

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
QUARTERLY BOARD MEETING**

MINUTES – DECEMBER 7, 2021

ATTENDANCE:

LESB MEMBERS

Benjamin Bliven
Robert Botsch
Todd Delain
Jean Galasinski
Casey Krueger
Earnell Lucas
Jessie Metoyer
Nicole Miller
Scott Parks
Katie Rosenberg
James Small
Charles Tubbs
Tina Virgil
Michelle Viste

ABSENT MEMBERS

Anthony Burrell
Timothy Gruenke

STAFF

Ronald Betley
Katie Maule
Jerry Mullen
Stephanie Pederson
Thessa Phillips
Dan Ruzinski
Shelly Sandry
Dana Vike
Steve Wagner

Guests: Rick Balistreri, Tim Hufschmid, Sarah Wronski, Kris Wubben

Presenters: Ashley Billig, Lara Kenny, Brad Rollo, and Derek Veitenheimer

1. **Call the Meeting to Order** – Todd Delain called the meeting to order at 10:00 am.
2. **Introductions**
3. **Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
4. **Division of Law Enforcement Services (DLES) Updates**
 - a. **Crime Information Bureau (CIB) – Director Brad Rollo**
 - The TRAIN application will soon be decommissioned, and training will be completed in the ACADIS database. CIB is testing the functionality and it is projected to be deployed in February or March 2022.
 - Portal 100 will be updated to Portal XL. CIB is going to conduct extensive testing on the upgrade and then recruit two agencies to test as well. The application is projected to go live in June 2022. Portal 100 will continue to operate with Portal XL for at least a year to accommodate the transition.
 - The FBI will be in Wisconsin in May 2022 to complete the tri-annual audit. They will select a sample of agencies in Wisconsin on which to conduct Criminal Justice Information Services (CJIS) Security audits.

- b. Bureau of Justice Information and Analysis (BJIA) – Ashley Billig
 - BJIA continues work on certifying agencies in the Wisconsin Incident-based Reporting System (WIBRS). Currently, 278 agencies have been certified, 119 agencies are in process, and 52 agencies have not started.
 - BJIA is working with the Wisconsin Department of Transportation (WIDOT) to launch a WIBRS-supported law enforcement incident form in the Traffic and Criminal Software (TraCS) by the end of January 2022. It will allow the remaining 52 agencies to submit their incidents.
 - BJIA is prepping for the 2022 FBI quality assurance review on the WIBRS system. The FBI will select 5-10 agencies to review the data submitted through WIBRS.
 - Joint Statistical Analysis Program (JSAP) is a grant program, which funds projects that utilize WIBRS data. BJIA is looking at data from 2014-2019 involving sexual assault, drug violations, and/or weapons law violations to see what data elements submitted, if any, could statistically predict whether the incident was cleared by arrest.
 - The FBI has recognized Wisconsin as a leader in Use of Force incident submissions, with 469 agencies reporting. As of December 7, 2021, 37 incidents were reported. The Use of Force program coordinator is finalizing interactive data dashboards to be published on the WIDOT website to provide more information on reported incidents.

- c. Bureau of Justice Programs (BJP) – Director Lara Kenny
 - BJP has been busy awarding sub-grants to agencies in Wisconsin. The Beat Patrol program had 10 sub-grant awards, totaling \$1.2 million in state funding. Drug Trafficking Response program funds were awarded to 48 sub-grantees, totaling about \$2 million. Finally, Treatment Alternatives and Diversion (TAD) will be awarding 56 grants, totaling over \$7.1 million, by the end of December 2021.
 - Staff is reviewing applications for the Drug Task Force programs that are funded under the Federal Justice Assistance Grants (JAG) program. In addition, they are reviewing applications for the state-funded County Tribal Law Enforcement grant program.
 - Information on grant opportunities open to law enforcement is available on the “Grants” page of the Wisconsin Department of Justice website.

