

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
EXECUTIVE COMMITTEE (EC) MEETING**

MINUTES – AUGUST 6, 2019

ATTENDANCE:

LESB EC MEMBERS

Chris Domagalski
Scott Parks
Anna Ruzinski
Tina Virgil
Michelle Viste

ABSENT MEMBERS:

STAFF

Stacy Lenz
Katie Maule
Thessa Phillips
Mike Steffes
Frank Sullivan
Dana Vike

Guests: Jason Freiboth

Presenter: Derek Veitenheimer (DOJ BJIA)

- 1. Introductions** – Christopher Domagalski called the meeting to order at 10:07 am.
- 2. Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
- 3. Requests for Waiver of Training & Education Requirements for Officers, Civilians & Instructors.**

Preparatory Training Waiver Requests

- a. Agamaite, Christopher M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Agamaite shall successfully complete the Reciprocity Examination within the next year no later than September of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- b. Brokopp, Michael W – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Brokopp shall successfully complete the Reciprocity Examination within the next year no later than September of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- c. Carrion, Benjamin R – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Carrion shall successfully complete the Reciprocity Examination within the next year no later than September of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- d. Gonyer, Kyle T – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Gonyer shall successfully complete the Reciprocity examination within the next year no later than September of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.

- e. Halverson, Ryan A – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Halverson shall successfully complete the Reciprocity Examination within the next year no later than September of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- f. Lawrenz, Aimee E – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Ms. Lawrenz shall successfully complete the Reciprocity Examination within the next year and no later than September of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.
- g. Mangine, Frederick J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Mangine shall successfully complete the Reciprocity Examination within the next year and no later than September of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- h. Szydel, Jeremiah A – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Szydel shall successfully complete the Reciprocity Examination within the next year and no later than September of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- i. Timm, Katie M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Ms. Timm shall successfully complete the Reciprocity Examination within the next year and no later than September of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.
- j. Wells, Austin B – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Wells shall complete the Reciprocity Examination within the next year and no later than September of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- k. Abegglen, Matthew A – Brown County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Mr. Abegglen shall successfully complete the Jail Reciprocity Examination during his probationary period with the Brown County Sheriff's Office, and by no later than 3/11/2020.
- l. Kauffman, Tyler J – Marathon County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Mr. Kauffman shall successfully complete the Jail Reciprocity Examination during his probationary period with the Marathon County Sheriff's Office, and by no later than 4/22/2020.
- m. Schlaefer, Patricia A – Marquette County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Ms. Schlaefer shall successfully complete the Reciprocity Examination within her probationary period and no later than 10/19/2019.
- n. Smith, Gregory M – Winnebago County Sheriff's Office (Jail)

Staff recommends successful completion of the Reciprocity Examination. Mr. Smith shall successfully complete the Reciprocity Examination within his probationary period and no later than 3/11/2020.

- o. Tietje, Mitchell J – Winnebago County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Mr. Tietje shall successfully complete the Reciprocity Examination within his probationary period and no later than 3/11/2020.
- p. Zimmerman, Andrew R – Waukesha County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Mr. Zimmerman shall successfully complete the Reciprocity Examination within his probationary period and no later than 5/4/2020.

Motion to accept staff recommendations for waivers of training for officers and civilians. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

College Credit Waiver Requests

- a. Agamaite, Christopher M – Military
Staff recommends Mr. Agamaite receive a waiver for 11 college credits.
- b. Grothe, Matthew A – Military
Staff recommends Mr. Grothe receive a waiver for 30 college credits.
- c. Higgins, Jason D – Military
Staff recommends Mr. Higgins receive a waiver for 21 college credits.
- d. Mantz, Ryan K – Military
Staff recommends Mr. Mantz receive a waiver for 17 college credits.
- e. Nylund, Marc J – Military
Staff recommends Mr. Nylund receive a waiver for 18 college credits.

Motion to accept staff recommendations for waivers of college credits. Move by Scott Parks, second by Anna Ruzinski. Motion carried unanimously.

