

**LAW ENFORCEMENT STANDARDS BOARD (LESB)  
QUARTERLY BOARD MEETING**

**MINUTES – MARCH 5, 2019**

**ATTENDANCE:**

**LESB MEMBERS**

Chris Domagalski  
Laura Washer  
Nathan Henriksen  
Scott Parks  
Kurt Picknell  
Anna Ruzinski  
Todd Schaller  
Mike Steffes  
Jennifer Harper  
Joseph Collins

**VIA PHONE CONFERENCE**

Ed Whealon

**ABSENT MEMBERS**

Jean Galasinski  
Greg Giles

**STAFF**

Dana Vike  
Stacy Lenz  
Shelly Sandry  
Jerry Mullen  
Thessa Phillips  
Stephanie Pederson  
Dan Ruzinski  
Katie Maule

**Guests:** Danny Day, Tim Hufschmid, Craig Lau, Jon Hanson, Scott Haines, Clark Pagel, Paul Matl, Nicholas Gimson, Scott Schlei, Jody Crozier, Kris Wubben, Sarah Wronski, Denita Ball

**1. Introductions** – Christopher Domagalski called the meeting to order at 10:02 am.

**2. Proof of Posting of Meeting Notices**

The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.

**3. Review and Approve Minutes for the December 4, 2018 Meeting of the LESB**

**Motion** to approve minutes and motions of the December 4, 2018 Quarterly meeting of the LESB. Move by Anna Ruzinski, second by Laura Washer. Motion carried unanimously.

**4. Training and Standards Bureau (TSB) Quarterly Report**

**Certified Officers:**

At the end of the first quarter there were a total of **16,213** Active, Primary, Certified Officers. Below is a breakdown of officers by assignment.

Officer by Assignment	Total
Tribal Law Enforcement	88
Law Enforcement	12,052
Jail Officer	2,062
Secure Juvenile Detention (SJD)	138
Law and Jail	1,606
Law and SJD	0
Law, Jail and SJD	5
Jail and SJD	262
<b>Total Active, Primary and Certified</b>	<b>16,213</b>

**Staff Note:** As of February 14, 2019, there are 3,610 LESB Certified Instructors. Many instructors are certified in several topics; therefore instructors may be counted more than once in the tables below. The technical colleges and employer-based academies also employ 209 LESB Certified Master Instructor Trainers (MITs). Again, there

are MITs who are certified in several MIT topic areas who may be counted more than once in the MIT table below.

#### LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	3,386
Jail Instructors	379
Juvenile Detention Instructors	139

#### Certified instructors in the Tactical Topics

Tactical Topics	Certified Instructors
DAAT (720)	876
Emergency Vehicle Operation & Control (EVOC)	778
Handgun	405
Handgun & Rifle	1,269
Officer Wellness	107
OMVWI/SFST	341
Principles of Subject Control (POSC)	196
Professional Communication Skills (PCS)	639
Scenarios	634
Tactical Emergency Casualty Care (TECC)	24
Tactical Response (720)	529
Vehicle Contacts	918

#### Master Instructor Trainers (MITs)

MIT Topics	Certified MITs
CJIDC	34
DAAT	42
EVOC	27
Handgun & Rifle	48
OMVWI/SFST	21
PCS	28
POSC	13
Scenarios	46
Tactical Emergency Casualty Care	6
Tactical Response	39
Vehicle Contacts	2

#### WILENET Quarterly Report:

The following WILENET Quarterly Report covers the month of January 2019. This quarter the WILENET.ORG website had about 1,135 users per day with about 35,200 unique IP addresses each month. Below is a list of the most visited pages from the month of January 2019.

Position	Page	Unique Page views
1	<a href="https://wilenet.org/">https://wilenet.org/</a>	53,256
2	<a href="https://wilenet.org/html/login.html">https://wilenet.org/html/login.html</a>	40,609
3	<a href="https://wilenet.org/secure/html/index.html">https://wilenet.org/secure/html/index.html</a>	38,301
4	<a href="https://wilenet.org/html/employment/index.jsp">https://wilenet.org/html/employment/index.jsp</a>	30,626
5	<a href="https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Officer">https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Officer</a>	22,552

