actual administration of criminal justice at the criminal justice agency, e.g., personnel involved with maintenance of computer systems, upgrading records system, data entry clerk, etc.

Volunteers at the criminal justice agency who **ARE** involved with the actual administration of criminal justice at the criminal justice agency, e.g., volunteer dispatcher, volunteer data entry clerk, volunteers at a confinement facility who are providing inmate rehabilitation, etc.

CODE E AUTHORIZED EMPLOYMENT/LICENSING PURPOSES

Accepted by **some state central repositories only**, no other purpose code may be used to bypass this requirement and access III information for employment purposes. Only adult records are accessible for this type of background investigation. Authorized means that the criminal history inquiry is required by state statute, local ordinance or federal regulation. Agencies using the TIME System terminal to do this type of non-law enforcement background checks are encouraged to use https://recordcheck.doj.wi.gov/ instead. There is a cost for this type of request that will be billed to the ORI of the request. This code is prohibited when using the *e*TIME browser.

INTERSTATE IDENTIFICATION INDEX

III is an automated index of persons with criminal records. III provides access to FBI identification segments and criminal records. A single state agency in each state is responsible for providing the state's records. For states without the ability to provide records for III, the FBI will provide the information from its automated files. Criminal justice agencies can use this information for law enforcement purposes, e.g., criminal investigations, bond setting, charging determinations, sentencing and criminal justice employment**. Criminal records obtained through III cannot be used for licensing or employment purposes.** III queries can be made for gun licensing if required by State Statute or local ordinance.

The III index points to the criminal history record residing either in the FBI or the particular state(s) holding the information. In December 1999, Wisconsin became a participating III State and began contributing Criminal History Records to the Interstate Identification Index. These records are based on arrest fingerprints submitted by arresting agencies within the state. All records with an arrest date after 11-01-99 will be the responsibility of the Wisconsin Crime Information Bureau.

An initial query of III is made to determine the existence of a record. The FBI computer searches its database and returns a list of possible ident segments relating to your request. The segments contain physical identifiers, additional numeric data and aliases. Upon determining a segment is related to the person in question, a second transaction is necessary to obtain the criminal record. The ident segment will indicate the location of the record and how to access it.

INTERSTATE IDENTIFICATION INDEX

INQUIRIES

There are five ways to query the Interstate Identification Index. **PURPOSE CODE** and **ATTENTION LINE** are required with any of the following combinations:

1. NAME
   SEX/RACE
   DATE OF BIRTH
2. NAME
   SOCIAL SECURITY #
3. NAME
   MISC #
4. NAME
   STATE IDENTIFICATION #
5. NAME
   FBI #

SEARCH TECHNIQUES

III utilizes different search techniques than the NCIC Warrant/Wanted and Missing Person File.

NAME

Soundex on last name, first name and middle name (if used)

SEX/RACE

Exact match on sex
Race is not used

DATE OF BIRTH

Exact match on month and day of birth
Three years either side of the year of birth

IDENTIFICATION SEGMENT RESPONSE

```
THIS NCIC INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF
YOUR INQUIRY ON NAM/PRETENDER,IAM A SEX/M RAC/U DOB/19000101 PUR/C
NAME                            FBI NO.       INQUIRY DATE
PRETENDER, IAM AAAA             616893XX4     1900/01/01

SEX RACE BIRTH DATE  HEIGHT WEIGHT EYES HAIR PHOTO
M   W    1900/01/01  602    214    BLU  BRO  N

BIRTH PLACE
IOWA

FINGERPRINT CLASS      PATTERN CLASS
21 15 16 PO 15         RS RS RS WU RS LS LS LS LS LS
17 10 14 18 15            WU       WU          WU WU

ALIAS NAMES
PRETENDS,IAMS A

SOCIAL SECURITY
393-XX-1111
393-XX-2222

IDENTIFICATION DATA UPDATED CCYY/MM/DD

THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE
FOLLOWING:
 IOWA          -  STATE ID/IA00XX4026
 WISCONSIN     -  STATE ID/WI4XX576
 FBI           -  FBI/616893XX4

THE RECORD(S) CAN BE OBTAINED THROUGH THE INTERSTATE
IDENTIFICATION INDEX BY USING THE APPROPRIATE NCIC TRANSACTION.

END
```

RECORD ACCESS

To obtain the automated criminal record, a second transaction must be sent using:

FBI #	**or**	STATE IDENTIFICATION #
PURPOSE CODE		PURPOSE CODE
ATTENTION LINE		ATTENTION LINE
* DEPARTMENT		* DEPARTMENT
* BUILDING		* BUILDING
* ADDRESS		* ADDRESS
* CITY		* CITY
* STATE		* STATE
* ZIP CODE		* ZIP CODE

* Optional

RECORD RESPONSE

THIS INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF YOUR RECORD REQUEST FOR FBI/616893XX4. INDIVIDUAL'S RECORD WILL BE COMPLETE WHEN ALL RESPONSES ARE RECEIVED FROM THE FOLLOWING SOURCES:
FBI - FBI/616893XX4
IOWA - STATE ID/IA00XX4026
THIS INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF YOUR RECORD REQUEST FOR FBI/616893XX4. THE FOLLOWING WILL RESPOND TO YOUR AGENCY:

FBI - FBI/616893XX4

ATN/MULLER TRAINING RECORD

********** CRIMINAL HISTORY RECORD **********

********** Introduction **********

This rap sheet was produced in response to the following request:

FBI Number	616893XX4
Request Id	3716002704
Purpose Code	C
Attention	MULLER TRAINING RECORD

The information in this rap sheet is subject to the following caveats:

(US; 2014-11-14)

(US; 2014-11-14)

(US; 2014-11-14)

This record is based only on the FBI number in your request-UCN:

616893XX3 Because additions or deletions may be made at any time, a new copy should be requested when needed for subsequent use. (US;2014-11-14)

All arrest entries contained in this FBI record are based on

fingerprint comparisons and pertain to the same individual. (US;2014-11-14)

The use of this record is regulated by law. It is provided for official use only and may be used only for the purpose requested.

(US; 2014-11-14)

********** IDENTIFICATION **********

Subject Name(s)
PRETENDER, IAM AAAA
PRETENDS, IAMS A (AKA)
Subject Description

FBI Number	State Id Number
616893XX4	IA00XX4026 (IA)

Social Security Number
393XX1111
393XX2222

Sex Race
Male White
Height Weight Date of Birth
6'02" 214 1900-01-01
Hair Color Eye Color Fingerprint Pattern
Brown Blue 211516PO151710141815
(FPC) RS RS RS WU RS LS LS LS LS LS (Other)
Place of Birth Citizenship
IA US
Fingerprint Images

Photo Images
(No Photo Image Transmitted)
(No Photo Image Transmitted)
(No Photo Image Transmitted)
(No Photo Image Transmitted)
(No Photo Image Transmitted)

Caution WANTED - CONFIRM THAT WANT IS STILL
OUTSTANDING. AGENCY-STATE POLICE-WAUKESHA
(WIWSP0200) WANTED-NCIC #W697200000
PRETENDER IAMS A HEROIN - POSSESS CASE #CITH0389
DATE OF WARRANT 02/25/2013 NOTIFY WIWSP0200
STATE POLICE-WAUKESHA WI (WI; 2013-02-25)

********** CRIMINAL HISTORY **********

========== Cycle 001 ==========
Earliest Event Date 1991-09-10

Arrest Date 1991-09-10
Arrest Case Number 508
Arresting Agency WI0220000 SHERIFF'S OFFICE LANCASTER
Charge 01
Charge Literal INTENTIONAL CAUSE BODILY 3802 HARM
Severity Unknown

========== Cycle 002 ==========
Earliest Event Date 1998-05-14

Arrest Date 1998-05-14
Arrest Case Number 0081258
Arresting Agency WI0130000 SHERIFF'S OFFICE MADISON
Charge 01
Charge Literal DC P
Severity Unknown
Charge 02
Charge Literal FALSE IMPRISONMENT/DOMESTIC P
Severity Unknown

========== Cycle 003 ==========
Earliest Event Date 2004-12-04

Arrest Date 2004-12-04
Arrest Case Number
Arresting Agency WI0220000 SHERIFF'S OFFICE LANCASTER
Subject's Name PRETENDER,IAMS A
Charge 01

Charge Literal FAILURE TO SUPPORT CHILD (<120 DAYS)

Severity Unknown

********** INDEX OF AGENCIES **********

Agency FBI-CJIS DIV-CLRKSBG CLARKSBURG; WVFBINF00;
Address
1000 CUSTER HOLLOW RD
CLARKSBURG, WV 26306

Agency SHERIFF'S OFFICE LANCASTER; WI0220000;
Address
1000 N ADAMS ST
LANCASTER, WI 53813

Agency SHERIFF'S OFFICE MADISON; WI0130000;
Address
115 W DOTY ST
MADISON, WI 537033276

********** CRIMINAL HISTORY RECORD **********

Data As Of 1900-01-01

********** Introduction **********

This rap sheet was produced in response to the following request:

FBI Number 616893XX4
Request Id 1000098080
Purpose Code C
Attention MULLER/ARREST

The information in this rap sheet is subject to the following caveats:

AN ARREST WITHOUT DISPOSITION IS NOT AN INDICATION OF GUILT. THIS RECORD MAINTAINED BY THE IOWA DIVISION OF CRIMINAL INVESTIGATION, BUREAU OF IDENTIFICATION IS A PUBLIC RECORD BUT CAN ONLY BE RELEASED TO NON-LAW ENFORCEMENT AGENCIES BY THE DCI. (IA; CCYY-MM-DD)

********** IDENTIFICATION **********

Subject Name(s)
PRETENDER, IAMS AAAA
Subject Description

FBI Number	State Id Number	
616893XX4	IA00XX4026 (IA00XX4026)	
Social Security Number		
3936611XX		
Sex	Race	Skin Tone
Male	White	Medium Brown
Height	Weight	Date of Birth
6'02"	240	1900-01-01
Hair Color	Eye Color	
Brown	Brown	
Place of Birth		
IA		

********** CRIMINAL HISTORY **********
==========Cycle 001==========

Tracking Number 3000820
Earliest Event Date 2001-05-08

Arrest Date 2001-05-08
Arresting Agency IA0310100 DUBUQUE PD

Charge 01
Charge Tracking Number 3000820
Charge Literal DOMESTIC ABUSE ASSAULT OR DISPLAY A WEAPON
Agency IA0310100 DUBUQUE PD
Statute UNKNOWN (IA708-2A-2C;)

Court Disposition (Cycle 001)
Court Case Number 01311 FECR046554
Court Agency IA031015J DUBUQUE CO DIST COURT
Charge 01
Charge Tracking Number 3000820
Charge Literal DOMESTIC ABUSE ASSAULT W/INTENT OR DISPLAYS A WEAPON (AGMS)
Statute UNKNOWN (IA708.2A(2)(C);)
Severity MISDEMEANOR CONVICTION
Disposition (; - RESTITUTION)

Sentencing (Cycle 001)
Sentencing Agency IA031015J DUBUQUE CO DIST COURT
Charge Tracking Number 3000820
Charge Literal DOMESTIC ABUSE ASSAULT W/INTENT OR DISPLAYS A WEAPON (AGMS)
Sentence JAIL, 365DAY - - EFFECTIVE: 20020107
Sentence PROBATION, 1YEAR - - EFFECTIVE: 20020107
Sentence SUSPENDED JAIL, 355DAY - - EFFECTIVE: 20020107

********** INDEX OF AGENCIES **********

Agency DUBUQUE PD; IA0310100;

Agency DUBUQUE CO DIST COURT; IA031015J;

* * * END OF RECORD * * *

WISCONSIN CHRI

COMPLETE IDENTIFICATION SEGMENT

INQUIRIES

There are several ways to query Wisconsin CHRI. **PURPOSE CODE** and **ATTENTION LINE** are required with any of the following combinations:

1. NAME
   SEX/RACE
   DATE OF BIRTH
   *SOCIAL SECURITY #
   *MISCELLANEOUS #
   *FBI #
   *DRIVER'S LICENSE #

2. NAME
   (PLUS OPTIONAL FIELD)
   *SOCIAL SECURITY
   *MISCELLANEOUS #
   *DRIVER'S LICENSE #

3. NAME
   FBI #

*Optional: by adding optional information, you narrow your search results but remember you could be missing hit results that did not include the optional information you queried.

