

**LAW ENFORCEMENT STANDARDS BOARD (LESB)
QUARTERLY BOARD MEETING**

MINUTES – MARCH 2, 2021

ATTENDANCE:

LESB MEMBERS

Robert Botsch
Todd Delain
Chris Domagalski
Jean Galasinski
Jennifer Harper
Casey Krueger
Scott Parks
Kurt Picknell
James Small
Charles Tubbs
Tina Virgil
Michelle Viste

ABSENT MEMBERS

Anthony Burrell

STAFF

Ronald Betley
Carol Curfman
Stacy Lenz
Katie Maule
Jerry Mullen
Stephanie Pederson
Thessa Phillips
Dan Ruzinski
Shelly Sandry
Frank Sullivan
Dana Vike
Steve Wagner

Guests: Tim Hufschmid, Clark Pagel, Sarah Wronski, Kris Wubben

Presenters: Lara Kenny and Derek Veitenheimer

1. **Call the Meeting to Order** – Chris Domagalski called the meeting to order at 10:01 am.
2. **Introductions**
3. **Proof of Posting of Meeting Notices**
The meeting notice publication procedures were followed in compliance with Wis. Stat. §19.84.
4. **Division of Law Enforcement Services (DLES) Updates**
 - a. Crime Information Bureau (CIB) – Deputy Director Brad Rollo
 - The Crime information Bureau did not have an update for the LESB on March 2, 2021.
 - b. Bureau of Justice Information and Analysis (BJIA) – Director Derek Veitenheimer
 - As of March 2, 2021, 250 Wisconsin agencies are certified in Incident-Based Reporting (IBRS), with an additional 133 agencies in the certification process. About 90% of the state’s population is covered by IBRS and BJIA expects that 97-98% of the population will be covered by the end of 2021.
 - Summary-based reporting will be retired by the end of the year. BJIA is working with the Wisconsin State Patrol to develop a form that is IBRS-compliant that will be held in the TraCS software for agencies who are unable to make the transition at this time.
 - There are currently 370 agencies reporting Use of Force statistics, with 93% of the state’s population covered. So far agencies do not have any feedback on how to improve the form.

- c. Bureau of Justice Programs (BJP) – Director Lara Kenny
 - The Bureau of Justice Programs is applying for the federal formula grants such as JAG and Title II for Juvenile Justice. There are also opportunities for agencies to apply for grants directly from the U.S. Department of Justice. BJP will send an email out to agencies containing links for grant opportunities that might fit their agency.
 - There is a new grant application process through the U.S. Department of Justice. All agencies will need to start the application in Grants.gov and finish the application via the JustGrants website.

- d. Training and Standards Bureau (TSB) Update – Director Steve Wagner
 - TSB has been working with BJIA to get information out on Use of Force reporting, including conducting a webinar with 193 attendees.
 - As of March 2021, 1,105 instructors have successfully completed the Instructor Update in Acadis. There are an additional 275 instructors currently in the process of completing the update.
 - The new WILENET website launched on January 26, 2021. Staff continues working to improve the site and welcomes feedback from agencies.
 - Dana Vike and Richard Williams continue to fulfill the many open records requests that Training and Standards receives.
 - Laurie Valley and Miriam Falk are working on sexual assault and domestic violence trainings with the Office of Crime Victim Services.
 - Training and Standards is working with the legislature on bill proposals. There has been some discussion of adding 40 hours of Crisis Intervention Training (CIT) to the academy. TSB has spoken with most members of the Sub-Committee on Law Enforcement Policy and Standards to explain why CIT should stay out of the academy.

5. Training and Standards Bureau (TSB) Quarterly Report

Certified Officers:

At the end of the second quarter there were a total of **16,080** active, primary, certified officers. Below is a breakdown of officers by assignment.

Officer by Assignment	Total
Tribal Law Enforcement	85
Law Enforcement	11,947
Jail Officer	2,034
Secure Juvenile Detention (SJD)	158
Law and Jail	1,540
Law and SJD	0
Law, Jail and SJD	4
Jail and SJD	314
Total Active, Primary and Certified	16,080

Certified Instructors:

As of February 25, 2021, there are 3,842 LESB certified instructors. Many instructors are certified in several topics. As a result, instructors may be counted more than once in the tables below. The technical colleges and employer-based academies also employ 213 LESB certified master instructor trainers (MITs). There are MITs who are certified in several MIT topic areas who may be counted more than once in the MIT table below.

