

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
QUARTERLY BOARD MEETING**

MINUTES – DECEMBER 3, 2019

ATTENDANCE:

LESB MEMBERS

Anthony Burrell
Chris Domagalski
Jean Galasinski
Scott Parks
Kurt Picknell
Anna Ruzinski
Todd Schaller
James Small
Charles Tubbs
Tina Virgil
Michelle Viste
Laura Washer

VIA PHONE CONFERENCE

Ed Whealon

ABSENT MEMBERS

Jennifer Harper
Robert Hughes

STAFF

Ronald Betley
David Holmes
Stacy Lenz
Katie Maule
Jerry Mullen
Stephanie Pederson
Thessa Phillips
Dan Ruzinski
Shelly Sandry
Frank Sullivan
Dana Vike

Guests: Robert Botsch, Nicole Crocker, Kassie Dufek, Clark Pagel, Mike Rehberg, and Kris Wubben

Presenters: Brad Rollo

- 1. Introductions** – Christopher Domagalski called the meeting to order at 10:00 am.
- 2. Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
- 3. Review and Approve Minutes for the September 4, 2019 Meeting of the LESB**

Motion to approve minutes and motions of the September 4, 2019 Quarterly meeting of the LESB. Move by Laura Washer, second by Anna Ruzinski. Motion carried unanimously.

4. Training and Standards Bureau (TSB) Quarterly Report

Certified Officers:

At the end of the first quarter of Fiscal Year 19 there were a total of **16,315** active, primary, certified officers.

Below is a breakdown of officers by assignment.

Officer by Assignment	Total
Tribal Law Enforcement	92
Law Enforcement	12,181
Jail Officer	2,059
Secure Juvenile Detention (SJD)	160
Law and Jail	1,565

Law and SJD	0
Law, Jail and SJD	4
Jail and SJD	254
Total Active, Primary and Certified	16,315

Staff Note: As of November 25, 2019, there are 3,642 LESB certified instructors. Many instructors are certified in several topics, and therefore instructors may be counted more than once in the tables below. The technical colleges and employer-based academies also employ 201 LESB certified master instructor trainers (MITs). Again, there are MITs who are certified in several MIT topic areas who may be counted more than once in the MIT table below.

LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	3,513
Jail Instructors	386
Juvenile Detention Instructors	206

Certified instructors in the Tactical Topics

Tactical Topics	Certified Instructors
DAAT (720)	898
Emergency Vehicle Operation & Control (EVOC)	793
Handgun	357
Handgun & Rifle	1,324
Officer Wellness	132
OMVWI/SFST	359
Principles of Subject Control (POSC)	182
Professional Communication Skills (PCS)	618
Scenarios	712
Tactical Emergency Casualty Care (TECC)	28
Tactical Response (720)	581
Vehicle Contacts	948

Master Instructor Trainers (MITs)

MIT Topics	Certified MITs
CJIDC	36
DAAT	35
EVOC	29
Handgun & Rifle	46
OMVWI/SFST	19
PCS	27
POSC	17
Scenarios	46
Tactical Emergency Casualty Care	9
Tactical Response	34
Vehicle Contacts	34

WILENET Quarterly Report:

The following WILENET quarterly report covers the month of October 2019. This quarter the WILENET.ORG website had about 1,544 users per day with about 32,417 unique IP addresses each month. Below is a list of the most visited pages for October 2019.

Position	Page	Unique Page views
1	https://wilenet.org/	46,462
2	https://wilenet.org/html/login.html	35,043
3	https://wilenet.org/secure/html/index.html	33,008
4	https://wilenet.org/html/employment/index.jsp	27,130
5	https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Officer	19,948
6	https://wilenet.org/html/employment/showopportunities.jsp	18,725
7	https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Deputy+Sheriff	10,444
8	https://wilenet.org/html/employment/otherpositions.jsp	9,354
9	https://wilenet.org/secure/html/resources/doc/locintro.htm	7,535
10	https://wilenet.org/secure/html/doc/locator.jsp	6,719
11	https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Chief	6,514
12	https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Department+Management/Other	5,813
13	https://wilenet.org/index.html	5,625
14	https://wilenet.org/html/career/students/law-enforcement/index.html	5,182
15	https://wilenet.org/dynamic/secure/courses/search/sorttraininglist.jsp?tt=ALL	2,555

5. Review of Executive Committee (EC) Meeting, Updates, Addenda and Final Actions

a. Review and Approve Minutes for the November 12, 2019 Executive Committee Meeting of the LESB

Motion to approve minutes and motions of the November 12, 2019 Executive Committee Meeting of the LESB. Move by Anna Ruzinski, second by Jean Galasinski. Motion carried unanimously.