6	<a href="https://wilenet.org/html/employment/showopportunities.jsp">https://wilenet.org/html/employment/showopportunities.jsp</a>	21,182
7	<a href="https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Deputy+Sheriff">https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Deputy+Sheriff</a>	12,134
8	<a href="https://wilenet.org/html/employment/otherpositions.jsp">https://wilenet.org/html/employment/otherpositions.jsp</a>	10,871
9	<a href="https://wilenet.org/secure/html/resources/doc/locintro.htm">https://wilenet.org/secure/html/resources/doc/locintro.htm</a>	7,442
10	<a href="https://wilenet.org/html/logonrequired.html">https://wilenet.org/html/logonrequired.html</a>	7,217
11	<a href="https://wilenet.org/index.html">https://wilenet.org/index.html</a>	7,022
12	<a href="https://wilenet.org/dynamic/secure/courses/search/index.html">https://wilenet.org/dynamic/secure/courses/search/index.html</a>	6,335
13	<a href="https://wilenet.org/html/career/students/law-enforcement/index.html">https://wilenet.org/html/career/students/law-enforcement/index.html</a>	5,398
14	<a href="https://wilenet.org/dynamic/secure/courses/search/sorttraininglist.jsp?tt=ALL">https://wilenet.org/dynamic/secure/courses/search/sorttraininglist.jsp?tt=ALL</a>	4,360
15	<a href="https://wilenet.org/secure/html/resources/doc/locintro.htm">https://wilenet.org/secure/html/resources/doc/locintro.htm</a>	2,514

## 5. Review of Executive Committee (EC) Meeting, Updates, Addenda and Final Actions

### a. Review and Approve Minutes for the February 12, 2019 Meeting of the LESB

**Motion** to approve minutes and motions of the February 12, 2019 meeting of the LESB. Move by Kurt Picknell, second by Ed Whealon. Motion carried unanimously.

- i. **Review and Consider Addenda Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the time Limits to gain Employment for Officers and Civilians; and Requests for Extension of the time Limits to Complete Preparatory Training for Officers and Civilians.**

### Preparatory Training Waiver Requests:

#### a. Brown, Richard – Pre-employed

Staff recommends against the request for the following reasons:

- The Board denied a similar request from Officer Patrick Leichtnam at the December 2018 meeting.
- The three year time frame expired on 7/13/2018. This waiver request would extend the period by nearly eight months.
- Approval of the waiver could establish a precedent for future requests.

#### b. Henkelman, Carly - Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Ms. Henkelman shall successfully complete the Reciprocity Examination within the next year and no later than March of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.

#### c. Navarro, Nydia - Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Ms. Navarro shall successfully complete the Reciprocity Examination within the next year and no later than March of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.

#### d. Pudowski, John - Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Mr. Pudowski shall complete the Reciprocity Examination within the next year and no later than March of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.

#### e. Sabet, Ramtin - Pre-employed

Staff recommends against the request. Applicants are afforded two opportunities to pass the Reciprocity Exam. If an applicant fails the Reciprocity Exam twice, they are required to complete the preparatory law enforcement officer training academy to be eligible for certification in Wisconsin.

#### f. Ball, Denita – Milwaukee County Sheriff's Office

Staff recommends against the request for the following reasons:

- The Board denied a similar request from Officer Patrick Leichtnam at the December 2018 meeting.
  - The three year time frame expired on 5/15/2014. This waiver request would extend the period by nearly five years.
  - Approval of the waiver could establish a precedent for future requests.
- g. **Gimson, Nicholas – Adams Police Department**  
Staff recommends against successful completion of the Reciprocity Examination. Mr. Gimson does not meet the requirements to take part in the Reciprocity Examination and shall complete law enforcement preparatory training in Wisconsin prior to consideration for certification as a law enforcement officer in Wisconsin.
- h. **Haines, Scott – Clark County Sheriff's Office**  
Staff recommends against the request for the following reasons:
- Under Wis. Stat. § 165.85(4)(a)8., sheriffs are not required to be certified or maintain law enforcement certification.
  - It is recommended that Sheriff Haines complete the handgun qualification course and current biennial vehicle pursuit training requirement within his first 6 months of employment as an elected sheriff, and that he complete 24 hours of recertification training annually similar to certified officers, including handgun qualification annually and vehicle pursuit training biennially.
- i. **Hanson, Jon – Waushara County Sheriff's Office**  
Staff recommends granting an extension until 3/15/2019. The basis for the recommendation follows:
- Hanson's 28 plus years of law enforcement service is grounds for favorable consideration.
  - A sixty day extension pursuant to a specific employment opportunity does not establish a precedent.
  - The Court Security Officer position has different duties than patrol and Hanson will regain compliance with LESB standards within six months of hire.
- j. **Miller, John – Juneau County Sheriff's Office**  
Staff recommends successful completion of the Reciprocity Examination. Mr. Miller shall successfully complete the Reciprocity Examination within his probationary period and no later than 1/30/2020.
- k. **Volten, Elizabeth – Crawford County Sheriff's Office**  
Staff recommends successful completion of the Reciprocity Examination. Ms. Volten shall successfully complete the Reciprocity Examination within her probationary period and no later than 9/25/2019.