SEARCH TECHNIQUES

The CIB search techniques for criminal histories are different from what is used for the Warrant/Wanted, Missing Person and Protection Order/Injunction files.

NAME
Soundex on last name and first name

SEX/RACE
Exact match on sex
Race is not used

DATE OF BIRTH
Exact match on YEAR of birth

NO RECORD RESPONSE

```
PHONY
ALONSO
M
01011900

NO HITS CIB PROTECTION ORDER FILE


RE: NAME: ALONSO,M,PHONY
    SEX:  M
    RACE: W
    DATE OF BIRTH: 01/01/1900
    PURPOSE CODE:  C

ATTENTION: DET HOLMES INVEST

NO CANDIDATES FOUND FOR SELECTION CRITERIA

DOC    124034     11 01/01/00 08:44 01 OF 01
LST/PHONY.FST/ALONSO.MI/M.DOB/01011900.SEX/M.OID/MULLERJJ

WISCONSIN DOC       01-01-1900   08.44.19
NO RECORDS FOUND
----------------------------- END OF RECORD -------------------------
```

IDENTIFICATION SEGMENT RESPONSE

PUR/C.ATN/MULLER.LST/FALSE.FST/MAXWELL.MI/D.SEX/M.RAC/U.DOB/01011900.
OID/MULLERJJ

********** CRIMINAL HISTORY RECORD **********

**********INTRODUCTION **********

THIS RAP SHEET WAS PRODUCED IN RESPONSE TO THE FOLLOWING REQUEST:

SUBJECT NAME(S)	MAXWELL FALSE
DATE OF BIRTH	1900-01-01
SEX	MALE
RACE	WHITE
PURPOSE CODE	C
ATTENTION	MULLER

THE INFORMATION IN THIS RAP SHEET IS SUBJECT TO THE FOLLOWING CAVEATS:

WISCONSIN IDENTIFICATION DATA (WI; 2015-01-13)

THE RESPONSE IS BASED ON A SEARCH USING THE FINGERPRINTS AND/OR
IDENTIFICATION DATA SUPPLIED. SEARCHES BASED SOLELY ON NAME AND
NON-UNIQUE IDENTIFIERS ARE NOT FULLY RELIABLE. THE CIB CANNOT
GUARANTEE
THAT THE INFORMATION FURNISHED PERTAINS TO THE INDIVIDUAL YOU ARE
INTERESTED IN. (WI; 2015-01-13)

THIS RESPONSE MAY NOT SHOW ALL ARRESTS FOR THIS INDIVIDUAL HOWEVER
ALL
INFORMATION PROVIDED TO THE STATE REPOSITORY IS INCLUDED IN THIS
RESPONSE. (WI; 2015-01-13)

THIS IS A STATE OF WISCONSIN TRIPLE I RECORD. (WI; 2015-01-13)

RECORD LAST UPDATED: 10/01/2014 (WI; 2014-10-01)

CAUTION INFORMATION

CONVICTED FELON
DNA SAMPLE AVAILABLE
FIREARMS STATUS - DISQUALIFIED
III - SINGLE SOURCE OFFENDER
**********IDENTIFICATION **********

SUBJECT NAME(S)

FALSE, MAXWELL DONALD (RECORD MASTER NAME)
FAKE, DONALD DAVID

FBI NUMBER STATE ID NUMBER

813508XX3	900800 (WI)

SOCIAL SECURITY NUMBER	DRIVER'S LICENSE NUMBER
388XX1900	F236-5448-5374-04 (WI) F2365448537404 (WI)

SEX	RACE
MALE	WHITE

HEIGHT	WEIGHT	DATE OF BIRTH
5'10"	175	1900-01-01 1901-01-01

HAIR COLOR	EYE COLOR
BROWN	BROWN

SCARS, MARKS, AND TATTOOS

CODE	DESCRIPTION, COMMENTS, AND IMAGES
TAT UR ARM	TATTOO ARM,RIGHT UPPER, ROSARY WITH PRAYING HANDS
TAT UR ARM	TATTOO ARM,RIGHT UPPER,
TAT R SHLD	TATTOO SHOULDER,RIGHT, SHOULDER, RIGHT

PLACE OF BIRTH	CITIZENSHIP
WISCONSIN	USA

OCCUPATION

LABORER
STUDENT (11)
UNEMPLOYED

EMPLOYER

UNEMPLOYED
CHOCOLATE FACTORY
UNKNOWN, UNKNOWN, XX
NICOLET HIGH SCHOOL
UNKNOWN, GLENDALE, XX

RESIDENCE

7444 N MOHAWK RD, FOX POINT, WI 53217 (AS OF 2014-09-25)
6666 N GREEN BAY RD #205, GLENDALE, WI 53209 (AS OF 2003-04-20)

PALMPRINT IMAGES

2006-02-19 WI0415000 MILWAUKEE POLICE DEPARTMENT
2014-09-25 WI0410400 FOX POINT POLICE DEPARTMENT

PHOTO IMAGES

2014-09-25 WI0410400 FOX POINT POLICE DEPARTMENT
2003-07-20 WI0410600 GLENDALE POLICE DEPARTMENT

DNA DATA

2006-12-07 WI041015Y WI CRIME LAB - MILWAUKEE

**********INDEX OF AGENCIES **********
WI0415000 - MILWAUKEE POLICE DEPARTMENT
WI0410400 - FOX POINT POLICE DEPARTMENT
WI013035Y - WI CIB IDENTIFICATION SECTION
WI0410000 - MILWAUKEE COUNTY SHERIFF
WI0410600 - GLENDALE POLICE DEPARTMENT
WI041015Y - WI CRIME LAB - MILWAUKEE
********** END OF RECORD **********

OUT-OF-STATE CHRI IDENTIFICATION SEGMENT

INQUIRIES

There are three ways to query an out-of-state "CHRI" File. **PURPOSE CODE, ATTENTION LINE and NLETS STATE** are required with any of the following combinations:

1. NAME SEX/RACE DATE OF BIRTH	2. NAME SOCIAL SECURITY #	3. NAME MISC #

POSITIVE RESPONSE

```
IR.AZSIR0000
08:13 01/01/1900 16413
08:13 01/01/1900 92477 WI0130000
*00083162XX
TXT
PUR/C.ATN/BLOOM BOOKING.
NAM/PHONY, JEAN M.DOB/19000101.
SEX/F.RAC/U
DATE 01-01-1900
ARIZONA DEPARTMENT OF PUBLIC SAFETY    PAGE  0001
TIME 07:57     AUTOMATED CRIMINAL HISTORY
    ****** MATCH ON NAME AND DOB RANGE
SID/ AZ14071842
NAM/ PHONY, JEAN MAE  FBI/ 514XX3LB3   SOC/ 123456789
SEX/ F     RAC/ W
DOB/ 01-01-1900   POB/ CA  III STA/ M  DATE/ 10-17-1999
HGT/ 501   WGT/ 140   EYE/ BLU   HAI/ BLN   SKN/
PURGE ON/ 03-06-2048
HFP/   - -  -  -   -     FPC/   -  -  -  -  DATE ENTERED/ 06-26-
1999  -  -  -   -            -  -  -  -  DATE UPDATED/ 12-23-2001
SMT/ TAT BACK
RAP/ FELONY ARREST(S). CONVICTION(S) UNKNOWN—
DISPOSITION NOT REPORTED.
DATA TO BE USED ONLY FOR CRIMINAL JUSTICE OR OTHER LAWFUL
PURPOSES.
```

STATE RECORD ACCESS

COMPLETE RECORD SEGMENT

To obtain the criminal record, a second transaction must be sent using:

WISCONSIN

STATE IDENT #
PURPOSE CODE
ATTENTION LINE
OPERATOR

OUT OF STATE

STATE IDENT #
PURPOSE CODE
ATTENTION LINE
AGENCY
STREET ADDRESS
CITY
STATE
ZIP CODE
NLETS STATE
*AGENCY BUILDING
OPERATOR

*Optional

WISCONSIN COMPLETE RECORD RESPONSE

PUR/C.ATN/MULLER.SID/WI900800

********** CRIMINAL HISTORY RECORD**********

********** INTRODUCTION**********

THIS RAP SHEET WAS PRODUCED IN RESPONSE TO THE FOLLOWING REQUEST:

STATE ID NUMBER	WI9XX800 (WI)
PURPOSE CODE	C
ATTENTION	MULLER

THE INFORMATION IN THIS RAP SHEET IS SUBJECT TO THE FOLLOWING CAVEATS:

WISCONSIN IDENTIFICATION DATA (WI; 2015-01-13)

THE RESPONSE IS BASED ON A SEARCH USING THE FINGERPRINTS AND/OR IDENTIFICATION DATA SUPPLIED. SEARCHES BASED SOLELY ON NAME AND NON-UNIQUE IDENTIFIERS ARE NOT FULLY RELIABLE. THE CIB CANNOT GUARANTEE
THAT THE INFORMATION FURNISHED PERTAINS TO THE INDIVIDUAL YOU ARE INTERESTED IN. (WI; 2015-01-13)

THIS RESPONSE MAY NOT SHOW ALL ARRESTS FOR THIS INDIVIDUAL HOWEVER ALL
INFORMATION PROVIDED TO THE STATE REPOSITORY IS INCLUDED IN THIS RESPONSE. (WI; 2015-01-13)

THIS IS A STATE OF WISCONSIN TRIPLE I RECORD. (WI; 2015-01-13)

RECORD LAST UPDATED: 10/01/2014 (WI; 2014-10-01)

CAUTION INFORMATION

CONVICTED FELON
DNA SAMPLE AVAILABLE
FIREARMS STATUS - DISQUALIFIED
III - SINGLE SOURCE OFFENDER
**********IDENTIFICATION **********

SUBJECT NAME(S)