- i. Review and Consider Addenda Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the time Limits to gain Employment for Officers and Civilians; and Requests for Extension of the time Limits to Complete Preparatory Training for Officers and Civilians.

Time to Complete Preparatory Training Extension Requests

- a. Monson, Daniel – Fall River Police Department
Staff recommends an extension until 10/1/2020 to allow the officer to complete preparatory training.
- b. Bigelbach, Benjamin – Fond du Lac County Sheriff's Office
Staff recommends an extension until 4/1/2020 to allow the officer to complete preparatory training.
- c. Arentz, Trevor – La Crosse County Juvenile Detention Center

Staff recommends an extension until 7/1/2020 to allow the officer to complete preparatory training.

- d. Anderson, Eric – Menominee County Sheriff's Office
Staff recommends an extension until 6/1/2020 to allow the officer to complete preparatory training.
- e. Gill, Latanya – Milwaukee County Sheriff's Office
Staff recommends an extension until 7/1/2020 to allow the officer to complete preparatory training.
- f. Rosenblum, Aaron – Northwest Regional Juvenile Detention Center
Staff recommends an extension until 7/1/2020 to allow the officer to complete preparatory training.
- g. Zipse, Lindsey – Northwest Regional Juvenile Detention Center
Staff recommends an extension until 7/1/2020 to allow the officer to complete preparatory training.
- h. Ellestad, Joshua – Ozaukee County Sheriff's Office
Staff recommends an extension until 6/1/2020 to allow the officer to complete preparatory training.
- i. Harrington, Samuel – Racine County Sheriff's Office
Staff recommends an extension until 4/1/2020 to allow the officer to complete preparatory law enforcement officer training.

Discussion on Samuel Harrington and Adam McKnight (LESB Executive Committee Meeting):

The LESB asks why Samuel Harrington and Adam McKnight have been given so much time to complete the exit Physical Readiness Test (PRT). Jerry Mullen states that severity of the injuries is taken into account when determining the recommended length of extension. Mr. Mullen requested that the individuals submit medical documentation to support the extension. The LESB asks that the individuals supply continued medical documentation to ensure that they can complete the PRT as soon as they are able. The LESB is concerned that the PRT may be completed more than a year past academy completion.

- j. Keller, David – Waukesha County Juvenile Detention Center
Staff recommends David Keller receive an extension until 6/1/2020 to allow him to complete preparatory training with the following condition: A letter of admonishment is sent to the Superintendent of the Waukesha County Juvenile Detention Center.

Discussion:

The LESB recommends that the letter of admonishment state that another extension will not be granted for David Keller following this request.

- k. Karpinski, Katlyn – Wood County Sheriff's Office
Staff recommends an extension until 9/1/2020 to allow the officer to complete preparatory training.

Preparatory Training Waiver Requests:

a. Bailey, James R – Pre-Employed

Staff recommends successful completion of the reciprocity examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall successfully complete the law enforcement reciprocity examination by December 2020.

b. Dufek, Kassie – Pre-Employed

Staff recommends granting an extension to Dufek to regain law enforcement employment. The recommendation is based on the following reasons:

1. The applicant has over twelve years of law enforcement experience.
2. The applicant's current duties at the Oconto Police Department include taking citizen complaints, dispatching and preparing reports.
3. Chief Rehberg has provided a plan to refresh the applicant's skills.

It is further recommended that the applicant pass the law enforcement reciprocity examination, complete the handgun qualification course, and complete the current vehicle pursuit training requirement by June 2020.