LESB Certified Instructors

Instructor Category	Certified Instructors
Law Enforcement Instructors	3,645
Jail Instructors	416
Juvenile Detention Instructors	213

Certified instructors in the Tactical Topics

Tactical Topics	Certified Instructors
DAAT (720)	926
Emergency Vehicle Operation & Control (EVOC)	813
Handgun	332
Handgun & Rifle	1,422
Officer Wellness	152
OWI/SFST	411
Principles of Subject Control (POSC)	192
Professional Communication Skills (PCS)	610
Scenarios	778
Tactical Emergency Casualty Care (TECC)	31
Tactical Response (720)	594
Vehicle Contacts	983

Master Instructor Trainers (MITS)

MIT Topics	Certified MITs
CJIDC	33
DAAT	40
EVOC	35
Handgun & Rifle	39
OWI/SFST	23
Physical Fitness Assessor	8
Principles of Subject Control (POSC)	18
Professional Communication Skills (PCS)	29
Scenarios	44
Tactical Emergency Casualty Care	6
Tactical Response	32
Vehicle Contacts	36

WILENET Quarterly Report:

The following WILENET quarterly report covers the month of January 2021. This quarter the WILENET.org website had about 33,123 total users each month. Below is a list of the most visited pages for January 2021.

Page	Unique Page Views
https://wilenet.org/html/login.html	30,084
https://wilenet.org/secure/html/index.html	27,695

https://wilenet.org/html/employment/index.jsp	21,976
https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Officer	17,530
https://wilenet.org/html/employment/showopportunities.jsp	16,604
https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Deputy+Sheriff	8,699
https://wilenet.org/html/employment/otherpositions.jsp	6,739
https://wilenet.org/html/career/students/law-enforcement/index.html	6,206
https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Jail/Correction+Officer	6,139
https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Sheriff's+Department+Management/Other	5,875
https://wilenet.org/index.html	5,815
https://wilenet.org/html/logonrequired.html	5,656
https://wilenet.org/html/employment/agenciesforposition.jsp?pt=Police+Chief	5,004
https://wilenet.org/dynamic/secure/courses/search/sorttraininglist.jsp?tt=ALL	4,955
https://wilenet.org/secure/html/resources/doc/locintro.htm	4,947

6. Review and Approve Minutes for the December 1, 2020, Meeting of the LESB

Motion to approve minutes and motions of the December 1, 2020, quarterly meeting of the LESB. Move by Todd Delain, second by Jean Galasinski. Motion carried unanimously.

7. Review of Executive Committee (EC) Meeting, Updates, Addenda and Final Actions

a. Review and Approve February 9, 2021, Executive Committee Meeting Minutes and Motions.

- i. Motion subjects include: Review of Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the Time Limits to Gain Employment for Officers and Civilians; and Requests for Extension of the Time Limits to Complete Preparatory Training for Officers and Civilians.
- ii. Review and Consider Addenda Requests for Waiver of Training and Education Requirements for Officers, Civilians, and Instructors; Requests for Extension of the time Limits to gain Employment for Officers and Civilians; and Requests for Extension of the time Limits to Complete Preparatory Training for Officers and Civilians.

Preparatory Training Waiver Requests:

- a. Drake, Jarrod – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.
- b. Fettig, Tyler – Pre-employed
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.
- c. Koeller, Cody – Pre-employed

Staff recommends approval of both waivers based on the following mitigating circumstances:

1. The applicant has a wealth of experience (since 2011) as a first responder (EMS) as a civilian and active-duty service member.
2. The applicant has relevant public safety experience outside of his service as a Security Forces Airman. He was mobilized in response to the riots in Kenosha and Wauwatosa and he assisted the Secret Service for a POTUS visit.
3. The applicant was enrolled in the Indiana State Police Academy which included six weeks in the field in a ride along capacity with troopers. The applicant's training at the academy was postponed due to COVID.

Approval of the waiver will not establish a precedent as the experiences of this applicant are unique. Staff recommendation for approval is pursuant to the extensive experience and training of the applicant in public safety as justification for the waiver.

Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.

d. Lambert, Michael – Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.

e. Lawe, Joshua – Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.

f. Russell, Verle – Pre-employed

Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination by March 2022.

g. Wichman, Steven – Pre-employed

Staff recommends **against** the granting the waiver for the following reasons:

1. Although the applicant has extensive experience, the request is for an extension of nine months. This is beyond a de minimis request and inconsistent with precedent.
2. The applicant cites COVID restrictions as justification for the request for an extension, however, law enforcement agencies have continued to hire despite the challenges presented by COVID.

a. Espinoza, Jimmy – La Crosse Police Department

Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one

year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination within their probationary period and no later than 4/9/2022.