- d. Training and Standards Bureau (TSB) Update – Director Steve Wagner
 - The Region 5 Field Representative position was filled, with a start date of January 3, 2022. TSB is currently reviewing candidates for the open Field Representative position in Region 2.
 - TSB is currently working on the annual recertification reimbursements for FY21. Agencies should expect their funds by January 1, 2022.
 - Act 75 and Act 82 were passed by the Wisconsin Legislature. Staff is available to answer questions.

5. LESB Academy Liaison Updates

No updates were given at this meeting. Tim Hufschmid and Sarah Wronski were present to answer any questions from the LESB.

6. Training and Standards Bureau (TSB) Quarterly Report Certified Officers:

At the end of the first quarter there were a total of **15,688** active, primary, certified officers. Below is a breakdown of officers by assignment.

Officer by Assignment	Total
Tribal Law Enforcement	81
Law Enforcement	11,708
Jail Officer	1,933
Secure Juvenile Detention (SJD)	152
Law and Jail	1,505
Law and SJD	0
Law, Jail and SJD	5
Jail and SJD	304
Total Active, Primary and Certified	15,688

Certified Instructors:

As of November 26, 2021, there are 4,235 LESB certified instructors. Many instructors are certified in several topics. As a result, instructors may be counted more than once in the tables below. The technical colleges and employer-based academies also employ 240 LESB certified master instructor trainers (MITs). There are MITs who are certified in several MIT topic areas who may be counted more than once in the MIT table below.

LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	3,855
Jail Instructors	444
Juvenile Detention Instructors	219

Certified instructors in the Tactical Topics

Tactical Topics	Certified Instructors
DAAT (720)	980
Emergency Vehicle Operation & Control (EVOC)	876
Handgun	308
Handgun & Rifle	1,524
Officer Wellness	170
OWI/SFST	449
Principles of Subject Control (POSC)	199
Professional Communication Skills (PCS)	674
Scenarios	852
Tactical Emergency Casualty Care (TECC)	68
Tactical Response (720)	621
Vehicle Contacts	1,050

Master Instructor Trainers (MITs)

MIT Topics	Certified MITs
CJIDC	38
DAAT	46
EVOC	39
Handgun & Rifle	46
OWI/SFST	28

Physical Fitness Assessor	13
Principles of Subject Control (POSC)	19
Professional Communication Skills (PCS)	30
Scenarios	45
Tactical Emergency Casualty Care	8
Tactical Response	37
Vehicle Contacts	43

WILENET Quarterly Report:

The following WILENET quarterly report covers the month of October 2021. This quarter the **WILENET.widoj.gov** website had about 13,879 total users each month. Below is a list of the most visited pages for October 2021.

Page	Unique Page Views
wilenet.widoj.gov/	55,485
wilenet.widoj.gov/employment/employment-opportunities	33,389
wilenet.widoj.gov/user/login	30,751
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=All&agency=&field_application_deadline_value=&page=1	7,316
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=18&agency=&field_application_deadline_value=	6,065
wilenet.widoj.gov/academy-curriculum	6,032
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=All&agency=&field_application_deadline_value=&page=2	5,411
wilenet.widoj.gov/resources/doc-locator	5,056
wilenet.widoj.gov/doc/locator	4,519
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=18&agency=&field_application_deadline_value=&page=1	4,269
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=12&agency=&field_application_deadline_value=	3,750
wilenet.widoj.gov/public/training-courses	3,586
wilenet.widoj.gov/academy-curriculum/720-hour-law-enforcement-academy	3,470
wilenet.widoj.gov/cib/time-system-etime-browser	3,365
wilenet.widoj.gov/employment/employment-opportunities?combine=&field_position_type_target_id=All&agency=&field_application_deadline_value=&page=3	3,275

7. Review and Approve Minutes for the September 1, 2021 Meeting of the LESB

Motion to approve minutes and motions of the September 1, 2021 quarterly meeting of the LESB. Move by Jessie Metoyer, second by Earnell Lucas. Motion carried unanimously.

8. Review of Executive Committee (EC) Meeting, Updates, Addenda and Final Actions

a. Review and Approve November 9, 2021 Executive Committee Meeting Minutes and Motions.