FALSE, MAXWELL DONALD (RECORD MASTER NAME)
FAKE, DONALD DAVID

FBI NUMBER	STATE ID NUMBER
813508XX3	9XX800 (WI)

SOCIAL SECURITY NUMBER DRIVER'S LICENSE NUMBER

388XX1900	F236-5448-5374-04 (WI) F2365448537404 (WI)

SEX	RACE
MALE	WHITE

HEIGHT	WEIGHT	DATE OF BIRTH
5'10"	175	1900-01-01 1901-01-01

HAIR COLOR	EYE COLOR
BROWN	BROWN

SCARS, MARKS, AND TATTOOS

CODE	DESCRIPTION, COMMENTS, AND IMAGES
TAT UR ARM	TATTOO ARM,RIGHT UPPER, ROSARY WITH PRAYING HANDS
TAT UR ARM	TATTOO ARM,RIGHT UPPER,
TAT R SHLD	TATTOO SHOULDER,RIGHT, SHOULDER, RIGHT

PLACE OF BIRTH	CITIZENSHIP
WISCONSIN	USA

OCCUPATION

LABORER
STUDENT (11)
UNEMPLOYED

EMPLOYER

UNEMPLOYED
CHOCOLATE FACTORY
UNKNOWN, UNKNOWN, XX
NICOLET HIGH SCHOOL
UNKNOWN, GLENDALE, XX

RESIDENCE

7444 N MOHAWK RD, FOX POINT, WI 53217 (AS OF 2014-09-25)
6666 N GREEN BAY RD #205, GLENDALE, WI 53209 (AS OF 2003-04-20)

PALMPRINT IMAGES

2006-02-19 WI0415000 MILWAUKEE POLICE DEPARTMENT
2014-09-25 WI0410400 FOX POINT POLICE DEPARTMENT
PHOTO IMAGES

2014-09-25 WI0410400 FOX POINT POLICE DEPARTMENT
2003-07-20 WI0410600 GLENDALE POLICE DEPARTMENT

DNA DATA

2006-12-07 WI041015Y WI CRIME LAB - MILWAUKEE

********** INDEX OF AGENCIES **********
WI0415000 - MILWAUKEE POLICE DEPARTMENT
WI0410400 - FOX POINT POLICE DEPARTMENT
WI013035Y - WI CIB IDENTIFICATION SECTION
WI0410000 - MILWAUKEE COUNTY SHERIFF
WI0410600 - GLENDALE POLICE DEPARTMENT
WI041015Y - WI CRIME LAB - MILWAUKEE

**********CRIMINAL HISTORY **********

==========CYCLE001==========
TRACKING NUMBER 13990109070109
EARLIEST EVENT DATE 2001-05-24 INCIDENT DATE 2001-05-24

JUV DETAINMENT DATE 2001-05-24
JUV DETAINMENT CASE
DETAINING AGENCY WI0410400 FOX POINT POLICE DEPARTMENT
SUBJECT'S NAME MAXWELL DONALD FALSE
ACTIVITY TYPE JUVENILE
CHARGE 01
CHARGE LITERAL THEFT
NCIC OFFENSE CODE 2399
COUNTS 1
SEVERITY OTHER

BOOKING CASE NUMBER 01010315
BOOKING AGENCY WI0410400 FOX POINT POLICE DEPARTMENT

COURT DISPOSITION (CYCLE 001)
FINAL DISPOSITION DATE 2001-05-24
COURT AGENCY UNKNOWN UNKNOWN
SUBJECT'S NAME MAXWELL DONALD FALSE
CHARGE 01
CHARGE TRACKING NUMBER 13990109070109
CHARGE LITERAL THEFT
NCIC OFFENSE CODE 2399
COUNTS 1
SEVERITY OTHER
DISPOSITION OTHER(2001-05-24; REFERRED TO JUVENILE AUTHORITIES)
==========CYCLE002==========
TRACKING NUMBER 41060307200035
EARLIEST EVENT DATE 2003-04-20 INCIDENT DATE 2003-04-20

ARREST DATE 2003-07-20

```
ARREST CASE NUMBER      03-216
ARREST CASE NUMBER      03-216
ARRESTING AGENCY        WI0410600 GLENDALE POLICE DEPARTMENT
SUBJECT'S NAME          MAXWELL DONALD FALSE
ARREST TYPE             ADULT ONLY
CHARGE                  01
         CHARGE NUMBER  03-216
        CHARGE LITERAL  11-1-1(A)(29) RETAIL THEFT
     NCIC OFFENSE CODE  2308
               COUNTS   1
             SEVERITY   OTHER
-----------------------------------------------------------------------
BOOKING AGENCY          WI0410600 GLENDALE POLICE DEPARTMENT
-----------------------------------------------------------------------
COURT DISPOSITION       (CYCLE 002)
COURT CASE NUMBER       N204721
FINAL DISPOSITION DATE  2003-08-21
COURT AGENCY            WI000000M MUNICIPAL COURT
SUBJECT'S NAME          MAXWELL DONALD FALSE
CHARGE                  02
CHARGE TRACKING NUMBER  41060307200035
        CHARGE LITERAL  RETAIL THEFT
     NCIC OFFENSE CODE  2308
               COUNTS   1
             SEVERITY   OTHER
           DISPOSITION  CONVICTED( 2003-08-21; CONVICTED)
-----------------------------------------------------------------------
SENTENCING              (CYCLE 002)
SENTENCE DATE           2003-08-21
SENTENCING AGENCY       WI000000M MUNICIPAL COURT
COURT CASE NUMBER       N204721
CHARGE                  02
SENTENCE                SENTENCE: FINE
-----------------------------------------------------------------------
SENTENCING              (CYCLE 002)
SENTENCE DATE           2003-08-21
SENTENCING AGENCY       WI000000M MUNICIPAL COURT
COURT CASE NUMBER       N204721
CHARGE                  02
SENTENCE                SENTENCE: RESTITUTION
=============================== CYCLE 003 ============================
TRACKING NUMBER         41007134735071
EARLIEST EVENT DATE     2014-09-25 INCIDENT DATE          2014-09-25
-----------------------------------------------------------------------
ARREST DATE             2014-09-25
ARRESTING AGENCY        WI0415000 MILWAUKEE POLICE DEPARTMENT
SUBJECT'S NAME          DONALD DAVID FAKE
    OFFENDER ID NUMBER  00000385450
ARREST TYPE             ADULT ONLY
CHARGE                  01
        CHARGE LITERAL  POSSESS W/INTENT-COCAINE(<=1G)
               STATUTE  POSSESS W/INTENT-COCAINE(<=1G)
                        (961.41(1M)(CM)1G )
     NCIC OFFENSE CODE  3533
```

```
                COUNTS  1
              SEVERITY  FELONY
CHARGE                  02
        CHARGE LITERAL  PROSTITUTION-NONMARITAL SEX. INTERCOURSE
               STATUTE  PROSTITUTION-NONMARITAL SEX. INTERCOURSE
                        (944.30(1) )
     NCIC OFFENSE CODE  4004
                COUNTS  1
              SEVERITY  MISDEMEANOR
CHARGE                  03
        CHARGE LITERAL  POSSESSW/INTENT-THC(<=200GRAMS)
               STATUTE  POSSESSW/INTENT-THC(<=200GRAMS)
(961.41(1M)(H)1
NCIC OFFENSE CODE  3564
                COUNTS  1
              SEVERITY  FELONY
CHARGE                  04
        CHARGE LITERAL  POSSESS W/INT DEL/MANUF GAMMA-
HYDOXYBUTYRIC(<3G)
               STATUTE  POSSESS W/INT DEL/MANUF
                        GAMMA-HYDOXYBUTYRIC(<3G) (961.41(1M)(HM)1 )
     NCIC OFFENSE CODE  3564
                COUNTS  1
              SEVERITY  FELONY
CHARGE                  05
        CHARGE LITERAL  PROBATION VIOLATION
               STATUTE  PROBATION VIOLATION (973.10 )
     NCIC OFFENSE CODE  5012
                COUNTS  1
              SEVERITY  FELONY
-----------------------------------------------------------------------
BOOKING CASE NUMBER     713473507
BOOKING AGENCY          WI0410000 MILWAUKEE COUNTY SHERIFF
-----------------------------------------------------------------------
PROSECUTOR DISPOSITION  (CYCLE 003)
PROSECUTOR AGENCY       UNKNOWN UNKNOWN
CHARGE                  03
CHARGE TRACKING NUMBER  41007134735071
        CHARGE LITERAL  POSSESSW/INTENT-THC(<=200GRAMS)
               STATUTE  POSSESSW/INTENT-HC(<=200GRAMS)(961.41(1M)(H)1

     NCIC OFFENSE CODE  3564
                COUNTS  1
              SEVERITY  FELONY
           DISPOSITION  DISMISSED(2014-09-28; NO PROSECUTION)
CHARGE                  04
CHARGE TRACKING NUMBER  41007134735071
        CHARGE LITERAL  POSSESS W/INT DEL/MANUF GAMMA-
HYDOXYBUTYRIC(<3G)
               STATUTE  POSSESS W/INT DEL/MANUF
                        GAMMA-HYDOXYBUTYRIC(<3G) (961.41(1M)(HM)1 )
     NCIC OFFENSE CODE  3564
                COUNTS  1
              SEVERITY  FELONY
```

```
          DISPOSITION  DISMISSED( 2014-09-28; NO PROSECUTION)
-----------------------------------------------------------------------
COURT DISPOSITION       (CYCLE 003)
COURT CASE NUMBER       402007CF005999
DA CASE NUMBER          07XF8801
FINAL DISPOSITION DATE  2014-12-29
COURT AGENCY            UNKNOWN UNKNOWN
SUBJECT'S NAME          DONALD DAVID FAKE
CHARGE                  01
CHARGE TRACKING NUMBER  41007134735071
        CHARGE LITERAL  POSSESS W/INTENT-COCAINE(<=1G)
               STATUTE  POSSESS W/INTENT-COCAINE(<=1G)
                        (961.41(1M)(CM)1G )
                        SECOND/SUBSEQUENT DRUG OFFENSE (961.48 )
                COUNTS  1
              SEVERITY  FELONY
          DISPOSITION  CONVICTED(2014-12-29; CONVICTED)
CHARGE                  02
CHARGE TRACKING NUMBER  41007134735071
        CHARGE LITERAL  PROSTITUTION-NONMARITAL SEX. INTERCOURSE
               STATUTE  PROSTITUTION-NONMARITAL SEX. INTERCOURSE
                        (944.30(1) )
                        HABITUAL CRIMINALITY (939.62 )
                COUNTS  1
              SEVERITY  MISDEMEANOR
          DISPOSITION  CONVICTED(2014-12-29; CONVICTED)
COURT COMMENT           CCAP DISPOSITION
-----------------------------------------------------------------------
SENTENCING              (CYCLE 003)
SENTENCE DATE           2014-12-29
SENTENCING AGENCY       UNKNOWN UNKNOWN
COURT CASE NUMBER       402007CF005999
CHARGE                  01
SENTENCE                SENTENCE: PROBATION
-----------------------------------------------------------------------
SENTENCING              (CYCLE 003)
SENTENCE DATE           2008-03-03
SENTENCING AGENCY       UNKNOWN UNKNOWN
COURT CASE NUMBER       402007CF005999
CHARGE                  01
SENTENCE                SENTENCE: EXTENDED SUPERVISION
SENTENCE                LENGTH: 3 YEARS
REMARK                  DEFENDANT IS ELIGIBLE FOR CHALLENGE
                        INCARCERATION PROGRAM OR EARNED RELEASE
PROGRAM.
SENTENCING              (CYCLE 003)
SENTENCE DATE           2014-12-29
SENTENCING AGENCY       UNKNOWN UNKNOWN
COURT CASE NUMBER       402007CF005999
CHARGE                  01
SENTENCE                SENTENCE: PRISON
SENTENCE                LENGTH: 2 YEARS
-----------------------------------------------------------------------
```

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
SENTENCE SENTENCE: LICENSE SUSPENDED
SENTENCE LENGTH: 6 MONTHS

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
FINE 123.00
SENTENCE SENTENCE: PROBATION
SENTENCE BEGIN DATE: DECEMBER 29, 2014
SENTENCE SENTENCE INDICATOR: PROBATION BY JUDGMENT
SENTENCE LENGTH: 3 YEARS

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
SENTENCE SENTENCE: MILWAUKEE COUNTY HOUSE OF
CORRECTIONS
SENTENCE LENGTH: 6 MONTHS
REMARK CONSECUTIVE TO ANY OTHER SENTENCE, BUT
CONCURRENT TO COUNT TWO.
AT COMMUNITY JUSTICE
RESOURCE CENTER FOR TREATMENT. NO GOOD TIME.

