

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
EXECUTIVE COMMITTEE (EC) MEETING**

MINUTES – MAY 14, 2019

ATTENDANCE:

LESB EC MEMBERS

Chris Domagalski
Michelle Viste
Scott Parks
Anna Ruzinski

ABSENT MEMBERS:

STAFF

Tina Virgil
Stacy Lenz
Dana Vike
Thessa Phillips
Frank Sullivan
Katie Maule
Mike Steffes

Guests: Derek Veitenheimer, Walt Neverman

- 1. Introductions** – Christopher Domagalski called the meeting to order at 10:02 am.
- 2. Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
- 3. Request to change the date of the August Executive Committee meeting from August 13, 2019 to August 6, 2019**

Motion to change the date of the August Executive Committee meeting from August 13, 2019 to August 6, 2019.
Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

- 4. Requests for Waiver of Training & Education Requirements for Officers, Civilians & Instructors.**

Preparatory Training Waiver Requests

- a. Bruchert, Forrest A – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Bruchert shall successfully complete the Reciprocity Examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- b. Francis, Carter J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Francis shall successfully complete the Reciprocity Examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- c. Hannon, Linden C – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Hannon shall successfully complete the Reciprocity Examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- d. Lawe, Joshua W – Pre-employed

- Staff recommends successful completion of the Reciprocity Examination. Mr. Lawe shall successfully complete the Reciprocity examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- e. Miller, Jared D – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Miller shall successfully complete the Reciprocity Examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
 - f. Monk, Conner J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Monk shall successfully complete the Reciprocity Examination within the next year and no later than June of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
 - g. Pagliaro, Vincent D – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Pagliaro shall successfully complete the Reciprocity Examination within the next year no later than June of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
 - h. Pearson, Mark R – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Pearson shall successfully complete the Reciprocity Examination within the next year and no later than June of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
 - i. Smith, Matthew P – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Smith shall successfully complete the Reciprocity Examination within the next year and no later than June of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
 - j. Tyndall, Jason M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Tyndall shall successfully complete the Reciprocity Examination within the next year and no later than March 31, 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
 - k. Benson, Bamidele D – Waukesha County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Benson shall successfully complete the Jail Reciprocity Examination during his probationary period with the Waukesha County Sheriff's Office, and by no later than December 8, 2019.
 - l. Bernice, Jeffrey P – Neenah Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Bernice shall successfully complete the Reciprocity Examination within his probationary period and no later than March 4, 2020.
 - m. Bigalk, Ryan J – Fitchburg Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Bigalk shall successfully complete the Reciprocity Examination within his probationary period and no later than January 7, 2020.

- n. Daneault, Donald – Plover Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Daneault shall successfully complete the Reciprocity Examination within his probationary period and no later than September 10, 2019.
- o. Elsinger, Brandon J – Washington County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Elsinger shall successfully complete the Jail Reciprocity Examination during his probationary period with the Washington County Sheriff's Office, and by no later than June 11, 2019.
- p. Grignon, Vincent M – Bonduel Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Grignon shall successfully complete the Reciprocity Examination within his probationary period and no later than February 18, 2020.
- q. Guenette, Chelsea R – Washington County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Guenette shall successfully complete the Jail Reciprocity Examination during her probationary period with the Washington County Sheriff's Office, and by no later than July 9, 2019.
- r. Gustafson, David A – Brown County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Gustafson shall successfully complete the Jail Reciprocity Examination during his probationary period with the Brown County Sheriff's Office, and by no later than January 14, 2020.
- s. Hitter, Jerry G – Iron County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Hitter shall successfully complete the Jail Reciprocity Examination during his probationary period with the Iron County Sheriff's Office, and by no later than June 18, 2019.
- t. Kowalski, Robert J – Edgerton Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Kowalski shall successfully complete the Reciprocity Examination within his probationary period and no later than March 25, 2020.
- u. Lange, Kelly M – Fond du Lac County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Lange shall successfully complete the Jail Reciprocity Examination during her probationary period with the Fond du Lac County Sheriff's Office, and by no later than November 2, 2019.
- v. Lorenz, Jacob R – Menomonee Falls Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Lorenz shall successfully complete the Reciprocity Examination within his probationary period and no later than April 1, 2020.
- w. Peotter, Kyle T – Winnebago County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Peotter shall successfully complete the Jail Reciprocity Examination during his probationary period with the Winnebago County Sheriff's Office, and by no later than December 17, 2019.
- x. Peterson, George R – Hobart-Lawrence Police Department

Staff recommends successful completion of the Reciprocity Examination. Mr. Peterson shall successfully complete the Reciprocity Examination within his probationary period and no later than March 1, 2020.