#### **College Credit Waiver Requests**

- b. **Tuma, Ryan R – Jail Academy**  
Staff recommends Mr. Tuma receive a waiver for 4 college credits.

#### **Time to Complete Preparatory Training Extension Requests**

- a. **Edwards, Charlee – Burnett County Sheriff's Office**  
Staff recommends Charlee Edwards receive an extension until 10/1/2019 to allow her to complete preparatory training.
- b. **Norman, Greg – Burnett County Sheriff's Office**  
Staff recommends Greg Norman receive an extension until 10/1/2019 to allow him to complete preparatory training.
- c. **Peterson, Holly – Burnett County Sheriff's Office**  
Staff recommends Holly Peterson receive an extension until 10/1/2019 to allow her to complete preparatory training.

- d. **Wertz, Lee Anna – Burnett County Sheriff's Office**  
Staff recommends Lee Anna Wertz receive an extension until 10/1/2019 to allow her to complete preparatory training.
- e. **Babich, Austin – Forest County Sheriff's Office**  
Staff recommends Austin Babich receive an extension until 12/1/2019 to allow him to complete preparatory training.
- f. **Hines, Jennifer – Forest County Sheriff's Office**  
Staff recommends Jennifer Hines receive an extension until 5/1/2019 to allow her to complete preparatory training.
- g. **Swank, Devan – Kenosha County Sheriff's Office**  
Staff recommends Devan Swank receive an extension until 4/1/2019 to allow him to complete preparatory training.
- h. **Adams, Martin – Northwest Regional Juvenile Detention Center**  
Staff recommends Martin Adams receive an extension until 5/1/2019 to allow him to complete co-located juvenile detention officer training.
- i. **Giese, Nichole – Oconto County Sheriff's Office**  
Staff recommends Nicole Giese receive an extension until 8/1/2019 to allow her to complete preparatory training.
- j. **Mooneyham, Madison – Racine County Sheriff's Office**  
Staff recommends Madison Mooneyham receive an extension until 4/1/2019 to allow him to complete preparatory training (both the jail academy and co/located juvenile detention academy online or in person).
- k. **Dobbs, Christine – Vernon County Sheriff's Office**  
Staff recommends Christine Dobbs receive an extension until 9/1/2019 to allow her to complete preparatory training.
- l. **Schad, Nicholas – Vilas County Sheriff's Office**  
Staff recommends Nicholas Schad receive an extension until 12/1/2019 to allow him to complete preparatory training.
- m. **Klei, Karla – Walworth County Sheriff's Office**  
Staff recommends Karla Klei receive an extension until 12/1/2019 to allow her to complete preparatory training.
- n. **Stauner, Christopher – Wood County Sheriff's Office**  
Staff recommends Christopher Stauner receive an extension until 5/22/2019 to allow him to complete preparatory training.

#### **Instructor Waiver Requests**

- a. **Burkhardt, Brian – Wausau Police Department**  
Staff recommends Brian Burkhardt shall complete the 32-hour CJ-IDC or view a PowerPoint provided by the Training and Standards Bureau and answer questions regarding LESB instructor certification and recertification procedures. This must be completed by September 1, 2019. Once Brian Burkhardt has completed the 32-hour CJ-IDC, or viewed the PowerPoint and successfully answered questions regarding LESB instructor certification and recertification procedures, he may submit a request for instructor certification (form DJ-LE-317) as a General Law Enforcement Instructor.