Instructor Waiver Requests

- a. Furseth, Daniel – Town of Madison Police Department
Staff recommends permitting Daniel Furseth to attend the instructor update on September 5, 2019, and allowing it to count toward his recertification for September 1, 2016 to September 1, 2019. He will also need to complete an additional Instructor Update between September 1, 2019 and September 1, 2022. Failure to meet any of the above requirements will result in a recommendation of decertification of Daniel Furseth's instructor certification status.
- b. Hill, Tyler – Manitowoc Police Department
Staff recommends against a waiver. Officer Hill does not meet the occupational experience requirements to be certified as a Tactical Emergency Casualty Care for Law Enforcement (TECCLEO) instructor. He also does not meet the following requirements for registering as a credentialed TECCELO instructor:
 - DHS-licensed EMT-Basic or higher; and

- DHS-licensed EMS Instructor II; and
- Must attend an LESB-approved 2-day TECCLEO Course

Discussion:

- Deputy Chief Jason Freiboth is present from Manitowoc Police Department to address the Executive Committee. Deputy Chief Freiboth states that Officer Hill is likely eligible for the DHS-issued EMT Certification based on his military experience and so the department is focusing on the waiver for 2.5 years of certified work experience. Officer Hill is a very experienced instructor and the TECCLEO course would provide him with additional information specific to the LESB-approved curriculum for training at the Manitowoc Police Department.
- The LESB states that the officer may instruct in Tactical Emergency Casualty Care at his agency without the instructor certification. Deputy Chief Freiboth responds that the objective is not to get him certified as an instructor, but to put him through the TECCLEO Course, which requires the minimum work experience to attend.
- Staff is hesitant to recommend that Officer Hill attend the course at this time because it is only valid for two years and he would have to re-take it when he has enough work experience to become a Certified TECCLEO Instructor. Staff also states that when an instructor is using the LESB curriculum, they should be certified as an LESB Instructor in that discipline.
- Staff recommends that Manitowoc Police Department keep track of how many hours Officer Hill is working as he could reach the 5,000 hours of certified experience minimum before 2.5 years have elapsed.

Motion to deny the waiver request for Officer Tyler Hill. Move by Scott Parks, second by Anna Ruzinski. Motion carried unanimously.

Further Discussion:

- LESB Chairman Chris Domagalski states that the officer should work on obtaining the DHS EMT License and return to the LESB after working a full year. The Board may entertain a waiver based on his specific circumstances at that time.
- c. Kleinfeldt, John – West Allis Police Department
Staff recommends approving the waiver request for completion of the 16-hour Tactical Emergency Casualty Care for Law Enforcement Officer (TECCLEO) Instructor Course for Mr. Kleinfeldt since he previously attended a 40-hour TEMS course. Staff recommends credentialing Mr. Kleinfeldt as a TECCLEO Instructor.
- d. McNally, Kyle – Dane County Sheriff's Office
Staff recommends against a waiver. Staff recommends for Deputy McNally to be eligible for certification as a DAAT instructor, that he re-complete both the 32-hour Criminal Justice Instructor Development Course and the DAAT Instructor Course, followed by submitting a request for instructor certification to the Training and Standards Bureau within 2 years of completing both courses.

Motion to accept staff recommendations for Daniel Furseth, John Kleinfeldt, and Kyle McNally. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

4. Requests for Extension of the Time Limits to Gain Employment and Requests for Extension of the Time Limits to Complete Preparatory Training for Officers & Civilians.

Training and Standards will bring extension requests to the full Law Enforcement Standards Board on September 4, 2019.

5. Division of Law Enforcement Services (DLES) Update

a. Bureau of Justice Information and Analysis (BJIA) – Derek Veitenheimer

i. Wisconsin Statutes Chapter 51.15 - Emergency Detention

- A preliminary survey on emergency detention was sent to law enforcement agencies about a month ago and BJIA has received about 350 responses.
- BJIA sent a follow-up survey to collect data on each emergency detention an agency has completed. This information allows BJIA to better understand the time constraints and resources used with emergency detention. BJIA understands that the follow-up survey is a massive undertaking for some agencies. The follow-up survey is due by the end of August but BJIA will allow more time to complete.
- Chief Ruzinski agrees that the survey is daunting and understands that BJIA may want to collect additional data in the surveys, but questions if some of the detailed data collection is really necessary. Requesting additional information in the survey requires agencies to go through more records and does not provide information towards the time and resources spent on emergency detentions. Some agencies may not complete the survey if they believe that all of the details are necessary to submit. Mr. Veitenheimer states that he understands Chief Ruzinski's concerns and will review the survey to determine key fields.

ii. Use of Force Data Collection

- BJIA has partnered with the Wisconsin State Patrol to develop a Use of Force reporting form through the Traffic and Criminal Software (TraCS). A draft form has been completed and is going through testing. The form is scheduled to go live with the next TraCS update at the end of September or beginning of October.

iii. National Incident-Based Reporting System (NIBRS)

- BJIA continues to work with Wisconsin law enforcement agencies on the transition from the Uniform-Based Reporting System to the Incident-Based Reporting System, which will be mandated by the FBI effective January 2021.
- BJIA is working to certify 25 agencies at this time. BJIA reports that 169 agencies have been certified in NIBRS and it is projected that 80% of Wisconsin's population will be under NIBRS by the end of 2019.
- BJIA is collaborating with the Wisconsin State Patrol on the possibility of creating an Incident-Based Reporting form within TraCS. This would help smaller agencies who cannot afford a new records management system.
- The application deadline for the BJIA Director position closed on August 5, 2019 and interviews will be scheduled in the coming weeks.

b. Crime Information Bureau (CIB) – CIB does not have any updates at the time of the meeting.