- y. Sanfelippo, Stacy – Waukesha County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Sanfelippo shall successfully complete the Jail Reciprocity Examination during her probationary period with the Waukesha County Sheriff's Office, and by no later than July 21, 2019.
- z. Smith, Clarence E – Viroqua Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Smith shall successfully complete the Reciprocity Examination within his probationary period and no later than September 5, 2019.
- aa. Vogt, Nathaniel L – Fond du Lac County Sheriff's Office (Jail)
Staff recommends successful completion of the Jail Reciprocity Examination. Officer Vogt shall successfully complete the Jail Reciprocity Examination during his probationary period with the Fond du Lac County Sheriff's Office, and by no later than November 4, 2019.
- bb. Walls, Jennefir L – Waukesha County Sheriff's Office (Jail)
Staff recommends successful completion of the Reciprocity Examination. Walls shall successfully complete the Jail Reciprocity Examination during her probationary period with the Waukesha County Sheriff's Office, and by no later than September 15, 2019.

College Credit Waiver Requests

- a. Klabunde, Dalton J – Military
Staff recommends Mr. Klabunde receive a waiver for 30 college credits.
- b. Silkey, Justin M – Military/Law Enforcement Academy
Staff recommends Mr. Silkey receive a waiver for 30 college credits.
- c. Roberts, Jason C – Department of Corrections/Law Enforcement Academy
Staff recommends Mr. Roberts receive a waiver for 30 college credits.
- d. Agamaite, Christopher M – Law Enforcement Academy
Staff recommends Mr. Agamaite receive a waiver for 19 college credits.
- e. Pudowski, John M – Military
Staff recommends Mr. Pudowski receive a waiver for 30 college credits.

Motion to accept staff recommendations for waivers of training and education requirements for officers and civilians. Move by Scott Parks, second by Anna Ruzinski. Motion carried unanimously.

Instructor Waiver Requests

- a. Dart, Matthew – Verona Police Department
Staff recommends waiving re-completion of the LESB Scenario Instructor Course. His DJ-LE-317 Instructor Certification Request will be processed and he will be notified of his "provisional" status until he can be certified in the topic.
- b. Dawson, David – Bayfield County Sheriff's Office

Staff recommends against Deputy Dawson's waiver to include 3 months of non-certified occupational experience as a jail officer. If Deputy Dawson is able to provide verification of 6,000 hours of certified occupational experience from the Milwaukee County Sheriff's Office, he may submit for certification as a General Jail Instructor and his request will be processed.

c. Patla, Joseph – Twin Lakes Police Department

Staff recommends Joseph Patla complete the 32-hour CJ-IDC or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by September 1, 2019. Once Joseph Patla has completed the 32-hour CJ-IDC, or viewed the PowerPoint and successfully answered questions regarding LESB instructor certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE-317) as a General Law Enforcement Instructor.

d. Volz, Nathaniel – Madison Area Technical College

Staff recommendation is to approve the waiver request for the Tactical Emergency Casualty Care for Law Enforcement Officer (TECCLEO) Instructor Course for the instructor candidate that meets all other requirements to be a TECCLEO instructor except for the attendance at the 16-hour TECCLEO Course, if they have previously attended the WCTC or NTC 40-hour TEMS or comparable course. Staff recommends certifying Nathaniel Volz as a TECCLEO Instructor.

Motion to approve staff recommendations for David Dawson, Joseph Patla, and Nathaniel Volz and to deny the request for Matthew Dart. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

Discussion on Matthew Dart:

The LESB recognizes that the instructors are directed to complete the required paperwork for certification and recertification at all of the Instructor courses. In addition to that, T&S staff sends out multiple reminders to the instructors and their agency administrators. Matthew Dart is to re-complete the LESB Scenario Instructor Course and submit the proper paperwork in order to be certified in the topic.

5. Requests for Extension of the Time Limits to Gain Employment and Requests for Extension of the Time Limits to Complete Preparatory Training for Officers & Civilians.

a. Gimson, Nicholas – Adams Police Department

Staff recommends Nicholas Gimson receive an extension until August 10, 2020 to complete preparatory training.