Discussion:

- Ms. Dufek is present to address the LESB. She states that she has completed the handgun qualification course and the current biennial vehicle pursuit training course prior to attending this meeting. Ms. Dufek has been offered a School Resource Officer (SRO) position with the Oconto Police Department pending the decision by the LESB.
- Oconto Police Chief Rehberg is present to address the LESB as well. Chief Rehberg states that Ms. Dufek stepped away from the profession to raise a family and will make a great fit within the SRO role.

c. Pierce, Peter D – Pre-Employed

Staff recommends granting an extension to Pierce to regain law enforcement employment. The recommendation is based on the following reasons:

1. The applicant's twenty-six years of law enforcement experience is grounds for favorable consideration.
2. A sixty-day extension pursuant to a specific employment opportunity does not establish a precedent.
3. The applicant has remained active in public safety since his retirement; specifically serving as a Lieutenant at Milwaukee Area Technical College (7/2019 through the present) and as a Superintendent at the Milwaukee County Juvenile Detention Center from 9/2016 through 6/2017.

It is further recommended that the applicant pass the law enforcement reciprocity examination, complete the Handgun qualification course, and complete the current biennial vehicle pursuit training course by June 2020.

d. Ring, Jonathon S – Pre-Employed

Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall successfully complete the Law Enforcement Reciprocity Examination by December 2020.

e. Baltazar, Louis F – Fitchburg Police Department

Staff recommends successful completion of the Law Enforcement Reciprocity Examination. The applicant shall successfully complete the Law Enforcement Reciprocity Examination within their probationary period of employment, no later than 5/3/2020.

College Credit Waiver Requests

- a. Stevens, Kevin – Law Enforcement Academy
Staff recommends Mr. Stevens receive a waiver for five college credits.

Motion to accept staff recommendations for Preparatory Training Extensions, Preparatory Training Waivers, and College Credit Waiver Requests with the amendment that Mr. Adam McKnight and Mr. Samuel Harrington shall supply Training and Standards with continued medical verification that they are unable to complete the exit Physical Readiness Test. Move by Kurt Picknell, second by Laura Washer. Motion carried unanimously.

6. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers and Instructors

Officer Certification Summary Report:

Total Officers Meeting Certification Requirements = 289

Law Enforcement Officers (FT/PT) – 151
Retroactive Certifications (FT/PT) – 6
Tribal Law Enforcement Officers (FT/PT) – 4
Jail Officers – 99
Secure Juvenile Detention Officers – 29

Rescinded Certifications – 5

Instructor Certification and Recertification Summary Report

Total Instructor Applicants = 1454

New Instructors & Instructors Adding Additional Certifications – 340
New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 30
New Master Instructors – 29
Recertified Instructors and Credentialed Instructor Registration Renewals - 1025
Recertified Master Instructors - 30

Motion to certify officers and instructors as recommended by staff. Move by Laura Washer, second by Scott Parks. Motion carried unanimously.

7. New Business

a. Certify/Recertify Basic Training Schools/Academies

According to Wisconsin Administrative Code § LES 4.01(1), training schools (technical colleges and employer-based academies) are certified for a period of two (2) years subject to renewal. Northcentral Technical College, Chippewa Valley Technical College, and Lakeshore Technical College are due for recertification. The three academies are recommended for full recertification for two additional years, until December 2021.

In addition, Southwest Technical College (SWTC) has submitted a request to add certification as a provider of Law Enforcement College Certification Track training (Associate Degree Program with embedded 720-hour law enforcement academy training). Staff has reviewed SWTC's proposal and

recommends approval for SWTC to be re-instated as a provider of the Law Enforcement College Certification Track Program.

SWTC's Academy Director Kris Wubben is present. Ms. Wubben states that the College Certification Track Program gives more students an opportunity to complete the training and allows them to be eligible for more financial aid.

Motion to recertify Northcentral Technical College, Chippewa Valley Technical College, and Lakeshore Technical College until December 2021 and to certify Southwest Technical College as a provider of Law Enforcement College Certification Track training. Move by Anna Ruzinski, second by Todd Schaller. Motion carried unanimously.