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
SENTENCE SENTENCE: COSTS
REMARK PAY ALL COSTS AND SURCHARGES. IF NOT PAID,
TO SERVE 30 DAYS IN HOC.

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
SENTENCE SENTENCE: COURT ORDERED CONDITION
REMARK SEEK AND MAINTAIN EMPLOYMENT.

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01

SENTENCE SENTENCE: COURT ORDERED CONDITION
REMARK NO DRUGS OR ALCOHOL.

SENTENCING (CYCLE 003)
SENTENCE DATE 2014-12-29
SENTENCING AGENCY UNKNOWN UNKNOWN
COURT CASE NUMBER 402007CF005999
CHARGE 01
SENTENCE SENTENCE: UNKNOWN SENTENCE CODE
REMARK PROVIDE DNA SAMPLE AND PAY SURCHARGE, IF NOT ALREADY DONE SO (PREVIOUSLY ORDERED/PAID ON 06CF001039).

********** INDEX OF AGENCIES **********

WI0410400 - FOX POINT POLICE DEPARTMENT
WI0410000 - MILWAUKEE COUNTY SHERIFF
WI0410600 - GLENDALE POLICE DEPARTMENT
WI041015Y - WI CRIME LAB - MILWAUKEE
WI0416100 - MILWAUKEE CO DISTRICT ATTORNEY
WI041013A - MILWAUKEE COUNTY DISTRICT ATTY
WI000000M - MUNICIPAL COURT

********** END OF RECORD **********

WISCONSIN CHRI SUMMARY RECORD

These transactions require the individual's name, sex/race, date of birth, purpose for the inquiry and name of requestor. In addition to searching the CIB criminal history database, this transaction will also produce responses from the following files:

- Wisconsin/Out-of-State Driver's License
- NCIC/CIB Warrant/Wanted/Missing Person
- Wisconsin Department of Corrections

The search techniques for this transaction use strict parameters. To eliminate multiple near hits, the search criteria will produce **just one** record **or** a **"no record" response**.

The search techniques for the DOT Driver's and NCIC/CIB Warrant/Missing Person files will not change from what is currently used for all other transactions. Multiple near hits will still be possible.

The only authorized purpose code is **C - Criminal Justice Purposes**. The attention line must include the unique identifier of the specific individual requesting the information, e.g., Officer Smith, Lt. Jones.

To obtain the Wisconsin summary criminal history:

WISCONSIN SUMMARY

NAME
SEX
RACE
DOB
PURPOSE CODE: C
ATTENTION LINE
OPERATOR

WISCONSIN SUMMARY RECORD RESPONSE

RE: NAME: DAVID J MAHON
SEX: M RACE: U DOB: 01/01/1900
ATTENTION: MULLER NIEM RECORD

This is a portion of a multi-state record. Additional criminal history information is indexed in NCIC-III for other state or federal offenses.

*** FELONY OFFENDER ***
*** DISQUALIFICATION FOR FIREARMS ***
*** REGISTERED SEX OFFENDER ***
*** DNA SAMPLE HAS BEEN TAKEN FOR SUBJECT ***

NAME: DAVID/JAMES/MAHON/STATE ID NO: WI8XX838
SEX:M RACE:W DOB:01/01/1900 HGT:06-00 WGT:172 EYE:HAZ HAIR:BRO
SKIN:SMT: MISS R FGR/TAT R SHLD/MISS R FJT/
FPC:
LAST KNOWN ADDRESS: 7324 BEAR LANE, LANCASTER, WI, 53813

OTHER NAMES/DOBS/MISC NUMBERS USED:
01/01/1901
DL /M255-1705-6265-07
SOC 395XX9000

ARREST AND DISPOSITION INFORMATION:

11/14/03	PROBATION VIOLATION	GRANT COUNTY SHERIFF	OTHER
11/14/03	2ND DEGREE SEXUAL ASSAULT	GRANT COUNTY SHERIFF	CONV
03/27/00	2ND DEGREE SEXUAL ASSAULT	GRANT COUNTY SHERIFF	NOT RCVD

BASED ON NAME/S/R/DOB THE ABOVE RECORD IS BEING PROVIDED
ADDITIONAL MATCHES MAY BE AVAILABLE. USE FULL CHRI QUERY.

MANUAL CHECK/FOLLOW-UP

Agencies may send manual check or follow-up requests to a state central repository or to the FBI Identification Division. These requests are for specific information, e.g., certified copies of arrest records, photographs or non-automated records not accessible through the Interstate Identification Index (III).

The request may be made using the following required fields:

PURPOSE CODE
ATTENTION LINE/REASON
AGENCY NAME
ADDRESS
CITY, STATE
ZIP CODE
REMARKS

AND whatever optional fields available to identify the record:

*****NAME, SEX, RACE, DATE OF BIRTH
*****PLACE OF BIRTH
*****HEIGHT, WEIGHT
*****EYE COLOR, HAIR COLOR
*****SCARS, MARKS, TATTOOS AND OTHER CHARACTERISTICS
*****SKINTONE
*****FINGERPRINT CLASSIFICATION
*****SOCIAL SECURITY #
*****STATE IDENTIFICATION #
*****FBI #
*****MISCELLANEOUS #
*****DRIVER'S LICENSE #
*****BUILDING

***** Optional

LOCAL (SPECIFIC AGENCY) CHRI ACCESS

There are various combinations of information that can be used when requesting local criminal history records. **PURPOSE CODE** and **ATTENTION LINE** are required with all requests. **Agency Name, Street Address, City, State and Zip Code are also required for out-of-state local requests.**

* NAME
* SEX/RACE
* DATE OF BIRTH
** AGENCY NAME
** STREET ADDRESS
** CITY, STATE
** ZIP CODE
OPERATOR

* REMARKS
NAME, SEX, RACE
DATE OF BIRTH, PLACE OF BIRTH
HEIGHT, WEIGHT
EYE COLOR, HAIR COLOR
SCARS, MARKS, TATTOOS AND
OTHER CHARACTERTISTICS
SKINTONE
FINGERPRINT CLASSIFICATION
SOCIAL SECURITY #
AGENCY CASE #
STATE IDENTIFICATION #, FBI #
MISCELLANEOUS #
DRIVER'S LICENSE #
BUILDING
** AGENCY NAME
** STREET ADDRESS, CITY
** STATE, ZIP CODE
OPERATOR

* REQUIRED
** REQUIRED FOR OUT-OF-STATE REQUESTS

LOCAL CHRI REQUEST

```
RECEIVING DEVICE:WI0220000  GRANT COUNTY SHERIFF'S DEPT PSN 1481 (GTSO)
SENDING DEVICE:  WI0130000  DANE  COUNTY SHERIFF'S DEPT PSN 1692 (DASO)

MESSAGES FOR:  GTSO,STPD

CRIMINAL HISTORY INQUIRY - PURPOSE/C
ATT/ LT JONES

NAM/FALSE, TERRY A
SEX/M     RAC/W      DOB/01011900

REM/PROVIDE ALL CRIMINAL HISTORY YOUR AGENCY MAY HAVE ON SUBJECT
OPR/JJM
```

LOCAL RECORD RESPONSE

When a record request is received, an agency is required to respond with the results of your record search within a reasonable length of time. **PURPOSE CODE, ATTENTION LINE and REMARKS are required for both Wisconsin and out-of-state responses.**

Optional Data:

Name
Sex, Race
Date of Birth
FBI #
Driver's License #
State Identification #
Operator

LOCAL CHRI RESPONSE

```
RECEIVING DEVICE: WI0130000  DANE  COUNTY SHERIFF'S DEPT PSN 1692
      (DASO)
SENDING DEVICE:   WI0220000  GRANT COUNTY SHERIFF'S DEPT PSN 1481
      (GTSO)

MESSAGES FOR: DASO

CRIMINAL HISTORY RESPONSE - PURPOSE/C
ATT/LT JONES

NAM/SHAM, TERRY M
SEX/M RAC/W     DOB/01011900
SID/    FBI/   DLN/

REM/ABOVE SUBJECT WAS BOOKED IN OUR JAIL 10/14/91 FOR OPERATING AFTER
REVOCATION, 6/2/94 FOR DISORDERLY CONDUCT, 5/15/96 PROBATION AND PAROLE
HOLD, 8/4/97 FOR BATTERY

OPR/KERN
```

GLOSSARY

/9998: Acknowledgement of TIME System transaction

/9999: Reject of TIME System transaction

APBD: All Points Broadcast

ARTICLE FILE: Includes items that do not qualify for entry to the vehicle, gun, boat or security files.

ATL: Attempt to Locate

BOAT FILE: This file contains stolen boats provided the vessel is registered, documented or there is a permanent identifying serial number affixed.

CAVEAT: A warning statement

CCAP: Consolidated Court Automation Programs

CCH: Centralized Criminal History

CCW: Carry Concealed Weapon

CHRI: Criminal History Record Information

CIB: Crime Information Bureau

CJI : Criminal Justice Information

CJIS: Criminal Justice Information Services Division (FBI)

CPIC: Canadian Police Information Centre

CTO: Control Terminal Officer

CURSOR: Blinking or solid character used to indicate location on screen.

DATABASE: A computer containing information, which can be accessed via the TIME System terminal such as CIB, DOT, NCIC and NLETS.

DNR: Department of Natural Resources

DOT: Department of Transportation

***e*TIME Browser:** Internet access to NCIC, CIB, NLETS, CPIC and DOT data services.

EXTRADITE: Turn over an alleged criminal to the jurisdiction of a law enforcement/criminal justice agency in another state.