- i. Motion subjects include: Review of Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the Time Limits to Gain Employment for Officers and Civilians; Requests for Extension of the Time Limits to Complete Preparatory Training for Officers and Civilians; and Administrative Code Chapters LES 1 – 9 Update.

Motion to approve minutes from the November 9, 2021 meeting of the LESB Executive Committee. Move by Benjamin Bliven, second by Scott Parks. Motion carried unanimously.

- ii. Review and Consider Addenda Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the time Limits to gain Employment for Officers and Civilians; and Requests for Extension of the time Limits to Complete Preparatory Training for Officers and Civilians.

Preparatory Training Waiver Requests:

- a. Bertow, Molly – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by December 7, 2022.
- b. Hannon, Mackenzie – Pre-employed
Pursuant to the additional information, staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by December 7, 2022.
- c. Leising, Kaitlin – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by December 7, 2022.
- d. Leyson, Jeffrey – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by December 7, 2022.
- e. Schollmeyer, Mark – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by December 7, 2022.

Motion to approve recommendations for preparatory training waiver requests as presented by staff. Move by Michelle Viste, second by Benjamin Bliven. Motion carried unanimously.

Preparatory Training Extension Requests

a. Mattheisen, David – Pre-Employed

Staff recommends granting the waiver for the following reasons:

- The applicant has 27 years of full-time law enforcement experience.
- The applicant has remained active in law enforcement training as an academy instructor in multiple disciplines.
- The applicant worked as an armed security agent for over one year and completed several training courses and earned certification as a Private Investigator in Wisconsin.
- A condition of the approval will be the requirement to pass the Wisconsin Law Enforcement Officer Reciprocity examination by 5/1/2022.

b. Feuling, Bailey – Pepin County Sheriff’s Office

Staff recommends that the applicant receive an extension until September 1, 2022, to complete preparatory jail officer training.

Motion to approve recommendations for preparatory training extension requests as presented by staff. Move by Benjamin Bliven, second by Scott Parks. Motion carried unanimously.

Additional Time Requested for Sit-Up Portion of Exit PRT in Law Enforcement Academy

The recruit passed the PRT prior to this meeting and the request was rescinded.

College Credit Waiver Requests

a. Jensen, Paul – Waupaca Police Department

Although not accredited at the time Paul Jensen graduated with a bachelor’s degree in 2011, since Pensacola Christian College has become accredited since his graduation (starting in 2013), by a nationally recognized accrediting organization, staff recommends accepting the college credits attained by Mr. Jensen at Pensacola Christian College toward meeting the college credit requirement for law enforcement officers set forth in Wisconsin Administrative Code Section LES 2.01(1)(e). This waiver will allow Mr. Jensen to enroll in the 720-hour law enforcement academy and to be eligible for employment and certification as a law enforcement officer in Wisconsin.

Motion to approve recommendations for college credit waiver requests as presented by staff. Move by Earnell Lucas, second by Scott Parks. Motion carried unanimously.

Instructor Waiver Requests

a. Botsch, Robert – Milwaukee Area Technical College

Staff recommends Robert Botsch complete the 32-hour CJIDC or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by June 1, 2022. Once Robert Botsch has completed the 32- hour CJIDC or viewed the PowerPoint and successfully answered questions regarding LESB instructor

certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE-317).

- b. Kowalski, Robert – Edgerton Police Department
Staff recommends Chief Robert Kowalski complete the 32-hour CJIDC or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by June 1, 2022. Once Robert Kowalski has completed the 32- hour CJIDC or viewed the PowerPoint and successfully answered questions regarding LESB instructor certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE-317).

Motion to accept staff recommendations for instructor waiver requests. Move by Earnell Lucas, second by Benjamin Bliven. Motion carried unanimously.

9. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers, and Instructors

Officer Certification Summary Report:

Total Officers Meeting Certification Requirements = 240

Jail Officers (FT/PT) – 102
Law Enforcement Officers (FT/PT) – 120
Secure Juvenile Detention Officer (FT/PT) – 15
Tribal Law Enforcement Officers (FT/PT) – 1
Retroactive Certifications (FT/PT) – 2

Rescinded Certifications – 3

Instructor Certification and Recertification Summary Report

Total Instructor Applicants = 799

New Instructors & Instructors Adding Additional Certifications – 220
New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 49
Recertified Instructors and Credentialed Instructor Registration Renewals - 510
New Master Instructors – 10
Recertified Master Instructors – 30

Motion to approve staff recommendations. Move by Jessie Metoyer, second by Michelle Viste. Motion carried unanimously.

10. New Business

a. Certify/Recertify Basic Training Schools/Academies

According to Wisconsin Administrative Code § LES 4.01(1)m, academies (technical colleges and employer-based) are certified for a period of two years subject to renewal.

The following academies are due for recertification:

- Blackhawk Technical College
- Lakeshore Technical College

- Northcentral Technical College
- Chippewa Valley Technical College

Staff recommends in favor of fully recertifying Blackhawk Technical College, Lakeshore Technical College, Northcentral Technical College, and Chippewa Valley Technical College until December 2023.

Motion to recertify Blackhawk Technical College, Lakeshore Technical College, Northcentral Technical College, and Chippewa Valley Technical College until December 2023. Move by Scott Parks, second by Earnell Lucas. Motion carried.

b. Rescind Decertification of Timothy J. Gratz Jr.

On September 1, 2021, the LESB decertified Timothy J. Gratz Jr. for failure to meet recertification training requirements for FY21 (July 1, 2020 – June 30, 2021). Since the LESB met on September 1, 2021, the Richland County Sheriff’s Office has updated Mr. Gratz’s training status in Acadis to indicate he completed over 838 hours of field training between July 1, 2020 and October 17, 2020, well surpassing the 24-hour minimum training requirement.

Staff recommends reversing the decertification of Timothy J. Gratz Jr., as Mr. Gratz met the recertification requirements for FY21. Mr. Gratz’s certification status will be updated to “lapsed” in Acadis until he re-gains law enforcement employment.

Motion to rescind the decertification of Timothy Gratz. Move by Michelle Viste, second by Jessie Metoyer. Motion carried unanimously.

c. Consider Late Completion of Biennial Vehicle Pursuit Training for Deputy Kevin K. Watter, Ozaukee County Sheriff’s Office

During FY21, Deputy Watter completed over 41 hours of recertification training, and during FY20, he completed 27 hours of recertification training. However, Deputy Watter failed to complete the biennial vehicle pursuit training requirement between July 1, 2019 and June 30, 2021. When notified training was not completed, his employer said he would be enrolled in the training before the September 1, 2021 LESB meeting. Staff missed bringing Deputy Watter’s name to the LESB for decertification in September, and the training was not made-up by September 1st.

Staff recommends recertifying Deputy Watter as he completed the biennial vehicle pursuit training requirement from July 1, 2019 – June 30, 2021, on December 3, 2021.

Motion to accept staff recommendations and recertify Deputy Kevin Watter. Move by Jessie Metoyer, second by Scott Parks. Motion carried unanimously.

d. Law Enforcement Academy and Instructor Course Updates
Constitutional Law

The Constitutional Law student text has been updated with language regarding 2021 Wisconsin Act 75 as well as other additional updates. The updates to the text were approved by the Legal Context Advisory Committee via email and approved by the Curriculum Advisory Committee on November 15, 2021.

EVOC and Vehicle Contacts Videos Update

New EVOC and Vehicle Contacts videos have been uploaded on WILENET. The videos were

filmed in 2019 and include closed captioning for academies run by the technical colleges. The final version of these videos was approved by the Patrol Procedures Advisory Committee on July 29, 2021

EVOC and Vehicle Contacts Instructor Course Update

The Patrol Procedures Advisory Committee has approved changing the entrance test for the EVOC and Vehicle Contacts Instructor course from a pre-test to a pre-course study guide similar to the DAAT and Firearms instructor courses. The Curriculum Advisory Committee approved changing the procedure to a pre-course study guide on November 15, 2021.