b. Discussion on Training Waivers for Jail Officers

- Training and Standards staff opens a discussion with the LESB on Jail Basic Training Waivers as there have been 46 jail training extension requests in 2019. Michelle Sandry, T&S Education Consultant for Jail Curriculum, states that the sheriffs' offices have continuously cited recruitment and retention as a barrier for completing the basic training within one year. Some administrators also want new officers to work in the jail for a while to determine if it's the right career choice.
- The general belief amongst jail administrators is that most extension requests will disappear if the statute is changed back to give jail officers two years to complete the academy.
- LESB Chairman Chris Domagalski states that he would favor going back to the two-year time frame to complete basic training for jail officers and see if that would resolve the issues.
- Dana Vike states that T&S can look at the past waivers and see if the majority of the extension requests fit within a two-year time frame. Ms. Vike notes that prior to the statutory change to the one-year time limit, the LESB was not given the authority to allow extra time to complete. There were still officers who did not complete basic training within the two-year time frame when that requirement was in place.

c. Repeal Decertification for Officers Noah Gausman and Allen Wojcik

At the September 4, 2019 LESB meeting, Noah Gausman and Allen Wojcik were decertified for failure to meet annual recertification training requirements during FY19 (July 1, 2018 – June 30, 2019). Since the September 4, 2019 LESB meeting, additional information has been provided to the Training and Standards Bureau which indicates these two officers should not have been decertified.

Noah Gausman (Balsam Lake Police Department) completed zero recertification training hours during FY19 (including no completion of the annual handgun qualification requirement). He did complete the biennial vehicle pursuit training requirement during FY18. The Bureau received verification on October 2, 2019, that Officer Gausman resigned his position with the Balsam Lake Police Department on June 27, 2019. The agency had previously failed to report Officer Gausman's resignation. Since Officer Gausman left law enforcement employment on June 27, 2019, he should not have been decertified on September 4, 2019.

Allen Wojcik (Pierce County Sheriff's Office) completed 25 hours of recertification training during FY19, including the biennial vehicle pursuit training requirement. Deputy Wojcik did not complete the annual handgun qualification course requirement during FY19. Following the September 3, 2019 LESB meeting, the Bureau was informed that Deputy Wojcik has been on paid administrative leave from the Pierce County Sheriff's Office since September 26, 2018. Deputy Wojcik has not been permitted to complete the handgun qualification course while on administrative leave. Had the Bureau been aware of Deputy

Wojcik's leave status, he would not have been recommended for decertification at the September 4, 2019 LESB meeting.

Staff Recommendations:

Repeal the decertification of Officer Noah Gausman. Since he resigned his position on June 27, 2019, Officer Gausman's status will reflect that his certification has lapsed.

Repeal the decertification of Deputy Allen Wojcik. Deputy Wojcik will have until June 30, 2020, to return to active employment and complete the handgun qualification requirement.

Discussion:

A LESB member asks if it is possible that Mr. Gausman's resignation on June 27, 2019 was done to circumvent the recertification training requirement? T&S staff states that they do not know for sure if that was the intent.

Motion to repeal the decertification of Allen Wojcik and not to repeal the decertification of Noah Gausman. Motion by Anna Ruzinski, second by Michelle Viste. Motion carried unanimously.

d. Principles of Subject Control (POSC) Instructor Decertifications

All instructors certified by the LESB in Jail-POSC and SJD-POSC were required to attend the POSC Transition Course by May 31, 2019. The 8-hour POSC Transition Course was offered by LESB-certified academies around the state. Agency administrators and instructors were notified via email multiple times between November 28, 2018 and May 31, 2019, to complete the transition course. On November 21, 2019 and November 27, 2019, instructors who did not complete the transition course by May 31, 2019, were notified that they would be recommended for instructor decertification on December 3, 2019.

Decertified instructors must meet new instructor certification requirements to regain instructor certification. These requirements include re-completion of the POSC Instructor Course.

The LESB was presented with a list of POSC Instructors recommended for decertification for not completing the POSC Transition Course by May 31, 2019. In addition, staff recommends granting a one-year extension for Jail-POSC Certified Instructor, Louis Williams, who has not been medically cleared to complete the course. Mr. Williams will need to complete the 8-hour POSC Transition Course with a Master Instructor Trainer in DAAT or POSC within one year or he will be recommended for decertification.