Motion to table the request for Mr. Nicholas Gimson until the June 4, 2019 meeting of the LESB. Training and Standards staff is directed to obtain more information on which academy class the agency intends for the officer to complete. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

b. Dalbec, Tonia – Bayfield County Sheriff's Office

Staff recommends Tonia Dalbec receive an extension until December 1, 2019 to allow her to complete preparatory training.

c. Bartels, Tyler – Brown County Sheriff's Office

Staff recommends Tyler Bartels receive an extension until March 1, 2020 to allow him to complete preparatory training.

d. Skidmore, Nicholas – Dane County Sheriff's Office

- Staff recommends Nicholas Skidmore receive an extension until November 1, 2020 to allow him to complete preparatory training.
- e. Whitefoot, Eric – Juneau County Sheriff's Office
Staff recommends Eric Whitefoot receive an extension until November 1, 2019 to allow him to complete preparatory training.
 - f. Wier, Eric – Juneau County Sheriff's Office
Staff recommends Eric Wier receive an extension until November 1, 2019 to allow him to complete preparatory training.
 - g. McCarty, Kyle – Lafayette County Sheriff's Office
Staff recommends Kyle McCarty receive an extension until November 1, 2019 to allow him to complete preparatory training.
 - h. Kilcoyne, Haden – Lafayette County Sheriff's Office
Staff recommends Haden Kilcoyne receive an extension until November 1, 2019 to allow him to complete preparatory training.
 - i. Balsamo, Ashley – Milwaukee County Sheriff's Office
Staff recommends Ashley Balsamo receive an extension until December 1, 2019 to allow her to complete preparatory training.
 - j. Ybarra, Noel – Milwaukee County Sheriff's Office
Staff recommends approval for Noel Ybarra to receive an extension of the three year time frame to regain law enforcement employment.
 - k. Zilke, Michael – Ozaukee County Sheriff's Office
Staff recommends Michael Zilke receive an extension until December 1, 2019 to allow him to complete preparatory training.
 - l. Newton, Zachary – Pierce County Sheriff's Office
Staff recommends Zachary Newton receive an extension until July 1, 2019 as a Jail Officer. He is not scheduled to attend the jail academy.
 - m. Beebe, Jasmine – Polk County Sheriff's Office
Staff recommends Jasmine Beebe receive an extension until March 1, 2020 to allow her to complete preparatory training.
 - n. Grobman, Tania – Sheboygan County Sheriff's Office
Staff recommends Tania Grobman receive an extension until October 1, 2019 to allow him to complete preparatory training.
 - o. Anderson, Megan – Vernon County Sheriff's Office
Staff recommends Megan Anderson receive an extension until October 1, 2019 to allow him to complete preparatory training.
 - p. Keller, David – Waukesha County Juvenile Detention Center
Staff recommends David Keller receive an extension until October 1, 2019 to allow him to complete preparatory training.
 - q. Kaminske, Nathan – Waupaca County Sheriff's Office

Staff recommends Nathan Kaminske receive an extension until November 1, 2019 to allow him to complete preparatory training.

- r. Lemerande, Tom – Waupaca County Sheriff's Office
Staff recommends Tom Lemerande receive an extension until November 1, 2019 to allow him to complete preparatory training.
- s. Tesch, Bryce – Waupaca County Sheriff's Office
Staff recommends Bryce Tesch receive an extension until November 1, 2019 to allow him to complete preparatory training.
- t. Cegielski, Tina – Wood County Sheriff's Office
Staff recommends Tina Cegielski receive an extension until November 1, 2019 to allow her to complete preparatory training.

Motion to accept recommendations as provided by staff. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

6. Division of Law Enforcement Services (DLES) Update

- a. Bureau of Justice Information and Analysis (BJIA) – Derek Veitenheimer
 - i. Wisconsin Statutes Chapter 51.15 - Emergency Detention
 - Concerns have been raised by the Wisconsin State Legislature and law enforcement on the status of the emergency detention transports for individuals who may cause physical harm to themselves or others due to mental disability or substance abuse.
 - BJIA is working with the Wisconsin Chiefs of Police Association (WCPA) to put together a survey to identify concerns and agency practices regarding the transports. Eventually, the information will be shared with the legislature to improve conditions and practices under Chapter 51.15. The survey will be sent out in the next couple of weeks and will remain open for about a month.
 - ii. Use of Force Data Collection
 - The FBI has launched a national Use of Force data collection program that is collecting data on incidents involving serious injury, death, and a firearm discharged at or in the direction of a person.
 - BJIA has partnered with the Wisconsin State Patrol to develop a Use of Force reporting form through the Traffic and Criminal Software (TraCS). The program will officially be launched in November or December 2019 with the expectation that all Wisconsin agencies will begin participating in 2020.
 - The Bureau of Justice Assistance will also start collecting information on arrest related deaths through the Deaths and Custody Reporting Act.
 - To satisfy the requirements for the FBI and Bureau of Justice Assistance, BJIA has decided to create one data collection mechanism through TraCS and distribute information to the necessary bureaus. BJIA is developing an online submission for agencies who do not use TraCS as well as allowing bulk submissions for larger agencies.
 - BJIA will only be collecting the required data for the FBI and Bureau of Justice Assistance but may expand the scope later on.
 - iii. National Incident-Based Reporting System (NIBRS)
 - The FBI has an initiative to transition the country from summary-based uniform crime reporting to incident-based uniform crime reporting. An incident-based reporting system will gather more information and provide a better understanding of the crimes committed in different areas.
 - In Wisconsin, there are about 163 certified agencies with an additional 38 in testing, making about 68% of the population covered by incident-based reporting. There is grant funding available to help agencies with the transition by the deadline of January 2021.