720-Hour Law Enforcement Basic Training Competencies and Learning Objectives Document

Each year the LESB approves the 720-Hour Law Enforcement Basic Training Competencies and Learning Objectives document. There were two topics with minor changes to three learning objectives. Traffic Law Enforcement Learning Objectives 3.4 and 4.2 (Phase 1) and EVOC Learning Objective 2.3 (Phase 2). The updated 720-Hour Law Enforcement Basic Training Competencies and Learning Objectives document was included in the packet for review.

Staff Recommendation: Approve the changes to the Constitutional Law Student Text, approve changing the EVOC and Vehicle Contacts instructor course pre-tests to a pre-course study guide, and approve the updated 720-Hour Law Enforcement Basic Training Competencies and Learning Objectives document.

Motion to accept staff recommendations as presented. Move by Nicole Miller, second by Jessie Metoyer. Motion carried unanimously.

e. High-Risk Vehicle Contacts (HRVC) Update

Staff has submitted a sole-source request for funding to train the Vehicle Contacts Master Instructor Trainers (MITs) in the high-risk vehicle contact procedure taught by Centrifuge Training, LLC. Once funding is approved, we will schedule two dates to train all of the Vehicle Contacts MITs. All members of the Curriculum Advisory Committee and LESB will also be invited to attend and observe the trainings. During, and after the training, staff will work with the MITs to consider improvements to the procedure.

Staff is tracking issues/concerns regarding the proposed procedure, as well as possible solutions to these issues/concerns. The issues/concerns and potential solutions are located on WILENET. The document on WILENET will be updated periodically with new information.

f. Pursuit Statistics Access and Directions

Pursuit statistics are included in the 2021-2023 Biennial Pursuit Curriculum. Staff worked with the Department of Transportation on developing the pursuit statistics not only for the biennial pursuit curriculum, but also to make these statistics available to agencies on a quarterly basis.

Agencies can find the statistics on WILENET to help make pursuit policy decisions.

g. Defensive Tactics Instructor Course and Transition Course

Training and Standards Bureau (TSB) staff are proposing to create a new instructor certification called *Defensive Tactics Instructor*. Implementation of a Defensive Tactics Instructor Course will eliminate both the current Defensive and Arrest Tactics (DAAT) Instructor and POSC Instructor courses. The Defensive Tactics Instructor Course will prepare instructor candidates to teach the

Defensive and Arrest Tactics basic course in the law enforcement academy and the Principles of Subject Control (POSC) basic course in the jail and secure juvenile detention (SJD) academies. We believe the DAAT and POSC basic courses are similar enough that all the skills can be taught in the same instructor course and accomplished within a 96-hour format like the current DAAT Instructor Course.

Currently, DAAT and POSC Instructor candidates must meet specific occupational and educational experience prerequisites to qualify for the DAAT and POSC instructor courses. The TSB is proposing candidates for the Defensive Tactics Instructor certification have 3 years or 6,000 hours of experience as a LESB certified law enforcement, jail, or SJD officer and meet the minimum education level required for their basic officer certification. TSB believes it is important that at least one of the Defensive Tactics Instructors in an academy class (primary or assistant instructor) must possess 3 years full-time or 6,000 hours of experience as a certified jail officer if instructing POSC in the jail or juvenile detention academy, or as a certified law enforcement officer if instructing DAAT in the law enforcement academy. This is to assure the skills being taught are put into proper context.

If an academy director is unable to obtain a Defensive Tactics Instructor that possesses the required occupational experience for the academy in which they are teaching (Jail, Law Enforcement, or Secure Juvenile Detention), they may utilize a LESB certified General Topics or PCS Instructor that possesses the experience to assist in providing context. If utilized, the General Topics or PCS Instructor would not count toward the instructor-to-student ratio (1 instructor for every 6 students). If an academy is unable to have a Defensive Tactics Instructor or other instructor present who possesses the necessary occupational experience, the academy director may contact the Training and Standards Bureau Director and request a waiver to conduct their class. This waiver, if granted, will be documented in writing and required to be maintained in the academy file.