Motion to decertify the POSC Instructors who have not completed the POSC Transition Course as provided by staff and to grant the one-year extension for Louis Williams. Move by Laura Washer, second by Jean Galasinski. Motion carried unanimously.

e. Driver's License Requirements for Jail and Juvenile Detention Officers

Wisconsin Administrative Code Section LES 2.01(a) requires applicants for probationary, temporary, part-time, and/or full-time employment as a law enforcement, tribal law enforcement, jail, or secure detention officer, to possess a valid Wisconsin driver's license or such other valid operator's permit recognized by the Wisconsin Department of Transportation as authorizing operation of a motor vehicle in Wisconsin prior to completion of the preparatory training course.

Staff recommends updating the LESB Policy and Procedure's Manual to reflect that a valid driver's

license is required for law enforcement and tribal law enforcement officers, but jail and juvenile detention officers are not required to have a valid driver's license unless driving is a requirement for their position, or as otherwise required by their employer.

Motion to approve staff recommendations. Move by Anna Ruzinski, second by Scott Parks. Motion carried unanimously.

f. Proposed Increased Testing Minimum

Staff recommends increasing the minimum passing grade from 70% to 75% for written exams in both preparatory law enforcement training and the law enforcement reciprocity exam. With the revised test questions in the law enforcement academy and on the law enforcement reciprocity exam, test score averages have increased, and a cut-off score of 75% aligns with the improved test scores. Several academies have already increased the test score minimum to 75%. The School Director's Manual and LESB Policy and Procedure's Manual shall be updated accordingly.

Michelle Sandry states that staff is waiting for more test results to come in for the relatively new 200-hour jail academy before recommending the jail testing minimum be increased to 75%. Staff anticipates that a recommendation to increase the minimum passing grade for preparatory jail training and the jail reciprocity exam will be presented before the LESB in the future.

Motion to accept staff recommendation to increase the minimum passing grade to 75% for written exams in the preparatory law enforcement training and the law enforcement reciprocity exam. Move by Kurt Picknell, second by Anna Ruzinski. Motion carried unanimously.

g. Law Enforcement Curriculum Updates

- Traffic Crash Investigations/Traffic Incident Management

The Patrol Procedures Advisory Committee has recommended changes to the Traffic Crash Investigations/TIM Curriculum. A Course Outcome Summary and Traffic Crash Investigations Student Text are provided to the LESB. The Patrol Procedures Advisory Committee and the Curriculum Advisory Committee have approved the changes.

Staff recommends approving proposed changes to the Traffic Crash Investigations/TIM Curriculum as presented to the LESB.

Motion to approve staff recommendations to the Traffic Crash Investigations/TIM Curriculum. Move by Laura Washer, second by Jean Galasinski. Motion carried unanimously.

- Tactical Response

The Tactical Skills Advisory Committee recently reviewed the current Tactical Response curriculum. It was decided to add "Rescue Task Force Concept" (RTF) to the follow-through considerations of the Active Shooter section in the Tactical Response Student Text.

The addition of this concept can be done within the current curriculum and will not require any additional time to instruct. At this time no additional PATs, competencies, or learning objectives are being added to the Tactical Response curriculum.

On November 4, 2019, the recommendation to add "Rescue Task Force Concept" and related terms to the current Tactical Response curriculum was presented to the Curriculum Advisory

Committee. A motion to approve the recommendation was made and passed by the committee unanimously.

Staff recommends approving the addition of "Rescue Task Force Concept" and related terms to the current Tactical Response curriculum.

Motion to approve staff recommendations on the additions to the Tactical Response Curriculum. Move by Laura Washer, second by Anna Ruzinski. Motion carried unanimously.

h. 720-Hour Law Enforcement Academy Competencies and Learning Objectives

An updated 720-Hour Competencies and Learning Objectives document is included in the packet for review. Changes will go into effect on May 1, 2020. The changes to competencies and learning objectives will have no impact on the test questions. Therefore, academies may implement these changes earlier than May 1, 2020.

Stephanie Pederson states that Narcan administration will also be added to the First Aid curriculum with no additional hours of instruction needed. Ms. Pederson also states that there will be an emphasis on two-person professional CPR as some agencies have started implementing one-person CPR, which does not administer rescue breathing. Training and Standards is recommending that agencies get masks with respirators to protect against Fentanyl inhalation.