- b.** Fouts, Jeffrey – UW-Superior Police Department
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination within their probationary period and no later than 6/14/2022.
- c.** Gall, Kevin – West Bend Police Department
Staff recommends successful completion of the Reciprocity Examination. Successful completion will result in certifiability as a law enforcement officer in Wisconsin for one year from the date of the exam. The applicant shall complete the Law Enforcement Reciprocity Examination within their probationary period and no later than 1/3/2022.
- d.** Lehmann, Justine – Washburn County Sheriff's Office
Staff recommends successful completion of the Jail Reciprocity Examination. The applicant shall successfully complete the Jail Reciprocity Examination within their probationary period of employment and no later than 11/13/2021.

College Credit Waiver Requests

- a.** Dulles, Jake – Military/Jail Academy
Staff recommends the applicant receive a waiver for 21 college credits.
- b.** Gloede, Carl – LE Academy/Jail Academy
Staff recommends the applicant receive a waiver for 25 college credits.

Preparatory Training Extension Requests

- a.** Carter, David – Milwaukee County House of Correction
Staff recommends that the applicant receive an extension until July 1, 2021, to complete preparatory jail officer training.

Instructor Waiver Requests

- a.** Chavez, Antonio – Racine County Juvenile Detention Facility
Staff recommends waiving the occupational experience requirements for Mr. Chavez to be eligible for certification as a General Secure Juvenile Detention Instructor.
- b.** Remiker, Randy – Algoma Police Department
Staff recommends waiving the LESB-approved Instructor Development Course for Chief Remiker to be eligible for certification as a General Law Enforcement Instructor.

Motion to approve minutes and motions of the February 9, 2021, Executive Committee Meeting of the LESB and to approve staff recommendations for addenda requests. Move by Todd Delain, second by Scott Parks. Motion carried unanimously.

8. Request to Certify/Recertify/Register/Retroactively Certify/Rescind Law Enforcement Officers, Tribal Law Enforcement Officers, Jail Officers, Secure Juvenile Detention Officers, and Instructors

Officer Certification Summary Report:

Total Officers Meeting Certification Requirements = 197

- Jail Officers (FT/PT) – 104
- Law Enforcement Officers (FT/PT) – 83
- Secure Juvenile Detention Officer (FT/PT) – 6
- Tribal Law Enforcement Officers (FT/PT) – 3
- Retroactive Certifications (FT/PT) – 1

Rescinded Certifications – 1

Instructor Certification and Recertification Summary Report

Total Instructor Applicants = 417

- New Instructors & Instructors Adding Additional Certifications – 308
- New Credentialed Instructor Registrants & Credentialed Instructors Adding Additional Registrations - 17
- Recertified Instructors and Credentialed Instructor Registration Renewals - 62
- New Master Instructors – 5
- Recertified Master Instructors - 25

Motion to approve staff recommendations. Move by Kurt Picknell, second by Casey Krueger. Motion carried unanimously.

9. New Business

a. Annual Board Elections

Wisconsin State Statute §15.07(2) Selection of Officers:

“At its first meeting in each year, every board shall elect a chairperson, vice chairperson and secretary each of whom may be reelected for successive terms, except that... (g) A representative of the department of justice designated by the attorney general shall serve as nonvoting secretary to the law enforcement standards board.”

Wisconsin Administrative Code §9.02 Officers:

“(1) The board shall elect a chairperson and a vice-chairperson. These officers shall be elected for terms of 12 months and shall be eligible for re-election. The vice-chairperson shall act as chairperson in the absence of the chairperson. Voting shall be by secret ballot unless there is only one nomination for the office to be filled. To be elected, a candidate must receive a majority of the votes cast.” (2) The act provides that the administrator of the division of law enforcement services of the department of justice shall be the non-voting secretary of the board.”

Motion to nominate Chris Domagalski as Chairman of the Law Enforcement Standards Board. Move by Scott Parks, second by Kurt Picknell. Motion carried unanimously.

Motion to nominate Todd Delain as Vice-Chairman of the Law Enforcement Standards Board. Move by Scott Parks, second by Kurt Picknell. Chris Domagalski moves that a unanimous ballot be cast. Motion carried unanimously.

b. Curriculum Advisory Committee Membership

The Curriculum Advisory Committee has one vacant slot for a representative from a technical college-based academy. Sara Gossfeld-Benzing held this position prior to resigning her role as academy director at Northcentral Technical College.