In addition, a transition course has been developed primarily for academy instructors and MITs currently certified as either a DAAT or POSC instructor to become a Defensive Tactics Instructor and/or Master Instructor. The transition course is expected to be covered in approximately 8 hours but may be increased if deemed necessary. Current DAAT and POSC instructors will not be required to transition to the new Defensive Tactics Instructor certification. Only DAAT instructors who want to be eligible to instruct the POSC basic course, and POSC instructors who want to be eligible to instruct the DAAT basic course, will need to complete the Defensive Tactics Instructor Transition course. Individuals currently listed as a DAAT or POSC instructor will be allowed to maintain their certification if they meet re-certification requirements. Those with DAAT or POSC only certification will be phased out through attrition as all new instructors will attend the Defensive Tactics Instructor Certification Course.

On November 15, 2021, the Curriculum Advisory Committee approved the Defensive Tactics Instructor Course and associated Defensive Tactics Instructor Transition Course. Staff recommends approving the Defensive Tactics Instructor Course and associated Defensive Tactics Instructor Transition Course to go live on January 1, 2022.

Discussion:

The LESB is concerned about the potential of receiving many waivers for occupational experience. Staff predicts this will be a self-correcting problem and that there will be minimal need for waivers of occupational experience. Chief Bliven requests a quarterly update on the transition.

Motion to accept staff recommendations as presented. Move by Benjamin Bliven, second by Nicole Miller. Motion carried unanimously.

h. Defensive and Arrest Tactics (DAAT) Student Manual Updates

The Tactical Skills Advisory Committee is recommending updates to the DAAT Student Manual. The updates and changes are being made to bring the curriculum in line and use language consistent with the laws established in 2021 Wisconsin Act 48 and 2021 Wisconsin Act 75. Updates also clarify active and passive resistance as well as target areas for focused strikes. No learning objectives, performance standards or skills competencies were added or changed. On November 15, 2021, The Curriculum Advisory Committee voted to approve the updates to the DAAT Student Manual.

Motion to accept staff recommendations as presented. Move by Nicole Miller, second by Jessie Metoyer. Motion carried unanimously.

i. Jail Academy Updates

Respecting Cultural Diversity

Respecting Cultural Diversity is a new topic for the 200-hour Jail Academy that is being brought forward for consideration. This course discusses different cultures and how to respect the cultures. It discusses the officer's culture, implicit bias, and the importance of verbal and non-verbal communication. Finally, it discusses sexual orientation, gender identity and gender expression (SOGIE). The Curriculum Advisory Committee approved this curriculum on November 15, 2021.

200-Hour Jail Basic Training Competencies and Learning Objectives Document

Each year the LESB approves the 200-Hour Jail Competencies and Learning Objectives document. There was one topic with changes to learning objectives: POSC Learning Objective I-I-1.10 (Phase 1) and POSC Learning Objective II-Q-5.8 (Phase 2). In addition, the new course on Respecting Cultural Diversity has been added to the curriculum.

Staff recommends approving the Respecting Cultural Diversity curriculum for the Jail Academy as presented and approving the updated 200-Hour Jail Basic Training Competencies and Learning Objectives document.

Motion to approve the Respecting Cultural Diversity curriculum as presented by staff. Move by Jessie Metoyer, second by Jean Galasinski. Motion carried unanimously.

Motion to approve the updated 200-Hour Jail Basic Training Competencies and Learning Objective document as presented by staff. Move by Nicole Miller, second by Scott Parks. Motion carried unanimously.

j. Virtual Learning Advisory Group (VLAG) Recommendations

On September 2, 2020, the LESB directed Training and Standards to form an advisory group to review curriculum in the Jail, Secure Detention, and Law Enforcement academies and determine if any courses could be taught online. Today, the LESB was presented with a final review of the curriculum and recommendations for online instruction in the academy. In summary, VLAG recommends that all curricula continue to be taught in person unless extenuating circumstances require it to be online. In addition, VLAG identified curriculum that should remain in person no matter the circumstances, such as DAAT, POSC, Firearms, etc.