Motion to approve the 720-Hour Law Enforcement Academy Competencies and Learning Objectives as presented by staff. Move by Anna Ruzinski, second by Jean Galasinski. Motion carried unanimously.

i. Instructor Course Prerequisites for DAAT, Handgun and Rifle, and Tactical Response Instructor Courses

The Tactical Skills Advisory Committee recently discussed the topic of instructor course prerequisites. Currently, instructor course applicants must submit a completed Skills Competency Checklist signed-off on by a LESB-certified instructor, or they must satisfactorily complete a pre-course exercise, prior to being allowed admittance into the DAAT, Handgun and Rifle, and Tactical Response instructor courses.

The Tactical Skills Advisory Committee recommends having instructor applicants successfully complete the appropriate Skills Competency Checklist for DAAT and Handgun and Rifle, and the Performance Assessment Tasks for Tactical Response, as an instructor course completion requirement instead of an instructor course prerequisite. The course MIT may, at their own discretion, assign or require pre-course work to be completed prior to class if they so wish.

On November 4, 2019, this recommendation was presented to the Curriculum Advisory Committee for review and approval. A motion to approve the recommendation was made and passed by the committee unanimously.

Staff asks the LESB to approve the recommendation to remove the DAAT, Handgun and Rifle, and Tactical Response Instructor Course prerequisites (completion of Skills Competency Checklist or pre-course exercise prior to course admittance). Instead, course participants will be required to show skills proficiency as an instructor course completion requirement.

Motion to approve staff recommendations. Move by Scott Parks, second by Todd Schaller. Motion carried unanimously.

j. Firearms (Handgun and Rifle) and Tactical Response Instructor Course Materials

The Handgun and Rifle Instructor Course and the Tactical Response Instructor Course do not currently have course outcome summaries or syllabi. These documents have been developed and were reviewed and approved by the Curriculum Advisory Committee on November 4, 2019.

Staff asks the LESB to approve the Handgun and Rifle Instructor Course Outcome Summary and Syllabus, and to approve the Tactical Response Instructor Course Outcome Summary and Syllabus.

Motion to approve staff recommendations. Move by Anna Ruzinski, second by Laura Washer. Motion carried unanimously.

k. Defensive and Arrest Tactics and Principles of Subject Control (DAAT and POSC) Unification Recommendations

Academies are struggling to get enough certified DAAT and POSC instructors to meet the instructor-to-student ratios for training. Academies are also struggling to fill POSC instructor courses.

As a result, we are recommending a rule change to allow DAAT and POSC Instructors to assist in each other's courses. This change will permit a POSC instructor to co-instruct in a DAAT class and sign-off on skills on the DAAT Skills Competency Checklist that are common to POSC. DAAT instructors will have the same ability to co-instruct in a POSC class and sign-off on skills on the POSC Skills Competency Checklist that are common to DAAT. Skills on the DAAT Skills Competency Checklist that cannot be tested by a POSC instructor will be indicated by a red asterisk and footnote at the end of the form. The same holds true for skills on the POSC Skills Competency Checklist that cannot be tested by a DAAT instructor.

In addition, Training and Standards is looking at developing a hybrid POSC/DAAT Instructor Course. This course will simultaneously present both the POSC and DAAT instructor courses. Course attendees will learn to instruct skills and material from both disciplines over a period of 96 hours, which is the current length of the DAAT Instructor Course. Upon successful completion of the hybrid course, candidates will be able to request certification in the discipline in which they meet the occupational experience requirements (DAAT for law enforcement and POSC for jail/juvenile detention). If the candidate later meets the occupational experience for the other discipline, they may request instructor certification in that discipline without additional training. This eligibility will not expire.

On November 4, 2019, the above recommendations were presented to the Curriculum Advisory Committee. A motion to approve the recommendations was made and passed by the committee unanimously.

Staff asks the LESB to approve POSC and DAAT instructors to co-instruct in POSC and DAAT courses and test skills on the Skills Competency Checklists that are common to both disciplines.

Motion to approve staff recommendations. Move by Kurt Picknell, second by Scott Parks. Motion carried unanimously.

l. 200-hour Jail Academy Status and Distribution of Training Hours

The 200-hour Jail Officer Training Academy has been mandatory since August 2019, and eight academies have been held. There are eight additional academies currently running, and seven are scheduled to begin within the next several months.