FBI: Federal Bureau of Investigation

FBI #: Unique number assigned to an FBI criminal history record.

FIELD: A specific number of spaces for characters used to describe requested information such as DATE OF BIRTH, FIRST NAME and LAST NAME.

FPS: Canadian Fingerprint(s) Identification Number, Canada's version of the FBI number.

GANG FILE: This file provides identifying information about violent criminal gangs and members of those gangs.

GUN FILE: This file contains stolen, lost (missing), felony and recovered guns identified by make, caliber, type and serial number.

HARD COPY: Message printed on paper.

HEADER: Pertinent system information that precedes each TIME System message.

HIT: A response received from a database, which upon review is determined to match the data inquired upon.

HOT FILES: NCIC, CIB, CPIC, Wanted/Stolen status files

III: Interstate Identification Index (Automated FBI Criminal History Information)

INPUT NUMBER: The number assigned in your acknowledgement by the message switch.

INTERPOL: International Criminal Police Organization (DCINTER00)

KST: Known or Suspected Terrorist File, now Threat Screening Center File

MENU: A list describing available TIME System functions, which when selected will lead the user to the appropriate formatted screen to perform the desired transaction.

MISSING PERSON FILE: This file contains records of persons who are missing. Missing persons may be entered into the following categories: Disabled, Endangered, Involuntary, Disaster Victim, Other and Juvenile.

MNEMONIC: A unique four-character alpha/numeric code assigned to each TIME System terminal.

MRI NUMBER: Same as the TIME System Message Number.

NCIC: National Crime Information Center

NCIC AGENCY IDENTIFIER: A unique nine-character alpha/numeric code, assigned to each law enforcement/criminal justice agency in the U.S., Puerto Rico, Virgin Islands and Canada.

NEAR HIT: A response received from a database, which upon review is determined not to match the data queried.

NICB: National Insurance Crime Bureau

NCIC NUMBER: (NIC) Unique number assigned to a record by the NCIC computer.

NICS (NICS) National Instant Criminal Background Check System.

NLETS: International Justice and Public Safety Information Sharing Network

OAN: Owner Applied Number

OCA: Originating agency case number

ORI: Originating agency, holder of the record

ORION: Automated ORI File.

OUTPUT NUMBER: Numbers received in responses to transactions sent.

PART FILE: This file contains stolen boat and vehicle parts, provided the part has a unique identifying number permanently attached.

POIF: NCIC Protection Order and Injunction File

PURPOSE CODE: The reason a criminal history is requested.

C - Criminal Justice Purposes
D - Domestic Violence and Stalking
E - Authorized Employment or Licensing Purposes
F - Return of Firearm to Lawful Owner
H - Public Housing Applicants Screening
J - All Criminal Justice Employee Applicant Checks

PSN: Physical Station Number (a specific four-character code assigned to each TIME System terminal)

QUERY: A computerized search of automated data files.

REJECT: Notification that data entered or queried via the TIME System terminal has **not** met specified criteria.

SECURITY FILE: This file contains serially numbered identifiable securities, which have been stolen, embezzled or are otherwise missing. This includes currency (paper money --

both real and counterfeit) and those documents, which are traded in securities exchanges -- stocks, bonds, etc.

SOUNDEX: A name search technique used by databases.

SWQ: State Wanted Query

SYSIDNO (SYSTEM IDENT #): Unique number assigned to a record by the CIB computer upon entry.

TAC: TIME Agency Coordinator. Responsible for familiarizing new personnel to the TIME System and terminal functions. The contact person for CIB training staff. Each agency having TIME System access must designate an individual employed by the criminal justice agency as TIME Agency Coordinator (TAC). Any exceptions must be coordinated with and approved by CIB.

TIME: Transaction Information for Management of Enforcement

TIME SYSTEM MESSAGE NUMBER: Number assigned to your transaction by the message switch. This number will appear in the /9998 acknowledgement and in each of the responses received to the specific transaction. Same as the MRI number.

TSC: Threat Screening Center File, formerly Known or Suspected Terrorist File

TSCC: TIME System Control Center

UNIDENTIFIED PERSON FILE: This file contains records of both living and deceased unidentified persons and body parts.

UNIVERSAL CONTROL NUMBER: Unique number assigned to an FBI criminal history record. Also known as the FBI number.

VALIDATION OFFICER: Person responsible for verifying the accuracy and completeness of records entered to the data files.

VEHICLE FILE (STOLEN): Information in this file includes stolen vehicles, stolen or lost license plates and vehicles used in the commission of a felony.

VIN: Vehicle Identification Number

WARRANT/WANTED PERSON FILE: Included in this file are persons against whom outstanding court warrants or authorized wants exist.

CIB Contacts

	Name	Telephone	Fax Number	Email
Director	Bradley Rollo	608-264-8134	608-267-1338	rollobr@doj.state.wi.us
Deputy Director-TIME System/Criminal History	Katie Schuh	608-266-0335	608-267-1338	schuhkr@doj.state.wi.us
Deputy Director-Firearms	Andrew Nowlan	608-267-2776	608-267-1338	nowlanam@doj.state.wi.us
TIME & Technical Services Manager	Vacant		608-267-1338	
Training Officer - Senior	Emily Freshcorn	608-261-5800	608-267-1338	freshcornek@doj.state.wi.us
Training Officer	Sarah Cook	608-261-7667	608-267-1338	cooksm@doj.state.wi.us
Training Officer	Ben Brandner	608-266-9341	608-267-1338	brandnerb@doj.state.wi.us
TIME Systems Operations Manager	Brian Kalinoski	608-266-7394	608-267-1338	kalinoskibt@doj.state.wi.us
TIME Analyst	Sarah Steindorf	608-261-8135	608-267-1338	steindorfsr@doj.state.wi.us
TIME Analyst	Vacant	608-266-7792	608-267-1338	
TIME Analyst	Zach Polachek	608-264-9470	608-267-1338	polachekzd@doj.state.wi.us
TIME Analyst	Jeanette Devereaux-Weber	608-266-2426	608-267-1338	devereauxweberjd@doj.state.wi.us
TIME System Audits				cibaudit@doj.state.wi.us
TIME Billing			608-267-1338	timebilling@doj.state.wi.us
AFIS Operations Manager	Adrianna Bast	414-382-7500	414-382-7507	bastar@doj.state.wi.us
Criminal History Section (Record Check & Criminal Records)	Craig Thering	608-261-6267	608-267-1338	theringcd@doj.state.wi.us
	Brandon Smith	608-266-0872	608-267-1338	smithbp@doj.state.wi.us
Firearms Unit	Jen Garske	608-264-6373	608-267-1338	garskejt@doj.state.wi.us
	Mike Worth	608-261-8104	608-267-1338	worthmj@doj.state.wi.us
TRAIN		608-266-7792	608-267-1338	CIBTrain@doj.state.wi.us
TSCC		608-266-7633	608-266-6924	
WORCS		608-266-7314		cibrecordcheck@doj.state.wi.us
WILEnet		608-266-8800		wilenet@doj.state.wi.us

Check the WILEnet website for additional data at https://wilenet.widoj.gov/

Resources

Name	Telephone/Website	Terminal Identifier	Email/Fax
National Crime Information Center (NCIC)			
Recalls	304-625-3000		ioau@leo.gov
Hits to Wants	304-625-9245		304-625-9899
WI Division of Criminal Investigation (DCI)			
General	608-266-1671		
AMBER/Silver Alerts	contact CIBTrain@doj.state.wi.us for number		info@wisconsincrimealert.gov
International Justice and Public Safety Information Sharing Network (Nlets)			
Control Center	800-528-4020		helpdesk@nlets.org
WI Crime Information Bureau (CIB)			
TIME System Control Center	608-266-7633	TSCC	
Training, Policies & Manuals	www.wilenet.widoj.gov		
Fingerprint card requests	See link below		
WI Recalls			cibtrain@doj.state.wi.us
WI Dept of Corrections (DOC)			
Community Corrections	608-240-5300		
Central Records	608-240-3750		
Monitoring Center	888-222-4362		
WI Dept of Natural Resources (DNR)			
Enforcement	608-266-2141	WDNR	
Registration	608-266-2621	RDNR	
WI Dept of Transportation			
Vehicle Records	608-264-7447	WREG	
Driver's Records	608-264-7049	WOLN	driverrecords.dmv@dot.state.wi.us
National Center for Missing or Exploited Children (NCMEC)	800-THE-LOST www.missingkids.com	VA007019W	
National Insurance Crime Bureau (NICB)	847-544-7000	ILNICB000	investigativeassistance@NICB.org
WI Clearinghouse for Missing & Exploited Children & Adults	800-THE-HOPE		wimissingpersons@doj.state.wi.us
WI Consolidated Court Access (CCAP)	https://wcca.wicourts.gov/		
US I.C.E. Bulk Cash Smuggling Center (BCSC)	866-981-5332	VTICE1600	
Fingerprint card requests	https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form		

License Plate Type Codes

Query Code	Entry Code	License Plate Type
ML	VF	Afghanistan War Veteran
ML	VF	Air Force
ML	CL	Air Force Academy
ML	VF	Air Force Cross Medal
ML	VF	Air Force Disting. Svc Medal
ML	MR	Air Force Reserve
ML	VF	Air Force Retired
ML	VF	Air Force Veteran
ML	VF	Airman's Medal
AT	AT	All-Terrain Vehicle
AR	AR	Amateur Radio
AQ	AQ	Antique
AL	AO	Apportioned Semi Trailer
AP	AP	Apportioned Tractor
AL	AO	Apportioned Trailer
ML	VF	Army
ML	VF	Army Disting. Svc Medal
ML	MR	Army Reserve
ML	VF	Army Retired
ML	VF	Army Veteran
ML	VF	Bronze Star Medal
BU	BU	Bus
CV	OR	Boy Scouts of America Alumni
TL	TL	Camping Trailer
CV	ZZ	Celebrate Children
CV	ZZ	Choose Life Wisconsin

Query Code	Entry Code	License Plate Type
CV	OR	Children's Hospital of WI
CV	ZZ	Civil Air Patrol
ML	VF	Coast Guard
ML	CL	Coast Guard Academy
ML	VF	Coast Guard Dist. Svc Medal
ML	VF	Coast Guard Medal
ML	MR	Coast Guard Reserve
ML	VF	Coast Guard Retired
ML	VF	Coast Guard Veteran
CL	AQ	Collector
CS	AQ	Collector Special
DL	DL	Dealer
DX	DX	Disabled Person
DV	DV	Disabled Veteran
ML	VF	Disting. Flying Cross Medal
ML	VF	Disting. Service Cross Medal
ML	VF	Disting. Service Medal
CV	ZZ	Donate Life
SV	SV	Driver Education
TK	TK	Dual Purpose
TK	TK	Dual Purpose (Farm)
CV	OR	Ducks Unlimited
CV	PF	EMT
CV	CN	Endangered Resources
CV	OR	Elkhart Lake's Road America
XP	VF	Ex-Prisoner of War

