

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
EXECUTIVE COMMITTEE (EC) MEETING**

MINUTES – NOVEMBER 12, 2019

ATTENDANCE:

LESB EC MEMBERS

Chris Domagalski
Anna Ruzinski
Tina Virgil
Scott Parks
Michelle Viste

ABSENT MEMBERS:

STAFF

Katie Maule
Thessa Phillips
Mike Steffes
Frank Sullivan
Dana Vike
Jerry Mullen
Ronald Betley

1. **Introductions** – Christopher Domagalski called the meeting to order at 10:06 am.
2. **Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
3. **Requests for Waiver of Training & Education Requirements for Officers, Civilians & Instructors.**

Preparatory Training Waiver Requests

- a. **Blair, Campbell J – Pre-employed**
Staff recommends successful completion of the Reciprocity Examination. Mr. Blair shall successfully complete the Reciprocity Examination within the next year no later than December of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- b. **Bloss, Keith C – Pre-employed**
Staff recommends successful completion of the Reciprocity Examination. Mr. Bloss shall successfully complete the Reciprocity Examination within the next year no later than December of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- c. **Christophersen, Michael J – Pre-employed**
Staff recommends successful completion of the Reciprocity Examination. Mr. Christophersen shall successfully complete the Reciprocity examination within the next year no later than December of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.
- d. **De Jager, Jason M – Pre-employed**
Staff recommends successful completion of the Reciprocity Examination. Mr. De Jager shall successfully complete the Reciprocity Examination within the next year no later than December of 2020. If he passes the exam, he will be certifiable in Wisconsin for one year from the date of the exam.

- e. Foster, Alec W – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Foster shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- f. Lee, Brady J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Lee shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- g. Listort, Daniel V – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Listort shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- h. Lynn, Allen T – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Lynn shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- i. Meether, Zachary M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Meether shall complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- j. Rubo, Gregory M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Rubo shall complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- k. Scharffbillig, Kelly M – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Ms. Scharffbillig shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.
- l. Scott, Michael J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Scott shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.

- m. Tackes, Jennifer A – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Ms. Tackes shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If she successfully completes the exam, she will be certifiable in WI for one year from the date of the exam.
- n. Vechini, Mark J – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Mr. Vechini shall successfully complete the Reciprocity Examination within the next year and no later than December of 2020. If he successfully completes the exam, he will be certifiable in WI for one year from the date of the exam.
- o. Cain, Michael P – East Troy Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Cain shall successfully complete the Reciprocity Examination within his probationary period and no later than 9/16/2020.
- p. Crogg, Melissa A – UW-Milwaukee Police Department
Staff recommends successful completion of the Reciprocity Examination. Ms. Crogg shall successfully complete the Reciprocity Examination within her probationary period and no later than 9/30/2020.
- q. Hill, Clarence A – UW-La Crosse Police Department
Staff recommends successful completion of the Reciprocity Examination. Mr. Hill shall successfully complete the Reciprocity Examination within his probationary period and no later than 9/30/2020.
- r. O'Neill, Thomas M – Fond du Lac County Sheriff's Office
Staff recommends successful completion of the Reciprocity Examination. Mr. O'Neill shall successfully complete the Reciprocity Examination within his probationary period and no later than 3/20/2020.
- s. Pflingsten, Creshane R – Fond du Lac County Sheriff's Office
Staff recommends successful completion of the Jail Reciprocity Examination. Ms. Pflingsten shall successfully complete the Jail Reciprocity Examination during her probationary period with the Fond du Lac County Sheriff's Office, and by no later than 1/21/2020.
- t. Robles, Luis G – Fond du Lac County Sheriff's Office
Staff recommends successful completion of the Jail Reciprocity Examination. Mr. Robles shall successfully complete the Jail Reciprocity Examination during his probationary period with the Milwaukee County Sheriff's Office, and by no later than 12/17/2019.

College Credit Waiver Requests

- a. Nickel, Ronald – Military
Staff recommends Mr. Nickel receive a waiver for 20 college credits.
- b. Schovain, Evan P – Jail Academy

Staff recommends Mr. Schovain receive a waiver for four college credits.

c. Weeks, Amanda – Law Enforcement Academy

Staff recommends Ms. Weeks receive a waiver for 20 college credits.

Instructor Waiver Requests

a. VanBuren, Dawn – Northeast WI Technical College

Staff recommends against a waiver or providing an alternative option due to the following:

- All instructors are emailed the dates and locations of instructor updates annually. Additionally, the updates are posted, and registration is made available, via Wilenet.
- Alternative options such as attending via video or phone, have limitations, and are not practical for a variety of reasons.
- There are no assurances this would be a one-time waiver or that the instructor is otherwise staying current in the areas of instruction.
- If approved, this request would set a precedent for other instructors who have moved out of state, etc.

Motion to accept staff recommendations for waiver requests of training and education requirements for officers, civilians and instructors. Move by Anna Ruzinski, second by Michelle Viste. Motion carried unanimously.

4. Requests for Extension of the Time Limits to Gain Employment and Requests for Extension of the Time Limits to Complete Preparatory Training for Officers & Civilians.

a. Dalbec, Tonia – Bayfield County Sheriff's Office

Staff recommends Tonia Dalbec receive an extension until May 1, 2020 to allow her to complete preparatory training.