## **Officer Request for Recertification**

### **a. Lau, Craig – Somerset Police Department**

Staff recommends that Officer Lau complete 15 hours of make-up training for FY18, as well as 24 hours of training for the current fiscal year (FY19), including the Handgun Qualification and the biennial Vehicle Pursuit training requirement for the current biennium (July 1, 2017 – June 30, 2019), by June 30, 2019. The Somerset Police Department shall update Officer Lau's employment status in Acadis to reflect that his employment terminated following his decertification on September 5, 2018. Since Officer Lau has been decertified for six months, he is now eligible for re-hire and recertification. At the time of re-hire, his employer must complete the 303 process in Acadis (including drug testing, physical exam, fingerprints, etc.). Following hire, submittal of the 303, and completion of the training listed above, Officer Lau will be recommended to the LESB for recertification.

**Motion** to accept staff recommendations for Officers, Civilians, and Instructors. Move by Anna Ruzinski, second by Kurt Picknell. Motion carried unanimously.

**Motion** to go into closed session pursuant to Wis. Stat. §§ 19.85 (1) (b) for the purpose of considering the licensing of a public employee, and/or pursuant to Wis. Stat. § 19.85 (1) (g) for the purpose of conferring with legal counsel about potential litigation related to the eligibility determination. Move by Jennifer Harper, second by Anna Ruzinski. Roll Call Vote: Chris Domagalski, Joe Collins, Scott Parks, Mike Steffes, Anna Ruzinski, Tony Burrell, Kurt Picknell, Laura Washer, Ed Whealon, Nathan Henriksen, Jennifer Harper, Todd Schaller.

***Session opened at 11:07AM.***

## **6. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers and Instructors**

### **Officer Certification Summary Report:**

#### **Total Officers Meeting Certification Requirements = 449**

Law Enforcement Officers (FT/PT) – 285  
Retroactive Certifications (FT/PT) – 2  
Tribal Law Enforcement Officers (FT/PT) – 2  
Jail Officers – 138  
Secure Juvenile Detention Officers – 22

Rescinded Certifications – 3

### **Instructor Certification and Recertification Summary Report**

#### **Total Instructor Applicants = 527**

New Instructors & Instructors Adding Additional Certifications – 254  
New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 20  
New Master Instructors – 11  
Recertified Instructors and Credentialed Instructor Registration Renewals - 227  
Recertified Master Instructors - 15

**Motion** to certify officers and instructors as recommended by staff. Move by Mike Steffes, second by Anna Ruzinski. Motion carried unanimously.

## **7. New Business**

### **a. Certify/Recertify Basic Training Schools/Academies**

According to Wisconsin Administrative Code § LES 4.01(1), training schools (technical colleges and employer-based academies) are certified for a period of two (2) years, subject to renewal. Madison Area Technical

College is due for recertification. No major discrepancies were noted, and Madison Area Technical College is recommended for full recertification for two additional years, until March 2021.

Fox Valley Technical College is requesting to be certified as a provider of the Jail Certification Track/Associate Degree program. FVTC is certified as a provider of the Jail Academy and has the facilities and staff to support the Certification Track program. FVTC has identified a demand for the program based on feedback from several jail administrators in the district they serve. Furthermore, FVTC has Carrie Koepp on staff as a full time faculty member. She has over nineteen years of experience as a jail officer and certified instructor. The staff has reviewed the proposal and recommends approval for FVTC to become a provider of the Jail Certification Track Program.

**Motion** to re-certify Madison Area Technical College as a provider of preparatory training and to certify Fox Valley Technical College as a provider of the Jail Certification Track Program. Move by Laura Washer, second by Kurt Picknell. Motion carried unanimously.

**b. Academy Director's Manual Revisions**

Revisions to the Academy Director's Manual were presented to the LESB. The majority of changes were made to accommodate the new 200-hour Jail Academy.

**Motion** to approve the Academy Director's Manual revisions as presented by staff. Move by Joe Collins, second by Anna Ruzinski. Motion carried unanimously.

**c. Training Recommendations for Non-LESB Certified Sheriffs**

At the February 12, 2019 meeting of the Law Enforcement Standards Board (LESB) Executive Committee, Training and Standards Bureau staff were asked to develop a training plan for recently elected sheriffs who are not certified. At least two Sheriffs in Wisconsin were elected in November of 2018, who were previously certified but have been out of sworn law enforcement for more than three years. Elected sheriffs are not required to be certified as law enforcement officers in Wisconsin as they are constitutionally elected officials. As a practical matter, non-LESB certified sheriffs would benefit from a training program to ensure they are familiar and up-to-date with law enforcement tactics, techniques, and procedures to effectively perform their duties.