T&S staff proposes allowing some minor changes to be made if necessary, on a case-by-case basis by the individual academies, to the distribution of training hours. For Academy Orientation and Introduction to Corrections, it is proposed that if an academy does not need the full two hours to complete Academy Orientation, they be permitted to go directly into Introduction to Corrections.

For POSC, staff suggests allowing academies to start hands-on training during Phase I if time permits. The hands-on training will be from the first portion of the Disturbance Resolution including Positioning, Stance, and Dialog. The hands-on activities will not be evaluated until Phase II.

Staff asks the LESB to approve the recommendation to permit academies to reduce training time for Academy Orientation where possible and add training time to Introduction to Corrections as needed. In addition, allow hands-on training be added to POSC during Phase I.

Motion to approve staff recommendations. Move by Anna Ruzinski, second by Laura Washer. Motion carried unanimously.

m. Professional Communication Skills Educational Experience Requirements

When Professional Communication Skills (PCS) was approved to be taught in both the jail academy and the law enforcement academy, the educational experience requirement for certification in the topic was raised for jail instructors to be at the same level as the requirement for law enforcement instructors: 60 college credits or an associate degree.

When approval was given to utilize the same Officer Wellness and Suicide prevention curriculum taught in the law enforcement academy in the 200-hour jail academy, instructor candidates for the topic in the jail academy were asked only to meet the educational requirements needed for employment and certification as a jail officer (high school diploma or equivalent diploma).

Staff recommends changing the educational requirements for PCS instructor certification so that they follow the same requirements as instructor certification in Officer Wellness and Suicide Prevention. For a jail officer to meet the educational requirements for instructor certification in PCS, they shall only require completion of a high school diploma or an equivalent diploma.

Discussion:

The LESB asks staff how Jail PCS Instructors would be prevented from teaching in a law enforcement academy? Staff states that the academy directors and agencies will need to track the qualifications of instructors to teach PCS. There are checks and balances with the academy audits to ensure instructor compliance. The LESB is concerned with agency in-service and the PCS Instructors they use. Staff states that the reason for removing the educational standard is because there is a shortage of Jail PCS Instructors in the academies. The general trend is that law enforcement PCS Instructors teach in the jail academy.

Motion to remove the 60-college credits or associate degree requirement for Jail PCS Instructors. Move by Chris Domagalski, second by Kurt Picknell. Motion carried unanimously.

n. Update on Possible Instructor Misconduct at Western Technical College.

The Training and Standards Bureau recently received the final report for the investigation conducted by Western Technical College, WIPFLI, and the law firm of Strang, Patteson, Renning, Lewis and Lacy concerning allegations that a Western Technical College instructor had been making disparaging remarks about the La Crosse Police Department and had retaliated against one of its officers.

The investigation concluded in part “there is no evidence that [Instructor] used her position at Western’s Police Academy to disparage the La Crosse Police Department. In addition, there is no evidence that [Instructor] has engaged in efforts to retaliate against an officer with the La Crosse Police Department as a result of this investigation. Furthermore, there is no evidence to support the notion that [Instructor] lacks the appropriate training and/or qualifications to provide instruction at Western’s Police Academy.”

Training and Standards Acting Director Frank Sullivan spoke briefly with Chief Kudron regarding the dispute. The situation has not been resolved between Western Technical College and the La Crosse Police Department, and the La Crosse Police Department has requested to send recruits to law enforcement academy at Chippewa Valley Technical College (CVTC) in Eau Claire. Training and Standards has approved training out-of-region for the La Crosse Police Department, but only tuition will be reimbursed by the Department of Justice. La Crosse Police Department is responsible for any meal, mileage, and lodging costs incurred with sending recruits to CVTC.

8. Current Projects

a. Division of Law Enforcement Services (DLES) Updates

i. Crime Information Bureau (CIB) – Deputy Director, Brad Rollo

- The Firearms Unit is currently in its busy season. The unit is composed of 30 employees who provide staffing coverage 360 days out of the year. The mission of the unit is to conduct background checks for all firearms purchases, as well as assist the FBI NICS section with long gun background checks and assist law enforcement agencies with return-of-firearms background checks.
- On November 29, 2019 (“Black Friday”), the Firearms Unit processed a record-breaking 2,152 background checks for handgun purchases in the state. The unit is on pace to reach 130,000 background checks this year.
- The Firearms Unit is also responsible for processing and maintaining CCW licenses. This includes conducting a background on the applicants, approving or denying the request, issuing the CCW license upon approval, and informing law enforcement of any application denials. There have been over 30,000 new applications for CCW this year. The State of Wisconsin currently has over 371,000 valid CCW licenses.
- TIME System – CIB apologizes for the outages. They are currently working with DOJ IT to make sure the changes being made to the infrastructure do not have negative impacts to officers. The goal of the TIME System Unit is to identify issues before they occur and cause outages.