Query Code	Entry Code	License Plate Type
FM	FM	Farm
TL	TL	Farm Trailer
FM	FM	Farm Truck
CV	PF	Firefighter
PC	PC	For Hire Auto
CV	OR	Free Mason
CV	ZZ	Gold Star Family
CV	ZZ	Golf Wisconsin
CV	PS	Green Bay Packers
CV	ZZ	Harley Davidson
FM	FM	Heavy Farm Truck
CV	OR	Help Cure Childhood Cancer
ML	AQ	Historic Military
PE	AQ	Hobbyist
PC	PC	Human Services Vehicle
CV	ZZ	In God We Trust
TL	TL	Insert Trailer
TK	TK	Insert Truck
IT	IT	In-Transit
ML	VF	Iraq War Veteran
CV	PF	Keeping the Lights On
ML	VF	Korean War Veteran
CV	VF	Lao Veterans of America
ML	VF	Legion of Merit Medal
CV	OR	Lions Foundation
SD	ZZ	Low Speed Vehicle
ML	VF	Marine Corps
ML	MR	Marine Corps Reserve
ML	VF	Marine Corps Retired

Query Code	Entry Code	License Plate Type
ML	VF	Marine Corps Veteran
CV	CL	Marquette University
CM	VF	Medal of Honor
ML	VF	Military
ML	CL	Military Academy
CV	PS	Milwaukee Brewers
CV	PS	Milwaukee Bucks
TL	TL	Mobile Home
MP	MP	Moped
MC	MC	Motorcycle
ZZ	ZZ	Motor Home
MU	CI	Municipal
CV	OR	Musky Club Alliance
NG	VF	National Guard
ML	VF	Navy
ML	VF	Navy & Marine Corps Medal
ML	CL	Navy Academy
ML	VF	Navy Cross Medal
ML	VF	Navy Disting. Svc Medal
ML	MR	Navy Reserve
ML	VF	Navy Retired
ML	VF	Navy Veteran
ML	VF	Noble Eagle Veteran
CV	OR	Nurses Change Lives
LF	LF	Official
CV	PF	Operating Engineer Local 139
CV	ZZ	Organ/Tissue/Eye Donation
PC	PC	Passenger Car
ML	VF	Pearl Harbor Veteran

Query Code	Entry Code	License Plate Type
ML	VF	Persian Gulf War Veteran
ML	VF	Purple Heart Medal
CV	PF	Rescue Squad
CV	OR	Rocky Mtn Elk Foundation
CV	ZZ	Salute Veterans
BU	SV	School Bus
TL	TL	Semi Trailer
CV	CM	Sesquicentennial
ML	VF	Silver Star Medal
SN	SN	Snowmobile
ML	VF	Soldier's Medal
ML	VF	Somalia War Veteran
SD	ZZ	Special Designed Vehicle
SP	ZZ	Special Mobile Equipment
SP	PC	Special X
SP	PC	Special Z
ST	ST	State Owned
LF	LF	State Patrol
IT	IT	Temporary Operation
TL	TL	Trailer

Query Code	Entry Code	License Plate Type
TB	ZZ	Tribal/Indian Band
CV	OR	Trout Unlimited
TK	TK	Truck
HE	CL	University
ML	CL	US Merchant Marine Academy
CV	OR	Versiti
ML	VF	Vietnam War Veteran
CV	OR	Whitetail Unlimited
NG	NG	Wisconsin National Guard
ML	VF	Woman Veteran Air Force
ML	VF	Woman Veteran Army
ML	VF	Woman Veteran Coast Guard
ML	VF	Woman Veteran Marine Corps
ML	VF	Woman Veteran Navy
CV	ZZ	Woman's Health Foundation
ML	VF	World War I Veteran
ML	VF	World War II Veteran
CV	OR	4 H Foundation

NCIC FIELD NAME ABBREVIATIONS

ADD	Address type
ADO	Additional offense
ADR	Address
AGE	Approximate age
AKA	Also known as (Alias name)
AN1	Agency name
AN2	Agency name
AN3	Agency name
AOL	Arrest offense literal
AOV	Age of victim
ARE	Area (State/Country)
ARI	Arresting agency identifier (ORI number)
ATN	Attention (person who requested the record)
ATR	Agency translation
BBL	Gun barrel length
BCO	Boat color
BDA	Beginning date address
BHN	Boat hull number
BLD	Building
BLE	Boat length
BLT	Blood type
BMA	Boat make
BMO	Boat model name
BNM	Boat name
BPS	Body part status
BRA	Brand name
BRD	Brady indicator
BTY	Boat type
BXR	Body x-rays
BYR	Boat model year
CAL	Gun caliber
CAT	Category
CDA	Manner and cause of death
CDE	Canadian date of entry
CGD	Coast Guard document number
CIS	City and State
CMC	Caution and medical conditions
CON	Date of conviction
COU	County
CRC	Circumcision
CRI	ORI of court issuing warrant
CRR	Conviction that resulted in registration
CRY	Country
CT1	Confirmation telephone numbers
CT2	Confirmation telephone numbers
CT3	Confirmation telephone numbers
CTI	Court identifier (Court ORI number)
CTY	City name
CTZ	Citizenship
DBF	Date body found
DCC	Dental characteristics
DCH	Dental characteristics
DCL	Date of clear
DDA	Date of documented address
DEN	Denomination of security
DFP	Date fingerprinted
DII	Date of investigative interest
DIS	Date incarceration starts
DLC	Date of last contact
DLO	DNA location
DLU	Date of last update
DNA	DNA availability
DND	Date of NICS denial
DNO	Detainer number
DOA	Date of arrest
DOB	Date of birth
DOC	Date of cancel
DOD	Date of detention
DOE	Date of emancipation
DOI	Date of image
DOL	Date of loss
DOP	Date of purge
DOR	Date of recovery
DOT	Date of theft
DOV	Date of violation
DOW	Date of warrant
DPE	Date probation expires
DPR	Date probation or release revoked
DPT	Department or Agency name
DRE	Dentist’s remarks
DRS	Identifying dress
DSE	Date sentence ends
DSP	Disposition
DSS	Date supervision starts
DTE	Date and time of entry into NCIC files
DTT	Date of threat

DUP	Duplicate
DXR	Dental X-rays available
EBS	Expanded DOB search
ECR	Entry criteria
EAD	Ending date at address
EDD	Estimated date of death
EDS	Ending date of supervision
EML	E-mail Address
EMP	Employer name
ENS	Expanded name search
EPD	Engine power or displacement
ERD	Ending registration date
ETN	Ethnicity
EXL	Extradition limitation
EXP	Expiration date
EXT	Extradition
EYB	Estimated year of birth
EYE	Eye color
FBI	FBI number
FIM	Fingerprint image
FOC	FBI field office code
FPA	Footprints available
FPC	Fingerprint classification
FPP	Foreign postal code
GNG	Group name
GTI	Identifying graffiti
HAI	Hair color
HGT	Height
HIT	Wanted/missing hit results
HMC	Hazardous material container
HND	Identifying hand signals
HPT	Home port
HSP	Hull shape
HUL	Hull material
ICA	Investigative interest case number
ICN	IAFIS control number
IDE	Date of entry
IDT	Identity Theft type
IIA	Investigation interest agency identifier
IID	Internet identifier
IMG	Image
IMN	Image NCIC number
IMT	Image type
INC	IRI literal name
IND	Image indicator
IRI	Incarcerating agency ORI number
ISD	Issue date
ISS	Issuer
JUV	Juvenile offender indicator
JWL	Jewelry description-color, carat, etc.
JWT	Jewelry type-ring, necklace, etc.
LIC	License plate number
LIS	License plate state
LIT	License plate type-auto, truck, apportioned, etc.
LIY	License plate year of expiration
LKA	Linking case number
LKI	Linking agency identifier
LOC	Release location
LOT	Lot number
LRI	Controlling agency identifier
MAK	Gun make-Colt, Smith & Wesson, etc.
MAL	Medical examiner/coroner locality
MAN	Medical examiner/coroner agency name and case number
MAT	Medical examiner/coroner telephone number
MIF	Missing person interest
MIS	Miscellaneous remarks
MKE	Message key (type of entry)
MNP	Missing person
MNU	Miscellaneous number
MOD	Model
MPA	Dental models and/or photos of teeth available
MPC	Missing person circumstance
NAM	Name
NDB	Name and date of birth
NIA	Notify investigative agency
NIC	NCIC number (Record identifier)
NMF	First name
NOA	Notify originating agency
NPA	Number of persons apprehended
NPF	Number of missing persons found
NTN	NICS transaction number
OAC	Originating agency city
OAD	ORI agency address
OAN	Owner applied number
OCA	ORI case number
OCP	Occupation
OFF	Offense
OFS	Offender status
OLN	Operator license number
OLS	Operator license state

OLY	Operator license year of expiration
ON1	ORI title/office
ON2	ORI agency/company name
ON3	agency abbreviated name
OOC	Original offense
ORD	Offender registration date
OPT	Opt type
ORD	Offender registration date
ORI	Originating agency identifier
OWN	Owner
PAK	Person with information alias
PAR	Person armed
PCO	Protection order conditions
PDT	Purge date
PEY	Person with information eye color
PHA	Person with information hair color
PHG	Person with information height
PIB	Person with information date of birth
PIE	PWI ethnicity
PIN	Person with information name
PIR	Person with information race
PIX	Person with information sex
PLC	Place of crime
PLI	Partial lot indicator
PLN	Professional license number
PLT	Professional license type
PMI	Person with information miscellaneous information
PNO	Protection order number
POB	Place of birth
POC	Agency Point of Contact
PPB	Protected person’s DOB
PPN	Protected person’s name
PPR	Protected person’s race
PRO	Propulsion
PSK	Person with information skin tone
PSM	Person with information scars/marks/tattoos
PSN	Protected person's social security number
PSS	Person with information social security number
PSX	Protected person’s sex
PUR	Purpose code
PWD	Password
PWG	Person with information weight
PWI	Person with information
RAC	Race
RCA	Recovering agency case number
REG	Registration number
RES	Registration state
REY	Registration year
RFP	Reason fingerprinted
RMI	Ransom money indicator
ROV	Relationship to victim
RPP	Reason for property record removal
RPR	Reason probation or release revoked
RPS	Reason for person record removal
RRI	Recovery agency identifier
RSH	Related search hit
SCI	Sentencing court identifier
SCR	Scar
SDT	Security date
SER	Serial number
SEX	Sex
SGP	Subgroup
SID	State ID number
SIG	State identification geographical location
SHN	School name
SKN	Skin tone
SMT	Scars/marks/tattoos
SNA	Street name
SNU	Street number
SOC	Social security number
SON	Supervising officers name
SOP	State of purchase
SOR	State of residence
SOS	Sexual offender status
SOT	Supervising officers telephone number
SOV	Sex of victim
SRT	Sort parameters
STA	State name
SUPP	Supplemental
SVC	Service information
SVD	Service date
SXP	Sexual predator indicator
TAT	Tattoo
TCN	Transaction control number
TIR	Tier level
TNO	Telephone number
TOT	Type of transaction
TSC	Threat Screening Center
TTO	Identifying tattoos
TYP	Type