Current LESB policy for Military Reintegration provides a solid baseline for a training plan for non-LESB certified Sheriffs. To update the policy to meet the needs of non-certified sheriffs, staff recommends that non-certified sheriffs complete training within the following areas during their first six months of employment:

- A legal update with a Constitutional Law Instructor
- Refresher training in the following topics:
  - Firearms training and qualification with a LESB-certified Handgun or Handgun and Rifle Instructor
  - Defensive and Arrest Tactics training with a LESB-certified DAAT Instructor
  - Emergency Vehicle Operation and Control training with a certified EVOC Instructor, including completion of the current biennial Vehicle Pursuit training course

In addition to the above, staff recommends that non-certified sheriffs complete 24 hours of recertification training annually similar to certified law enforcement officers employed with their agency, including the annual handgun qualification requirement and biennial vehicle pursuit training.

**Discussion:**

- The LESB requests that "taking office" be used in place of "gaining employment" when referring to the Sheriff's new appointment. In addition, the Sheriffs who were sworn in this year are advised to complete the training within six months of this LESB meeting. Going forward the recommendation is that the training be completed within six months of them taking office. Staff reiterates that the trainings are recommended and will not be audited by T&S.

**Motion** to approve the training recommendations for Non-LESB Certified Sheriffs. Move by Kurt Picknell, second by Scott Parks. Motion carried unanimously.

**d. New Curriculum Advisory Committee Member**

Sam Wollin was not re-elected to the position of Sheriff of the Adam's County Sheriff's Office during the fall 2018 elections. A replacement Sheriff is needed for former Sheriff Sam Wollin's position on the Curriculum Advisory Committee. The Badger State Sheriff's Association and the members of the Training and Standards Bureau recommend Langlade County Sheriff Mark Weston to replace Sam Wollin.

Staff asks the LESB to affirm the Curriculum Advisory Committee membership change as presented today.

**Motion** to affirm the Curriculum Advisory Committee membership change as presented by staff. Move by Anna Ruzinski, second by Kurt Picknell. Motion carried unanimously.

**e. Board Elections**

**Motion** to nominate Chris Domagalski as the Chairperson for the Law Enforcement Standards Board. Move by Anna Ruzinski, second by Mike Steffes. Motion carried unanimously.

**Motion** to nominate Anna Ruzinski as the Chairperson for the Law Enforcement Standards Board. Move by Joe Collins, second by Jennifer Harper. **Motion** to close the nominations. Move by Ed Whealon, second by Tony Burrell. Motion carried unanimously.

**8. Current Projects**

**a. Division of Law Enforcement Services (DLES) Updates**

**i. State Crime Lab**

- Kathy Mahnke is working on the submission guidelines for latent prints, controlled substances, and DNA submissions.
- Kerrie Spitzer is the new lab director in Wausau.

**ii. Crime Information Bureau (CIB)**

- There were a total of 132,255 Handgun Hotline calls in 2018. So far this year there have been 23,786 calls.
- There are 357,486 CCW licenses in Wisconsin and the renewal rate is at 81 percent.
- The TIME System has an estimated 168,000 transactions per day and there are approximately 150,000 warrants in the system.

**iii. Bureau of Justice Information and Analysis (BJIA)**

- BJIA continues to work with agencies on the UCR to IBRS transition, which will go into effect in January 2021.
- The Bureau has updated the data dashboards for UCR offense and arrest data for sexual assault and domestic violence.
- Use of Force data collection will be on TraCS by fall 2019. BJIA is currently working with a data collection advisory committee to determine what other data collection would be useful to agencies. In addition to sending the use of force data to the FBI, BJIA will share the information with Training and Standards to help develop areas of training.

**iv. Training and Standards Bureau Update**

- The T&S Director interviews were held on March 4, 2019, and second interviews will be held in the next couple of weeks.
- Applications are still open for the vacant Tactical Education Consultant position.
- A Program and Policy Analyst position has also been posted for Training and Standards. This position will be responsible for managing the Acadis and Wilenet databases.