ii. Bureau of Justice Information and Analysis (BJIA)

- There were no updates to report to the LESB at the time of the meeting.

iii. Training and Standards Bureau (T&S) Update – Certification & Curriculum Supervisor, Dana Vike

- The fall instructor updates are complete. Six more instructor updates are scheduled for spring and summer 2020. Two updates will be held at Milwaukee County Sheriff’s Office in March, two updates at Madison Police Academy in April, one at Wisconsin Indianhead Technical College in May, and one at Southwest Technical College in June.
- The annual Jail Administrator’s Conference was held in Appleton on October 9-11, 2019. There were approximately 190 attendees. Shelly Sandry and Thessa Phillips did a great job planning and executing the conference. On January 9, 2020, there will be a planning committee meeting

at the Kalahari to plan next year's conference. That conference will be held in October 2020 at the Kalahari Resort and Convention Center.

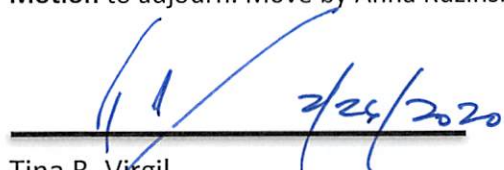
- Shelly Sandry also hosted training for new jail administrators in Madison during the week of November 11, 2019. There were 23 new jail administrators in attendance.
- Laurie Valley started with the Training and Standards Bureau at the end of September. She is working under a SAKI grant to provide training for law enforcement on the Sexual Assault Kit Initiative. She is focusing on ways to produce training that will reach a wide audience.
- Laurie is at the capitol today for a press conference on Assembly Bill 214 that was introduced in April by the Wisconsin Department of Justice and a bipartisan group of legislators. This bill was drafted to provide sexual assault nurse examiners, law enforcement, and prosecutors with more direction on the processing of sexual assault kits and aims to prevent a future backlog. The goal of today's press conference is to get some momentum going to get the bill passed in the Assembly. The bill was already passed by the State Senate (Senate Bill 200) in October.
- The Department of Administration has approved splitting the Bureau. Justice Programs will become its own bureau and the Certification and Curriculum unit will remain as the "Training and Standards Bureau." Each bureau posted its own director position and those applications were due in mid-November. Interviews will begin in December with the hopes of filling the positions in January.

9. Public Comment/Roundtable

- Stephanie Pederson – The Department of Transportation has asked staff to spread the word regarding the "REAL ID" requirement. This form of identification is required by October 1, 2020 if you wish to enter a federal government building or fly domestically. The information has been posted on Wilenet.
- LESB Member Laura Washer states that some boat patrol agencies do not have any officers on the road. Is there a waiver for EVOC that can be given to water patrol officers? Stephanie Pederson states that the biennial vehicle pursuit training is required by statute for all certified law enforcement officers even if their duties are limited to water patrol. There would need to be a statutory change in order to implement a waiver for EVOC.
- Laura Washer and Todd Schaller will be retiring from law enforcement. Chairman Domagalski congratulates and thanks them for their service.
- Stephanie Pederson also states that IADLEST is working on recommendations for how to handle wrong-way drivers in a pursuit. Training and Standards will incorporate the recommended best practices in next biennium's vehicle pursuit training. IADLEST is also developing best practices for pit maneuvers on cars with StabiliTrak, which helps keep the car stable. The current recommendations are to increase your speed or start the pit maneuver when the car is in a turn.
- LESB Member Jean Galasinski thanks the Training and Standards staff members for the work they in preparation of the LESB meetings.

10. Adjournment

Motion to adjourn. Move by Anna Ruzinski, second by Todd Schaller. Motion carried unanimously.


Tina R. Virgil
Secretary

Minutes taken by Katie Maule.