The LESB concurs with the Virtual Learning Advisory Group's recommendations.

k. Academy Director's Manual and LESB Policy and Procedure's Manual Updates

College Credit Waivers

Staff recommends updating the cap on college credits eligible for a waiver from 30 college credits to 60 college credits. Few applicants qualify for a waiver of more than 30 college credits. This policy change will benefit some military veterans with Joint Services Transcripts indicating completion of training/courses equivalent to 60 or more associate degree level college credits or higher.

Discussion:

Sheriff Delain is concerned about allowing 60 college credits to be waived for military service. Jerry Mullen understands the concern and adds that the Joint Services Transcripts are very detailed, and the credits are awarded judiciously. Chief Bliven states that he was also concerned until he spoke more with Jerry Mullen and reviewed a Joint Services Transcript to see the course credits.

Motion to accept staff recommendation to update the maximum college credits eligible for a waiver from 30 to 60 college credits. Move by Benjamin Bliven, second by Jean Galasinski. Motion carried unanimously.

Staff also recommends adding language providing the source document (Wisconsin Technical College System Educational Services Manual) for the justification of awarding college credits for applicants who have completed preparatory training along with the waiver maximums for successful completion of the law enforcement, jail, and juvenile detention training academies.

Motion to accept staff recommendations on providing the source document for justification of awarding college credits who have completed preparatory training. Move by Jean Galasinski, second by Benjamin Bliven. Motion carried unanimously.

Reciprocity Exam Fee

Staff recommends updating the section on waivers of training in the LESB Policy and Procedures Manual to remove the reciprocity exam fee.

Motion to accept staff recommendations to remove the reciprocity exam fee. Move by Jessie Metoyer, second by Scott Parks. Motion carried unanimously.

Physical Readiness Testing (PRT) Demographics and Performance Data

Staff recommends updating enrollment requirements for employed recruits and pre-service law enforcement students, requiring academies and agencies that offer the PRT to provide demographics and performance data of participants to the bureau's compliance officer in both the LESB Policy and Procedures Manual and the Academy Director's Manual.

Motion to accept staff recommendations to update enrollment requirements as presented. Move by Jean Galasinski, second by Benjamin Bliven. Motion carried unanimously.

l. LESB Workgroup to Review Current Administrative Code and Identify Needed Updates to Chapters LES 1 through 6, and 9

The LESB workgroup will be made up of TSB staff and LESB members, with objective to review Administrative Code and recommend changes.

Discussion:

- Sheriff Delain states that the LESB workgroup may be needed to review again as new laws pass.
- Deputy Chief Metoyer suggests a permanent workgroup be in place to review the Administrative Code yearly. Assistant Attorney General Frank Sullivan agrees that there should be an annual or biennial review of the code.
- Chief Bliven recommends incorporating a regular review of the Administrative Code into the code instead of establishing a permanent workgroup.

Motion to establish the LESB workgroup to review the Administrative Code, Chapters LES 1-6, 9, and to regularly review the Administrative Code in the future. Move by Jessie Metoyer, second by Nicole Miller. Motion carried unanimously.

11. Roundtable

Steve Wagner:

- The passage of Act 82 made it a requirement for law enforcement agencies to maintain and share personnel files for all employees. Section 9 of Act 82 expands the LESB's ability to decertify officers, but this decertification authority is discretionary. Staff will review Section 9 and present recommendations to the LESB for discussion.
- Academies have been doing a great job navigating through COVID-19. If a student tests positive, they must be out of the classroom for two weeks. This is especially difficult to accommodate during Phase 2 and Phase 3, which are primarily hands-on. In some cases, the student must drop out of the class and continue at a future academy. Staff recommends that agencies encourage their recruits to be cautious with regards to COVID-19 so that they do not risk having to leave the academy.

12. Adjournment

Motion to adjourn. Move by Benjamin Bliven, second by Scott Parks. Motion carried unanimously.



Tina R. Virgil
Secretary

Minutes taken by Katie Maule.