UCN Universal control number
UNN United Nations number
USR User code
VCO Vehicle color
VIN Vehicle identification number
VLD Validation date
VLN Name of validator
VMA Vehicle make-Ford, Chevy, etc.
VMO Vehicle model-Taurus, Blazer, etc.
VNP Value of property recovered
VOD Vehicle ownership data
VOR Value of other recovered property
VOW Vehicle ownership
VPC Violent person criteria
VRC Value of recovered contraband
VRX Corrective vision prescription
VST Vehicle style-2 door, convertible, etc.
VYR Vehicle year
WGT Weight
WNO Warrant number
ZIP Zip code

NCIC Missing Person File
Data Collection Entry Guide

Agency Case #_____

Caution and Medical Conditions (**CMC**)

Code	Description	Code	Description	Code	Description
00	Armed and dangerous	25	Escape risk	65	Epilepsy
05	Violent tendencies	30	Sexually violent predator - contact ORI for detailed information	70	Suicidal
10	Martial arts expert			80	Medication required
15	Explosive expertise	50	Heart condition	85	Hemophiliac
20	Known to abuse drugs	55	Alcoholic	90	Diabetic
		60	Allergies	01	Other

Does the missing person have corrected vision? (**SMT**)
☐ Yes ☐ Glasses
☐ No ☐ Contact Lenses

Corrective Vision Prescription (**VRX**)

Has the missing person ever donated blood? (**MIS**)
☐ Yes
☐ No

Blood Type (**BLT**)
☐ A Positive (**APOS**) ☐ B Positive (**BPOS**) ☐ AB Positive (**ABPOS**) ☐ O Positive (**OPOS**) ☐ Unknown (**UNKWN**)
☐ A Negative (**ANEG**) ☐ B Negative (**BNEG**) ☐ AB Negative (**ABNEG**) ☐ O Negative (**ONEG**)
☐ A Unknown (**AUNK**) ☐ B Unknown (**BUNK**) ☐ AB Unknown (**ABUNK**) ☐ O Unknown (**OUNK**)

Circumcision? (**CRC**)
☐ Was (**C**) ☐ Was Not (**N**) ☐ Unknown (**U**)

Footprints available? (**FPA**)
☐ Yes (**Y**) ☐ No (**N**)

Body X-Rays? (**BRX**)
☐ Full (**F**) ☐ None (**N**) ☐ Partial (**P**)

Jewelry Type (**JWT**)

Jewelry Description (**JWL**)

DNA Profile Indicator (**DNA**)
☐ Yes (**Y**) ☐ No (**N**)

DNA Location (**DLO**)

Complainant's Name

Complainant's Address

Complainant's Telephone Number

Relationship of Complainant to Missing Person

Missing Person's Occupation (**MIS**)

Missing Person's Address

Close friends/relatives

Place Missing Person Frequented (**MIS**)

Possible destination (**MIS**)

Reporting Officer

Reporting Agency Telephone Number

Investigating Officer and Telephone Number (**MIS**)

Complainant's Signature

Date

NCIC Number (**NIC**)

MISSING PERSON CERTIFICATION

IN ORDER TO REASSURE THAT THE RIGHT OF PRIVACY OF INDIVIDUALS WILL NOT BE VIOLATED:

The National Crime Information Center (NCIC) requires that the law enforcement agency have **in its possession** written documentation certifying that one of the four following conditions exist PRIOR to entering a missing person into NCIC records:

(1) The person I am reporting as missing is under proven physical/mental disability or is senile, thereby subjecting himself/herself or others to personal and immediate danger.

(2) The person I am reporting as missing is missing under circumstances indicating that the disappearance was not voluntary.

(3) The person I am reporting as missing is in the company of another person under circumstances indicating that his or her physical safety is in danger.

(4) The person I am reporting as missing is under the age of 18 and whose custody and control is vested in me. Further, that said missing person does not meet any of the criteria set forth in numbers 1, 2, and 3 above.

I HEREBY DECLARE THAT:

_____ _____ _____
First Name Middle Name Last Name

OF

_____ _____ _____
Address City State

_____ _____
Date of Birth Age

IS MISSING PURSUANT TO NUMBER _____ ABOVE AND I REQUEST THAT SAID INDIVIDUAL BE ENTERED INTO THE NCIC RECORD AS A MISSING PERSON.

_____
Signature Date

Witnessed

_____
Printed or Typed Name

_____ _____
Officer, Official Address

_____
Relationship

I HEREBY ACKNOWLEDGE that if said missing person is a juvenile, I am responsible for transporting said juvenile from the place of location to his/her residence and upon notification of the whereabouts of said individual, I will immediately make arrangements for safe transportation. BEING THE PARENT OR LEGAL GUARDIAN OR LEGAL CUSTODIAN of said juvenile, I hereby authorize temporary detainment pursuant to applicable Wisconsin Statutes.

_____
Signature

Agency Case #_____

NCIC Missing Person Dental Report

SECTION 1

Patient Name: _____ Age at Disappearance: _____ NCIC #: _____

Completed by**:** _____ Date Completed: _____

Address: _____

Telephone #: _____ Email Address: _____

X-Rays Available? ☐ Yes ☐ No Dental Models Available? ☐ Yes ☐ No Dental Photographs Available? ☐ Yes ☐ No

SECTION 2

DENTAL CHARACTERSTICS

Upper Right

01 (18)_____
02 (17)_____
03 (16)_____
04 (15)_____(A)
05 (14)_____(B)
06 (13)_____(C)
07 (12)_____(D)
08 (11)_____(E)

Upper Left

09 (21)_____(F)
10 (22)_____(G)
11 (23)_____(H)
12 (24)_____(I)
13 (25)_____(J)
14 (26)_____
15 (27)_____
16 (28)_____

(Number in parenthesis represents FDI System.)

(Letters in parenthesis represents deciduous dentition.)

Lower Right

32 (48)_____
31 (47)_____
30 (46)_____
29 (45)_____(T)
28 (44)_____(S)
27 (43)_____(R)
26 (42)_____(Q)
25 (41)_____(P)

Lower Left

24 (31)_____(O)
23 (32)_____(N)
22 (33)_____(M)
21 (34)_____(L)
20 (35)_____(K)
19 (36)_____
18 (37)_____
17 (38)_____

SECTION 3

DENTAL CODES

X = Tooth has been removed or did not develop
V = Tooth is unrestored or no information (Default Code)
M = Mesial Surface Restored
O = Occlusal/Incisal Surface Restored
D = Distal Surface Restored
F = Facial or Buccal Surface Restored
L = Lingual Surface Restored
C = Lab Processed or Prefabricated Restoration
R = Endodontic Treatment
/ = Tooth present but clinical crown missing (i.e. fractured)*****

(***** The code "/" is used differently for Unidentified Person Dental Report)

SECTION 4

DENTAL REMARKS

☐ **ALL** (All 32 teeth are present and unrestored) ☐ **UNK** (No dental information available)

_____
_____
_____
_____

EXTRADITION FORECAST

NAME _____

CHARGES_____

_____

BOND AMOUNT _____

_____ WILL NOT EXTRADITE

_____ EXTRADITE ADJACENT STATES ONLY

_____ EXTRADITE WITHIN TWO-STATE RADIUS

_____ EXTRADITE WITHIN CONTINENTAL UNITED STATES

AUTHORIZATION _____
District Attorney/Assistant

DATE _____

WARRANT WORKSHEET

( ) TO:_____ County Sheriff's Department
( ) TO:_____ Police Department
( ) From:_____ County District Attorney's office

Ref: **INFORMATION ON WARRANT STATUS:**

SUBJECT NAME:_____

SUBJECT DOB: _____ CASE NO:_____

( ) This warrant is for entry into the **TIME** System, please enter.
( ) This warrant is a:

( ) Felony
( ) State Law Violation
Civil Process
( ) Juvenile Warrant
( ) Temp Felony Want
( ) Non-Felony State Law
( ) Local Ordinance/County Ordinance
( ) Temp Misdemeanor Want

_____

****
IF FELONY OR TEMP FELONY EXTRADITION - FORECAST IS REQUIRED
****

EXTRADITION - FORECAST:
( ) No.
( ) Yes, NATIONWIDE.
( ) Yes, ADJACENT states only.
( ) Yes, EAST of the Mississippi River.
( ) Yes, WEST of the Mississippi River.
( ) Yes, SOMETHING ELSE - EXPLAIN:_____
_____

****
CANCELLATION OF THE WARRANT
****

Please **cancel** this warrant because:

( ) Subject appeared in court.
( ) Bond was posted.
( ) Extension of time granted for payment of forfeiture or fine.
( )Case was dismissed.

Reason:_____

_____
Date **Signature**

Identity Theft File Consent Document

By signing this document, I hereby provide the _____ Police/Sheriff's Department permission to enter my personal data into the Federal Bureau of Investigation's Identity Theft File. This information may include, but is not limited to, physical descriptors and identifying information including my name, date of birth, place of birth, social security number, the type of identity theft, and a password provided to me for future identification purposes. I am also providing permission to enter my photograph and fingerprints into this file when that capability becomes available.

I understand that this information is being submitted as part of a criminal investigation in which I was a victim and will be available to entities having access to the Federal Bureau of Investigations National Crime Information Center (NCIC) files for any authorized purpose. I am providing this data voluntarily as a means to memorialize my claim of identity theft and to obtain a unique password to be used for future identity verification purposes.

I understand that the FBI intends to remove this information from the NCIC active file no later than 5 years from date of entry. I understand that I may at any time submit a written request to the entering agency to have this information removed from the active file at an earlier date. I further understand that information removed from the active file will not thereafter be accessible via NCIC terminals, but it will be retained by the FBI as a record of the NCIC entry until such time as its deletion may be authorized by the National Archives and Records Administration (NARA).

I understand that this is a legally binding document reflecting my intent to have personal data entered into the FBI's Identity Theft File. I declare under penalty of perjury that the forgoing is true and correct (See 28 U.S.C. 1746).

_____ _____

Signature Date

_____

Printed Name

The Privacy Act of 1974 (5 United States Code 552a) requires that Federal, state, or local agencies inform individuals whose social security number is being requested whether such disclosure is mandatory or voluntary, the basis of authority of such solicitation, and the uses which will be made of it. Accordingly, disclosure of your social security number is voluntary; it is being requested pursuant to 28 U.S.C. 534 for the purposes described above. The social security number will be used as an identification tool; consequently, failure to provide the number may result in a reduced ability to make such identifications or provide future identity verifications.

REPORT CHARGE OUT SLIP

CASE NUMBER: _____ OFFENSE: _____

_____ ORIGINAL REQUESTED FOR COURT PURPOSES

_____ COPY PLACED IN FILE

_____ FOR EXAMINATION WITHIN THE DEPARTMENT - DESCRIBE BELOW

_____ OTHER:

DESCRIPTION OF DOCUMENTS:

RELEASED BY: _____

TAKEN BY: _____ DATE: _____

COMPLAINANT CONTACT FORMS

POSTCARD

DATE _____ CASE NO._____

On _____ 20 _____ you reported the theft of _____
to the _____ Police Department. Presently, this case is held in our active files.

Please check appropriate statement below and return this card to our department within 5 days.