- BJIA is collaborating with the Wisconsin State Patrol on the possibility of creating an Incident-Based Reporting form within TraCS. This would help smaller agencies who cannot afford a new records management system.
- b. Crime Information Bureau (CIB) – Walt Neverman
- i. The TIME system had over 168,000 transactions per day in 2018. The application has been experiencing a lot of outages and the objective is to move the system into two redundant data centers, which will provide a more stable service.
 - ii. National Crime Information Center (NCIC) has new mandates for access to other states' crime information that will be required by next year.
 - iii. CIB is looking to upgrade Portal 100 to Portal XL. This system will also be moving to two different data centers to create redundancy if one center should be down. There will be some testing and outages with the transition.
 - iv. The Automated Fingerprint Identification System (AFIS) is upgrading and also moving to two data centers for more stability. Agencies will be contacted regarding a LiveScan configuration change with the AFIS update. LiveScans will need to switch from an IP address to a DNS name endpoint making it easier to transfer from one data center to the other as needed.
 - v. CIB has conducted about 55,000 background checks through the Handgun Hotline so far this year. In addition, there are nearly 24,000 new and renewed CCW licenses as of May 12, 2019. In total, there are over 362,000 active, valid CCW licenses in the state.
 - vi. National Instant Criminal background Checks System
 - The Fix NICS Act is an initiative to increase the number of warrants that are given to the National Crime Information Center (NCIC).
 - For all warrants entered into the TIME system prior to July 2018, the user had a choice to send warrants to the NCIC in addition to the Wisconsin "hot files." If the user did not choose to submit to the NCIC, there could be a felony warrant in the TIME system that is not visible to officers outside the state.
 - Since July 2018, CIB has changed the warrant entry process so that all misdemeanor and felony warrants are entered into NCIC to comply with the Fix NICS Act. Nearly 90% of the felony warrants are in NCIC, and CIB projects that all felony and misdemeanor warrants will be in the system within four years.

7. Training & Standards Bureau Update (T&S)

- Assistant Attorney General Frank Sullivan has been hired to the Training and Standards Bureau to replace David Perlman. A proposal is in place to divide T&S into two different bureaus under their own directors; one will be Training and Standards and the other will be Justice Programs. Until this transition is final and a new director is hired, Frank Sullivan is serving as Acting Director of the Training and Standards Bureau.
- The Tactical Education Consultant position has been filled by Ron Betley from Rock County Sheriff's Office and Blackhawk Technical College. He will start at the end of June.
- John Morrissey continues to work on officer wellness and suicide prevention trainings. The first Peer Support training will be in La Crosse on June 10 – June 13, 2019. The objective is to create local peer support teams around the state that are divided similarly to the five T&S Field Representative regions.
- Critical Incident Training (CIT) grants close on May 20, 2019.
- Technical assistance grant applications are still accepted for specialized training on dealing with youth in departments as well as fair and impartial policing. This will help the agencies remain in compliance with Juvenile Justice Grants.
- Danielle Long helped coordinate the Drug Take Back event at the end of April, where 284 agencies participated in collecting 58,408 pounds of prescription and over the counter drugs. There are currently 475 permanent drug drop boxes around the state.
- The Heroin and Opioid Summit will tentatively be held at the Grand Geneva Resort in Lake Geneva, October 15-16, 2019.

- Marathon County Sheriff's Office and Medical Examiner's Offices are piloting the practice of accepting pharmaceuticals at death scenes.

8. Public Comment/Roundtable

9. Adjournment

Motion to adjourn by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

X



Tina Virgil
Secretary

Minutes taken by Katie Maule.