6. Training & Standards Bureau Update (T&S)

- The Tactical Education Consultant position has been filled by Ron Betley. Mr. Betley began working at the end of June and will be present at the next LESB meeting.
- T&S is hiring a Sexual Assault Kit Initiative (SAKI) Trainer for law enforcement. It is a project position that is covered by federal grants until April 17, 2021. The position was posted on August 2, 2019 and applications are due by August 12, 2019.
- Stacy Lenz has transitioned to a position at the division level for the Division of Law Enforcement Services.
- T&S is getting ready for the Instructor Updates that will be held in fall 2019 and spring 2020. Registration is open on Wilenet and the courses are filling up quickly. Staff continues to work on curriculum for the break-out sessions, which include Problem Shooters, Development of Shoot,

Don't Shoot Exercises and Scenarios, Tactical Response, Wellness, Scenario Curriculum Updates, Administering Naloxone, and Standardized Field Sobriety Testing.

- T&S is conducting the annual recertification training audit for fiscal year 2019. The deadline for renewal was July 30, 2019, and 110 agencies have not completed the recertification renewal process in Acadis as of August 5, 2019. T&S Grants Specialist Sue Fischbach will be sending out notices for insufficient training and T&S will have a list of noncompliant officers for the September 4, 2019 meeting of the LESB.
- New EVOC training videos were filmed at the end of June. The Patrol Procedures Advisory Committee will be reviewing them this fall and they will be posted on Wilenet by the end of the year.
- T&S is looking at re-filming the DAAT training videos and there have been a couple of meetings to script the videos.
- Shelly Sandry is working on a training conference for new Jail Administrators, which will be offered in Madison on November 11 – November 14, 2019.
- The Annual Jail Administrators Conference will be on October 9 – October 11, 2019 at the Paper Valley Hotel in Appleton.
- Jerry Mullen and Dana Vike met with some Academy Directors to revise the School Director's Manual.
- T&S is reviewing the First Line Supervisor Course. Shelly Sandry will be working on new First Line Supervisor training that is catered to the Jail. Stephanie Pederson is reviewing and revising the current First Line Supervisor curriculum, which is focused on Law Enforcement. In addition, DLES and T&S are trying to determine how to offer the course moving forward. T&S has considered partnering with academies or potentially offering a hybrid online course. Dana Vike is planning to hold a Leadership and Management Advisory Committee meeting in the coming months to debrief and obtain feedback.
- LPO will be holding two more courses this year in Marathon County and Ozaukee County. There will be a survey sent out to chiefs and sheriffs regarding what their agencies are willing to pay for the course registration. The projected cost to agencies could rise from \$400 to \$600 per student. Following the survey, more LPO classes will be scheduled for 2020.
- T&S Interim Director Frank Sullivan met with IACP regarding LPO on August 2, 2019. Mr. Sullivan expressed to IACP the concerns regarding access to LPO Instructors. Wisconsin currently has five IACP Certified LPO Instructors and it is difficult to develop and retain additional instructors. Mr. Sullivan states that the Division of Law Enforcement Services will have ongoing discussions with IACP.

7. Public Comment/Roundtable

Stacy Lenz's new role includes overseeing events sponsored by the Division of Law Enforcement Services. Ms. Lenz presents the following events to the Executive Committee:

- CIB Conference will be held at the Radisson in Green Bay on September 11 – September 13, 2019.
- Vision 2029 will be held at the Harley Davidson Museum in Milwaukee on October 7 – October 9, 2019.
- Opioid and Meth Summit will be held at the Grand Geneva Resort in Lake Geneva on October 15 – October 16, 2019.
- Investigating Domestic Violence Summit will be at the Concourse Hotel in Madison on November 5 – November 7, 2019.
- Stacy Lenz also states that the Attorney General is planning to hold an Emergency Detention Summit. The event date and location have not yet been set.

Jerry Mullen states that Gateway Technical College and Fox Valley Technical College have raised their testing standard from 70% to 75%. Training and Standards is analyzing the testing data to determine if the LESB should raise the testing standard to 75% for all academies.

8. Adjournment

Motion to adjourn by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.



Tina R. Virgil
Secretary

Minutes taken by Katie Maule.