_____ I have recovered the item(s).
_____ I have not received the item(s).
_____ I have additional information. Please call me at phone:_____

_____ _____
NAME ADDRESS

Officer _____

TELEPHONE

Stolen Vehicle Validation **_____ Police Department**		**R.D. No .**		**VALIDATION DATE**	
NAME OF OWNER				**HOME PHONE**	
OWNERS ADDRESS				**BUSINESS PHONE**	
VEH. YR	**MAKE**	**MODEL**	**VIN**	**DATE REPORTED STOLEN**	
VEH. RECOV'D **[ ] YES [ ] NO**		**DATE RECOV'D**	**IF RECOV'D HOW NOTIFIED** **[ ] POLICE [ ] OTHER**	**VEH INSURED** **[ ] YES [ ] NO**	
IF INSURED – NAME OF INSURANCE CO.				**REIMBURSEMENT MADE** **[ ] YES [ ] NO**	
ADDRESS OF INSURANCE CO.					
COMMENTS:					
SIGNATURE OF INVESTIGATOR				**STAR NO.**	
SIGNATURE OF SUPERVISOR				**STAR NO.**	

LETTERS

DATE: _____

COMPLAINANT'S NAME: _____

COMPLAINANT'S ADDRESS:_____

_____

_____

RE: _____

ACCORDING TO OUR FILES, THE ABOVE ITEM(S) WERE REPORTED STOLEN ON

_____, 20___. (COMP# _____)

OUR RECORDS INDICATE THE ITEM HAS NOT BEEN RECOVERED.

WITHIN FIVE (5) DAYS OF RECEIVING THIS LETTER, PLEASE RETURN THIS LETTER TO OUR DEPARTMENT WITH THE CORRECT INFORMATION. THIS INFORMATION IS NEEDED TO UPDATE THE FILE.

_____ THE ITEM IS STILL STOLEN/MISSING. PLEASE RETAIN THE ENTRY. AS THE OWNER, I AM STILL WILLING TO RETRIEVE THE ITEM WHERE FOUND.

_____ THE ITEM IS STILL STOLEN/MISSING, BUT IS NO LONGER WORTH IT TO RETRIEVE IT. PLEASE CANCEL ENTRY.

_____ THE ITEM HAS BEEN RECOVERED. PLEASE CANCEL ENTRY.

APPROXIMATE DATE RECOVERED: _____

_____ THE ITEM HAS BEEN PAID FOR BY MY INSURANCE COMPANY.

NAME OF INS. CO. _____

ADDRESS _____

_____

POLICY# _____

THANK YOU FOR YOUR ASSISTANCE.

SINCERELY,
POLICE DEPARTMENT/SHERIFF'S DEPARTMENT

_____
VALIDATIONS/QUALITY CONTROL OFFICER

DATE

TO:

REF: _____

DEAR _____:

WOULD YOU PLEASE ADVISE THIS AGENCY IF THE ABOVE ITEM IS STILL CONSIDERED STOLEN OR IF IT HAS BEEN RECOVERED. WE NEED THIS INFORMATION TO UPDATE OUR FILES. IF WE DO NOT RECEIVE A REPLY WITHIN 20 DAYS, IT WILL AUTOMATICALLY BE REMOVED FROM THE STOLEN PROPERTY FILES.

THANK YOU FOR YOUR COOPERATION IN THIS MATTER.

_____
SHERIFF'S OFFICE/POLICE DEPARTMENT

FD-930a (Rev. 9-21-2010)
U.S. Department of Justice

Federal Bureau of Investigation
Criminal Justice Information Services (CJIS) Division

Gang File Group Code Request

PLEASE TYPE OR PRINT CLEARLY
Fax completed form to 304-625-5393, Attention: NCIC Operations and Policy Unit/Gang File
Or E-mail: VGTOFCODE@LEO.GOV

It is not necessary to submit more than one form with each request.
Additional groups may be listed in a similar format on another sheet of paper.

REQUESTER:_____
AGENCY NAME:_____ORI:_____

ADDRESS:_____
TELEPHONE NUMBER:_____FAX:_____
Please complete this request by providing as much detail as possible. Before requesting a code for a gang group, you should ensure that one of the qualifying definitions (listed on the back of this form) is applicable.

DATE OF REQUEST:_____

Signature_____Title_____

In conjunction with this request, have you already made an emergency Gang Group Member Capability NCIC record entry using the code GNG/UNLISTED GROUP? ☐ Yes ☐ No

If yes, indicate date entry was made:_____

GROUP NAME:_____

LOCATION: (City/County where group operates)_____

GROUP ALIASES: (List if applicable. Codes are not assigned to aliases, but aliases should be entered into the Miscellaneous Field of the Group Reference Capability Record.)

_____ _____

SUBGROUP NAME: (If none, list phrase NONE KNOWN, the Subgroup Code that will be used for this group at the time of record entry.)

_____

Location:_____.
Subgroup Aliases: (List if applicable. Codes are not assigned to aliases, but aliases should be entered into the Miscellaneous Field of the Group Reference Capability record.)

_____

COMMENTS:_____
_____
_____

GROUP REFERENCE CAPABILITY (GRC) – CRITERIA FOR ENTRY

1. GRC – GANG DEFINITION

For purposes of entry in the GRC, a **gang** must meet the following criteria:
1. The group must be an ongoing organization, association, or group of three or more persons.
2. The group must have a common interest and/or activity characterized by the commission of or involvement in a pattern of criminal or delinquent conduct.

> **CRIMINAL or DELINQUENT CONDUCT includes narcotics distribution, firearms or explosives violations, murder, extortion, obstruction of justice (including witness intimidation and/or tampering), and any other violent offenses such as assault, threats, burglary, and/or carjacking.**
>
> **Delinquent Conduct** includes conduct of a juvenile that would be a crime if committed by an adult.
>
> **Criminal Conduct** includes acts committed during incarceration that are often labeled disruptive and that could be punished as crimes.

Note: Tagger groups, for example, whose only interest and/or activity is spray painting do not meet the Gang entry criteria; therefore, this type of information should not be submitted.

SAMPLE AGENCY AGREEMENT

An agreement between the "Access Agency" and the "Indirect Access Agency", an authorized criminal justice / law enforcement agency receiving TIME System access and/or information via the "Access Agency".

Access Agency: _____ ORI: _____

Indirect Access Agency: _____ ORI:_____

The Wisconsin Department of Justice, Crime Information Bureau (CIB) operates the Transaction Information for the Management of Enforcement (TIME) System. The "Access Agency" has direct access to the TIME System and has signed an agreement with CIB. The "Access Agency" agrees to perform TIME System transactions on behalf of the "Indirect Access Agency" and/or provide TIME System information to the "Indirect Access Agency" in accordance with this agreement and TIME System policies.

****

1) It is agreed that any information received from the Wisconsin TIME System shall be for authorized criminal justice / law enforcement purposes and is not to be disseminated to unauthorized agencies or individuals. Any secondary dissemination of this information must meet state and federal statutes and/or regulations.

   A member of the public cannot request information directly from the TIME System. If a member of the public wishes to obtain information from one of the files available via the TIME System, the requester must contact the agency that owns the file (i.e. Department of Transportation for driver's license information, CIB for Wisconsin adult criminal history, etc.). Public records rules apply to requests for existing TIME System responses that were obtained in pursuance to the criminal justice / law enforcement agency's official duties and functions and are contained within agency case files. The TIME System interfaces with data files maintained by various data sources. The ability to redisclose information obtained from the TIME System, in response to a public records request for existing records, depends on: 1) any restrictions imposed by the data source or applicable law, and 2) your usual public records analysis. An agency may need to redact non-disclosable confidential data prior to release.

2) Information received from the TIME/NCIC Systems and exchanged between the agencies party to this agreement will be exchanged following the security controls and conditions specified in the CJIS Security Policy.

3) Under this agreement TIME System information may be released to other authorized criminal justice / law enforcement agencies; i.e. county District Attorney, prosecuting attorneys, courts, other law enforcement agencies. Wisconsin driver's license photos obtained via the TIME System may only be released to other authorized criminal justice / law enforcement agencies if the releasing and receiving agencies meet all the conditions imposed by state statute. Dissemination of system information via an inadequately protected communications media such as Internet email is prohibited. The "Indirect Access Agency" will accept any and all responsibility for keeping accurate information in their logs according to NCIC, CIB and data service policies / procedures and applicable statutory provisions for secondary dissemination of information.

4) The "Indirect Access Agency" agrees to participate in security awareness training. All personnel who have access to criminal justice information must complete security awareness training within six months of employment or assignment. Security awareness training must be completed every two years. Personnel that maintain TIME System certification receive security awareness training during that training.

5) All records entered in the TIME System by the "Access Agency" Department on behalf of the "Indirect Access Agency" will contain the ORI of the "Indirect Access Agency". It is agreed that the "Indirect Access Agency" will continue timely follow up investigation regarding any and all cases in which wanted or missing persons and property have been entered. It is the responsibility of the "Indirect Access Agency" to maintain hard copy documentation of these entries according to CIB and NCIC policies and procedures. Any additional information received by the "Indirect Access Agency" will immediately be passed on to the "Access Agency" to update information entered. This information includes modifications, supplements and cancellations. Entry, modify, supplement and cancelation verifications will be supplied to the "Indirect Access Agency" by the "Access Agency". The "Indirect Access Agency" will be responsible for monthly validation of all records entered with the "Indirect Access Agency" ORI.

OR (choose applicable paragraph)

All records entered in the TIME System by the "Access Agency" Department on behalf of the "Indirect Access Agency" will contain the ORI of the "Access Agency". It is agreed that the "Indirect Access Agency" will continue timely follow up investigation regarding any and all cases in which wanted or missing persons and property have been entered. It is the responsibility of the "Access Agency" to maintain hard copy documentation of these entries according to CIB and NCIC policies and procedures. Any additional information received by the "Indirect Access Agency" will immediately be passed on to the "Access Agency" to update documentation and information entered. This information includes modifications, supplements and cancelations. The "Access Agency" will be responsible for monthly validation of all records entered with the "Access Agency" ORI.

6) If the "Indirect Access Agency" is not a 24 hour operation, it shall provide a phone number(s) and have a contact person(s) available during off-duty hours to immediately check records and reply if another agency receives a NCIC/CIB hit and requests confirmation of wanted/stolen/missing status. (NCIC/CIB policy requires a ten (10) minute hit response for urgent requests.)

7) The "Indirect Access Agency" shall maintain accurate logs and proper hard copy documentation to have available for CIB and NCIC audits.

8) The "Indirect Access Agency" shall ensure all personnel with access to criminal justice information have undergone the required background check, including submission of fingerprints to the FBI/CIB, and have completed the required security awareness training.

9) Each agency reserves the right to terminate this agreement with or without notice upon determining that the other agency has violated any law, rule or regulation concerning criminal justice information or violated the terms of this agreement.

10) Termination of this agreement shall not negate the obligation of either party to maintain records previously entered under this agreement to insure their accuracy, completeness and timeliness.

11) The "Indirect Access Agency" agrees to the above listed items as a condition to continue access to the TIME System and information through the "Access Agency".

"Indirect Access Agency"	"Access Agency"
Date	Date