Staff nominates Eric Anderson, academy director at Chippewa Valley Technical College, to serve as the technical college-based academy representative on the Curriculum Advisory Committee.

Staff asks the LESB to affirm the Curriculum Advisory Committee membership of Chippewa Valley Technical College Academy Director Eric Anderson.

Motion to accept staff recommendation for Curriculum Advisory Committee membership. Move by Todd Delain, second by Jean Galasinski. Motion carried unanimously.

c. Consideration of LESB Academy Liaisons

Staff recommends the addition of two liaisons to the Law Enforcement Standards Board. One liaison will represent the employer-based academies and one liaison will represent the technical college-based academies. The liaisons will represent the academies at the LESB meetings and be available to answer questions and provide their views on topics related to the academies and academy training.

The employer-based academies have nominated Sarah Wronski, academy director at the Milwaukee County Sheriff's Academy to represent them; and the technical college-based academies have nominated Tim Hufschmid, academy director at Fox Valley Technical College to represent them.

Staff asks the LESB to affirm the proposed LESB academy liaisons.

Motion to approve the appointment of the two academy liaisons to the LESB. Move by Todd Delain, second by Kurt Picknell. Motion carried unanimously.

d. Certify/Recertify Basic Training Academies

According to Wisconsin Administrative Code § LES 4.01(1)m, academies (technical colleges and employer-based) are certified for a period of two years subject to renewal.

The following academies are due for recertification:

- Nicolet Area Technical College
- Gateway Technical College
- Milwaukee County Sheriff's Academy
- Madison Area Technical College

Staff recommends in favor of fully recertifying Nicolet Area Technical College and Gateway Technical College until December 2022, and recertifying Milwaukee County Sheriff's Academy and Madison Area Technical College until March 2023.

Motion to recertify basic training academies as recommended by staff. Move by Scott Parks, second by Jean Galasinski. Motion carried unanimously.

e. Fall 2021 – Spring 2022 Instructor Updates

Over 1,000 instructors have successfully completed the online instructor updates. Staff recommends continuing to offer the current online instructor updates through FY22 (ending June 30, 2022).

DOJ staff are permitted to host or take part in in-person events with no more than 50 people, and only when necessary. Furthermore, most technical colleges, where the majority of in-person instructor updates are held, are not open to offering in-person instructor updates yet. Holding off until FY23 (July 1, 2022 – June 30, 2023) to conduct in-person instructor updates will allow for more of the population to access COVID-19 vaccinations and will allow TSB staff ample time to prepare for and schedule in-person instructor updates for FY23.

Motion to continue delivering the instructor update online until June 30, 2022. Move by Todd Delain, second by Michelle Viste. Motion carried unanimously.

f. LESB Policy and Procedures Manual Updates and Academy Director’s Manual Updates

The LESB was presented with changes to the LESB Policy and Procedures Manual and the Academy Director’s Manual.

Motion to accept staff recommendations on changes to the LESB Policy and Procedures Manual and the Academy Director’s Manual. Move by Kurt Picknell, second Michelle Viste. Motion carried unanimously.

g. Recommend Decertification of Former Jefferson County Sheriff’s Deputy Janelle Gericke Due to Felony Convictions

While employed as a law enforcement and jail officer with the Jefferson County Sheriff’s Office, Ms. Gericke was charged with one felony count of burglary and one felony count of attempted burglary. Ms. Gericke was charged with a third felony count of burglary after her employment was terminated with the Jefferson County Sheriff’s Office.

On November 17, 2020, Ms. Gericke was found guilty of three felonies for burglary and attempted burglary. On January 15, 2021, Ms. Gericke was sentenced to two years in the state prison system followed by three years of extended supervision.

Wisconsin Statute § 165.85(3)(cm) permits the LESB to decertify law enforcement officers who are convicted of a felony. Although Ms. Gericke is no longer employed as a law enforcement and/or jail officer (her employment was terminated on July 3, 2019) and her certifications have lapsed, Ms. Gericke has not been formally decertified by the LESB.

Staff Recommendation: Decertify Ms. Gericke and direct TSB staff to add Ms. Gericke to the National Decertification Index.

Motion to decertify Ms. Janelle Gericke and direct TSB staff to add her to the National Decertification Index. Move by Kurt Picknell, second by Todd Delain. Motion carried unanimously.

10. Roundtable

11. Adjournment

Motion to adjourn. Move by Jean Galasinski, second by Michelle Viste. Motion carried unanimously.



Tina R. Virgil
Secretary

Minutes taken by Katie Maule.