- T&S has been looking at the specialized training grants in the penalty surcharge account, which is in a deficit. The objective is to transfer the entitlement budget (re-certification training and academy reimbursement funds) over to a sum-sufficient account. This will bring the penalty surcharge out of deficit and free up funds for specialized training.
- John Morrissey has been hired to work on suicide prevention and wellness trainings. He is currently working on the peer support training curriculum and with Employee Assistance Program (EAP) providers to ensure they can meet the needs of first responders.
- Dana Vike and Jerry Mullen are working on a form to present at the Academy Director's meeting on March 6, 2019. This form will be used to collect entry Physical Readiness Test data that will be analyzed to see if there is a disparate impact on female applicants.
- The WI Chiefs of Police have requested T&S produce a survey regarding the impact of emergency detention transports on agencies. The objective will be to work with regional hospitals and streamline the process of admitting an individual so that the officers can return to the road. The LESB concurs with the need to improve the emergency detention transport practices.
- T&S is working with Cardinal Stritch University on the Vision 2029 Conference that will be held April 15th - 17th at the Harley Davidson Museum in Milwaukee. This conference will focus on the future of policing.
- The Command College Class 7 applications are now online until May 3, 2019.
- Training and Standards is re-working the First Line Supervisor curriculum. There will be a DACUM for Law Enforcement first line supervisors on March 7, 2019, and a DACUM for Jail first line supervisors on March 8, 2019. T&S is looking for assistance from individuals working in the positions to develop the training. T&S estimates that there will be 20 participants for each DACUM.
- The Leadership in Police Organizations (LPO) training has begun in Prairie du Chien. Oshkosh Police Department, Ozaukee County Sheriff's Office, and Marathon County Sheriff's Office/Wausau Police Department will also be hosting the trainings this year. There are waitlists for all classes.
- T&S is working on updating Wilenet and staff will be sending out a survey to gather what changes chiefs and sheriffs would like to see in the update. In addition, the IT department is currently exploring how to implement a single sign-on for all DOJ applications.
- Justice Programs is releasing a funding announcement for technical assistance grants for specialized training on dealing with youth.

## 9. Public Comment/Roundtable

- Anna Ruzinski states that there has been consideration of legislation being passed that would require School Resource Officers to be certified by the LESB. Chief Ruzinski states that some chiefs would not agree with this legislation and she hopes the LESB would be consulted before anything moves forward.
- Joe Collins states that his department is having trouble getting into the Juvenile Child Forensics Interviewing Training and would like to explore a train-the-trainer program so that there could be more trainings available. Chief Collins also states that Silver Lake College is interested in coordinating Resiliency Training around the state.
- Stacy Lenz is on the legislative committee for the Sexual Assault Kit Initiative (SAKI) and they have been discussing training for law enforcement. Kentucky has a policy that requires officers are trained in sexual assault investigations at each agency. The requirement for the number of trained officers is determined by the size of the agency. Ms. Lenz states that she will follow up on the logistics of the Kentucky model.
- The LESB asks T&S staff what the future is for LPO and Command College. Stacy Lenz states that the Attorney General and his administration are committed to continuing the leadership programs as they have proven to be successful and are in high demand. Due to registration fees, LPO is nearly funding itself entirely, while Command College is mostly funded through the DOJ. Command College is an investment for the DOJ and law enforcement agencies as it is a higher level of learning with the University of Wisconsin partnership.

- Shelly Sandry - Tactical Functional Trainer (TFT) classes will be held at Fox Valley, Waukesha County Technical College, and the Madison Policy Academy in April. TFT is useful for the instructors at the academies and for officers within the agency as it can help reduce the number of injuries. The Law Enforcement Training Officers Association Conference will be held in Manitowoc on April 12, 2019.
- Stephanie Pederson - Naloxone Training will be added to the first aid portion of the law enforcement academy. T&S was able to get one trainer unit for each academy and there will be an instructor update in the fall that focuses on administering Naloxone. The Naloxone addition and the new biennium's Vehicle Pursuit curriculum will be brought to the LESB in June. Stephanie has also been working on the new test questions for the reciprocity exam. This will hopefully be done by the March or April exam.

#### 10. Adjournment

**Motion** to adjourn. Move by Anna Ruzinski, second by Laura Washer. Motion carried unanimously.

X

Tina Virgil  
Secretary

Minutes taken by Katie Maule.