Discussion on Tonia Dalbec:

- The Executive Committee expresses concern about giving Ms. Dalbec another extension for time to complete the basic trainings. Michelle Viste asks if there are any guidelines on how many extensions an individual can be granted. Does Bayfield County have a plan for enrolling her in an academy?
- The Executive Committee and Training and Standards Bureau recognize the difficulty for jails to enroll a jailer while maintaining minimum staffing. They also recognize that there is a liability in working a jailer who is passed the time to complete the academy working in the facility.
- The Executive Committee directs staff to send a letter to Bayfield County stating that Ms. Dalbec will not be granted another waiver in the future.

b. Johnson, Lucas – Jackson County Sheriff's Office

Staff recommends Lucas Johnson receive an extension until July 1, 2020 to allow him to complete preparatory training.

c. Miller, John – Juneau County Sheriff's Office

- Staff recommends John Miller receive an extension until July 1, 2020 to allow him to complete preparatory training.
- d. **Retallick, Daniel – Juneau County Sheriff's Office**
Staff recommends Daniel Retallick receive an extension until July 1, 2020 to allow him to complete preparatory training.
 - e. **Skeens, Levi – Juneau County Sheriff's Office**
Staff recommends Levi Skeens receive an extension until July 1, 2020 to allow him to complete preparatory training.
 - f. **Albert, Raymond – Lincoln County Sheriff's Office**
Staff recommends Raymond Albert receive an extension until December 31, 2019 to allow him to complete preparatory training.
 - g. **Woller, Julie – Lincoln County Sheriff's Office**
Staff recommends Julie Woller receive an extension until December 31, 2019 to allow her to complete preparatory training.
 - h. **Wagner, Jamal – Monroe County Sheriff's Office**
Staff recommends Jamal Wagner receive an extension until June 1, 2020 to allow him to complete preparatory training.
 - i. **Fowler, Kaitlynn – Oconto County Sheriff's Office**
Staff recommends Kaitlynn Fowler receive an extension until June 1, 2020 to allow her to complete preparatory training.
 - j. **Giacinto, Samuel – Oconto County Sheriff's Office**
Staff recommends Samuel Giacinto receive an extension until June 1, 2020 to allow him to complete preparatory training.
 - k. **Lewis, Adam – Oconto County Sheriff's Office**
Staff recommends Adam Lewis receive an extension until June 1, 2020 to allow him to complete preparatory training.
 - l. **Rudolph, Matthew – Oneida County Sheriff's Office**
Staff recommends Matthew Rudolph receive an extension until June 1, 2020 to allow him to complete preparatory training.
 - m. **Meyers, Garrett – Outagamie County Sheriff's Office**
Staff recommends Garrett Meyers receive an extension until December 1, 2019 to allow him to complete preparatory training.
 - n. **McKnight, Adam – Racine Police Department**
Staff recommends Adam McKnight receive an extension until July 1, 2020 to allow him to complete the exit PRT.
 - o. **Johnson, Ashley – St. Croix County Sheriff's Office**

Staff recommends Ashley Johnson receive an extension until March 1, 2020 to allow her to complete preparatory training.

- p. Westphal, Richard – St. Croix County Sheriff's Office
Staff recommends Richard Westphal receive an extension until March 1, 2020 to allow him to complete preparatory training.
- q. Hartling, Carter – Sawyer County Sheriff's Office
Staff recommends Carter Hartling receive an extension until December 1, 2020 to allow him to complete preparatory jail training.
- r. Brueggeman, Bradley – Vernon County Sheriff's Office
Staff recommends Bradley Brueggeman receive an extension until July 1, 2020 to allow him to complete preparatory training.
- s. Perez, Ebony – Waukesha County Sheriff's Office
Staff recommends Ebony Perez receive an extension until April 1, 2020 to allow her to complete preparatory training.

Motion to accept staff recommendations for extension requests of time to complete basic training requirements and to direct T&S to send Bayfield County a letter stating that Ms. Tonia Dalbec will not be granted a third time limit waiver in the future. Move by Scott Parks, second by Anna Ruzinski. Motion carried unanimously.

5. Division of Law Enforcement Services (DLES) Update

- a. Bureau of Justice Information and Analysis (BJIA) – Bureau update will be presented at the December 3, 2019 meeting of the LESB.
- b. Crime Information Bureau (CIB) - Bureau update will be presented at the December 3, 2019 meeting of the LESB.

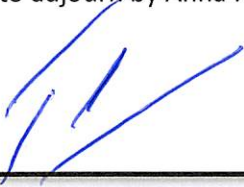
6. Training & Standards Bureau Update (T&S)

- The Wisconsin Department of Administration (DOA) has approved the separation of Justice Programs from the Training and Standards Bureau. The Bureau of Justice Programs and the Training and Standards Bureau will operate under their own directors. The T&S Director position has been posted and the deadline to apply is Thursday, November 14, 2019. The new director will start in January 2020.
- Two officers who were decertified on September 5, 2019 have requested hearings. T&S has consulted with AAG Clay Kowski and has scheduled pre-hearing telephone conferences with each officer. T&S will contact the Executive Committee to schedule the hearings if they do occur.
- Tina Virgil and Frank Sullivan met with attorneys from Western Technical College (WTC) regarding the dispute between the college and the La Crosse Police Department. WTC's investigation on the alleged misconduct of the instructor has been completed and has determined that the instructor did not violate any of the college's policies or instructional standards. Since the instructional standards are being met, DLES and the LESB have no reason to intervene. Furthermore, T&S will no longer cover expenses for La Crosse PD recruits to go outside of their technical college region for academy training.

7. Public Comment/Roundtable

8. Adjournment

Motion to adjourn by Anna Ruzinski, second by Michelle Viste. Motion carried unanimously.



Tina R. Virgil
Secretary

Minutes taken by Katie Maule.